

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
April 5, 2011**

CALL TO ORDER

President Geyer called the meeting to order at 7:00 P.M.

BOARD MEMBERS PRESENT

Craig Geyer
Dave Bearman, M.D.
Dr. David C. Lewis
Larry D. Meyer (arrived 7:01 p.m.)
Eva Turenchalk

STAFF PRESENT

Diane P. Powers, Secretary; Mr. Mark Nation, General Manager/Superintendent; Mr. Steven A. Amerikaner; General Counsel

OTHERS PRESENT

Mr. Jeff Lindgren and Ms. Vanessa Thomas, IVR&PD; Mr. John Fox, Director, Goleta Sanitary District; Mr. Bruce J. Corwin, P.E., CDM

APPROVE THE ORDER OF THE AGENDA

There was no change to the order of the agenda.

PUBLIC INPUT

There was no public input presented at this time.

MINUTES

(11-04-16)

Upon a motion by Director Lewis, seconded by Director Turenchalk the Board unanimously approved the minutes of the regular meeting of March 15, 2011 as written.

ACTION ITEMS

1) Resolution No. 11-726: Approving and Authorizing the General Manager to execute an Adopt-A-Block Program Agreement, 2011-12

Mr. Mark Nation provided a background of the funding request for the Adopt-A-Block Program. He explained that the District had been a partner in funding this program since the mid 1990's and that past funding partners are now unable to support the program for the upcoming fiscal year. Mr. Nation then introduced Mr. Lindgren and Ms. Thomas who represents the IVR&PD. Ms. Thomas distributed an information packet outlining the Adopt-A-Block Program. She showed off a banner that will hang at the IVR&PD office that points out that the Adopt-A-Block Program is funded solely by the Goleta West Sanitary District. Ms. Thomas added that the District's name appears on all flyers and press releases as well as on the IVR&PD website. Mr. Lindgren informed the Board that the IVR&PD will continue to work on securing future funding for the Adopt-A-Block Program.

(11-04-17)

Upon a motion by Director Turenchalk, seconded by Director Lewis the Board unanimously approved to adopt Resolution No. 11-726: Approving and authorizing the General Manager to execute an Adopt-A-Block Program Agreement, 2011-12. The Board also approved funding the Adopt-A-Block Program for FY 2011-12 in an amount not-to-exceed \$72,561.

AYES: Bearman, Geyer, Lewis, Meyer, Turenchalk

NOES: None

ABSTAINED: None

ABSENT: None

2) Discussion to accept the 2011 Capital Improvement Plan Update prepared by CDM

Mr. Nation explained that the Board had contracted with CDM to update the District's existing CIP. He then introduced Mr. Bruce J. Corwin, P.E. who highlighted the important aspects of the plan. The Collection System will require upgrading and rehabilitation of service connections utilizing "Top Hats" at an estimated cost of \$250,000/year over the next five (5) years. Mr. Corwin added that \$50,000/year will be required for manhole rehabilitation. He reported that based upon an inspection of the force mains in 2002 all force mains are in good condition. Mr. Corwin indicated the cost share to the District for the GSD WWTP upgrade to be \$15,547,000 broken down over the next few years. The estimated Capital Improvement cost to the District for the next 5 – 10 years is \$35.8 million. Mr. Corwin did indicate that a needs assessment is recommended to address the future use of pump station #2.

(11-04-18)

Upon a motion by Director Lewis, seconded by Director Meyer the Board unanimously approved to accept the 2011 Capital Improvement Plan Update prepared by CDM.

3) Discussion to approve the purchase of a 2011 Sewer Combination Truck

Haaker Equipment Company was the lowest, responsible bidder at \$329,870.50, which includes a trade-in offer of \$20K. Mr. Nation pointed out that the purchase of the new Sewer Combination Truck was included in the 2010-2011 Budget.

(11-04-19)

Upon a motion by Director Meyer, seconded by Director Lewis the Board unanimously approved the purchase of a 2011 Sewer Combination Truck from Haaker Equipment Company at a cost not-to-exceed \$329,870.50.

COMMUNICATIONS

The communications were noted as received.

REPORTS

Operating Report

There were no questions regarding the Operating Report.

Finance Committee:

The topics of the March 16 and April 1, 2011 Finance Committee Meetings had been addressed earlier as items in the agenda.

Engineering Committee:

No report was provided.

Goleta Sanitary District Board Meetings:

Director Meyer provided reports on the March 21, 2011 Goleta Sanitary District Board Meeting. President Geyer reported that he and Director Bearman in addition to the General Manager/Superintendent attended the April 4, 2011 Ground Breaking Ceremony for the new treatment plant.

IVR&PD Board Meeting:

Director Lewis provided a report on the March 30, 2011 IVR&PD Board Meeting. He stated that the next Board meeting will take place on April 14, 2011.

City of Goleta Council Meeting:

No report was provided.

SBCSDA Chapter Meeting:

Director Meyer provided a report on the March 28, 2011 SBCSDA Chapter Meeting.

Central Coast Regional Water Quality Control Board

Director Meyer provided a report on the March 17, 2011 CCRWQCB meeting in Watsonville.

Goleta Water District

Director Turenchalk provided a report on the March 31, 2011 Goleta Water District Special Board Meeting to discuss rates.

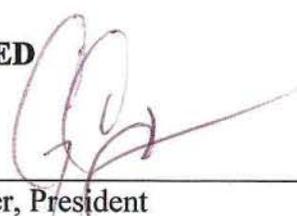
ADJOURNMENT

There being no further business, President Geyer adjourned the meeting at 7:57 P.M.



Diane P. Powers, Secretary

APPROVED



Craig Geyer, President

GOLETA WEST SANITARY DISTRICT

Operating Report for March 9, 2011 – March 29, 2011

I. Administration

Prepared Board Agenda packets for April 5, 2011 Regular Board Meeting.

Completed the February 2011 Financial Report.

Completed Water Use – Field Inspection Report for 2011-2012 Commercial Billing.

Contacted Goleta Water District and Camino Real Market Place to submit 2010 water consumption information for preparation of the commercial billing portion of the 2011-2012 tax roll.

Collected 2010-2011 Form 700 from District staff and members of the Board of Directors and submitted same to the County of Santa Barbara Elections Division.

Staff has begun working on the 2011-2012 Budget document.

Attended Finance Committee Meeting.

Staff sent fee estimate letter to the developer for the Haskell's Landing Project.

Staff has been corresponding with the developer for the mixed use project at 909 Embarcadero Del Mar regarding fees and other requirements.

Following the Board's approval Staff executed the contract with Southwest Pipeline and Trenchless Corporation for the Ocean Meadows Golf Course project.

Attended the City of Goleta City Council Strategic Plan Workshop.

Staff and the District's contractor for the Embarcadero Del Norte Project met with representatives from the County, and Granite Construction regarding coordination of the GWSD Project. Granite has had several delays and coordination meetings will continue to ensure minimal disruption to the public between the 2 projects.

II. Collection System Maintenance

Edison was working on transmission lines in the Winchester Canyon area. Staff utilized the Emily emergency generator during the planned power outage to maintain pumping from the Emily lift station.

Granite Construction hit a District sewer main on El Nido, while excavating for a County project they are working on in Isla Vista. Granite made repairs per GWSD requirements and everything is once again functioning normally.

Staff completed plan check for the sewer improvements at the Haskell's Landing project.

Operating Report
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The crew is currently working on the 2011 CCTV inspection zone. 13,167 ft. inspected since the last report. The work was primarily in the Los Carneros area.

Staff worked with CDM on the Capital Improvement Plan update.

The crew completed hydro cleaning the Los Carneros area. 13,699 ft. cleaned since the last report.

Venco Controls completed the installation of the new VFD for Pump #1. Pump Station #1 is now operating normally with all pumps available.

The crew began painting in Pump Station #1.

Staff has been working to update several of its written SOPs.

Staff attended SAMA Meeting at GSD.

Staff received safety training on the District's Fire Prevention Plan and Fire Extinguisher Operation. A tailgate safety meeting on Pneumatic and Electric Power tools was also held.

III. Industrial Waste

Staff collected Non Industrial Source Control (NISC) samples from three designated sample locations within the District.

Staff Conducted an Industrial Wastewater Discharge Compliance Inspection at Transphorm, Inc.

Staff collected Industrial Wastewater Discharge Compliance Samples from Raytheon CWTP and Raytheon B-8.

Staff is corresponding with the owner and agents of a parcel on Embarcadero Del Norte in Isla Vista regarding installation of a grease interceptor to serve two or three restaurants on the same parcel.

Staff conducted a grease interceptor inspection at the McDonald's Restaurant in the Camino Real Market Place.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicles – none to report at this time

Hours – 59.8

Miles – 451.4

Loads- 30

Net tons-haul date: 9.59 - 3/2/11; 14.29 - 3/16/11.

Operating Report
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STREET SWEEPER MAINTENANCE

- Serviced air filters
- Adjusted conveyor belt
- Changed oil and filter for main engine

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	February 2011	MGD 1.7086 54.9%
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**GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
March 10 - 30, 2011**

SERVICES & SUPPLIES	Wastewater O & M	Other Activities	Capital Outlay	Total
Acorn Landscape - Monthly maintenance fees	\$ 333.41			\$ 333.41
ADP, Inc. - Payroll processing for period ending 03/09/11	\$ 198.16	\$ 22.02		\$ 220.18
Alliant Insurance Services - Master Crime Policy Renewal	\$ 324.00	\$ 36.00		\$ 360.00
Aquatics - Refill 3 SCBA air bottles	\$ 105.00			\$ 105.00
AT&T - Monthly cell phone service	\$ 108.24			\$ 108.24
Barricade Pest Control - Quarterly service for ants	\$ 100.00			\$ 100.00
Bartlett, Pringle & Wolf, LLP - Accounting services	\$ 451.80	\$ 50.20		\$ 502.00
Brownstein, Hyatt, Farber, Schreck - Legal services	\$ 2,448.50	\$ 6,360.17	\$ 1,927.71	\$ 10,736.38
CalPERS - April 2011 health insurance premium	\$ 10,427.38	\$ 819.18		\$ 11,246.56
CalPERS - Pension contributions; 03/10/11 - 03/23/11	\$ 2,302.44	\$ 170.34		\$ 2,472.78
Coastal Copy - Quarterly copier service	\$ 297.81			\$ 297.81
FIA Card Services - Mtg exp; Pretreatment Conf; maint. parts CCTV	\$ 856.25			\$ 856.25
Fleet Services - Fuel for District vehicles	\$ 793.97			\$ 793.97
Goleta Sanitary District - Feb. treatment, FA and Capital	\$ 90,545.99		\$ 19,925.06	\$ 110,471.05
Goleta Valley Paint - Paint for pump station	\$ 111.14			\$ 111.14
Grainger - Maintenance parts for pump station	\$ 73.99			\$ 73.99
Impulse - Monthly virtual host service	\$ 55.00			\$ 55.00
Ironman - Maintenance service for street sweeper		\$ 400.00		\$ 400.00
Jeff Hayes Truck & Equipment Repair - Repair work on street sweeper		\$ 665.00		\$ 665.00
Larry's Auto Parts - Oil & filters	\$ 62.80			\$ 62.80
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 675.00			\$ 675.00
MarBorg Industries - 25YD roll-off & recycle fee	\$ 228.33	\$ 913.33		\$ 1,141.66
MarBorg Industries - 25YD roll-off & recycle fee	\$ 163.00	\$ 652.01		\$ 815.01
McCormix Corp. - Bio-diesel for street sweeper		\$ 293.90		\$ 293.90
MNS Engineers - Phelps Rd Trunk Sewer Replacement Proj.			\$ 10,912.50	\$ 10,912.50
MNS Engineers - Ocean Meadows Golf Course Project			\$ 514.19	\$ 514.19
MNS Engineers - Embarcadero/Norte Sewer Main Replacement Proj.			\$ 577.50	\$ 577.50
Office Depot - Office supplies	\$ 147.19			\$ 147.19
PFM Asset Management LLC - Investment advisory services for Feb.	\$ 2,437.26			\$ 2,437.26
Reliance Standard Life Insurance Co. - Apr. LTD insurance premiums	\$ 622.39	\$ 37.49		\$ 659.88
Roston & Rogers - 1099 updates; January 2011 bank reconciliations	\$ 237.00			\$ 237.00
S.B. County Dept of Child Support Services - Child support payment	\$ 230.77			\$ 230.77
SDRMA - April 2011 Dental/Life Insurance premiums	\$ 931.31	\$ 107.23		\$ 1,038.54
Southern California Edison Co. - Monthly service.main facility	\$ 4,634.65			\$ 4,634.65
The Daily Sound - Notice inviting bids for new sewer cleaning truck	\$ 113.52			\$ 113.52
3T Equipment Company, Inc. - Repairs to CCTV camera	\$ 132.26			\$ 132.26
3T Equipment Company, Inc. - Loaner equipment/Controller CCTV	\$ 75.00			\$ 75.00
Titan - Bench Flow Test respirators	\$ 133.47			\$ 133.47
Tri-County Locksmiths, Inc. - 12 District locks	\$ 469.15			\$ 469.15
Venco Controls, Inc. - 75 HP VFD replacement for PS#1, pump #1		\$ 12,330.00		\$ 12,330.00
Verizon California - Monthly service/Emily	\$ 129.07			\$ 129.07
Verizon California - Monthly service/main facility	\$ 183.17	\$ 11.69		\$ 194.86
Verizon Wireless - Monthly broadband service	\$ 120.14			\$ 120.14

Allowance of Claims

March 10 - 30, 2011

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TOTAL SERVICES & SUPPLIES	\$121,258.56	\$ 22,868.56	\$ 33,856.96	\$ 177,984.08
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Payroll - Pay Periods Ending: March 9 & 23, 2011 \$ 50,566.20

GRAND TOTAL - Fund 4900 **\$ 228,550.28**