

**MINUTES OF THE REGULAR MEETING  
OF THE GOLETA WEST SANITARY DISTRICT  
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA  
July 16, 2013**

**POSTING OF THE AGENDA**

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

**CALL TO ORDER**

President Turenchalk called the meeting to order at 6:30 PM.

**BOARD MEMBERS PRESENT**

Eva Turenchalk  
David Bearman, M.D.  
Craig Geyer  
Dr. David C. Lewis  
Larry D. Meyer

**BOARD MEMBERS ABSENT**

None

**STAFF PRESENT**

Mr. Mark Nation, General Manager/Superintendent; Mr. Steve Amerikaner, General Counsel

**OTHERS PRESENT**

Jerry Smith, Goleta Sanitary District  
Sudhir Pardiwalla, RFC Inc.  
William Stannard, RFC Inc.  
Peiffer Brandt, RFC Inc.  
Brian Robinson  
Roger Lagerquist  
Richard Schneider  
Erica Farias

**APPROVE THE ORDER OF THE AGENDA**

There was no change to the order of the agenda.

**PUBLIC COMMENT**

None

**MINUTES**

(13-07-44)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved the minutes of the Regular Board Meeting of July 2, 2013 as written.

**DISCUSSION-ACTION ITEMS**

**1) Consideration of adoption of District Ordinance No. 13-83: an Ordinance Relating to Fees and Charges for Sewer Service and Repealing and Replacing Ordinance No. 11-81**

**a. Presentation from RFC.**

Sudhir Pardiwalla of Raftelis Financial Consultants Inc. provided a power point presentation, which included the following content:

- Explanation of the Cost of Service Study
- Reasons for rate increases
- Proposed residential increases
- Proposed ERU definition and commercial rates

The Board thanked Mr. Pardiwalla for the presentation.

**b. Public Hearing.**

President Turenchalk opened the public hearing at 6:48 PM.

Mr. Roger Lagerquist questioned the District's methodology for determining what constitutes a single family residence and what defines a multi-family residence.

Mr. Richard Schneider stated that the rate increase is too sharp. He stated that the assumptions used in the study on the revenue side may be too low and assumptions on the expenses side may be too high. Mr. Schneider then stated that his main problem with the proposed increase is the process. He believes that Prop 218 is a minimum standard and the District could have done things better. He suggested putting this issue to a vote of the customers.

Ms. Erica Farias stated that she represents the University Business Center which leases properties to commercial users, and that University Business Center opposes the rate increase.

The General Manager, District Counsel and Sudhir Pardiwalla responded to the comments from those in attendance.

President Turenchalk closed the public hearing at 6:58 PM.

**c. Consideration of protests received.**

President Turenchalk asked Counsel to provide a brief explanation of the Prop 218 process. A short discussion followed Counsel's explanation.

President Turenchalk then asked the Board Secretary to report the total number of protest letters received by the District. The Secretary reported that thirty-two (32) valid protest letters had been received. President Turenchalk declared that there was not a majority protest.

**d. The Board considered adoption of Ordinance No. 13-83.**

Director Lewis stated that the Board has spent a lot of time extensively evaluating the District's options and supports adoption of the Ordinance.

Director Geyer acknowledged that this was not a hasty decision to increase rates but the product of over a year of work. He believes it is good business and supports the adoption of the Ordinance.

Director Meyer remarked that the real reduction to the remaining reserve funds of the District are the two large pipeline projects that need to be completed in the near future.

(13-07-45)

Upon a motion by Director Geyer seconded by Director Lewis the Board approved Ordinance No. 13-83: An Ordinance of the Goleta West Sanitary District relating to fees and charges for sewer service and repealing and replacing Ordinance No. 11-81.

Ayes: Turenchalk, Bearman, Geyer, Lewis, Meyer  
Noes: None  
Abstained: None  
Absent: None

**2) Schedule Public Hearing for Placing Sewer Service Charges on the County Tax Roll for FY 2013-2014**

(13-07-46)

Upon a motion by Director Meyer, seconded by Director Geyer, the Board unanimously approved scheduling a public hearing for placing sewer service charges on the county tax roll for August 6, 2013 and directed staff to provide public notice of the hearing as required.

**COMMUNICATIONS**

The communications were noted as received.

**REPORTS**

**Operating Report:**

Mr. Nation discussed highlights of the operating report and answered questions from the Board.

**Public Relations Committee Meeting:**

President Turenchalk provided a report on the July 14, 2013 Public Relations Committee Meeting.

**Management Committee Meeting:**

Director Geyer provided a report on the July 15, 2013 Management Committee Meeting.

**Goleta Water District Board Meeting:**

President Turenchalk provided a report on the July 9, 2013 Goleta Water District Board Meeting.

**Goleta Sanitary District Board Meeting:**

Director Meyer provided a report on the July 15, 2013 Goleta Sanitary District Board Meeting.

**IVR&PD Board Meeting:**

Director Lewis provided a report on the July 11, 2013 IVR&PD Board Meeting.

**City of Goleta Council Meeting:**

Director Geyer stated that he did not attend the City of Goleta Council meeting, however; he did update the Board on the July 16, 2013 afternoon City Council session.

**SBCSDA Executive Meeting:**

Director Meyer provided a report on the July 10, 2013 SBCSDA Executive Meeting.

**Other Director Reports:**

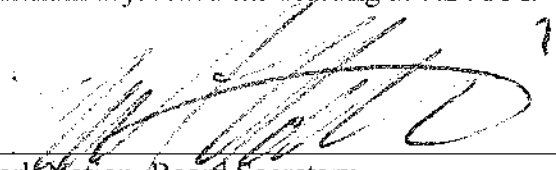
None

**Future Agenda Items:**

None

**ADJOURNMENT**

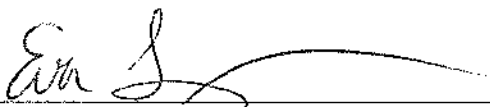
There being no further business, President Turenchalk adjourned the meeting at 7:24 PM.



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Mark Nation, Board Secretary

**APPROVED**



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Eva Turenchalk, President

# **GOLETA WEST SANITARY DISTRICT**

## **Operating Report for June 26 – July 9, 2013**

### **I. Administration**

Completed routine administrative duties.

Prepared Board Agenda packet for July 16, 2013 Regular Board Meeting.

Completed and submitted the Employer Summary of OPEB Contributions and Other Data for GASB 45/43 Reporting for FY 12/13.

Exported 2013-2014 Budget into Great Plains Accounting Program.

Staff continues to work with committee, consultants and counsel on the District's proposed rate increases. To date the District has received 22 rate increase protest letters in addition to approximately 7 phone calls requesting further information.

Staff continues to work with the employment attorneys to complete the draft update of the revisions to the GWSD Personnel Policy/Employee Handbook. This document will go to Committee first then follow to a Board meeting.

Submitted the no-spill certification for June 2013 to the State CIWQS program as required.

### **II. Collection System Maintenance**

District staff came in at 11:30 PM June 26<sup>th</sup> for another GSD plant shutdown related to the plant upgrade project.

The crew completed cleaning the Isla Vista East area. Sewer line cleaning work is summarized on a following page.

The crew completed safety training on risk control and injury reporting procedures.

The crew is currently clearing easements in the 60-2 off-tract area near Coronado Drive and OMGC.

Staff signed off on County Permit and completed the GWSD Connection Permit for a 56 unit development at 870 Camino Del Sur in Isla Vista.

Contractors completed installation of a new mother board in the Pump # 2 Allen Bradley drive and installation of an Uninterruptable Power Supply (UPS) for the controls in Pump Station #1.

GWSD staff made efforts to conserve energy in the pump stations and office on several occasions in the afternoons during our recent warm weather spell to comply with a voluntary request received from Edison.

### III. Industrial Waste

Staff conducted Industrial Wastewater Discharge Compliance Inspections at the following businesses: Karl Storz Imaging, Medtronic Neurosurgery.

Staff collected Industrial Wastewater Discharge Compliance Samples from the following businesses: The Bacara Resort & Spa, and Cree SB Technology Center.

Staff received and reviewed the required Second Quarter Self-Monitoring Reports submitted by all Class IV industries.

Staff received and reviewed well water discharge estimates for well water used by Raytheon in their industrial processes and discharged to the sewer system.

### IV. Street Sweeping

Graffiti – reported graffiti between Glen Annie Rd. and Los Carneros Rd. parallel to the 101 south bound freeway, on flood control drain culvert to Union Pacific.

Abandon vehicles – none to report at this time

Hours – 30.1

Miles – 235

Loads – 17

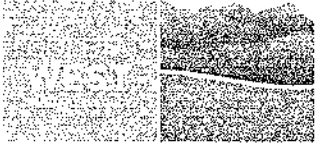
6/06/13= 11.97 tons

#### STREET SWEEPER MAINTENANCE

- Routine maintenance

#### Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	May 2013	MGD 1.8068; 58.10%
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# Sewer Operations Cleaning Summary from June 26, 2013 to July 9, 2013

San Jose, California | Telephone: (408) 284-1234

SUMMARY	
<b>Feet Cleaned</b>	
Hydroclean	2,905 ft.
	<hr/>
	<b>2,905 ft.</b>
<b>Lines Cleaned</b>	
Hydroclean	9 lines
	<hr/>
	<b>9 lines</b>
<b>Other Work Orders</b>	
Parcel Permit	1 Work Order
	<hr/>
	<b>1 Work Order</b>

**GOLETA WEST SANITARY DISTRICT  
ALLOWANCE OF CLAIMS  
June 26 - July 9, 2013**

<b>SERVICES &amp; SUPPLIES</b>	<b>Wastewater O &amp; M</b>	<b>Other Services</b>	<b>Capital Outlay</b>	<b>Total</b>
ADP, Inc. - Payroll processing charges for period ending 06/26/13	\$ 202.54	\$ 22.51		\$ 225.05
ADT Security Services - Quarterly alarm service/main facility	\$ 249.96			\$ 249.96
Alliant Insurance Services - Physical Damage insurance for 2013-14	\$ 4,102.51	\$ 455.83		\$ 4,558.34
Arrowhead Direct - Monthly cooler rental & drinking water	\$ 53.48			\$ 53.48
AT&T - Monthly service;main facility	\$ 162.94	\$ 10.40		\$ 173.34
Blueisle - May bank reconciliations	\$ 79.00			\$ 79.00
Brownstein, Hyatt, Farber, Schreck - Legal services	\$ 1,382.50	\$ 8,531.00		\$ 9,913.50
CalPERS - Pension contributions; 06/27/13 - 07/10/13	\$ 3,242.84	\$ 188.77		\$ 3,431.61
Cal PERS - July health insurance premiums	\$ 9,878.99	\$ 992.61		\$ 10,871.60
Campbell-Geo, Inc. - UST soil and soil gas evaluation		\$ 820.75		\$ 820.75
Capital One Commercial (Costco) - Operating supplies	\$ 162.94			\$ 162.94
Cardmember Service - Mtg expenses; wifi receptor; smog ck Unit #2	\$ 611.81			\$ 611.81
CDM Smith - PS#2 Remodel Project			\$ 13,099.53	\$ 13,099.53
County of Santa Barbara - District share of LAFCO budget	\$ 3,753.00			\$ 3,753.00
County of Santa Barbara - 2013-14 Green Business Program		\$ 1,380.00		\$ 1,380.00
CSRMA - Property & Director Fee annual insurance premiums	\$ 1,712.19	\$ 109.29		\$ 1,821.48
CSRMA - Workers' Compensation annual insurance premium	\$ 15,019.32	\$ 958.68		\$ 15,978.00
CWEA - Annual membership renewal; J. Hilliard	\$ 140.00			\$ 140.00
DATCO - Quarterly service; July, Aug. Sept.	\$ 136.50			\$ 136.50
Diamond Equipment - Rear hitch control knob & clip for tractor	\$ 15.87			\$ 15.87
Flo-Systems, Inc. - Sewage pump impeller			\$ 12,229.92	\$ 12,229.92
Geyer, Craig - SBCSDA Chapter Meeting meal reimbursement	\$ 40.00			\$ 40.00
Goleta Valley Paint - Paint for Emily	\$ 32.79			\$ 32.79
Home Depot Credit Services - Step stool		\$ 35.88		\$ 35.88
Innovyze - Annual subscription program renewal for H2OMAP Sewer		\$ 800.00		\$ 800.00
Isla Vista Recreation & Park District - 2013-14 Mutl Mitt funding		\$ 3,627.32		\$ 3,627.32
Lincoln Natinal Life Insurance Co. - Deferred Compensation	\$ 675.00			\$ 675.00
MarBorg Industries - 25YD roll-off & recycle fees	\$ 209.25	\$ 837.00		\$ 1,046.25
McCormix Corp - Diesel exhaust fluid	\$ 215.33			\$ 215.33
McCormix Corp. - Fuel for street sweeper		\$ 115.38		\$ 115.38
Mission Linen Supply - Monthly uniform service	\$ 655.73	\$ 115.72		\$ 771.45
MGFB Indsutrial Supply - Maintenance parts for generator	\$ 41.82			\$ 41.82
Pro'Tech Coatings - Manhole rehabilitations			\$ 10,537.80	\$ 10,537.80
Raftelis Financial Consultants, Inc. - Cost of Service Study		\$ 1,985.00		\$ 1,985.00
Sansum Clinic - DMV physical; K. Spencer	\$ 86.00			\$ 86.00
S.B. County Special Districts Assoc. - Dinner mtg meal/Lewis	\$ 40.00			\$ 40.00
SCAP - Annual membership dues for FY 2013-2014	\$ 538.00			\$ 538.00
SDRMA - July Dental/Life insurance premiums	\$ 885.99	\$ 106.98		\$ 992.97
Silvia's Cleaning Service, LLC - Monthly cleaning service	\$ 310.00			\$ 310.00
TelePacific Communications - Monthly internet service	\$ 204.00			\$ 204.00
The Gas Company - Monthly service; main facility	\$ 46.20			\$ 46.20
Underground Service Alert - June "Dig Alerts"	\$ 46.50			\$ 46.50
Van Buren Consulting, LLC - Computer support services	\$ 545.00			\$ 545.00



Verizon California - Monthly service/main facility	\$ 202.88	\$ 12.95		\$ 215.83
Verizon - Monthly service; SCADA	\$ 228.51			\$ 228.51
WEX Bank - Fuel for District vehicles	\$ 908.69	\$ 297.73		\$ 1,206.42
				\$ -
<b>TOTAL SERVICES &amp; SUPPLIES</b>	\$ 46,818.08	\$ 21,403.80	\$ 35,867.25	\$ 104,089.13

Payroll - Pay Period Ending: June 26, 2013 \$ 23,626.94

**GRAND TOTAL - Fund 4900** **\$ 127,716.07**