

**MINUTES OF THE REGULAR MEETING  
OF THE GOLETA WEST SANITARY DISTRICT  
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA  
May 21, 2019**

**POSTING OF THE AGENDA**

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

**1. CALL TO ORDER**

Vice-President Lewis called the meeting to order at 5:30PM.

**2. ROLL CALL: BOARD MEMBERS PRESENT**

Dr. David C. Lewis  
Eva Turenchalk  
Craig Geyer  
David Bearman, M.D. (Arrived at 5:34)

**BOARD MEMBERS ABSENT**

Larry Meyer

**STAFF PRESENT**

Mark Nation – General Manager/Superintendent  
Steven A. Amerikaner - District Counsel

**OTHERS PRESENT**

Steve Majeowsky – Goleta Sanitary District

**3. APPROVE THE ORDER OF THE AGENDA**

No changes were made to the order of the agenda.

**4. PUBLIC COMMENT**

None.

**5. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF  
MAY 7, 2019**

(19-05-21)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board unanimously approved the minutes of the Regular Board Meeting of May 7, 2019.

**6. THIRD QUARTER FY 2018-2019 FINANCIAL REPORT**

(19-05-22)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board unanimously accepted the Third Quarter FY 2018-2019 Financial Report as presented.

7. **RESOLUTION NO. 19-783 AMENDING APPENDIX "A" OF THE PERSONNEL POLICY/EMPLOYEE HANDBOOK**

(19-05-23)

Upon a motion from Director Turenchalk, seconded by Director Geyer, the Board adopted Resolution No. 19-783 Amending Appendix "A" of the Personnel Policy Handbook by the following roll call vote:

AYES: Lewis, Turenchalk, Geyer  
NOES: None  
ABSTAIN: None  
ABSENT: Meyer, Bearman

8. **COMMUNICATIONS**

Noted as received.

9. **REPORTS**

**Operations Report**

The General Manager provided a report.

**Personnel Committee**

Director Turenchalk provided a report.

**Goleta Sanitary District**

No report.

**Goleta Water District**

Director Turenchalk provided a report.

**Isla Vista Recreation and Park District**

Director Lewis provided a report.

**Santa Barbara Airport Commission**

Director Lewis provided a report.

**City of Goleta**

No report.

**Other Director Reports**

No report.

10. **CLOSED SESSION: Public Employee Performance Evaluation (Gov't Code Section 54957)**

**Employee: General Manager/Superintendent  
Quarterly Update Report (1st Quarter 2019)**

The Board entered closed session at: 5:44.

The Board returned to open session at 5:49.

No reportable action was taken.

11. **FUTURE AGENDA ITEMS**

None.

12. **ADJOURNMENT**

There being no further business, President Bearman adjourned the meeting at 5:50PM.

**APPROVED**



David Bearman M.D., Board President



Mark Nation, Clerk - Secretary

May 2, 2019 – May 14, 2019

### **Administration**

Staff responded to a public documents request from Transparent California. Information was provided similar to the annual report that is required to be sent to the California State Controller's Office.

Staff continues preparing the budget for fiscal year 2019-2020. Another meeting is scheduled with the Finance Committee meeting then to the full Board for review.

Staff continues work on the commercial billing process for fiscal year 2019-2020 tax roll.

Staff sent the required no-spill certification for the month of April 2019 to the State CIWQS database.

The District recently had some fraudulent checks cashed. Three checks were cashed by someone other than the intended recipients. It appears that a batch of checks was stolen from the post office or somewhere when they were all still together. Staff is working with MB&T on an investigation. Police reports have been filed etc. The account has been closed and a new operating account opened. More information will follow as this develops.

### **Collection System Maintenance**

The crew continues to work performing CCTV inspections scheduled for 2019. This is primarily the Isla Vista area.

The crew completed hydro-cleaning the EMID area and the North Campus Faculty Housing area. The crew also completed cleaning hotspots and root cutting throughout the District for the month of May 2019. A sewer operations summary is enclosed with this operations report.

Staff completed California Air Resources Board online reporting for the District's diesel-powered Case tractor.

An all-staff safety meeting was held to discuss findings of the 1<sup>st</sup> quarter 2019 in-house safety inspection.

Staff sent record drawings of the BEI off tract sewer main located between retaining wall and IPT building at 7232 Hollister Avenue. IPT is looking at shoring up the existing retaining wall.

Staff inspected and signed-off on a tenant improvement sewer service permit and City of Goleta job-card for Mesa Burger Restaurant located in Camino Real Shopping Center.

Staff issued a sewer service permit for a garage conversion accessory dwelling unit at 45 San Anzio Way.

Staff issued a trenchless sewer lateral replacement permit for 7455 San Blanco Drive.

### **Industrial Waste**

RvL Associates collected wastewater samples from two locations within GWSD and at several locations within GSD every day for one week. The samples were analyzed and the data will be used in a Pretreatment Program technically based local limits (TBLL) study. The study will evaluate the current local limits and make recommendations for changes to ensure ongoing protection of the environment and continued compliance with GSD's National Pollutant Discharge Elimination System (NPDES) permit.

### **Street Sweeping**

Graffiti – none to report at this time

Abandon vehicle – none to report at this time

Hrs. – 33

Miles- 266.8

Loads- 10

Marborg: 4/19/19 = 6.84TN

- Fixed loose ignition switch on the Crosswind
- Replaced stripped fasteners on dash on the Crosswind
- Rotated pick up tube on the Crosswind
- Checked and adjusted tire pressures on both sweepers
- Lubed upper and lower roller bearings on the Eagle

### **Table of Treatment Capacity in GSD Plant**

GWSD Average Daily Flow	March 2019	MGD 2.38; 41.6651%
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GOLETA  
WEST  
SANITARY DISTRICT

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## Sewer Operations Cleaning Summary from May 2, 2019 to May 14, 2019

Description	Quantity
<b>Feet Cleaned</b>	
Hot Spot	8,350 ft.
Hydroclean	4,972 ft.
Root Cutting	1,080 ft.
	<hr/>
	<b>14,402 ft.</b>
<b>Lines Cleaned</b>	
Hydroclean	37 lines
Hot Spot	27 lines
Root Cutting	3 lines
	<hr/>
	<b>67 lines</b>
<b>Other Work Orders</b>	
CCTV Work Order	12 Work Orders
Parcel Permit	2 Work Orders
	<hr/>
	<b>14 Work Orders</b>

**Goleta West Sanitary District  
Allowance of Claims  
May 01, 2019 - May 15, 2019**

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ADT01	ADT Security Service Inc	Security System	5/14/2019	\$284.19
AQU01	Aqua-Flo Supply	Repair & Maintenance	5/14/2019	\$14.62
ATT02	AT&T Mobility	Wireless Phone Service	5/14/2019	\$376.71
BAR01	Bartlett Pringle & Wolf LLC	Accounting & Audit Services	5/14/2019	\$341.00
BAR02	Barricade Pest Control	Pest Control	5/14/2019	\$100.00
BYRD	Byrd Industrial Electronics	SCADA Upgrades	5/14/2019	\$240.00
CAL12	CalPERS Public Employee's Retirement System	CalPERS Pension	5/15/2019	\$8,555.40
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	5/14/2019	\$2,528.37
DAL01	Dal Pozzo Tire Corp	Sweeper Tire Repair	5/14/2019	\$1,092.00
DAT01	Datco Service Corp	DOT Testing	5/14/2019	\$195.00
DFK01	DFK Solutions	Safety Training	5/14/2019	\$975.00
FGL01	FGL Environmental	Non-Industrial Sample Analysis	5/14/2019	\$2,622.00
FRO01	Frontier Communications	Phone Service	5/14/2019	\$251.01
GEY01	Craig Geyer	SBCCSDA Reimbursement	5/14/2019	\$53.23
GOL01	Goleta Building Materials	Operating Supplies	5/14/2019	\$136.79
GOL02	Goleta Sanitary District	Treatment	5/14/2019	\$230,008.14
GOL03	Goleta Valley Paint	Maintenance Supplies	5/14/2019	\$25.08
GOL04	Goleta Water District	Water Service	5/14/2019	\$81.45
HAA01	Haaker Equipment Company	Sweeper Repair	5/14/2019	\$185.25
HOM01	Home Depot Credit Svcs	Operations Supplies	5/14/2019	\$95.73
JAI01	Jaimes Landscape	Landscape Maintenance	5/14/2019	\$418.75
LAR01	Larry's Auto Parts	Vehicle Maintenance Parts	5/14/2019	\$113.97
LIN01	Lincoln National Life Ins	Deferred Compensation	5/15/2019	\$1,900.00
MAR01	Marborg Industries	Waste Removal and Rolloff	5/14/2019	\$3,405.90
MCC02	McCormix Corporation	Sweeper Fuel	5/14/2019	\$219.66
MCN01	McNulty Consulting	District Buildings - MND	5/14/2019	\$3,150.00
MIS01	Mission Linen Supply	Uniforms and Towels	5/14/2019	\$673.43
NMG01	Nielsen Merksamer	Legal Services	5/14/2019	\$607.50
PHO01	Phonex Telecommunications	Phone Repair	5/14/2019	\$313.95
PLU01	Plumbers Depot, Inc.	Vehicle Maintenance Parts	5/14/2019	\$4,221.56
REA01	ReadyRefresh by Nestle	Drinking Water	5/14/2019	\$219.82
SED01	Sedaru Inc	Hydraulic Model Update	5/14/2019	\$1,850.00
SIL01	Silvia's Cleaning Company, Inc.	Janitorial Service	5/14/2019	\$500.00
SOU02	Southern California Edison Co	Electricity	5/14/2019	\$354.31
TER01	Terrain Consulting	Spring Newsletter	5/14/2019	\$9,521.79
THE02	The Gas Company	Natural Gas	5/14/2019	\$46.02
THE08	The Regents of the University of California	Internet Service	5/14/2019	\$102.92
UND01	Underground Service Alert	Dig Alerts	5/14/2019	\$196.78
USB01	US Bank	Bank Services	5/14/2019	\$1,041.03
WES01	Westaire Heating & Air	HVAC Repair	5/14/2019	\$1,615.29
WEX01	WEX Bank	Vehicle Fuel	5/14/2019	\$2,044.29
<b>Total Services &amp; Supplies</b>				<b>\$280,677.94</b>
Payroll - (2) pay dates 05/01/2019 & 05/15/2019				\$63,342.30
<b>Total</b>				<b>\$344,020.24</b>