

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
November 19, 2019**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

1. CALL TO ORDER

President Bearman called the meeting to order at 5:30PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

David Bearman M.D.
Larry Meyer
Dr. David C. Lewis
Eva Turenchalk
Craig Geyer

BOARD MEMBERS ABSENT

None.

STAFF PRESENT

Brian McCarthy – Chief Inspector
Steven A. Amerikaner - District Counsel (arrived 5:34PM)

OTHERS PRESENT

Steve Majoewsky – GSD
John Brittan – Bartlett, Pringle, & Wolf

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None.

**5. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF
November 5, 2019**

(19-11-55)

Upon a motion by Director Meyer, seconded by Director Lewis, the Board unanimously approved the minutes of the Regular Board Meeting of November 5, 2019.

6. PRESENTATION OF THE 2018-2019 ANNUAL FINANCIAL STATEMENTS

John Brittan of Bartlett, Pringle & Wolf, LLC provided a presentation and answered questions from the Board regarding the 2018-2019 Annual Financial Statements.
(19-11-56)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved to accept the FY 2018-2019 Financial Statements as presented.

7. COMMUNICATIONS

Noted as received.

8. REPORTS

Operations Report

The Chief Inspector provided a report.

Finance Committee

Director Geyer remarked that the Committee met regarding agenda item No. 6.

Management Committee

Director Geyer provided a report.

Goleta Sanitary District

No Report.

Goleta Water District

Director Turenchalk provided a report.

Isla Vista Recreation & Park District

Director Lewis provided a report.

SBCCSDA Executive Board Meeting

Director Meyer provided a report.

SBCCSDA Chapter Meeting

Director Meyer provided a report.

Other Director Reports

None.

9. FUTURE AGENDA ITEMS

None.

10. ADJOURNMENT

There being no further business, President Bearman adjourned the meeting at 5:51PM.

APPROVED



David Bearman M.D., Board President



Mark Nation, Clerk - Secretary

October 30, 2019 – November 12, 2019

Administration

Staff submitted the no-spill certification for October 2019 to the State CIWQS database as required. No spills in 1 ½ years.

Staff continues working with Sudhir Pardiwalla at Raftelis on the project reviewing the District's miscellaneous fees.

Staff working with CITIG to complete the cyber security assessment project that was discussed at the prior Board meeting.

Staff issued a Sewer Availability Letter and prepared a connection fee estimate for an existing SFR at 220 Vereda Del Ciervo. They would like to abandon septic system currently serving the property and connect to public sewer system.

Collection System Maintenance

Edison had another planned outage in the area of EMID and the Emily lift station. The outage took place in the late night/early morning time and was for maintenance purposes. District staff placed an emergency generator at Emily in case it was needed. The generator was not needed to run. All went as planned.

Staff conducted annual testing of SCADA alarm notification system.

Contractor Zebron rehabilitated several manholes that had infiltration and/or existing coatings failing.

The crew continues with the routine cleaning schedule. Hotspots, Root Cutting and the Pacific Glen area sewers were hydro-cleaned this period. A sewer operations summary is enclosed with this operations report.

The Phelps Road Project continues moving along well this period. Tierra Contracting continues progressing in a timely manner. Current progress - pipe is installed approximately midway down the Sycamore Walk bike path. The short term goal is to complete the tie-in at the existing 24-inch pipe at the east end of Storke Ranch by Thanksgiving then immediately work to abandon the existing sewer in the wetlands area before any rain events happen.

Staff continues inspecting as needed at the Village at Los Carneros development. They are getting close to receiving final approval and dedication of the facilities to the District.

The crew completed final inspection and signed off permits for the following:

- Tenant Improvements at 6550 Picasso Road

- Installation of a new grease interceptor at 6583 Pardall Road
- Lateral replacement at 7084 Madera Street

Industrial Waste

Staff is in the process of renewing 2020 Industrial Wastewater Discharge Permits.

Staff collected Industrial Wastewater Discharge Permit compliance samples from Corning Glass Microsystems.

The crew continues FOG inspections at all the food service establishments in the District.

Street Sweeping

GWSD performed a courtesy sweep through the plant for GSD prior to their open house.

The street sweeper began using recycled water on Thursday October 17, 2019.

Graffiti – none to report at this time.

Abandoned vehicles – none to report at this time.

Hrs. – 31

Miles- 353

Loads-16

Marborg: 10/9/19 = 8.490 TN, 10/18/19 = 7.610 TN

- Replaced pick up head cylinder hydraulic hose

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	July 2019	MGD 1.858; 43.1648%
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Sewer Operations Cleaning Summary from October 30, 2019 to November 12, 2019

Description	Quantity
Feet Cleaned	
Hot Spot	5,947 ft.
Hydroclean	1,607 ft.
Root Cutting	1,041 ft.
	<hr/>
	8,595 ft.
Lines Cleaned	
Hot Spot	18 lines
Hydroclean	13 lines
Root Cutting	3 lines
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	34 lines
Other Work Orders	
Parcel Permit	4 Work Orders
FOG Inspection	1 Work Order
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	5 Work Orders

Goleta West Sanitary District
Allowance of Claims
Oct 31, 2019 - Nov 13, 2019

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ADP01	ADP Inc	Payroll Processing	11/5/2019	\$689.75
ADT01	ADT Security Service Inc	Alarm Service	11/13/2019	\$7.41
BAR01	Bartlett Pringle & Wolf LLC	Accounting & Audit Services	11/5/2019	\$12,838.00
BAR02	Barricade Pest Control	Pest Control	11/5/2019	\$100.00
BLU01	Blueisle Bookkeeping	Bookkeeping Service	11/5/2019	\$85.00
CAL12	CalPERS Public Employee's Retirement System	CalPERS Pension	10/31/2019	\$4,700.90
CAL12	CalPERS Public Employee's Retirement System	CalPERS Unfunded Liability	11/7/2019	\$4,399.63
CAS01	CASA	Membership Renewal	11/13/2019	\$8,913.00
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	11/13/2019	\$3,168.10
CWEA02	CWEA Tri-Counties Section	CWEA Certification Registration	11/13/2019	\$50.00
DAT01	Datco Service Corp	DOT Services	11/5/2019	\$175.50
FIR01	First Bankcard	Operations & Maintenance Supplies	11/5/2019	\$470.29
FRO01	Frontier Communications	Phone Service	11/13/2019	\$770.90
GOL04	Goleta Water District	Water Service	11/13/2019	\$84.74
HAA01	Haaker Equipment Company	Vehicle Repair Parts	11/13/2019	\$665.08
HOM01	Home Depot Credit Svcs	Operations & Maintenance Supplies	11/5/2019	\$221.42
IBS	IBS of Sierra Madre	Replacement Batteries	11/5/2019	\$512.67
LAR01	Larry's Auto Parts	Repair Parts CCTV Truck	11/5/2019	\$111.35
LIN01	Lincoln National Life Ins	Deferred Compensation	10/31/2019	\$700.00
MAR01	Marborg Industries	Waste Removal & Rolloff	11/13/2019	\$3,223.24
MCC02	McCormix Corporation	Sweeper Fuel	11/13/2019	\$282.76
MEY01	Larry D Meyer	SBCCSDA Reimbursement	11/13/2019	\$101.46
MIS01	Mission Linen Supply	Uniforms & Towels	11/13/2019	\$893.31
MNS01	MNS Engineers Inc	GIS Services	11/5/2019	\$232.50
REA01	ReadyRefresh by Nestle	Drinking Water	11/5/2019	\$162.69
REL01	Reliance Standard Life Insurance	Insurance LTD	11/5/2019	\$787.17
SAN19	SBCCSDA	Membership Renewal	11/5/2019	\$300.00
SBH01	Santa Barbara Hose and Supply	Sweeper Repair Parts	11/5/2019	\$206.71
SIL01	Silvia's Cleaning Company, Inc.	Janitorial Service	11/5/2019	\$562.50
SOU02	Southern California Edison Co	Electricity	11/5/2019	\$196.29
SOU04	South Coast Deli	Lunch for Committee Mtg	11/13/2019	\$48.00
SPE03	Special District Risk Management Authority	Insurance Life & Dental	11/13/2019	\$924.61
STA01	State Water Resources Control Board	Annual Fees	11/13/2019	\$3,100.00
THE02	The Gas Company	Natural Gas	11/5/2019	\$44.74
THE06	The Regents of the University of California	Internet Service	11/13/2019	\$102.92
TIE01	Tierra Contracting Inc	Phelps Rd Project	11/13/2019	\$843,600.00
TUR01	Eva Turenchalk	SBCCSDA Reimbursement	11/13/2019	\$40.00
TWL01	TW Land Planning & Development LLC	Wastewater Generation Study	11/5/2019	\$3,694.37
UND01	Underground Service Alert	Dig Alerts	11/5/2019	\$111.59
USB01	US Bank	Custodial Services	11/5/2019	\$1,039.75
VEL01	Velocity Truck Center Ventura County	Sweeper Repair Parts	11/13/2019	\$196.86
WES03	West Coast Safety Supply, Co., Inc.	Safety Equipment Traffic Control	11/5/2019	\$2,253.08
WEX01	WEX Bank	Vehicle Fuel	11/5/2019	\$2,462.65
Total Services & Supplies				\$903,230.94
Payroll - (1) pay dates 11/13/2019 Wk46				\$29,752.42
Total				\$932,983.36