

**GOLETA WEST SANITARY DISTRICT
Regular Board Meeting**

AGENDA

Date: May 18, 2021

5:30 P.M.

**UCSB Campus, Parking Lot 32
Santa Barbara, CA 93106
(District Office)**

The Goleta West Sanitary District has determined this meeting to be an essential public meeting and will be conducting the meeting pursuant to the provisions of the Governor's Executive Orders N-29-20 and N-33-20 and the Santa Barbara County Health Officer's order.

In response to the spread of the COVID-19 virus, Governor Newsom has temporarily suspended the requirement for local agencies to provide a physical location from which members of the public can observe and offer public comment and has ordered all Californians to stay home except as needed to maintain continuity of operations of certain critical infrastructure.

To minimize the potential spread of the COVID-19 virus, the Goleta West Sanitary District has decided to close physical access for members of the public to Goleta West Sanitary District Board meetings until further notice.

Members of the public who wish to attend should contact the District office by phone (805-968-2617) or email (info@goletawest.org) prior to two (2) hours before the meeting time to obtain the remote participation information.

Since this is an evolving COVID-19 situation, the Goleta West Sanitary District will provide updates to any changes to this policy as soon as possible. The Goleta West Sanitary District thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

1. CALL TO ORDER

2. ROLL CALL **Members: President Geyer, Directors Turenchalk,
Meyer, Bearman, Lewis**

3. APPROVE THE ORDER OF THE AGENDA

4. PUBLIC COMMENT

The public may address the Board for no more than (3) minutes on any issue within the District's jurisdiction which is not on the agenda. No action will be taken on any non-agenda item, except as provided by law.

**5. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF
May 4, 2021.**

DISCUSSION-ACTION AGENDA

The Board will consider and may take action on the following items.

- 6. REVIEW DRAFT FY 2021-2022 BUDGET DOCUMENT**
 - a. The Board will review the draft FY 2021-2022 Budget Document.**
- 7. THIRD QUARTER FY 2020-2021 FINANCIAL REPORT**
 - a. The Board will review the quarterly financial report.**
- 8. DISTRICT COUNSEL REPORT ON PENDING LEGISLATION RELATING TO THE BROWN ACT AND DISCUSSION OF RETURNING TO IN-PERSON MEETINGS**
 - a. District Counsel will provide a report to the Board and the Board will discuss in-person meetings.**
- 9. GENERAL MANAGER/SUPERINTENDENT EMPLOYMENT AGREEMENT**
 - a. The Board will consider approval of the proposed agreement.**
- 10. COMMUNICATIONS**

April 2021 PFM Monthly Statement.
- 11. REPORTS**
 - A. Operations Report from General Manager**
 - B. Finance Committee**
 - C. Goleta Sanitary District**
 - D. Goleta Water District**
 - E. Isla Vista Recreation & Park District**
 - F. SBCSDA Executive Board Meeting**
 - G. City of Goleta**
 - H. Other Director Reports**
- 12. FUTURE AGENDA ITEMS:**
- 13. ADJOURNMENT:**

Written materials relating to an item on this agenda that are distributed to the Goleta West Sanitary District within 72 hours before the meeting during which the item will be considered are made available for public inspection at the District administrative offices located at UCSB Campus, Parking Lot 32, Santa Barbara, CA, during business hours.

May 2021

May 2021						
Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	1
9	10	11	12	13	14	8
16	17	18	19	20	21	15
23	24	25	26	27	28	22
30	31					29

June 2021						
Su	Mo	Tu	We	Th	Fr	Sa
6	7	1	2	3	4	5
13	14	8	9	10	11	12
20	21	15	16	17	18	19
27	28	22	23	24	25	26
		29	30			

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Apr 25	26	27	28	29	30	May 1
2	3 6:30pm GSD Board Meeting	4 5:30pm City of Goleta Council Meeting 5:30pm GWSD Regular Board Meeting	5 12:00pm SBCCSDA Executive Board Meeting	6	7	8
9	10	11 5:30pm Goleta Water District Board Meeting	12	13 5:30pm IVR&PD Regular Meeting	14	15
16	17 6:30pm GSD Board Meeting	18 5:30pm GWSD Regular Board Meeting 5:30pm City of Goleta Council Meeting	19 6:00pm Santa Barbara Airport Commission Mtg	20 2:00pm Management Committee Meeting	21	22
23	24 6:00pm SBCCSDA Chapter Meeting	25 2:00pm Engineering Committee Meeting	26	27	28	29
30	31 Memorial Day GWSD Closed	Jun 1	2	3	4	5

June 2021

June 2021						
Su	Mo	Tu	We	Th	Fr	Sa
6	7	1	2	3	4	5
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July 2021						
Su	Mo	Tu	We	Th	Fr	Sa
4	5	6	7	1	2	3
11	12	13	14	8	9	10
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
May 30	31	Jun 1 5:30pm City of Goleta Council Meeting 5:30pm GWSD Regular Board Meeting	2 12:00pm SBCCSDA Executive Board Meeting	3	4	5
6	7 6:30pm GSD Board Meeting	8 5:30pm Goleta Water District Board Meeting	9	10 5:30pm IVR&PD Regular Meeting	11	12
13	14	15 5:30pm City of Goleta Council Meeting	16 6:00pm Santa Barbara Airport Commission Mtg	17	18	19
20	21 6:30pm GSD Board Meeting	22	23	24	25	26
27	28 6:00pm SBCCSDA Chapter Meeting	29	30	Jul 1	2	3

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
May 4, 2021**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 48 hours in advance of the meeting.

This Board meeting was conducted pursuant to California Government Code Section 54953 and Governor Newsom's Executive Order, N-29-20, temporarily suspending portions of the Brown Act to implement social distancing in response to the COVID-19 pandemic. Members of the Board participated in this meeting remotely. Public Comment on agenda items also could occur remotely.

1. CALL TO ORDER

President Geyer called the meeting to order at 5:30PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Craig Geyer – attended remotely

Eva Turenchalk – attended remotely

Larry Meyer – attended remotely

David Bearman M.D. - attended remotely

David C. Lewis – attended remotely

BOARD MEMBERS ABSENT

None.

STAFF PRESENT

Mark Nation – General Manager/Superintendent

Brian McCarthy – Chief Inspector

Jena Acos – District Counsel – attended remotely

OTHERS PRESENT

Steve Majeowsky – Goleta Sanitary District – attended remotely

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None.

5. **APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF APRIL 6, 2021.**

(21-05-18)

Upon a motion by Director Bearman, seconded by Director Lewis, the Board approved the minutes of the Regular Board Meeting of April 6, 2021 as presented by the following roll call vote:

AYES:	Geyer, Turenchalk, Meyer, Bearman, Lewis
NOES:	None
ABSTAIN:	None
ABSENT:	None

6. **ORDINANCE NO. 21-93: AN ORDINANCE OF THE GOLETA WEST SANITARY DISTRICT SETTING DIRECTOR COMPENSATION AT \$245 FOR EACH DAY THAT A DIRECTOR ATTENDS A MEETING OF THE BOARD OR RENDERS SERVICES AS A DIRECTOR**

Public Hearing. President Geyer opened the public hearing at 5:31PM. Hearing no requests from public to comment the public hearing was closed at 5:32PM.

(21-05-19)

Upon a motion by Director Turenchalk, seconded by Director Bearman, the Board approved to adopt Ordinance No. 21-93: Setting Director Compensation at \$245 for each Day that a Director attends a meeting of the Board or renders services as a Director by the following roll call vote:

AYES:	Geyer, Turenchalk, Meyer, Bearman, Lewis
NOES:	None
ABSTAIN:	None
ABSENT:	None

7. **CHANGE ORDER NO. 1 FOR THE HEADQUARTERS BUILDINGS UPGRADE PROJECT NO. 12-03**

(21-05-20)

Upon a motion by Director Meyer, seconded by Director Lewis, the Board approved Change Order No. 1 for the Headquarters Buildings Upgrade Project No. 12-03 as presented by the following roll call vote:

AYES:	Geyer, Turenchalk, Meyer, Bearman, Lewis
NOES:	None
ABSTAIN:	None
ABSENT:	None

8. IRREVOCABLE OFFER TO DEDICATE AND CERTIFICATE OF ACCEPTANCE FOR THE VILLAGE AT LOS CARNEROS PROJECT

(21-05-21)

Upon a motion by Director Meyer, seconded by Director Turenchalk, the Board approved to accept the Irrevocable Offer to Dedicate and to issue the Certificate of Acceptance for the Village at Los Carneros Project by the following roll call vote:

AYES:	Geyer, Turenchalk, Meyer, Bearman, Lewis
NOES:	None
ABSTAIN:	None
ABSENT:	None

9. DISTRICT COUNSEL SERVICES

Jena Acos provided a report to the Board and answered any questions as needed.

10. COMMUNICATIONS

Noted as received.

11. REPORTS

Operations Report

The General Manager provided a report.

Finance Committee

Director Lewis provided a report.

Management Committee

President Geyer provided a report.

Engineering Committee

Director Meyer provided a report.

Goleta Sanitary District

Director Meyer provided a report.

Goleta Water District

Director Turenchalk provided a report.

Isla Vista Recreation and Park District

Director Lewis provided a report.

Santa Barbara Airport Commission

Director Lewis provided a report.

SBCCSDA Executive Board Meeting

Director Meyer provided a report.

SBCCSDA Chapter Meeting

Director Meyer provided a report.

City of Goleta

No Report.

Other Director Reports

None.

**12. CLOSED SESSION: Public Employee Annual Performance Evaluation
(Gov't Code Section 54957)**

Employee: General Manager/Superintendent

Quarterly Update Report (1st Quarter 2021)

CLOSED SESSION: Conference with Labor Negotiator

District Representative: General Counsel;

Unrepresented Employee: General Manager/Superintendent

a. Contract

The Board entered closed session at 6:18PM

The Board returned to open session at 6:24PM

No reportable action was taken.

11. FUTURE AGENDA ITEMS

None.

13. ADJOURNMENT

There being no further business, President Geyer adjourned the meeting at 6:25PM.

Mark Nation, Clerk - Secretary

APPROVED

Craig Geyer, Board President

April 1, 2021 – April 27, 2020

Administration

As directed by the Board, staff checked with the County Board of Supervisors regarding when it is likely that they may return to in person meetings. The BOS will for sure be continuing Zoom over the next 2-3 months then following directives from the governor and the analyzing the state of the COVID virus in Santa Barbara County.

CITIG provided a staff training on cybersecurity – Reducing Risk of Hacking etc. While Using District Computers.

Staff attended a Finance Committee Meeting and two Management Committee meetings.

Staff continues preparation of the FY 2021-2022 GWSD Annual Budget.

Staff submitted the CIWQS no-spill certification to the State database for the month of March 2021.

Staff attended the April SAMA meeting via Zoom.

Newton Construction has been diligently preparing the GWSD site for construction work to begin. Personnel and equipment have been arriving every day. Staff and Ed Galindo attended the pre-construction meeting with representatives of Newton Construction and Rincon Consulting. Additionally, Staff and Phil Brittain, the District's electrician met with Newton's Job Superintendent and Lead Electrician to discuss details of providing uninterrupted electrical service to PS1 during the Building Improvements Project.

Brian McCarthy attended a CalPERS webinar on Asset Liability Management and the April 26, 2021 SBCCSDA Chapter meeting held via Zoom.

Staff completed the quarterly GM Performance Review Report for the 1st quarter of 2021.

Collection System

The crew completed root cutting and hydroflushing throughout the District for April 2021. Currently working on cleaning hotspots. A sewer operations cleaning summary is included with the report.

The crew is currently mowing, trimming and generally clearing District easements throughout the District.

The crew continues clearing out certain areas into storage containers and reorganizing things in preparation of the construction beginning for the Headquarters Buildings Projects.

Staff continues working on the annual site verification for the commercial billing for FY 2021-2022.

Staff continues inspection of the public sewer portion of the Cortona Apartments Project.

Staff responded to a call from GSD after they received a report of sewage leaking onto the street at 123 San Rossano Drive. The problem appears to be with the private lateral serving the single-family home and may have been caused by recent work done on an Edison electrical vault. Staff contacted Edison and referred the matter to SB County Public Health Department. Not a GWSD problem.

Staff corresponded with an engineer working on plans for a developer for two Ocean Meadows housing projects. The first is a 32-unit single family home development that is planning to build some public sewer that will be dedicated to the District. The other project involves building six low-income housing units on a separate parcel and connecting to public sewer.

Staff met with representatives of the owner of Hollister Business Park regarding the Districts requirements for a proposed three-way lot split of the parcel where three commercial buildings are located on western Hollister Avenue.

Staff participated in multiple Flow Study/Model Calibration Zoom meetings with Bruce Corwin and Youssif Hussain as part of the GWSD Flow Monitoring/Master Plan Update Project.

Staff sent one of the District's two gas detectors to Industrial Scientific, the manufacture, for repairs. Industrial Scientific recommended explained that replacing the components in the aged unit would not be cost-effective vs trading in the old detector for a complete new unit. Staff opted to trade-in and replace the gas detector.

Phil Brittain, the District's electrician, was on site and installed a new level transducer for the level control to the Sulzer emergency pump.

Staff attended safety webinar – 16 Steps for a Covid Prevention Plan at Work.

Staff attended online CalOSHA Compliance Training.

An all-staff safety meeting was held to discuss findings of the first quarter safety inspection.

The crew completed the monthly maintenance and test runs on all GWSD equipment scheduled for April 2021.

The crew completed annual FOG Inspections at various food service establishments in the District.

Industrial Waste

Staff sent Class 4 Industrial Permittees friendly reminders to conduct their required 2nd Quarter Self-Monitoring and submit the report and required certification(s) to the District by July 15, 2020.

Staff met virtually with representatives of Corning Glass Microsystems and Google regarding the change of ownership and operations at 55 Castilian. Staff is preparing to terminate the Industrial Wastewater Discharge Permit issued to Corning and issue a new Permit to Google.

Street Sweeping

Graffiti: None to report.

Abandoned vehicles: none to report

Hrs. – 80.6

Miles – 835.8

Loads – 25

Marborg: 3/10/21 = 5.580 TN, 3/18/21 = 5.320 TN

Maintenance:

- Routine maintenance checks and services

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	February 2021	MGD 1.960; 45.7519%
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Your environmental partner since 1954

Sewer Operations Cleaning Summary from April 1, 2021 to April 27, 2021

Description	Quantity
Feet Cleaned	
Hot Spot	2,068 ft.
Hydroflush	907 ft.
Root Cutting	475 ft.
Hydroclean	104 ft.
	<hr/>
	3,554 ft.
Lines Cleaned	
Hot Spot	7 lines
Hydroflush	3 lines
Root Cutting	2 lines
Hydroclean	1 line
	<hr/>
	13 lines
Other Work Orders	
FOG Inspection	7 Work Orders
Service Call	1 Work Order
	<hr/>
	8 Work Orders

Goleta West Sanitary District
Allowance of Claims
Apr 01, 2021 - Apr 29, 2021

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ADP01	ADP Inc	Payroll Service	4/6/2021	568.83
ADT01	ADT Security Service Inc*	Building Security	4/20/2021	268.74
AIRO1	Airflow Filter Service Inc	Sweeper Parts	4/20/2021	306.40
BAR01	Bartlett Pringle & Wolf LLC	Accounting & Audit Svcs	4/6/2021	3,695.24
BAR02	Barricade Pest Control	Pest Control	4/20/2021	100.00
BLU01	Blueisle Bookkeeping	Bookkeeping Svcs	4/6/2021	85.00
BOONE	Boone Graphics	Office Supplies	4/6/2021	605.52
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Services	4/14/2021	16,938.50
CAL03	Public Employees HEALTH	CalPERS Health Insurance	4/19/2021	15,930.21
CAL12	CalPERS Public Employee's Retirement System	CalPERS Pension	4/29/2021	10,502.16
CIN01	Cintas Corporation	Safety Supplies	4/20/2021	89.40
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	4/20/2021	2,277.20
COA01	Coastal Copy	Copier Service	4/20/2021	213.61
DAL01	Dal Pozzo Tire Corp	Tire Repair	4/20/2021	55.00
DAT01	Datco Service Corp	DOT Tracking	4/20/2021	175.50
DUK01	Duke's Root Control	Sewer Root Control	4/6/2021	5,636.44
FAI01	Fairview Supply	Sweeper Parts	4/20/2021	21.54
FRO01	Frontier Communications	Phone Service	4/20/2021	804.35
GOL04	Goleta Water District	Facility Water	4/20/2021	147.84
HAA01	Haaker Equipment Company	Sweeper Parts	4/20/2021	290.84
HOM01	Home Depot Credit Svcs	Operations Supplies	4/6/2021	468.40
ICX01	ICONIX	Sewer Maintenance Parts	4/6/2021	2,934.87
JAI01	Jaimes Landscape	Landscape Maintenance	4/20/2021	450.00
LAR01	Larry's Auto Parts	Vehicle Maintenance Parts	4/20/2021	26.84
LIN01	Lincoln National Life Ins	Deferred Compensation	4/23/2021	2,400.00
MAR01	Marborg Industries	Waste Removal & Rolloff	4/20/2021	1,916.59
MCC02	McCormix Corporation	Sweeper Fuel	4/6/2021	456.56
MIS01	Mission Linen Supply	Uniforms & Towels	4/20/2021	1,398.26
MSW01	Mountain Spring Water	Drinking Water	4/6/2021	107.00
OFF01	Office Depot	Office Supplies	4/6/2021	211.46
REL01	Reliance Standard Life Insurance	Insurance LTD	4/28/2021	1,177.48
SAN09	Santa Barbara County Clerk-Recorder-Assessor	Election Expense	4/6/2021	24,281.76
SBCCSDA	SBCCSDA	SBCCSDA Membership	4/6/2021	300.00
SCA01	SCAP Southern California Alliance of	SCAP Membership	4/6/2021	538.00
SIL01	Silvia's Cleaning Company, Inc.	Janitorial Svc	4/20/2021	562.50
SOU02	Southern California Edison Co	Electricity	4/20/2021	426.97
SPE03	Special District Risk Management Authority	Insurance Life & Dental	4/20/2021	954.30
STA04	Stantec Consulting Services Inc.	Design Standards	4/6/2021	5,333.75
THE02	The Gas Company	Natural Gas	4/6/2021	136.76
THE07	The Corwin Group, Inc.	Master Plan	4/14/2021	16,863.00
THE08	The Regents of the University of California	Internet Svc	4/20/2021	103.25
UND01	Underground Service Alert	Dig Alerts	4/6/2021	94.86
UNI01	United Laboratories	Chemicals	4/20/2021	1,255.30
V&A01	V&A Consulting Engineers Inc	Flow Monitoring	4/20/2021	10,487.50
VEL01	Velocity Truck Center Ventura County	Sweeper Repair	4/20/2021	1,409.06
WES01	Westaire Heating & Air	HVAC Maintenance	4/6/2021	150.00
WEX01	WEX Bank	Vehicle Fuel	4/8/2021	1,167.77
Total Services & Supplies				\$134,324.56
Payroll - (2) pay dates Wk15 Wk17 2021				\$70,625.45
Total				\$204,950.01

GOLETA WEST SANITARY DISTRICT

DATE: MAY 18, 2021

AGENDA ITEM #6

AGENDA TITLE: REVIEW DRAFT FY 2021-2022 BUDGET DOCUMENT

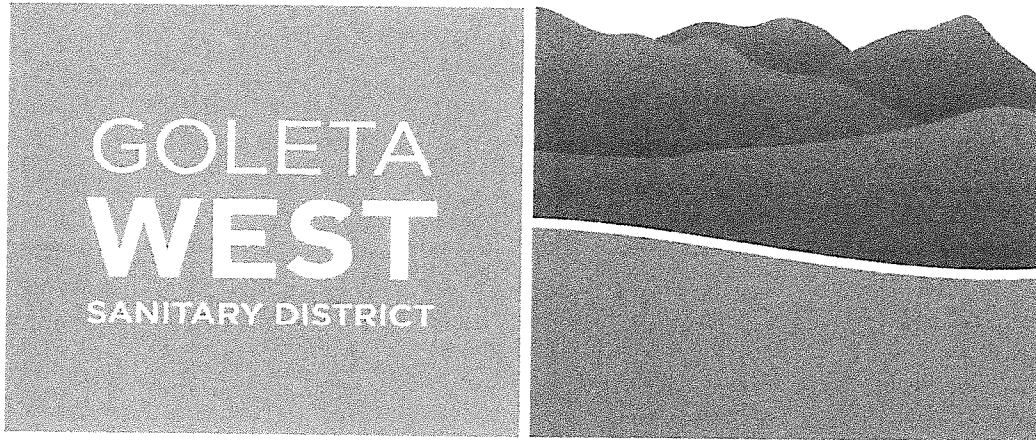
SUMMARY DESCRIPTION:

Staff and the Finance Committee met on two occasions to review the Draft FY 2021-2022 Budget Document. Staff will present the budget document to the Board for its first reading with the intent to incorporate any changes as requested by the Board and return at the next Board meeting on June 1, 2021 for final review and approval of the FY 2021-2022 Budget Document.

SUPPLEMENTARY MATERIAL:

Draft FY 2021-2022 Budget Document

GOLETA WEST SANITARY DISTRICT



Draft BUDGET

FISCAL YEAR 2021-2022

*Adopted by the Governing Board
June XX, 2021*

TABLE OF CONTENTS
FISCAL YEAR 2021-2022 BUDGET

<u>Description</u>	<u>Page</u>
Introduction	(1)
District Organization Chart	(2)
Budget Goals	(3)
Revenues Description	(3)
Fiscal Year 2021-2022 Total Revenues	(4)
Fiscal Year 2021-2022 Operating Revenues (O&M)	(4)
Fiscal Year 2021-2022 Non-Operating Revenues	(4)
Revenues Summary	(5)
District Operating & Reserve Funds	(6)
Transfers to Reserve Funds	(8)
Fund Activity	(9)
Chart - Projected Fund Balance - June 30, 2022	(10)
Fiscal Year 2021-2022 Total Expenditures	(11)
Fiscal Year 2021-2022 Wastewater O & M Expenditures	(12)
Wastewater Operations & Maintenance Expenditures Summary	(13)
Fiscal Year 2021-2022 Other Services Expenditures	(14)
Other Services Expenditures Summary	(15)
Capital Improvement Expenditures Description	(16)
Fiscal Year 2021-2022 Capital Improvement Expenditures	(17)
Capital Projects Summary	(18)
Appendix 'A'	(19)

INTRODUCTION

Goleta West Sanitary District's mission is **to protect the environment and the public's health and safety while providing efficient, responsible service.**

The Goleta West Sanitary District (GWSD) was first established in 1954 under the Sanitary District Act of 1923 as the Isla Vista Sanitary District to serve the community of Isla Vista and the Western Goleta Valley. In 1990, the name of the District was changed to Goleta West Sanitary District in an effort to more accurately describe the service area. GWSD currently serves a population of approximately 39,500.

GWSD provides wastewater collection, treatment and street sweeping for its constituents. The District owns 40.78% treatment capacity rights in the regional treatment plant at Goleta Sanitary District.

GWSD owns and operates two pump stations and approximately sixty-eight (68) miles of sewers.

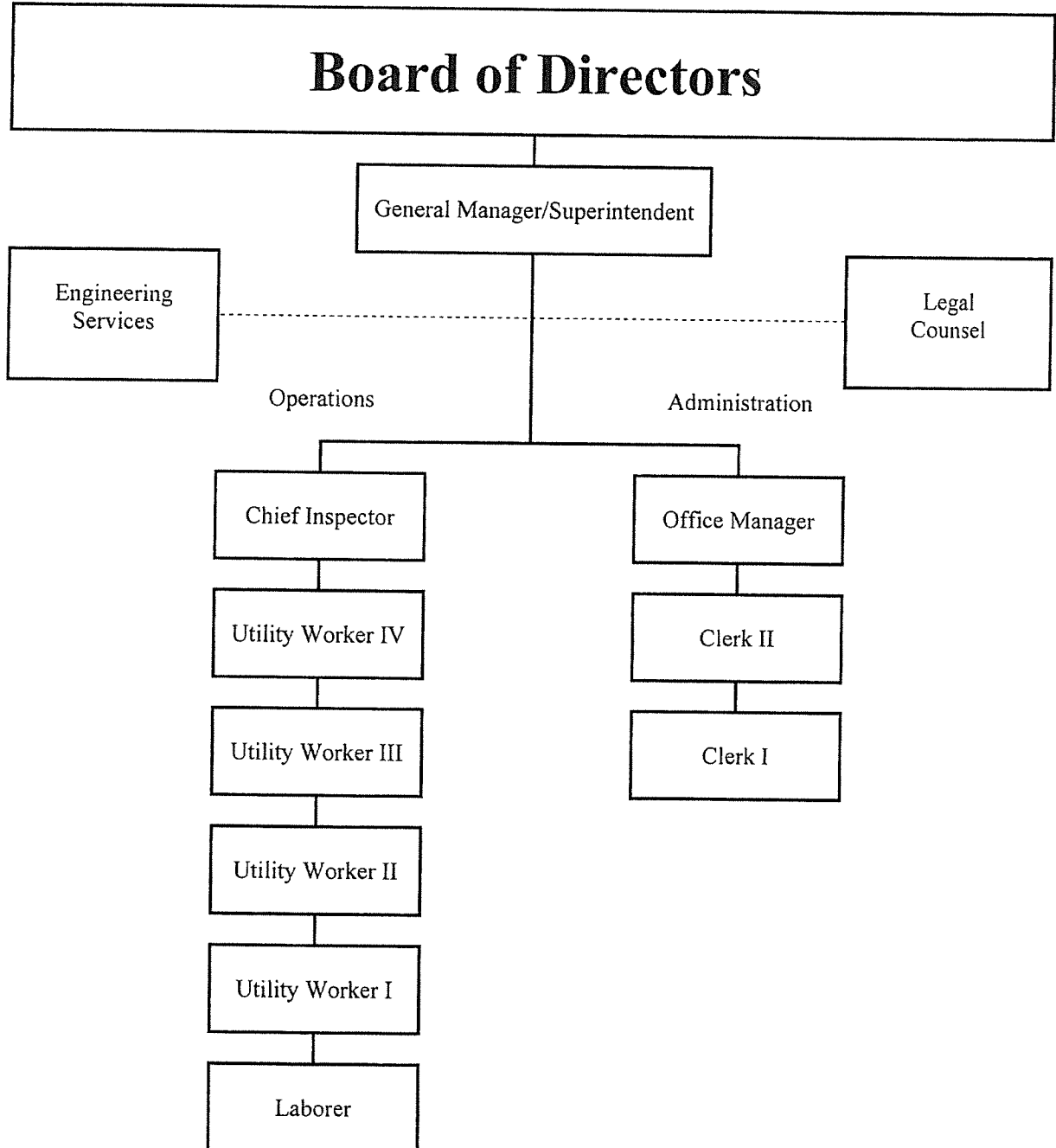
GWSD is governed by a five-member Board of Directors elected at-large from its service area and who serve for a four-year term. The Board conducts meetings on the first and third Tuesday of each odd month and on the first Tuesday of each even month in the District's Administrative Offices located in Parking Lot 32 on the UCSB Campus.

GWSD's fiscal year runs for a twelve (12) month period beginning July 1 through June 30 of the following year. The District's budget consists of three separate and distinct secondary expenditure accounts: (i) Wastewater Operation & Maintenance Expenditures, (ii) Other Services Expenditures, (iii) Capital Improvement Expenditures. A draft budget is prepared during the fourth quarter for adoption by the Board of Directors in June of the same year. Capital Improvement Projects are tracked as Construction in Progress (CIP) and paid for from a corresponding reserve fund.

GWSD currently employs seven (7) full time employees. The employees work in the following budgeted categories: Administration; Collection System; Pump Station and Other Services/Street Sweeping.

The District's Organization Chart is included on the following page.

Goleta West Sanitary District Organization Chart



BUDGET GOALS

The primary goals of the District are the basis for establishing the annual operating and capital improvement budgets. The goals include:

- Professionally manage, operate and maintain all parts of the wastewater collection system in order to protect public health and the environment.
- Ensure that the system is operated in a manner that meets all regulatory requirements.
- Ensure that the system has adequate hydraulic capacity to convey peak flows for current users and into the future.
- Ensure that the District's street sweeping program operates efficiently and effectively.
- Strategically implement critical capital facility upgrades and improvements to ensure the system will perform well on a long term basis.
- Ensure that financial and capital planning prepares the District well for the future needs of the community.
- Employ a highly qualified, professional staff that will operate District facilities to the highest standards.

REVENUES DESCRIPTION

The District receives revenue from several sources. Operating revenues are comprised primarily of sewer service charges, permit fees, inspection fees, plan check fees, and interest earned from those sources. Property taxes fund the District's other services expenditures (including street sweeping) and Capital Improvement Program. Non-operating revenues are comprised primarily of property taxes, connection fees and interest earned from those sources.

The following spreadsheet outlines the District revenue sources to include: (i) total revenues, (ii) operating revenues and (iii) non-operating revenues.

FISCAL YEAR 2021-2022 TOTAL REVENUES

Account	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected Actual	2021-2022 Budget	% Change 20/21 Budget to 21/22 Budget
3010 Property Taxes	\$3,144,997	\$3,100,000	\$3,100,000	\$3,125,000	
3380 Interest Income	\$381,330	\$159,000	\$175,000	\$60,000	
3381 Unrealized Gain/Loss Investments	\$154,260	\$0	(\$115,000)	\$0	
3390 Homeowners Property Tax Relief	\$13,956	\$13,000	\$8,139	\$8,100	
3410 Miscellaneous Permits	\$34,045	\$37,000	\$58,000	\$37,000	
3420 Planning & Engineering-Plan Ck Fees	\$6,562	\$15,000	\$4,500	\$10,000	
3430 Insurance Refunds	\$1,033	\$0	\$1,475	\$0	
3440 Sanitation Serv./Sewer User Fees	\$4,345,288	\$4,300,000	\$4,300,000	\$4,300,000	
3450 Connection Fees	\$231,207	\$700,000	\$733,000	\$162,000	
3460 Inspection Fees	\$18,755	\$18,000	\$22,500	\$15,000	
3480 Other Services Income	\$178,584	\$250,000	\$200,000	\$240,000	
3500 Gain/Loss on Sale of Fixed Assets	\$0	\$0	\$0	\$500	
Total Revenue	\$8,510,017	\$8,592,000	\$8,487,614	\$7,957,600	-7%

Note: The Total Revenues table above is the total of the Operating Revenues and Non-Operating Revenues tables shown below.

FISCAL YEAR 2021-22 OPERATING REVENUES (O&M Unrestricted)

Account	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected Actual	2021-2022 Budget	% Change 20/21 Budget to 21/22 Budget
3380 Interest Income	\$133,847	\$82,485	\$89,000	\$21,060	
3410 Miscellaneous Permits	\$34,045	\$37,000	\$58,000	\$37,000	
3420 Planning & Engineering-Plan Ck Fees	\$6,562	\$15,000	\$4,500	\$10,000	
3430 Insurance Refunds	\$1,033	\$0	\$1,475	\$0	
3440 Sanitation Serv./Sewer User Fees	\$4,345,288	\$4,300,000	\$4,300,000	\$4,300,000	
3460 Inspection Fees	\$18,755	\$18,000	\$22,500	\$15,000	
3480 Other Services Income	\$178,584	\$250,000	\$200,000	\$240,000	
3500 Gain/Loss on Sale of Fixed Assets	\$0	\$0	\$0	\$500	
Total Operating Revenues	\$4,718,114	\$4,702,485	\$4,675,475	\$4,623,560	-2%

FISCAL YEAR 2021-22 NON-OPERATING REVENUES

Account	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected Actual	2021-2022 Budget	% Change 20/21 Budget to 21/22 Budget
3010 Property Taxes	\$3,144,997	\$3,100,000	\$3,100,000	\$3,125,000	
3380 Interest Income	\$247,483	\$76,515	\$86,000	\$38,940	
3381 Unrealized Gain/Loss Investments	\$154,260	\$0	(\$115,000)	\$0	
3390 Homeowners Property Tax Relief	\$13,956	\$13,000	\$8,139	\$8,100	
3450 Connection Fees	\$231,207	\$700,000	\$733,000	\$162,000	
Total Non-Operating Revenues	\$3,791,903	\$3,889,515	\$3,812,139	\$3,334,040	-14%

REVENUES SUMMARY

2020-2021 projected actual column on the preceding spreadsheet represents the projected revenues through June 30, 2021. The last column is a comparison of the 2020-2021 budget and the 2021-2022 budget.

Overall revenues are projected to decrease as compared to prior year. Total revenues are projected to decrease by 7% as compared to the 2020-2021 fiscal year budget. Operating revenues are expected to decrease 2% as compared to prior year budget and non-operating revenues are expected to decrease by 14% as compared to prior year budget primarily due to a projected decrease in connection fee revenue from new developments as compared to the prior year estimate.

Major components of total revenues and/or significant changes in total revenues consist primarily of the following:

- The County of Santa Barbara has provided the District with the estimated property tax revenue for 2021-2022 fiscal year.
- Interest Income is earned on all District funds, which are included in the District's investment portfolio. The 2021-2022 budget amount is based on an estimate from the District's investment managers. The projected decrease is a result of predicted market conditions and current reserve balances.
- Unrealized Gain/Loss Investments represent the unrealized short term investment earnings or losses in the District's portfolio or, the increased/decreased market value of a security that is still being held compared with its original cost. Revenues are not budgeted for this item as it is difficult to estimate.
- Miscellaneous Permits includes fees for connection permits and permits to industries for the Industrial Waste Pretreatment Program.
- Sanitation Service/Sewer User Fees are collected for the District by the County of Santa Barbara as reported on the tax rolls. Residential users are charged a flat fee per year for a single family dwelling. Commercial users are charged according to prior year's water usage and the type of wastewater discharged. Sewer User Fees are expected to be similar to prior year.
- Connection Fees for the prior year included revenues from the Cortona Apartments development.
- Other Services income is primarily the Capital Fund Charge for UCSB properties.

DISTRICT OPERATING & RESERVE FUNDS

District revenues are deposited into District Operating and Reserve funds. The funds are sources for District expenditures including capital improvement projects. In fiscal year 2011-12 the Governing Board revised the District's reserve fund policy in District Resolution No. 12-732. The objective of maintaining these funds is to take a fiscally responsible approach to ensuring that funds are available to meet the District's long term needs and goals. Certain reserve funds are mandated by law or legal requirement; other funds are dedicated by the Board of Directors. The following is a description of each of the District's funds.

UNRESTRICTED FUNDS

4900 Running Expense Fund

The Running Expense fund receives monies from all unrestricted revenue streams. Operation & Maintenance expenses are paid directly from this fund.

4930 Operations Reserve Fund

The Operations Reserve fund is used to meet ongoing cash flow requirements as well as unanticipated increases in operating costs. This fund shall also be used to ensure sufficient funding for District purposes in the event of an unanticipated increase in operations costs, such as those caused by large unexpected fluctuations in energy costs, or reduction in wastewater revenues. Unrestricted reserve funds may be used for any proper District purpose. The Operations Reserve Fund shall be funded by income from sources other than property tax. Target for this fund is to maintain a minimum balance of one-hundred percent (100%) of annual wastewater O & M costs (\$3,997,794) projected actual for FY 2020-21).

RESTRICTED RESERVE FUNDS

4932 Collection System/Plant Upgrade Reserve Fund

The Collection System/Plant Upgrade Reserve fund is an encumbered reserve fund for capital costs related to increasing system capacity or capital improvements. This fund may be used to finance the expansion or upgrade of existing facilities that will benefit customers that have paid fees to the fund. Pursuant to Government Code §66000 *et seq.*, the fees generated for this fund are accounted for separately and are used only for the specific purposes authorized by law. This fund is funded by capacity charges, developer fees and interest earned thereon.

4935 Capital and Treatment Plant Upgrade Reserve Fund

The Capital and Treatment Plant Upgrade Reserve fund may be used to replace, upgrade and improve the existing system. This fund is designated for ongoing needs for financing capital projects and the replacement or upgrade of the existing treatment plant facilities.

Property taxes shall fund this reserve. The 2012 Reserve Policy Update Report from Raftelis Financial Consultants provides target reserve levels for the District's capital upgrade funds.

DEDICATED RESERVE FUNDS

4910 Property Tax Reserve Fund

The Property Tax Reserve fund is used to fund the other services budget including street sweeping operations and to replenish the capital upgrades and replacement reserve funds. Monies posted to this fund are the sum of all property tax revenues collected during the current fiscal year and any accrued interest.

4960 Equipment/Vehicle Replacement Reserve Fund

The Equipment/Vehicle Replacement Reserve fund is dedicated for replacement of District sewer cleaning equipment, street sweeping equipment and other vehicles at the end of their life cycles.

4965 Building Replacement Reserve Fund

The Building Replacement Reserve fund is dedicated for the upgrade of the buildings at the District headquarters.

SECTION 115 TRUST

In Fiscal Year 2017-2018 the District entered into a Section 115 trust agreement with Public Agency Retirement Services (PARS) as the Trust Administrator. US Bank National Association serves as Trustee. The Section 115 Trust was established as a means to set aside monies to fund the District's pension and other post-employment benefits (OPEB). The assets in the trust are dedicated to providing benefits to plan members.

Section 115 PARS Pension Rate Stabilization Fund

These funds are restricted for use in funding the District's CalPERS pension plan. The trust was created to address the District's pension obligations by accumulating assets to reduce the net pension liability.

Section 115 PARS OPEB Fund

These funds are restricted for use in funding the District's Other Post-Employment Benefits. OPEB benefits are paid directly from this fund.

TRANSFERS TO RESERVE FUNDS

Fund	Description	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected Actual	2021-2022 Budget	Foot Note
4930	Operating Reserve Fund	\$200,000	\$200,000	\$100,000	\$100,000	1
4932	Capacity Fees for Collection System/Plant Reserve	\$231,207	\$700,000	\$725,000	\$162,000	2
4935	Capital and Treatment Plant Upgrade Reserve	\$2,000,000	\$1,500,000	\$1,500,000	\$400,000	3
4960	Equipment/Vehicle Replacement Reserve	\$100,000	\$100,000	\$100,000	\$200,000	4
4965	Building Replacement Reserve	\$1,000,000	\$1,000,000	\$1,000,000	\$2,000,000	5
	Section 115 PARS Pension Rate Stabilization Fund	\$0	\$0	\$100,000	\$100,000	6
Total Transfers to Reserve Funds		\$3,531,207	\$3,500,000	\$3,525,000	\$2,962,000	

Foot

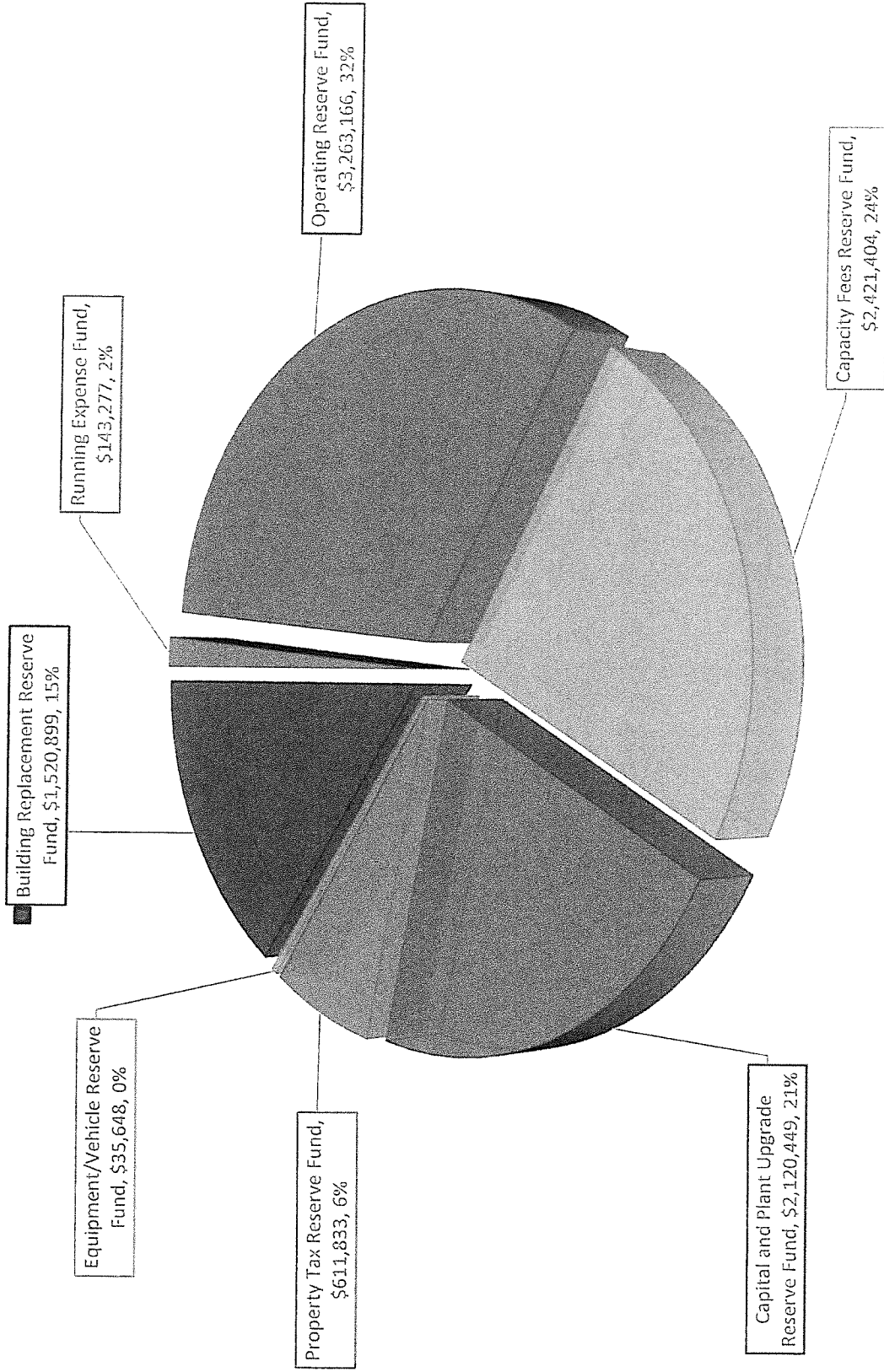
Note

- 1 Funds to meet cash flow requirements and unanticipated increases in O&M costs (transfer from Fund 4900)
- 2 By law Connection Fees are deposited into this reserve fund.
- 3 To fund capital projects and replace or upgrade treatment facilities
- 4 Accumulate annually to replace District sewer cleaning and street sweeping equipment and other vehicles
- 5 Accumulate annually to replace or upgrade District buildings
- 6 Accumulate annually to address the District's pension obligations

FUND ACTIVITY

Fund & Description	Estimated Fund Acct Balance 6/30/2021	Estimated Revenue/Transfers FY 2021-2022	Estimated Expenditures/Transfers FY 2021-2022	Estimated Fund Acct Balance 6/30/2022
<u>Unreserved Funds</u>				
4900 Running Expense	\$200,000	Revenue & Interest \$4,603,336	Wastewater O&M Expenses and transfer to Fund 4930 \$4,660,059	\$143,277
4930 Operating Reserve	\$3,150,000	Transfer from Fund 4900 & Interest \$113,166	None \$0	\$3,263,166
<u>Restricted Funds</u>				
4932 Capacity Fees for Collection System/Plant Reserve	\$2,250,000	Connection Fees & Interest \$171,404	None \$0	\$2,421,404
4935 Capital and Treatment Plant Upgrade Reserve	\$2,500,000	Transfer from Fund 4910 & Interest \$410,449	GSD Capital (\$740K), Finalize Master Plan (\$50K) \$790,000	\$2,120,449
<u>Dedicated Funds</u>				
4910 Property Taxes	\$1,100,000	Revenue & Interest \$3,137,698	Other Services Budget Routine Coll & PS Capital (\$135K) Computer Capital (\$10K), Transfer - Fund 4935 (\$400K) Transfer - Fund 4960 (\$200K) Transfer - Fund 4965 (\$2Mil) Transfer - PARS PRSF (\$100K) \$3,625,865	\$611,833
4960 Equipment/Vehicle Replacement Reserve	\$155,000	Trans from Fund 4910 & Interest \$200,648	New Jet Rodder (\$320K) \$320,000	\$35,648
4965 Building Replacement Reserve	\$5,000,000	Trans from Fund 4910 & Interest \$2,020,899	Facilities Upgrades - Ops Bldg & Garage Construction, Admin bldg design/permitting \$5,500,000	\$1,520,899
Totals	\$14,355,000	\$10,657,600	\$14,895,924	\$10,116,676

PROJECTED FUND BALANCES - JUNE 30, 2022



FISCAL YEAR 2021-22 TOTAL EXPENDITURES

Description	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected Actual	2021-2022 Budget	% Change 20/21 Budget to 21/22 Budget
Personnel Expenses					
6000 Salaries	\$836,945	\$813,000	\$809,000	\$978,000	
6010 Stand-By Pay	\$40,001	\$42,000	\$41,000	\$43,500	
6020 Overtime	\$15,727	\$17,875	\$15,200	\$19,075	
6030 Retirement	\$164,576	\$187,250	\$197,500	\$226,000	
6040 Deferred Comp	\$10,800	\$12,000	\$12,000	\$34,000	
6050 FICA	\$49,612	\$54,118	\$53,642	\$64,516	
6060 Medicare	\$12,087	\$12,657	\$12,545	\$15,088	
6070 Health Insurance	\$137,841	\$144,500	\$147,400	\$155,000	
6080 Life/Dental & Long Term Disability	\$20,362	\$20,250	\$20,500	\$29,450	
6090 SDI	\$0	\$0	\$0	\$0	
6100 SUI	\$2,940	\$3,000	\$3,000	\$3,100	
6110 Workers Comp	\$32,174	\$31,950	\$20,305	\$22,600	
Subtotal Personnel Expenses	\$1,323,065	\$1,338,600	\$1,332,093	\$1,590,329	19%
Operating Expenses					
7090 Insurance	\$59,513	\$62,500	\$68,912	\$88,895	
7120 Vehicles R&M	\$56,278	\$54,000	\$52,732	\$53,800	
7121 Repairs & Maint	\$51,687	\$80,700	\$74,025	\$80,500	
7122 Operating Supplies	\$389	\$1,500	\$892	\$1,500	
7200 Prof Svcs Accounting/Auditing	\$28,603	\$45,500	\$41,300	\$45,500	
7210 Prof Svcs Legal Fees	\$102,806	\$113,000	\$70,000	\$108,000	
7220 Prof Svcs Engineering	\$0	\$20,000	\$20,000	\$0	
7230 Prof Svcs Computer	\$30,383	\$30,000	\$25,000	\$30,000	
7235 Prof Svcs Financial	\$46,247	\$45,000	\$23,675	\$43,000	
7240 Prof Svcs Other	\$26,350	\$57,000	\$29,000	\$57,000	
7300 Contractual Services	\$168,062	\$218,000	\$192,000	\$219,000	
7383 Permits/Licences/Fees	\$6,152	\$13,500	\$11,100	\$12,600	
7450 Office Supplies	\$1,982	\$4,000	\$5,300	\$4,300	
7460 Printing	\$893	\$1,800	\$700	\$1,700	
7470 Publications/Legal Notices	\$667	\$1,500	\$200	\$800	
7480 Postage	\$406	\$1,500	\$1,000	\$1,400	
7490 Memberships	\$19,397	\$21,300	\$20,300	\$21,200	
7500 Miscellaneous	\$21,310	\$200,000	\$0	\$200,000	
7540 Rents/Leases	\$0	\$600	\$600	\$650	
7653 Trainings/Meetings/Materials/Safety	\$19,319	\$23,000	\$7,050	\$18,000	
7660 Travel	\$2,734	\$10,750	\$1,000	\$7,750	
7731 Gasoline/Oil/Fuel	\$16,504	\$26,200	\$20,400	\$27,500	
7760 Utilities	\$97,991	\$103,400	\$101,900	\$109,500	
7800 Election Expense	\$0	\$40,000	\$24,282	\$0	
7860 Contribution to Other Agencies	\$8,836	\$14,000	\$7,000	\$13,000	
7900 GSD/Treatment	\$2,393,512	\$2,360,000	\$2,200,000	\$2,431,000	
7910 GSD/Outfall	\$0	\$0	\$0	\$0	
7920 GSD/Administrative Fee	\$143,610	\$141,600	\$132,000	\$146,000	
7930 County Administrative Fee	\$34,026	\$37,000	\$27,152	\$28,000	
Subtotal Operating Expenses	\$3,303,631	\$3,727,350	\$3,130,368	\$3,750,595	1%
Capital Outlay					
General Equipment/Capital	\$176,834	\$435,000	\$357,747	\$465,000	
GSD - Capacity Rights	\$275,471	\$740,000	\$500,000	\$740,000	
Construction in Progress/Capital	\$8,857,434	\$5,500,000	\$2,100,000	\$5,550,000	
Subtotal Capital Outlay	\$9,309,739	\$6,675,000	\$2,957,747	\$6,755,000	1%
Total Operating & Non-Operating Expenses	\$13,936,435	\$11,740,950	\$7,420,208	\$12,095,924	3%

FISCAL YEAR 2021-22 TOTAL WASTEWATER OPERATIONS & MAINTENANCE EXPENDITURES

Code	Description	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected Actual	2021-2022 Budget	% Change 20/21 Budget to 21/22 Budget
Personnel Expenses						
6000	Salaries	\$708,641	\$677,000	\$678,000	\$834,000	
6010	Stand-By Pay	\$40,001	\$42,000	\$41,000	\$43,500	
6020	Overtime	\$15,727	\$17,500	\$15,200	\$18,700	
6030	Retirement	\$158,539	\$180,750	\$191,000	\$219,000	
6040	Deferred Comp	\$10,800	\$12,000	\$12,000	\$30,000	
6050	FICA	\$42,258	\$45,663	\$45,520	\$55,564	
6060	Medicare	\$10,351	\$10,679	\$10,646	\$12,995	
6070	Health Insurance	\$126,367	\$133,000	\$134,500	\$141,000	
6080	Life/Dental & Long Term Disability	\$18,390	\$18,350	\$18,500	\$26,450	
6090	SDI	\$0	\$0	\$0	\$0	
6100	SUI	\$2,940	\$3,000	\$3,000	\$3,100	
6110	Workers Comp	\$28,957	\$28,750	\$18,275	\$20,200	
Subtotal Personnel Expenses		\$1,162,971	\$1,168,692	\$1,167,641	\$1,404,509	20%
Operating Expenses						
7090	Insurance	\$54,010	\$56,500	\$62,931	\$77,000	
7120	Vehicles R&M	\$19,805	\$24,000	\$22,732	\$23,800	
7121	Repairs & Maint	\$51,687	\$80,700	\$74,025	\$80,500	
7122	Operating Supplies	\$389	\$1,500	\$865	\$1,500	
7200	Prof Svcs Accounting/Auditing	\$24,313	\$39,000	\$35,000	\$39,000	
7210	Prof Svcs Legal Fees	\$36,341	\$48,000	\$42,000	\$48,000	
7220	Prof Svcs Engineering	\$0	\$20,000	\$20,000	\$0	
7230	Prof Svcs Computer	\$30,383	\$30,000	\$25,000	\$30,000	
7235	Prof Svcs Financial	\$40,902	\$35,000	\$23,000	\$33,000	
7240	Prof Svcs Other	\$12,100	\$22,000	\$12,000	\$22,000	
7300	Contractual Services	\$36,947	\$73,000	\$52,000	\$69,000	
7383	Permits/Licences/Fees	\$6,152	\$10,500	\$9,300	\$9,600	
7450	Office Supplies	\$1,982	\$4,000	\$5,300	\$4,300	
7460	Printing	\$893	\$1,800	\$700	\$1,700	
7470	Publications/Legal Notices	\$667	\$1,500	\$200	\$800	
7480	Postage	\$406	\$1,500	\$1,000	\$1,400	
7490	Memberships	\$19,205	\$20,400	\$19,900	\$20,300	
7500	Miscellaneous	\$149	\$0	\$0	\$0	
7540	Rents/Leases	\$0	\$600	\$600	\$650	
7653	Trainings/Meetings/Materials/Safety	\$18,111	\$22,000	\$6,800	\$17,000	
7660	Travel	\$2,401	\$10,000	\$1,000	\$7,000	
7731	Gasoline/Oil/Fuel	\$9,007	\$14,200	\$12,900	\$15,500	
7760	Utilities	\$63,137	\$70,400	\$70,900	\$76,500	
7800	Election Expense	\$0	\$0	\$0	\$0	
7860	Contribution to Other Agencies	\$0	\$0	\$0	\$0	
7900	GSD/Treatment	\$2,393,512	\$2,360,000	\$2,200,000	\$2,431,000	
7910	GSD/Outfall	\$0	\$0	\$0	\$0	
7920	GSD/Administrative Fee	\$143,610	\$141,600	\$132,000	\$146,000	
7930	County Administrative Fee	\$0	\$0	\$0	\$0	
Subtotal Operating Expenses		\$2,966,109	\$3,088,200	\$2,830,153	\$3,155,550	2%
Total Operating and Personnel Expenses		\$4,129,080	\$4,256,892	\$3,997,794	\$4,560,059	7%

Appendix 'A' includes separate spreadsheets for the four (4) service categories, which comprise the Wastewater O&M Budget.

WASTEWATER OPERATIONS & MAINTENANCE EXPENDITURES SUMMARY

Overall wastewater operating and personnel expenses are projected to increase by 7% as compared to 2021-2022 fiscal year budget. This is primarily due to increased personnel expenses. The following describes significant operating and maintenance expenses as well as any significant changes as compared to the prior year budget:

- Personnel expenses include all District wastewater operations labor costs. The 2021 - 2022 budget projects a 20% increase in total personnel costs as compared to prior year budget. This is primarily due to increases in salaries mostly associated with transition to a new General Manager/Superintendent and a COLA increase for all employees, CalPERS retirement costs (unfunded liability payment increase), and health insurance.
- Insurance costs include both primary and property insurance. The projected estimate is provided by the District's pooled insurance program.
- Vehicles Repair & Maintenance. This line item includes repair and maintenance to all District wastewater related vehicles.
- Repairs & Maintenance includes costs associated with the routine maintenance in the District's wastewater operations such as manhole rings and covers, manhole raising, certain small pipeline and manhole repairs, easement maintenance, pump station maintenance, equipment/parts etc.
- Professional Services Accounting /Auditing includes the annual audit.
- Professional Services Engineering in the prior year included hiring an engineer to update the District's Standard Specifications for Sewer Construction.
- Professional Services Financial includes financial consulting, investment management and other banking services.
- Professional Services Other includes public relations activities and consulting.
- Contractual Services includes emergency generator service contract, pest control services, uniforms, alarm service, computer services, underground service alert and non-industrial sampling.
- Memberships are fees paid to organizations in which the District belongs such as: California Association of Sanitation Agencies, California Special District Association, California Water Environment Association, CALAFCO etc.
- GSD/Treatment consists of treatment services provided by Goleta Sanitary District (GSD).
- GSD/Administrative Fee includes the 6% administrative charge required per the District's agreement with GSD.

FISCAL YEAR 2021-22 OTHER SERVICES EXPENDITURES

Code	Description	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected Actual	2021-2022 Budget	% Change 20/21 Budget to 21/22 Budget
44	Other Services					
	Personnel Expenses					
6000	Salaries	\$128,304	\$136,000	\$131,000	\$144,000	
6010	Stand-By Pay	\$0	\$0	\$0	\$0	
6020	Overtime	\$0	\$375	\$0	\$375	
6030	Retirement	\$6,037	\$6,500	\$6,500	\$7,000	
6040	Deferred Comp	\$0	\$0	\$0	\$4,000	
6050	FICA	\$7,354	\$8,455	\$8,122	\$8,951	
6060	Medicare	\$1,736	\$1,977	\$1,900	\$2,093	
6070	Health Insurance	\$11,474	\$11,500	\$12,900	\$14,000	
6080	Life/Dental & Long Term Disability	\$1,972	\$1,900	\$2,000	\$3,000	
6090	SDI	\$0	\$0	\$0	\$0	
6100	SUI	\$0	\$0	\$0	\$0	
6110	Workers Comp	\$3,217	\$3,200	\$2,030	\$2,400	
	Subtotal Personnel Expenses	\$160,094	\$169,908	\$164,452	\$185,820	9%
	Operating Expenses					
7090	Insurance	\$5,503	\$6,000	\$5,981	\$11,895	
7120	Vehicles R&M	\$36,473	\$30,000	\$30,000	\$30,000	
7121	Repairs & Maint	\$0	\$0	\$0	\$0	
7122	Operating Supplies	\$0	\$0	\$27	\$0	
7200	Prof Svcs Accounting/Auditing	\$4,290	\$6,500	\$6,300	\$6,500	
7210	Prof Svcs Legal Fees	\$66,465	\$65,000	\$28,000	\$60,000	
7220	Prof Svcs Engineering	\$0	\$0	\$0	\$0	
7230	Prof Svcs Computer	\$0	\$0	\$0	\$0	
7235	Prof Svcs Financial	\$5,345	\$10,000	\$675	\$10,000	
7240	Prof Svcs Other	\$14,250	\$35,000	\$17,000	\$35,000	
7300	Contractual Svcs	\$131,115	\$145,000	\$140,000	\$150,000	
7383	Permits/Licences/Fees	\$0	\$3,000	\$1,800	\$3,000	
7450	Office Supplies	\$0	\$0	\$0	\$0	
7460	Printing	\$0	\$0	\$0	\$0	
7470	Publications/Legal Notices	\$0	\$0	\$0	\$0	
7480	Postage	\$0	\$0	\$0	\$0	
7490	Memberships	\$192	\$900	\$400	\$900	
7500	Miscellaneous	\$21,161	\$200,000	\$0	\$200,000	
7540	Rents/Leases	\$0	\$0	\$0	\$0	
7653	Trainings/Meetings/Materials/Safety	\$1,208	\$1,000	\$250	\$1,000	
7660	Travel	\$333	\$750	\$0	\$750	
7731	Gasoline/Oil/Fuel	\$7,497	\$12,000	\$7,500	\$12,000	
7760	Utilities	\$34,854	\$33,000	\$31,000	\$33,000	
7800	Election Expense	\$0	\$40,000	\$24,282	\$0	
7860	Contribution to Other Agencies	\$8,836	\$14,000	\$7,000	\$13,000	
7900	GSD/Treatment	\$0	\$0	\$0	\$0	
7910	GSD/Outfall	\$0	\$0	\$0	\$0	
7920	GSD/Administrative Fee	\$0	\$0	\$0	\$0	
7930	County Administrative Fee	\$34,026	\$37,000	\$27,152	\$28,000	
	Subtotal Operating Expenses	\$371,548	\$639,150	\$327,367	\$595,045	-7%
	Total Operating and Personnel Expenses	\$531,642	\$809,058	\$491,819	\$780,865	-3%

OTHER SERVICES EXPENDITURES SUMMARY

Total Other Services operating and personnel expenses are projected to decrease by 3% as compared to prior year budget primarily due to an election for the District Board of Directors being budgeted for in the prior fiscal year.

Following are descriptions of significant other services operation and maintenance expenses.

- Personnel expenses include all District street sweeping operation and maintenance labor costs and a portion of Board salaries and Administration staff time.
- Vehicles R&M includes all street sweeper repair and maintenance.
- Professional Services Legal Fees include legal fees related to both property tax and legislative or governance issues.
- Professional Services Other includes public relations activities and consulting.
- Contractual Services includes proportionate share of uniforms and ADP payroll services and the Adopt-a-Block program and Mutt Mitt agreement with the Isla Vista Recreation and Park District.
- Miscellaneous line item expenses are monies set aside for potential funding of environmental projects.
- Utilities primarily consist of charges associated with hauling sweeping debris.
- Election Expense – an election was held for two Director’s seats in the prior fiscal year.
- Contribution to Other Agencies includes the District’s share of the LAFCO budget, Green Business Program, Integrated Regional Water Management Plan etc.
- County Administrative Fee is the fee charged by the County of Santa Barbara for the collection and distribution of the District’s property tax revenues.

CAPITAL IMPROVEMENT EXPENDITURES

The District's Capital Improvement Expenditures are required for upgrading and replacement of District facilities and equipment. The Capital Expenditures also account for the District's pro-rated share of upgrades and replacement of treatment facilities and equipment at the Goleta Sanitary District with whom the District contracts for treatment services.

In April 2011 the District with the assistance of Consultants, prepared an update to the District's Capital Improvement Plan (CIP). The CIP outlines the capital facility needs of the District and helps to carry out the goal of operating and maintaining its facilities in a cost effective manner over the long term. This program is intended to be flexible and reviewed regularly.

Capital Improvement Expenditures are typically funded from restricted or designated reserve funds earmarked for specific purposes. The Capital Improvement Expenditures are depicted on the following page broken down on a spreadsheet by service category. In addition, there is a brief description of each specific proposed capital expenditure on succeeding pages.

FISCAL YEAR 2021-22 TOTAL CAPITAL IMPROVEMENT EXPENDITURES

Description	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected Actual	2021-2022 Budget	% Change 20/21 Budget to 21/22 Budget
General Equipment/Capital	\$176,834	\$435,000	\$357,747	\$465,000	
GSD - Capacity Rights	\$275,471	\$740,000	\$500,000	\$740,000	
Construction in Progress/Capital	\$8,857,434	\$5,500,000	\$2,100,000	\$5,550,000	
Total Capital Outlay	\$9,309,739	\$6,675,000	\$2,957,747	\$6,755,000	1%

FISCAL YEAR 2021-22 CAPITAL IMPROVEMENT EXPENDITURES BY SERVICE CATEGORY

Fiscal Year 2021-22 Capital - Pump Station

Description	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected Actual	2021-2022 Budget	% Change 20/21 Budget to 21/22 Budget
41 Pump Station					
General Equipment/Capital	\$26,908	\$60,000	\$20,000	\$60,000	
Construction in Progress/Capital	\$138,491	\$4,500,000	\$1,000,000	\$5,500,000	
Subtotal Pump Station Capital	\$165,399	\$4,560,000	\$1,020,000	\$5,560,000	22%

Fiscal Year 2021-22 Capital - Collection System

42 Collection System					
General Equipment/Capital	\$149,926	\$75,000	\$70,000	\$395,000	
Construction in Progress/Capital	\$8,718,943	\$1,000,000	\$1,100,000	\$50,000	
Subtotal Collection System Capital	\$8,868,869	\$1,075,000	\$1,170,000	\$445,000	-59%

Fiscal Year 2021-22 Capital - Other Services

44 Other Services					
General Equipment/Capital	\$0	\$300,000	\$267,747	\$0	
Construction in Progress/Capital	\$0	\$0	\$0	\$0	
Subtotal Street Sweeping Capital	\$0	\$300,000	\$267,747	\$0	0%

Fiscal Year 2021-22 Capital - Administration

45 Administration					
General Equipment/Capital	\$0	\$0	\$0	\$10,000	
Construction in Progress/Capital	\$0	\$0	\$0	\$0	
Subtotal Administration Capital	\$0	\$0	\$0	\$10,000	100%

Fiscal Year 2021-22 Capital - Treatment

46 Treatment					
General Equipment/Capital	\$0	\$0	\$0	\$0	
GSD - Capacity Rights	\$275,471	\$740,000	\$500,000	\$740,000	
Construction in Progress/Capital	\$0	\$0	\$0	\$0	
Subtotal Treatment Capital	\$275,471	\$740,000	\$500,000	\$740,000	0%

CAPITAL PROJECTS SUMMARY

Fiscal year 2021-2022 Total Capital Improvement Expenditures are projected to remain nearly unchanged as compared to prior year budget. This is due to the District Headquarters Buildings Project which was budgeted for last year was carried over to this fiscal year.

The Pump Station General Equipment/Capital category includes an allocation for routine capital costs to the pump stations (\$60,000). The Construction in Progress/Capital category includes monies for construction costs on the District headquarters upgrade including construction on the pump station #2 remodel, garage remodel, floodwall construction and continuing design and permitting for the proposed new administration building (\$5,500,000).

The Collection System General Equipment/Capital category includes allocations for a new Jet-Rodder truck to replace the aging water truck (\$320,000) and routine capital improvements and equipment (\$75,000). The Construction in Progress/Capital category includes costs associated with completion of the Master Plan Project (\$50,000).

The Other Services category – no expenditures are expected this fiscal year.

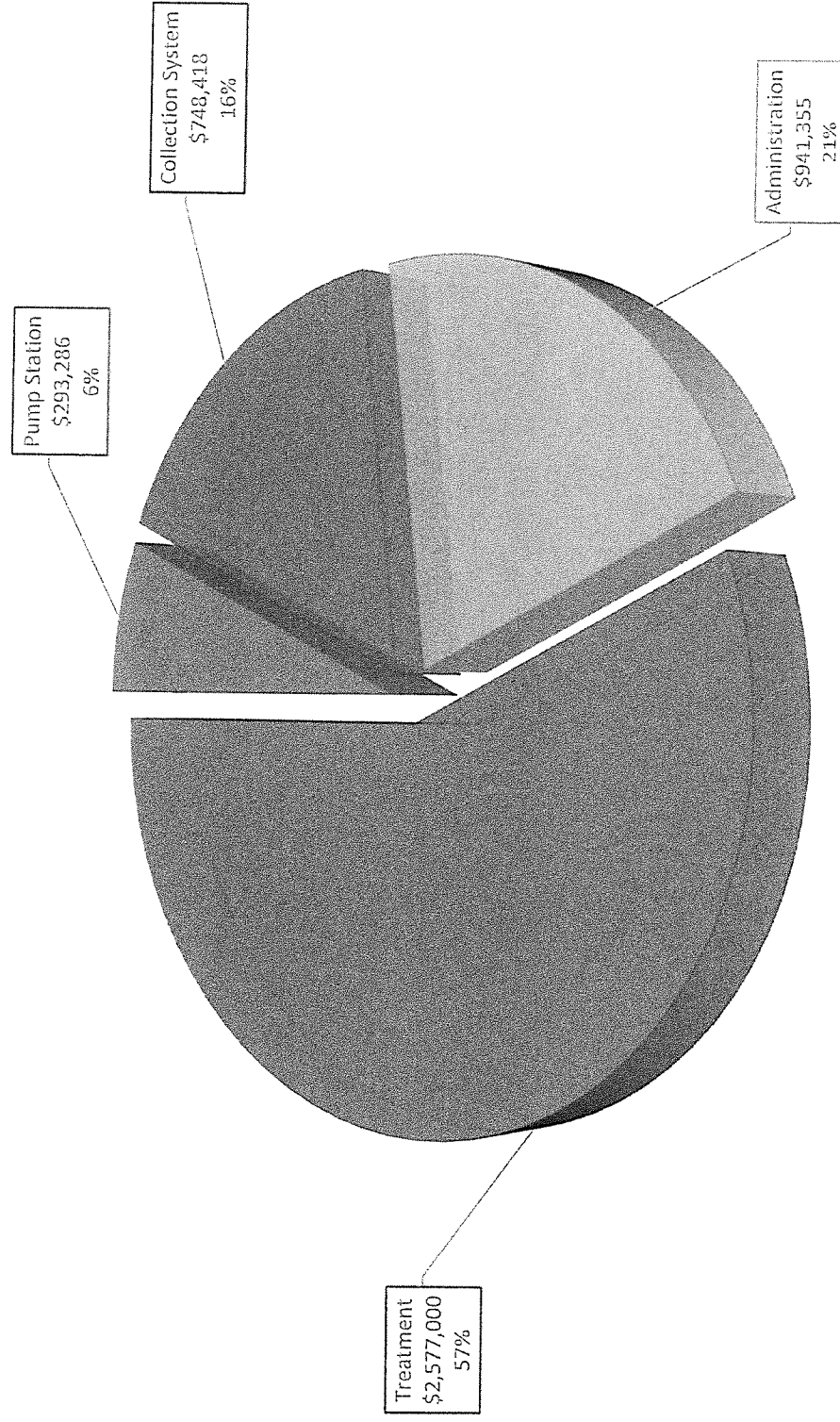
The Administration category includes an allocation for certain computer workstation replacements (\$10,000).

The Treatment category GSD Capacity Rights include GWSD's share of Goleta Sanitary District plant capital improvement costs, (\$740,000). These estimated costs are based on information provided by GSD.

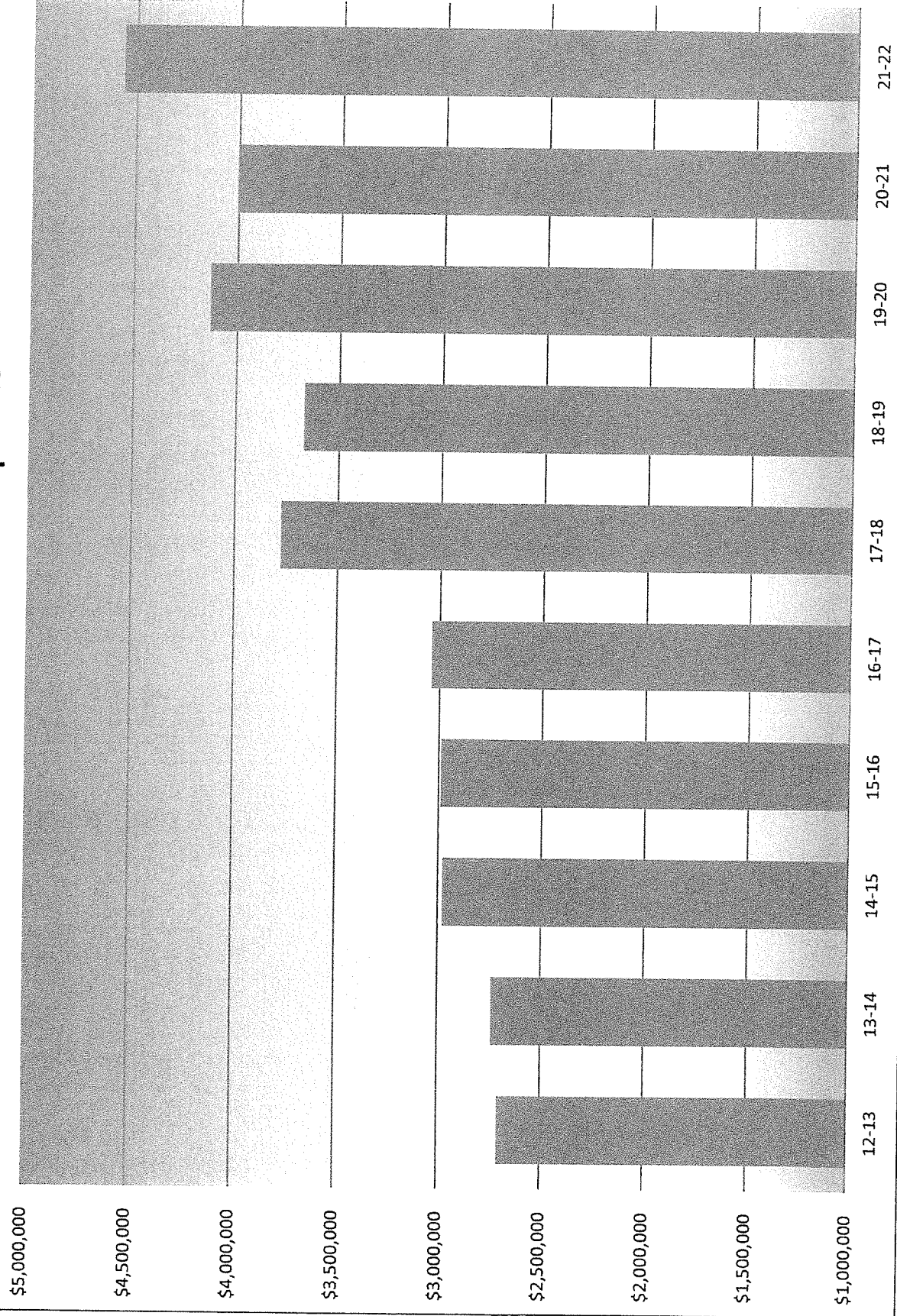
APPENDIX 'A'

1. Chart - Wastewater O&M by Service Category
2. Chart – Historical Wastewater O&M Expenses
3. Fiscal Year 2021-2022 Wastewater O&M – Pump Station
4. Fiscal Year 2021-2022 Wastewater O&M – Collection System
5. Fiscal Year 2021-2022 Wastewater O&M – Administration
6. Fiscal Year 2021-2022 Wastewater O&M – Treatment

WASTEWATER O&M BY SERVICE CATEGORY
THE FOLLOWING CHART DISPLAYS THE PROJECTED O&M EXPENSES
BY SERVICE CATEGORY FOR FY 2021 - 2022



Historical Wastewater O&M Expenses



FISCAL YEAR 2021-22 WASTEWATER O&M - PUMP STATION

Code	Description	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected Actual	2021-2022 Budget	% Change 20/21 Budget to 21/22 Budget
41	PUMP STATION					
	Personnel Expenses					
6000	Salaries	\$40,737	\$50,000	\$50,000	\$64,000	
6010	Stand-By Pay	\$40,001	\$42,000	\$41,000	\$43,500	
6020	Overtime	\$15,239	\$15,300	\$15,000	\$16,500	
6030	Retirement	\$0	\$0	\$0	\$0	
6040	Deferred Comp	\$0	\$0	\$0	\$0	
6050	FICA	\$5,785	\$6,653	\$6,572	\$7,688	
6060	Medicare	\$1,399	\$1,556	\$1,537	\$1,798	
6070	Health Insurance	\$0	\$0	\$0	\$0	
6080	Life/Dental & Long Term Disability	\$0	\$0	\$0	\$0	
6090	SDI	\$0	\$0	\$0	\$0	
6100	SUI	\$0	\$0	\$0	\$0	
6110	Workers Comp	\$8,044	\$8,000	\$5,075	\$5,800	
Subtotal Personnel Expenses		\$111,205	\$123,508	\$119,184	\$139,286	13%
	Operating Expenses					
7090	Insurance	\$13,757	\$14,500	\$14,952	\$19,000	
7120	Vehicles R&M	\$288	\$0	\$32	\$0	
7121	Repairs & Maint	\$27,845	\$42,000	\$38,000	\$42,000	
7122	Operating Supplies	\$255	\$1,500	\$750	\$1,500	
7200	Prof Svcs Accounting/Auditing	\$0	\$0	\$0	\$0	
7210	Prof Svcs Legal Fees	\$0	\$0	\$0	\$0	
7220	Prof Svcs Engineering	\$0	\$0	\$0	\$0	
7230	Prof Svcs Computer	\$0	\$0	\$0	\$0	
7235	Prof Svcs Financial	\$0	\$0	\$0	\$0	
7240	Prof Svcs Other	\$0	\$0	\$0	\$0	
7300	Contractual Services	\$4,241	\$21,000	\$6,000	\$18,000	
7383	Permits/Licences/Fees	\$1,675	\$5,000	\$2,800	\$4,500	
7450	Office Supplies	\$0	\$0	\$0	\$0	
7460	Printing	\$0	\$0	\$0	\$0	
7470	Publications/Legal Notices	\$0	\$0	\$0	\$0	
7480	Postage	\$0	\$0	\$0	\$0	
7490	Memberships	\$0	\$0	\$0	\$0	
7500	Miscellaneous	\$0	\$0	\$0	\$0	
7540	Rents/Leases	\$0	\$0	\$0	\$0	
7653	Trainings/Meetings/Materials/Safety	\$2,356	\$2,000	\$800	\$2,000	
7660	Travel	\$0	\$0	\$0	\$0	
7731	Gasoline/Oil/Fuel	\$2,691	\$3,000	\$2,800	\$3,000	
7760	Utilities	\$50,626	\$58,000	\$59,000	\$64,000	
7800	Election Expense	\$0	\$0	\$0	\$0	
7860	Contribution to Other Agencies	\$0	\$0	\$0	\$0	
7900	GSD/Treatment	\$0	\$0	\$0	\$0	
7910	GSD/Outfall	\$0	\$0	\$0	\$0	
7920	GSD/Administrative Fee	\$0	\$0	\$0	\$0	
7930	County Administrative Fee	\$0	\$0	\$0	\$0	
Subtotal Operating Expenses		\$103,734	\$147,000	\$125,134	\$154,000	5%
Total Operating and Personnel Expenses		\$214,939	\$270,508	\$244,318	\$293,286	8%

FISCAL YEAR 2021-22 WASTEWATER O&M - COLLECTION SYSTEM

Code	Description	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected Actual	2021-2022 Budget	% Change 20/21 Budget to 21/22 Budget
42	COLLECTION SYSTEM					
	Personnel Expenses					
6000	Salaries	\$319,439	\$307,000	\$328,000	\$400,000	
6010	Stand-By Pay	\$0	\$0	\$0	\$0	
6020	Overtime	\$488	\$2,200	\$200	\$2,200	
6030	Retirement	\$18,087	\$17,750	\$18,000	\$19,000	
6040	Deferred Comp	\$0	\$0	\$0	\$14,000	
6050	FICA	\$19,588	\$19,170	\$20,348	\$24,936	
6060	Medicare	\$4,364	\$4,483	\$4,759	\$5,832	
6070	Health Insurance	\$86,980	\$92,000	\$92,500	\$97,000	
6080	Life/Dental & Long Term Disability	\$8,841	\$9,350	\$9,200	\$12,850	
6090	SDI	\$0	\$0	\$0	\$0	
6100	SUI	\$0	\$0	\$0	\$0	
6110	Workers Comp	\$16,087	\$16,000	\$10,150	\$11,000	
	Subtotal Personnel Expenses	\$473,874	\$467,954	\$483,157	\$586,818	25%
	Operating Expenses					
7090	Insurance	\$27,514	\$28,750	\$29,903	\$39,000	
7120	Vehicles R&M	\$17,967	\$23,000	\$22,000	\$23,000	
7121	Repairs & Maint	\$23,744	\$38,000	\$36,000	\$38,000	
7122	Operating Supplies	\$134	\$0	\$115	\$0	
7200	Prof Svcs Accounting/Auditing	\$0	\$0	\$0	\$0	
7210	Prof Svcs Legal Fees	\$0	\$0	\$0	\$0	
7220	Prof Svcs Engineering	\$0	\$20,000	\$20,000	\$0	
7230	Prof Svcs Computer	\$0	\$0	\$0	\$0	
7235	Prof Svcs Financial	\$0	\$0	\$0	\$0	
7240	Prof Svcs Other	\$0	\$0	\$0	\$0	
7300	Contractual Svcs	\$20,295	\$30,000	\$28,000	\$30,000	
7383	Permits/Licences/Fees	\$1,117	\$2,000	\$1,000	\$1,500	
7450	Office Supplies	\$0	\$1,500	\$2,800	\$1,800	
7460	Printing	\$0	\$0	\$0	\$0	
7470	Publications/Legal Notices	\$0	\$0	\$0	\$0	
7480	Postage	\$0	\$0	\$0	\$0	
7490	Memberships	\$768	\$1,400	\$800	\$1,300	
7500	Miscellaneous	\$149	\$0	\$0	\$0	
7540	Rents/Leases	\$0	\$250	\$600	\$300	
7653	Trainings/Meetings/Materials/Safety	\$8,647	\$8,000	\$5,000	\$7,000	
7660	Travel	\$1,006	\$2,000	\$500	\$2,000	
7731	Gasoline/Oil/Fuel	\$5,123	\$9,000	\$8,500	\$10,500	
7760	Utilities	\$7,130	\$7,200	\$6,800	\$7,200	
7800	Election Expense	\$0	\$0	\$0	\$0	
7860	Contribution to Other Agencies	\$0	\$0	\$0	\$0	
7900	GSD/Treatment	\$0	\$0	\$0	\$0	
7910	GSD/Outfall	\$0	\$0	\$0	\$0	
7920	GSD/Administrative Fee	\$0	\$0	\$0	\$0	
7930	County Administrative Fee	\$0	\$0	\$0	\$0	
	Subtotal Operating Expenses	\$113,594	\$171,100	\$162,018	\$161,600	-6%
	Total Operating and Personnel Expenses	\$587,468	\$639,054	\$645,175	\$748,418	17%

FISCAL YEAR 2021-22 WASTEWATER O&M - ADMINISTRATION

Code	Description	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected Actual	2021-2022 Budget	% Change 20/21 Budget to 21/22 Budget
45	ADMINISTRATION					
	Personnel Expenses					
6000	Salaries	\$348,465	\$320,000	\$300,000	\$370,000	
6010	Stand-By Pay	\$0	\$0	\$0	\$0	
6020	Overtime	\$0	\$0	\$0	\$0	
6030	Retirement	\$140,452	\$163,000	\$173,000	\$200,000	
6040	Deferred Comp	\$10,800	\$12,000	\$12,000	\$16,000	
6050	FICA	\$16,885	\$19,840	\$18,600	\$22,940	
6060	Medicare	\$4,588	\$4,640	\$4,350	\$5,365	
6070	Health Insurance	\$39,387	\$41,000	\$42,000	\$44,000	
6080	Life/Dental & Long Term Disability	\$9,549	\$9,000	\$9,300	\$13,600	
6090	SDI	\$0	\$0	\$0	\$0	
6100	SUI	\$2,940	\$3,000	\$3,000	\$3,100	
6110	Workers Comp	\$4,826	\$4,750	\$3,050	\$3,400	
	Subtotal Personnel Expenses	\$577,892	\$577,230	\$565,300	\$678,405	18%
	Operating Expenses					
7090	Insurance	\$12,739	\$13,250	\$18,076	\$19,000	
7120	Vehicles R&M	\$1,550	\$1,000	\$700	\$800	
7121	Repairs & Maint	\$98	\$700	\$25	\$500	
7122	Operating Supplies	\$0	\$0	\$0	\$0	
7200	Prof Svcs Accounting/Auditing	\$24,313	\$39,000	\$35,000	\$39,000	
7210	Prof Svcs Legal Fees	\$36,341	\$48,000	\$42,000	\$48,000	
7220	Prof Svcs Engineering	\$0	\$0	\$0	\$0	
7230	Prof Svcs Computer	\$30,383	\$30,000	\$25,000	\$30,000	
7235	Prof Svcs Financial	\$40,902	\$35,000	\$23,000	\$33,000	
7240	Prof Svcs Other	\$12,100	\$22,000	\$12,000	\$22,000	
7300	Contractual Svcs	\$12,411	\$22,000	\$18,000	\$21,000	
7383	Permits/Licences/Fees	\$3,360	\$3,500	\$5,500	\$3,600	
7450	Office Supplies	\$1,982	\$2,500	\$2,500	\$2,500	
7460	Printing	\$893	\$1,800	\$700	\$1,700	
7470	Publications/Legal Notices	\$667	\$1,500	\$200	\$800	
7480	Postage	\$406	\$1,500	\$1,000	\$1,400	
7490	Memberships	\$18,437	\$19,000	\$19,100	\$19,000	
7500	Miscellaneous	\$0	\$0	\$0	\$0	
7540	Rents/Leases	\$0	\$350	\$0	\$350	
7653	Trainings/Meetings/Materials/Safety	\$7,108	\$12,000	\$1,000	\$8,000	
7660	Travel	\$1,395	\$8,000	\$500	\$5,000	
7731	Gasoline/Oil/Fuel	\$1,193	\$2,200	\$1,500	\$2,000	
7760	Utilities	\$5,381	\$5,200	\$5,100	\$5,300	
7800	Election Expense	\$0	\$0	\$0	\$0	
7860	Contribution to Other Agencies	\$0	\$0	\$0	\$0	
7900	GSD/Treatment	\$0	\$0	\$0	\$0	
7910	GSD/Outfall	\$0	\$0	\$0	\$0	
7920	GSD/Administrative Fee	\$0	\$0	\$0	\$0	
7930	County Administrative Fee	\$0	\$0	\$0	\$0	
	Subtotal Operating Expenses	\$211,659	\$268,500	\$210,901	\$262,950	-2%
	Total Operating and Personnel Expenses	\$789,551	\$845,730	\$776,201	\$941,355	11%

FISCAL YEAR 2021-22 WASTEWATER O&M - TREATMENT

Code	Description	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected Actual	2021-2022 Budget	% Change 20/21 Budget to 21/22 Budget
46	TREATMENT					
	Personnel Expenses					
6000	Salaries	\$0	\$0	\$0	\$0	
6010	Stand-By Pay	\$0	\$0	\$0	\$0	
6020	Overtime	\$0	\$0	\$0	\$0	
6030	Retirement	\$0	\$0	\$0	\$0	
6040	Deferred Comp	\$0	\$0	\$0	\$0	
6050	FICA	\$0	\$0	\$0	\$0	
6060	Medicare	\$0	\$0	\$0	\$0	
6070	Health Insurance	\$0	\$0	\$0	\$0	
6080	Life/Dental & Long Term Disability	\$0	\$0	\$0	\$0	
6090	SDI	\$0	\$0	\$0	\$0	
6100	SUI	\$0	\$0	\$0	\$0	
6110	Workers Comp	\$0	\$0	\$0	\$0	
Subtotal Personnel Expenses		\$0	\$0	\$0	\$0	0%
	Operating Expenses					
7090	Insurance	\$0	\$0	\$0	\$0	
7120	Vehicles R&M	\$0	\$0	\$0	\$0	
7121	Repairs & Maint	\$0	\$0	\$0	\$0	
7122	Operating Supplies	\$0	\$0	\$0	\$0	
7200	Prof Svcs Accounting/Auditing	\$0	\$0	\$0	\$0	
7210	Prof Svcs Legal Fees	\$0	\$0	\$0	\$0	
7220	Prof Svcs Engineering	\$0	\$0	\$0	\$0	
7230	Prof Svcs Computer	\$0	\$0	\$0	\$0	
7235	Prof Svcs Financial	\$0	\$0	\$0	\$0	
7240	Prof Svcs Other	\$0	\$0	\$0	\$0	
7300	Contractual Svcs	\$0	\$0	\$0	\$0	
7383	Permits/Licences/Fees	\$0	\$0	\$0	\$0	
7450	Office Supplies	\$0	\$0	\$0	\$0	
7460	Printing	\$0	\$0	\$0	\$0	
7470	Publications/Legal Notices	\$0	\$0	\$0	\$0	
7480	Postage	\$0	\$0	\$0	\$0	
7490	Memberships	\$0	\$0	\$0	\$0	
7500	Miscellaneous	\$0	\$0	\$0	\$0	
7540	Rents/Leases	\$0	\$0	\$0	\$0	
7653	Trainings/Meetings/Materials/Safety	\$0	\$0	\$0	\$0	
7660	Travel	\$0	\$0	\$0	\$0	
7731	Gasoline/Oil/Fuel	\$0	\$0	\$0	\$0	
7760	Utilities	\$0	\$0	\$0	\$0	
7800	Election Expense	\$0	\$0	\$0	\$0	
7860	Contribution to Other Agencies	\$0	\$0	\$0	\$0	
7900	GSD/Treatment	\$2,393,512	\$2,360,000	\$2,200,000	\$2,431,000	
7910	GSD/Outfall	\$0	\$0	\$0	\$0	
7920	GSD/Administrative Fee	\$143,610	\$141,600	\$132,000	\$146,000	
7930	County Administrative Fee	\$0	\$0	\$0	\$0	
Subtotal Operating Expenses		\$2,537,122	\$2,501,600	\$2,332,000	\$2,577,000	3%
Total Operating and Personnel Expenses		\$2,537,122	\$2,501,600	\$2,332,000	\$2,577,000	3%

GOLETA WEST SANITARY DISTRICT

DATE: MAY 18, 2021

AGENDA ITEM #7

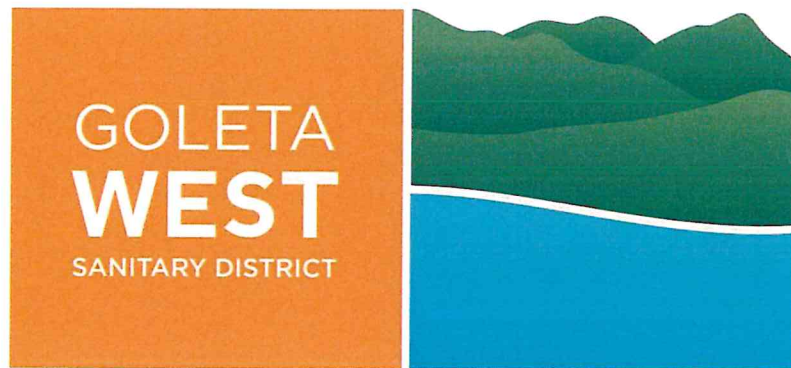
AGENDA TITLE: THIRD QUARTER FY 2020-2021 FINANCIAL REPORT

SUMMARY DESCRIPTION:

Staff and the Finance Committee met and reviewed the 3rd Quarter FY 2020-2021 Financial Report. The Committee recommends that the Board accept the Financial Report as presented.

SUPPLEMENTARY MATERIAL:

3rd Quarter FY 2020-2021 Financial Report



Goleta West Sanitary District

Quarterly Financial Report

January 1, 2021 – March 31, 2021

Table of Contents

- Management's Year-to-Date Budget Analysis
- Statement of Revenue and Expenses (as of March 31, 2021)
- Fixed Assets Acquired During the Period (as of March 31, 2021)
- Balance Sheet (as of March 31, 2021)
- Fund Balance Report (Retained Earnings)
- Cash Accounts Reconciliation
- Pie Chart (Fund Balance – March 31, 2021)

MANAGEMENT'S YEAR-TO-DATE BUDGET ANALYSIS

The following are comments explaining significant variances for the 3rd quarter from the FY 2020-21 District Budget. Significant variance is defined by District Auditors to be a minimum of both \$5,000.00 and 20% off budget.

REVENUES

3010 + 3056 Property Tax Revenue - Slightly under budget year-to-date. The 2nd large installment of revenue is received by the District in late April. Staff expects this line item to be on budget at year-end.

3380 Interest Income – Over budget year-to-date. The District has received more interest income than expected year-to-date.

3381 Unrealized Gain/Loss Investments – Unrealized losses and gains reflect changes in the fair market value of the District's portfolio. This account has not been budgeted for due to the uncertainty of market conditions.

3410 Miscellaneous Permits – Over budget year-to-date. The primary revenue included in this line item is industrial waste permit fees. The District received those payments in December. This item will show more revenue than anticipated at year-end.

3450 Connection Fees – Over budget year-to-date. Revenues received thus far this period are connection fees for the Cortona Apartments Project. This line item be over budget at year-end.

3460 Inspection Fees - Over budget year-to-date. Revenues received thus far this period are inspection fees for the Cortona Apartments Project. This line item be over budget at year-end.

3480 Other Services – The primary revenue included in this line item is Capital Fund Charges for UCSB owned properties. This line item should be near budget following those payments.

EXPENSES

7090 Insurance – Year-to-date this item is over budget due to the timing of the payments. This item should come into budget range later in the fiscal year.

7210 Legal Fees – Under budget year-to-date. Expenses to this line item have not been realized.

7220 Professional Services – Engineering – Under budget year-to-date. This line item should be on budget at year end following the completion of Updating the Standard Specs for Construction Project.

7230 Professional Services – Computer – This line item is slightly under budget year-to-date. Staff expects this to be closer to budget at year-end.

7235 Professional Services – Financial – Under budget year-to-date. Expenses to this line item have not been realized YTD.

7240 Professional Services – Other – This line item is under budget year-to-date. Staff expects this to be closer to budget at year-end. Public relations expenses and consultants are expensed to this line item.

7500 Miscellaneous Expense – This item is under budget year-to-date. This is a line item for potential GWSD environmental projects.

7653 Training/Meetings/Materials/Safety - This line item is under budget YTD as expenses for this line item have not been realized due to conferences etc. being canceled by COVID worries.

7660 Transportation and Travel - Under budget year-to-date. Expenses to this line item have not been realized due to conferences etc. being canceled by COVID worries.

7731 Gasoline-Oil-Fuel – This line item is under budget year-to-date. Fuel costs have been less than anticipated.

7800 + 7860 Other Charges – Under budget YTD. Primary expense to this line item is cost of the 2020 election. Expected to be on budget at year-end once the County is paid.

7930 County Administrative Fee - Expenses for this line item have not been realized year-to-date.

FIXED ASSETS

CIP/Capital – Under budget year-to-date. Primary project expensed to this line item is the buildings project. It is just beginning.

GSD – Capacity Rights – Costs for Treatment Plant projects budgeted in this line item have not been realized YTD. Staff expects this to be close to budget at year-end.

Goleta West Sanitary District
Statement of Revenues and Expenses
For the Nine Months Ending Wednesday, March 31, 2021

		Current Month	YTD Actual	Annual Budget
Revenues				
3010 + 3056	Property Tax Revenue	\$0	\$1,849,152	\$3,100,000
3380	Interest Income	19,087	154,649	159,000
3381	Unrealized Gain/Loss Investments	(12,795)	(116,930)	0
3390	Homeowners Property Tax Relief	0	6,918	13,000
3410	Miscellaneous Permits	600	51,994	37,000
3420	Planning & Engrng-Plan Ck Fes	1,050	4,181	15,000
3440	Sanitation Services	12,832	2,657,511	4,300,000
3450	Connection Fees	0	720,595	700,000
3460	Inspection Fees	1,435	21,840	18,000
3480 + 3490	Other Services	0	0	250,000
	Total Revenues	\$22,209	\$5,349,910	\$8,592,000

Expenses				
6000:6999 - 6120	Salaries and Employee Benefits	140,463	996,892	1,340,599
7090	Insurance	1,070	68,912	62,500
7120	Vehicle Repairs & Maintenance	1,709	35,303	54,000
7121	Repairs & Maintenance	3,957	58,896	80,700
7122	Operating Supplies	115	115	1,500
7200	Audit and Accounting Fees	0	31,089	45,500
7210	Legal Fees	12,633	30,203	113,000
7220	Professional Services- Engineering	2,625	7,646	20,000
7230	Professional Services - Computer	1,181	15,609	30,000
7235	Professional Services - Financial	1,995	15,284	45,000
7240	Professional Services - Other	0	13,200	57,000
7300	Contractual Services	2,239	147,259	218,000
7383	Licenses & Taxes	0	13,159	13,500
7450	Office Expense	0	1,697	4,000
7460	Printing	0	0	1,800
7470	Publications & Legal Notices	0	87	1,500
7480	Postage	350	478	1,500
7490	Memberships	0	18,674	21,300
7500	Miscellaneous Expense	0	3	200,000
7540	Rents/Leases - Equipment	321	600	600
7653	Training/meetings/materials/safety	162	2,683	23,000
7660	Transportation and Travel	0	(658)	10,750
7731	Gasoline-Oil-Fuel	1,365	12,121	26,200
7760	Utilities	11,330	79,810	103,400
7800 + 7860	Other Charges	1,768	4,437	54,000
7900	Treatment	353,722	1,507,707	2,360,000
7920	Administration Fees	21,223	90,462	141,600
7930	County Administrative Fee	0	0	37,000
	Total Expenses	\$558,228	\$3,151,668	\$5,067,949

Income (Loss)	<u>(\$536,019)</u>	<u>\$2,198,242</u>	<u>\$3,524,051</u>
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Goleta West Sanitary District
Fixed Assets Acquired During the Period
For the Nine Months Ending Wednesday, March 31, 2021

	Current Month	YTD Actual	Annual Budget
Fixed Assets Acquired During the Period			
CIP/Capital	\$161,881	\$1,021,472	\$5,500,000
GSD - Capacity Rights	23,964	100,190	740,000
General Equipment/Capital	0	327,981	435,000
Total Fixed Assets Acquired	<u>185,845</u>	<u>1,449,643</u>	<u>6,675,000</u>

Goleta West Sanitary District
Balance Sheet
For the Nine Months Ending Wednesday, March 31, 2021

	Current Month YTD	Beginning of the Year
ASSETS		
Current Assets		
Cash and Cash Equivalents	\$14,231,788	\$15,736,978
Interest and Other Receivable	91,445	97,712
Total Current Assets	14,323,233	15,834,690
Capital Assets & Capacity Rights		
Structures and Improvements	227,223	227,223
Infrastructure	40,186,743	40,186,983
Equipment	1,924,558	1,595,305
Office Equipment & Furniture	90,233	91,266
Construction in Progress	11,940,773	10,919,301
Total Capital Assets	54,369,530	53,020,076
Accumulated Depreciation	(15,501,604)	(15,501,604)
Net Capital Assets	38,867,926	37,518,473
Intangible Assets - Capacity Rights	29,823,007	29,722,817
Accumulated Amortization	(11,738,394)	(11,738,394)
Net Intangible Assets	18,084,613	17,984,423
Net OPEB Asset	1,051,885	1,051,885
Pension Stabilization Fund PARS	1,272,091	1,172,091
Connection Fees Receivable, net of current portion	683,675	683,675
Total Assets	74,283,424	74,245,237
DEFERRED OUTFLOWS OF RESOURCES		
Deferred pensions	357,596	357,596
Deferred OPEB	93,490	93,490
Total Deferred Outflows of Resources	451,086	451,086
Total Assets and Deferred Outflows of Resources	74,734,510	74,696,323

Goleta West Sanitary District
Balance Sheet
For the Nine Months Ending Wednesday, March 31, 2021

	Current Month YTD	Beginning of the Year
LIABILITIES		
Other Accrued Expenses	1,434	435,693
Accounts Payable		1,725,798
Unearned Revenue	179,076	179,076
Compensated Absences	289,637	289,637
Net Pension Liability	1,213,585	1,213,585
Deposits	1,000	1,000
Total Liabilities	<u>1,684,732</u>	<u>3,844,789</u>
DEFERRED INFLOWS OF RESOURCES		
Deferred pensions	148,104	148,104
Deferred OPEB	220,827	220,827
Total Deferred Inflows of Resources	<u>368,931</u>	<u>368,931</u>
NET POSITION		
Net Income	2,198,244	1,904,441
Retained Earnings	70,482,604	68,578,163
Total Net Position	<u>72,680,847</u>	<u>70,482,604</u>
Total Liabilities, Deferred Inflows of Resources, and Net Position	<u><u>74,734,510</u></u>	<u><u>74,696,323</u></u>

MONTH END FINANCIAL REPORT
As of Mar 31, 2021

Fiscal Month #	9		
RETAINED EARNINGS	Percent of Budget Year Completed	75%	
	Fund, Description	Previous Month	Current Month
FUND ACCOUNT CASH			
Unrestricted retained earnings			
	4900 Running Expense Cash	(376,278.80)	(889,914.62)
	4930 Operating Reserve	3,125,850.27	3,124,836.76
	Total Unrestricted Fund Account Cash	2,749,571.47	2,234,922.14
Restricted retained Earnings			
	4932 Collection System/Plant Upgrade	2,225,840.89	2,225,119.20
	4935 Capital & Treatment Plant Reserve	2,870,350.56	2,697,962.05
	Total Restricted Fund Account Cash	5,096,191.45	4,923,081.25
Dedicated by Board of Directors			
	4910 Property Taxes	394,539.36	365,570.49
	4960 Equipment/Vehicle Replacement Cash	151,172.25	151,123.23
	4965 Building Replacement	6,573,549.34	6,557,090.79
	Total Dedicated Fund Account Cash	7,119,260.95	7,073,784.51
	TOTAL FUND ACCOUNT CASH	14,965,023.87	14,231,787.90
	TOTAL CASH	14,965,023.87	14,231,787.90

Fixed Assets	Capital Purchases This Fiscal Year		
	Description		Amount
Byrd Industrial Electronics	SCADA Support	\$	(240.00)
Fugro	District Building	\$	3,215.00
County of Santa Barbara	District Building	\$	(4,582.50)
Plumber's Depot	Easement Machine	\$	57,192.00
TW Land Planning & Development	Wastewater Study	\$	395.00
Tierra	Phelps Rd. Project	\$	726,686.44
The Corwin Group	Master Plan	\$	129,155.00
V&A Consulting Engr	Flow Monitoring	\$	158,710.06
County of Santa Barbara	Phelps Rd. Project Permit	\$	10,899.60
UC Regents	Phelps Rd. Project Reimburseme	\$	(114,648.60)
Haaker	New Sweeper	\$	267,747.26
Goleta Sanitary District GSD	Treatment, Fixed Assets	\$	100,190.10
E Galindo Architect	District Building	\$	32,607.46
CA Portable Storage PODS	District Building	\$	432.38
The Corwin Group	Phelps Rd. Project	\$	1,662.50
Stantec	Phelps Rd. Project	\$	38,446.01
Channel Islands Technology	Computer Support	\$	(1,032.51)
Brownstein, Hyatt, Farber, Schreck	District Building	\$	38,494.00
MNS Engineering	Map Updates	\$	4,313.96
	FYTD Total	\$	1,449,643.16

Goleta West Sanitary District
Cash Account Reconciliation
March 31, 2021

		Beg. Bal.	Disbursements	Receipts	Transfers	Balance	Interest Received	Unrealized Gain/Loss	End. Bal.
4900	Running Expense	(376,278.80)	(529,886.28)	15,961.83		(890,203.25)	(511.44)	800.08	(889,914.62)
4910	County - Prop. Taxes	394,539.36	(28,850.30)	-		365,689.06	210.10	(328.67)	365,570.49
4930	Operating Reserve	3,125,850.27	-	-		3,125,850.27	1,795.88	(2,809.39)	3,124,836.76
4932	Collec Sys/Plnt Upgrade	2,225,840.89	-	-		2,225,840.89	1,278.80	(2,000.50)	2,225,119.20
4935	Plant Replacement	2,870,350.56	(171,513.45)	-		2,698,837.11	1,550.55	(2,425.60)	2,697,962.05
4960	Equipment/Vehicle Repl.	151,172.25	-	-		151,172.25	86.85	(135.87)	151,123.23
4965	Bldg. Replac.	6,573,549.34	(14,331.84)	-		6,559,217.50	3,768.44	(5,895.16)	6,557,090.79
Total Cash & Equivalents		14,965,023.86	(744,581.87)	15,961.83	-	14,236,403.82	8,179.18	(12,795.10)	14,231,787.90

Interest Received

- Operating
550.83 Money Market
- Payroll
7,628.35 US Bank Interest
- County

8,179.18 **Total Interest Received**

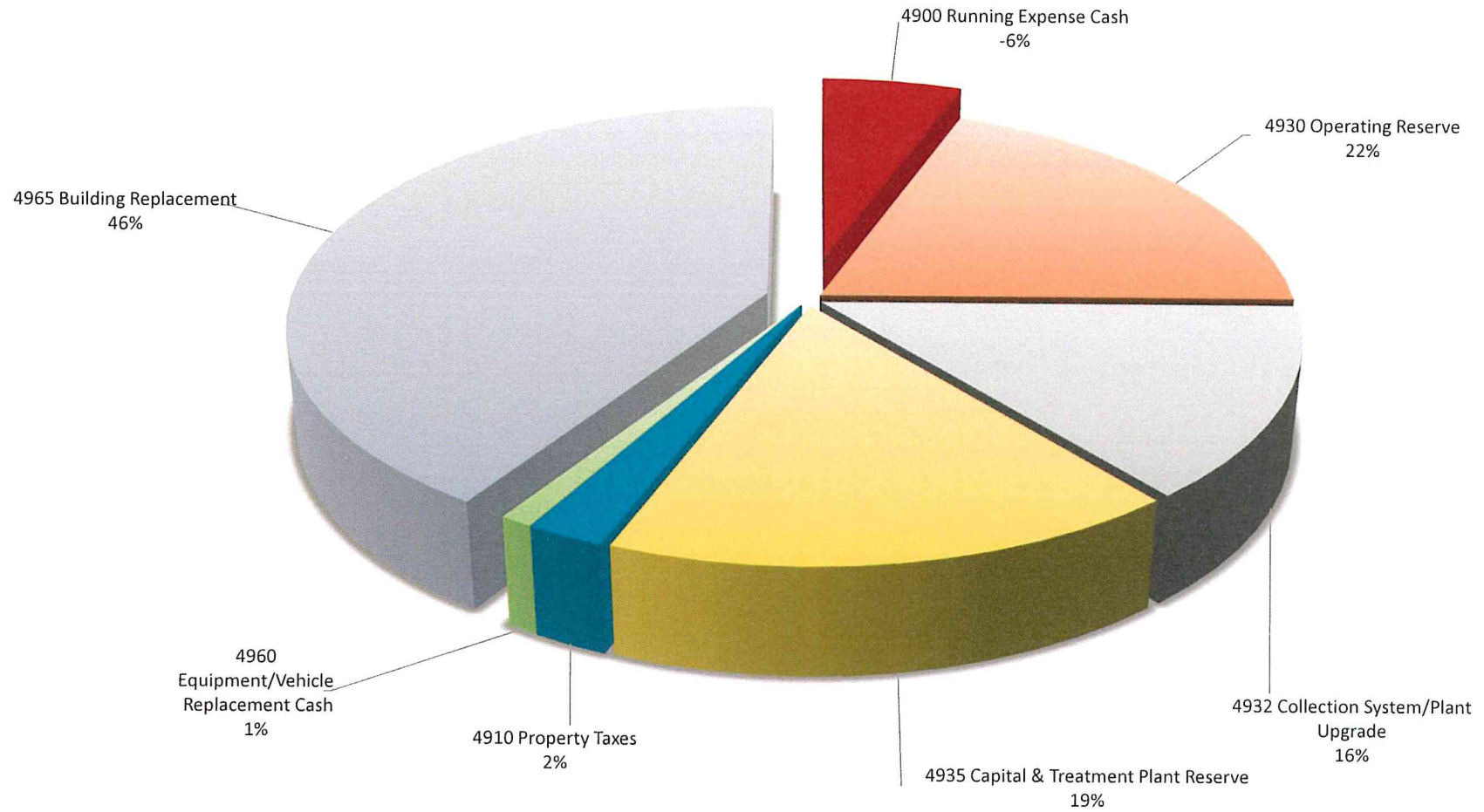
Report Totals

558,588.66 Check Distribution
82,985.55 Electronic Payments
103,007.66 Payroll
- Fees

744,581.87 **Total Disbursements**

22,422.85 Great Plains - Operating Account
2,154,663.75 Great Plains - Money Market
82.77 Great Plains - Payroll
210.00 Great Plains - Petty Cash
12,004,201.53 Investments
50,207.00 FMV Adjustment
14,231,787.90

Fund Balance - Mar 31, 2021



GOLETA WEST SANITARY DISTRICT

DATE: MAY 18, 2021

AGENDA ITEM #8

**AGENDA TITLE: DISTRICT COUNSEL REPORT ON PENDING LEGISLATION
RELATING TO THE BROWN ACT AND DISCUSSION OF
RETURNING TO IN-PERSON MEETINGS**

SUMMARY DESCRIPTION:

At the Regular Board Meeting on May 4, 2021 the Board asked District Counsel to provide a report on pending legislation relating to the Brown Act. The Board will also discuss returning to in-person meetings.

SUPPLEMENTARY MATERIAL:

May 18, 2021 Staff Report from District Counsel.

GOLETA WEST SANITARY DISTRICT BOARD
STAFF REPORT
May 18, 2021

ITEM FOR BOARD CONSIDERATION

Report on pending legislation that amends the Brown Act's teleconferencing rules.

STAFF RECOMMENDATION

Action Item ____; Non-Action Item X

Receive and file report on the status of three bills introduced earlier this year which would potentially amend the Brown Act's teleconferencing rules.

BACKGROUND

The Brown Act's teleconferencing rules, found in Government Code section 54953, require that:

- Each teleconference location be open and accessible to the public;
- Each teleconference location be equipped to allow public comment;
- An agenda be posted at each teleconference location; and,
- A quorum of the legislative body participate from teleconference locations within the local agency's jurisdiction.

These rules were suspended at the start of the COVID-19 pandemic on March 17, 2020 by Executive Order No. N-29-20 ("COVID Executive Order") issued by Governor Gavin Newsom. The COVID Executive Order permits:

- Holding public meetings "via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically;"
- Teleconferencing meetings without having to make available a physical location from which members of the public may observe the meeting and offer public comment;
- Implementing "a procedure for receiving and swiftly resolving requests for reasonable modification or accommodations from individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt in favor of accessibility;"
- Giving advance notice of the public meeting and posting agendas according to the timeframes and procedures already prescribed by the Brown Act (i.e. 72 hours for regular meetings and 24 hours for special meetings); and,

- Giving notice of the means by which members of the public may observe the meeting and offer public comment, in each instance where notice or agendas are posted.

The Order is intended to last “only during the period in which state or local public health officials have imposed or recommended social distancing measures.”

DISCUSSION

As a return to normalcy appears within sight, three pending bills introduced earlier this year seek to make permanent changes to the Brown Act’s teleconferencing requirements.

I. Assembly Bill 703 – Indefinite Continuance of Virtual Meetings

Assembly Bill (“AB”) 703 would codify the changes implemented by the COVID Executive Order and is intended to modernize the Brown Act to reflect the realities of the digital age and to broaden access to meetings for all. Consistent with the requirements of the COVID Executive Order, AB 703 would allow virtual meetings to occur under regular meeting procedures and require that agendas and other notices include instructions for joining virtually.

The proposed bill, however, would also require that an in-person location be provided to members of the public to observe a meeting and make comments. In addition, a quorum of the legislative body must participate from a singular in-person location, which location must be within the legislative body’s jurisdiction and clearly identified on the agenda.

II. Assembly Bill 361 – Virtual Meetings Only Allowed in Cases of Declared Emergencies

AB 361 would leave the existing Brown Act teleconferencing rules in place, but would except agencies from complying with them where the legislative body meets either (1) for the purpose of declaring or ratifying a local emergency, or (2) during a declared state of emergency or local emergency. AB 361 is intended to guarantee that local agencies do not have to rely on an executive order from the Governor to serve their communities remotely during future emergencies.

Under AB 361, the public must be provided a call-in or internet-based service option, but need not be given a physical location from which to observe and comment on the meeting. In the event of a disruption that prevents the broadcasting of the meeting via the call-in or internet-based service options, a body may not take further action until access is restored. Within 30 days of holding a virtual meeting for the first time, and every thirty days thereafter, the legislative body must make findings ratifying the state of emergency.

III. Assembly Bill 339 – Allows Virtual Meetings Indefinitely; Mandatory Virtual Meetings for Large Cities

Similar to AB 703, AB 339 allows jurisdictions to opt to continue to hold virtual meetings; for jurisdictions with at least 250,000 people, however, virtual access would be mandatory. Where a teleconferencing option is made available, a quorum of the legislative body would be required to participate from locations within the territorial boundaries of the jurisdiction.

Additionally, in an effort to encourage public participation regardless of national origin or language, earlier iterations of AB 339 also required agencies to translation services. The most recent amendments to this bill, however, have removed this requirement.

Staff will keep the Board abreast of the outcome of these bills, as they may potentially impact the conduct of all future meetings.

GOLETA WEST SANITARY DISTRICT

DATE: MAY 18, 2021

AGENDA ITEM #9

**AGENDA TITLE: GENERAL MANAGER/SUPERINTENDENT EMPLOYMENT
AGREEMENT**

SUMMARY DESCRIPTION:

The Board will consider approval of the proposed employment agreement.

SUPPLEMENTARY MATERIAL:

Proposed employment agreement.

**AGREEMENT FOR PROFESSIONAL SERVICES
(GENERAL MANAGER/SUPERINTENDENT)**

This Agreement for Professional Services ("Agreement") is entered into as of the 1st day of July, 2021, by and between the **Goleta West Sanitary District** ("District") and **Mark Nation** ("Employee") at Santa Barbara, California, with reference to the following facts:

- A. District wishes to continue to employ Employee in the position of General Manager/Superintendent of the District and Employee wishes to continue in that position.
- B. District and Employee wish to enter into this Agreement setting forth the terms and conditions governing Employee's continuation in the position of General Manager/Superintendent of the District.
- C. District and Employee intend to entirely supplant the Agreement for Professional Services between them dated as of April 1, 2016.

NOW, THEREFORE, in consideration of the above recitals and of the mutual promises and conditions of this Agreement, **IT IS AGREED** as follows:

1. EMPLOYMENT. Employee hereby agrees to continue his employment with the District in the position of General Manager/Superintendent, effective July 1, 2021, on the terms and conditions and for the compensation herein set forth.

2. SCOPE OF DUTIES AND SERVICES. Under the terms and conditions of this Agreement, Employee shall personally provide all of the services and duties required to be performed by the General Manager/Superintendent for the District under the general direction and control of the Board of Directors of the District ("Board"). As General Manager/Superintendent, Employee shall assume full responsibility for the operation and management of the District, including the supervision and control of all of District's property, activities, personnel, business and operations, subject to the budgetary guidelines and directives of the Board, and for otherwise carrying out the policies and directives set by the Board. Employee shall perform his obligations and responsibilities diligently within the time parameters indicated by the Board, applying the highest degree of professionalism and good workmanship to every aspect of his obligations.

3. WARRANTY BY EMPLOYEE. Employee warrants and represents that he is fully qualified to undertake and perform the duties and obligations of the position of General Manager/Superintendent of the District.

4. TERM; AT WILL EMPLOYMENT; TERMINATION. Unless terminated sooner in accordance with this Section 4, this Agreement shall remain in full force and effect until Employee's retirement, which shall be no later than June 30, 2022. As General Manager/Superintendent, Employee serves at the pleasure of the Board. The Board may choose to terminate Employee's employment for cause; however, Employee's employment is at-will and cause is not required for termination. Except as provided herein, Employer will provide Employee thirty (30) days written notice of termination or, at the District's sole option, the

District may give the Employee pay in lieu of notice for all or any portion of this thirty day period. Notwithstanding the foregoing sentence, Employee's employment may be terminated immediately, with no prior notice, if the Board determines that any of the following grounds for termination exists:

a. Employee has intentionally failed to perform in a manner consistent with his obligations under applicable law, the terms of this Agreement, or with lawful directives issued by the Board.

b. Employee has engaged in the unlawful discrimination against or harassment of employees or any third party.

c. Employee has engaged in dishonesty, fraud, public intoxication or any action or activity that might bring embarrassment or discredit to the District.

d. Employee has been convicted of felony or any crime involving moral turpitude. In the event Employee is charged with a felony or any crime involving moral turpitude, the Board may place Employee on administrative leave with pay, administrative leave without pay, or a combination thereof. In addition, the Board may seek to terminate Employee for cause based on the circumstances relating to the criminal charge(s) to the extent such action is consistent with the terms of this Agreement.

5. COMPENSATION. For the services to be provided pursuant to this Agreement, Employee shall receive the following compensation:

a. **Salary.** Employee shall be paid an annual salary in an amount set by the Board in its sole and absolute discretion. Employee's salary shall be payable at the same time as other employees of the District and in accordance with established District procedures. Employee, as an executive employee, is exempt from overtime payments and entitlements under State and Federal laws. In the event the District approves a cost of living adjustment ("COLA") to the compensation of any District employee, the Employee's compensation shall be adjusted at the same time and in the same amount as the average COLA granted to other District employees. The annual COLA to Employee's compensation as provided in this Section 5(a) shall be in addition to, and shall be separate from, any compensation increase granted by District hereunder and shall be granted to Employee for each year in which District grants such COLA to other District employees.

b. **Benefits.** Except as otherwise provided herein, all provisions of the Personnel Policies/Employee Handbook and other rules and regulations of the District relating to vacation, sick leave, retirement, pension system contributions, holidays, and other fringe benefits and working conditions as they now exist or hereafter may be amended, shall also apply to Employee in the same manner as they apply to other employees of the District. In the event of a conflict between this Agreement and such rules and regulations of the District, the terms of this Agreement shall control.

c. **Administrative Leave.** Employee shall receive fifty-six (56) hours of administrative leave with pay during each year of the Agreement. Administrative leave shall be

subject to the provisions of the Personnel Policies/Employee Handbook which apply to vacation leave.

d. **Deferred Compensation.** Employer shall contribute \$1100 per month from July 1, 2021 to June 30, 2022 to Employee's account under the District's Deferred Compensation Program.

6. **SEVERANCE PAY.** In the event Employee's employment with the District is terminated without cause, Employee shall be entitled to severance pay in an amount equal to twenty-four (24) months' salary (plus any amounts of deferred compensation payable pursuant to Section 5(d) of this Agreement), payable within fifteen (15) days of Employee's termination date. Except for the payment of such severance pay, Employee shall not be entitled to any further payment of salary under this Agreement as of the date of the termination without cause. Employee is not entitled to severance pay should his employment be terminated with cause or should he voluntarily resign his employment with the District. The parties acknowledge that this severance pay provision does not alter Employee's status as an at-will employee as provided under the terms of this Agreement.

7. **VEHICLE USE.** District shall make available to Employee a District-owned vehicle for his use in connection with his District responsibilities, including daily commuting between Employee's home and the District offices and facilities. District shall pay for the cost of maintenance, repair and gasoline, and provide insurance for this vehicle. Employee shall operate the District-provided vehicle in a safe manner, and shall maintain a valid California automobile driver's license during the term of this agreement.

8. **REIMBURSABLE EXPENSES.** Expenses incurred by Employee in the performance of his duties under the terms of this Agreement shall be reimbursed to Employee by the District in accordance with the District's Expense Reimbursement Policy.

9. **CONFLICT OF INTEREST.** Employee represents and warrants to District that he presently has no interest, and covenants that he will not acquire any interests, direct or indirect, financial or otherwise, which would conflict in any manner or interfere with the performance of services required to be performed under this Agreement.

10. **RESIGNATION.** If Employee voluntarily resigns from his employment with the District, he will provide the District with a minimum of thirty (30) days written notice. During the thirty (30) day period subsequent to said written notice of resignation, Employee shall continue to discharge his duties as General Manager/Superintendent to the best of his ability, unless District opts, in its sole discretion, to place Employee on paid leave during all or any portion of said thirty (30) day period. In addition, Employee shall be considered to have voluntarily resigned his employment with the District effective immediately if he fails to return from vacation or from an approved leave of absence or fails to report to work without notice to the District for three (3) consecutive days. If Employee voluntarily resigns from his employment with the District, he shall not be entitled to any severance pay or benefits.

11. **INDEMNIFICATION.** District shall indemnify, defend, save, protect and hold harmless Employee against any non-intentional tort, professional liability claim, demand or other legal action, whether groundless or otherwise, arising out of or relating to any alleged negligent

act or omission occurring in the course and scope of the Employee's employment. If District compromises or settles any such claim or suit, it shall pay the amount of such settlement; and the District shall pay any judgment rendered in such action.

12. GENERAL PROVISIONS.

a. Notices. All notices, requests, demands and other communications under this Agreement shall be in writing and shall be deemed to have been duly given on the date of service if personally served or on the second day after mailing if mailed by first-class mail, registered or certified, return receipt requested, postage prepaid and properly addressed as follows:

To District: President
Goleta West Sanitary District
P.O. Box 4
Goleta, CA 93116-0004

To Employee: Mark Nation
P.O. Box 684
Los Olivos, CA 93441

Any party may change their address for purposes of this section by giving the other party written notice of the new address in the manner set forth above.

b. Waiver. The waiver of any breach of any provision hereunder by either party to this Agreement shall not be deemed to be a waiver of any other provision or subsequent breach hereunder, nor shall any waiver constitute a continuing waiver. No waiver shall be binding unless executed in writing by the party making the waiver.

c. Construction of Terms. The language of all parts of this Agreement shall be construed according to their plain meaning and shall not be construed for or against either party. Any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this Agreement or any amendment or exhibits hereto.

d. Severability. If any term, provision, covenant or condition of this Agreement is held by a court of competent jurisdiction to be unenforceable, void or invalid, in whole or in part, for any reason, the remainder of the Agreement shall remain in full force and effect. In the event of such entire or partial invalidity, the parties hereto agree to enter into supplemental or other agreements to effectuate the intent of the parties and the purpose of this Agreement.

e. Controlling Law. This Agreement shall be construed in accordance with and governed by the laws of the State of California, with venue proper only in the County of Santa Barbara, State of California.

f. Entire Agreement. This Agreement constitutes the entire Agreement between the parties pertaining to the employment of Employee by the District and supersedes all

prior and contemporaneous agreements, representations, promises and understanding of the parties, whether oral or in writing. No supplement, modification or amendment of this Agreement shall be binding, unless executed in writing by all parties and this Agreement may not be altered, amended or modified by any other means. Each party waives their future right to claim, contest, or assert that this Agreement was modified, canceled, superseded or changed by any oral agreement, course of conduct, waiver, or estoppel.

13. TERMINATION OF PREVIOUS AGREEMENT. This Amended Agreement shall supplant and entirely replace the Agreement for Professional Services dated as of April 1, 2016 between the District and Employee.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement effective as of the date first written above.

DISTRICT
Goleta West Sanitary District

EMPLOYEE

By: _____
Craig Geyer, President

By: _____
Mark Nation

GOLETA WEST SANITARY DISTRICT MEMORANDUM

Date: May 11, 2021

To: Board of Directors

From: David Lewis
District Treasurer

Subject: Monthly PFM Statement

Enclosed for your review is the most recent monthly report from the District's registered investment advisor, PFM.



Managed Account Summary Statement

For the Month Ending **April 30, 2021**

GOLETA GENERAL FUND - 31912525

Transaction Summary - Managed Account

Opening Market Value	\$11,321,865.40
Maturities/Calls	(945,000.00)
Principal Dispositions	0.00
Principal Acquisitions	1,123,843.36
Unsettled Trades	210,360.90
Change in Current Value	(11,394.80)
Closing Market Value	\$11,699,674.86

Cash Transactions Summary - Managed Account

Maturities/Calls	953,063.13
Sale Proceeds	0.00
Coupon/Interest/Dividend Income	12,130.82
Principal Payments	0.00
Security Purchases	(1,125,391.01)
Net Cash Contribution	0.00
Reconciling Transactions	0.00

Earnings Reconciliation (Cash Basis) - Managed Account

Interest/Dividends/Coupons Received	20,193.95
Less Purchased Interest Related to Interest/Coupons	(1,547.65)
Plus Net Realized Gains/Losses	9,544.94
Total Cash Basis Earnings	\$28,191.24

Cash Balance

Closing Cash Balance **\$571,533.57**

Earnings Reconciliation (Accrual Basis)

	Total
Ending Amortized Value of Securities	11,632,671.74
Ending Accrued Interest	44,135.02
Plus Proceeds from Sales	0.00
Plus Proceeds of Maturities/Calls/Principal Payments	953,063.13
Plus Coupons/Dividends Received	12,130.82
Less Cost of New Purchases	(1,335,783.68)
Less Beginning Amortized Value of Securities	(11,246,593.84)
Less Beginning Accrued Interest	(48,967.49)
Total Accrual Basis Earnings	\$10,655.70



Portfolio Summary and Statistics

For the Month Ending **April 30, 2021**

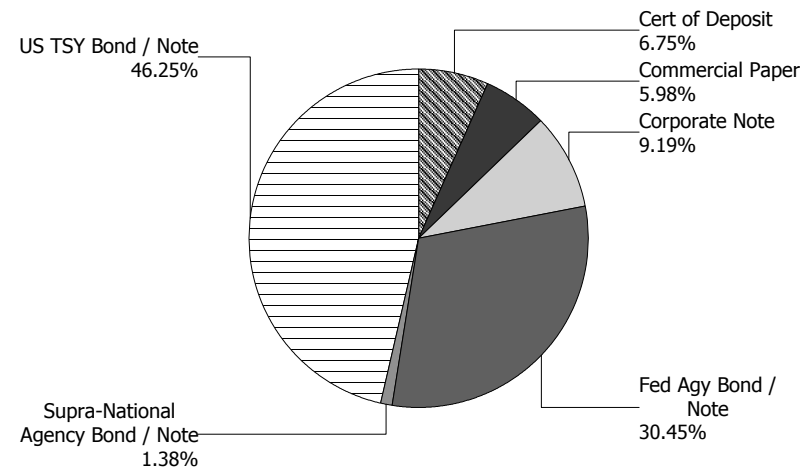
GOLETA GENERAL FUND - 31912525

Account Summary

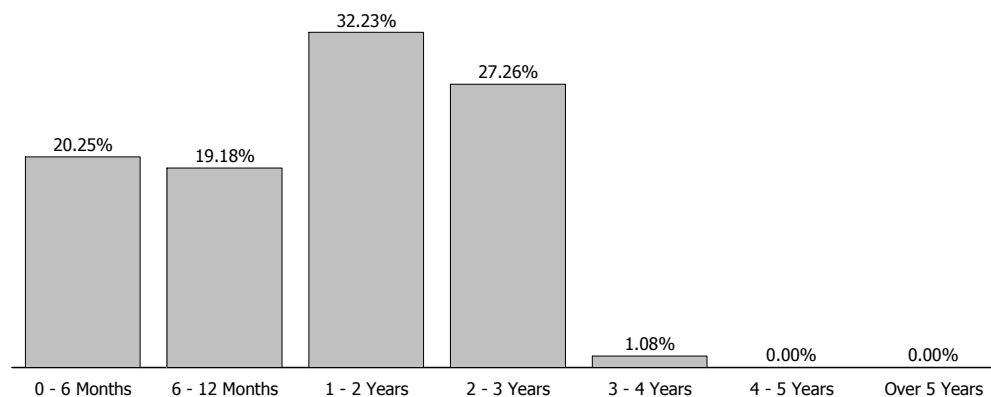
Description	Par Value	Market Value	Percent
U.S. Treasury Bond / Note	5,330,000.00	5,412,220.35	46.25
Supra-National Agency Bond / Note	160,000.00	160,919.04	1.38
Federal Agency Bond / Note	3,540,000.00	3,562,794.20	30.45
Corporate Note	1,065,000.00	1,075,131.41	9.19
Commercial Paper	700,000.00	699,128.60	5.98
Certificate of Deposit	780,000.00	789,481.26	6.75
Managed Account Sub-Total	11,575,000.00	11,699,674.86	100.00%
Accrued Interest		44,135.02	
Total Portfolio	11,575,000.00	11,743,809.88	

Unsettled Trades **210,000.00** **209,956.41**

Sector Allocation



Maturity Distribution



Characteristics

Yield to Maturity at Cost	1.04%
Yield to Maturity at Market	0.20%
Weighted Average Days to Maturity	484



Managed Account Issuer Summary

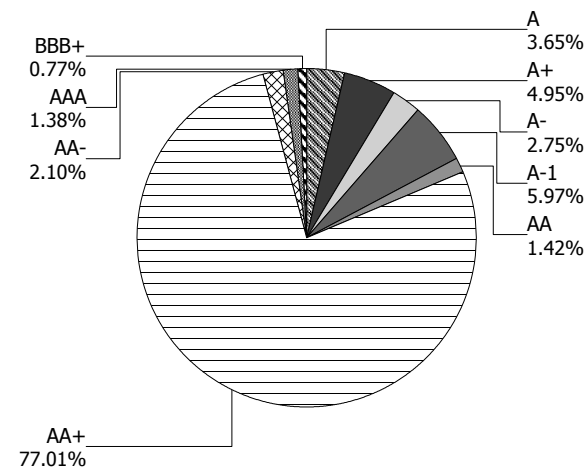
For the Month Ending **April 30, 2021**

GOLETA GENERAL FUND - 31912525

Issuer Summary

Issuer	Market Value of Holdings	Percent
ADOBE INC	15,368.64	0.13
AMERICAN HONDA FINANCE	195,034.02	1.67
APPLE INC	35,685.55	0.31
BANK OF AMERICA CO	126,738.25	1.08
CATERPILLAR INC	75,530.85	0.65
CHARLES SCHWAB	30,186.51	0.26
DEERE & COMPANY	160,115.76	1.37
FANNIE MAE	1,330,908.79	11.37
FEDERAL FARM CREDIT BANKS	199,792.80	1.71
FEDERAL HOME LOAN BANKS	1,092,842.57	9.33
FREDDIE MAC	939,250.04	8.02
HONEYWELL INTERNATIONAL	25,563.08	0.22
INTL BANK OF RECONSTRUCTION AND DEV	160,919.04	1.38
MITSUBISHI UFJ FINANCIAL GROUP INC	299,421.00	2.56
MORGAN STANLEY	90,095.13	0.77
NATIXIS NY BRANCH	399,707.60	3.42
NORDEA BANK ABP	245,235.84	2.10
PACCAR FINANCIAL CORP	35,341.67	0.30
SKANDINAVISKA ENSKILDA BANKEN AB	245,267.52	2.10
THE BANK OF NEW YORK MELLON CORPORATION	119,861.28	1.02
UBS AG	298,977.90	2.56
UNITED STATES TREASURY	5,412,220.35	46.25
WAL-MART STORES INC	165,610.67	1.42
Total	\$11,699,674.86	100.00%

Credit Quality (S&P Ratings)





Managed Account Detail of Securities Held

For the Month Ending **April 30, 2021**

GOLETA GENERAL FUND - 31912525

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 05/31/2016 1.375% 05/31/2021	912828R77	300,000.00	AA+	Aaa	07/12/19	07/15/19	297,304.69	1.86	1,722.53	299,882.13	300,281.25
US TREASURY NOTES DTD 08/15/2018 2.750% 08/15/2021	9128284W7	350,000.00	AA+	Aaa	12/19/19	12/31/19	356,261.72	1.63	1,994.13	351,119.30	352,734.38
US TREASURY NOTES DTD 10/15/2018 2.875% 10/15/2021	9128285F3	65,000.00	AA+	Aaa	09/27/19	10/01/19	66,525.98	1.70	81.69	65,342.07	65,832.81
US TREASURY NOTES DTD 10/31/2016 1.250% 10/31/2021	912828T67	30,000.00	AA+	Aaa	10/28/19	10/30/19	29,743.36	1.69	1.02	29,935.84	30,178.13
US TREASURY NOTES DTD 11/15/2018 2.875% 11/15/2021	9128285L0	195,000.00	AA+	Aaa	11/25/19	11/27/19	199,661.72	1.63	2,586.31	196,283.76	197,955.46
US TREASURY NOTES DTD 12/17/2018 2.625% 12/15/2021	9128285R7	540,000.00	AA+	Aaa	01/30/19	01/31/19	541,054.69	2.55	5,335.10	540,229.24	548,606.25
US TREASURY NOTES DTD 01/31/2017 1.875% 01/31/2022	912828V72	100,000.00	AA+	Aaa	01/07/20	01/10/20	100,632.81	1.56	466.16	100,231.41	101,359.38
US TREASURY NOTES DTD 03/31/2020 0.375% 03/31/2022	912828ZG8	175,000.00	AA+	Aaa	08/06/20	08/10/20	175,738.28	0.12	55.58	175,412.35	175,492.19
US TREASURY NOTES DTD 04/15/2019 2.250% 04/15/2022	9128286M7	110,000.00	AA+	Aaa	09/23/19	09/25/19	111,718.75	1.62	108.20	110,642.92	112,285.93
US TREASURY NOTES DTD 04/15/2019 2.250% 04/15/2022	9128286M7	170,000.00	AA+	Aaa	09/03/19	09/04/19	173,678.91	1.40	167.21	171,345.85	173,532.81
US TREASURY NOTES DTD 05/31/2017 1.750% 05/31/2022	912828XR6	385,000.00	AA+	Aaa	05/28/20	06/01/20	396,971.09	0.19	2,813.46	391,486.39	391,917.99
US TREASURY NOTES DTD 07/15/2019 1.750% 07/15/2022	9128287C8	190,000.00	AA+	Aaa	06/29/20	06/30/20	196,130.47	0.17	973.62	193,620.68	193,770.32
US TREASURY NOTES DTD 07/31/2017 1.875% 07/31/2022	9128282P4	415,000.00	AA+	Aaa	04/06/21	04/13/21	424,532.03	0.11	1,934.56	424,170.05	424,207.81
US TREASURY NOTES DTD 08/31/2017 1.625% 08/31/2022	9128282S8	110,000.00	AA+	Aaa	10/21/19	10/25/19	110,133.20	1.58	301.15	110,062.31	112,217.18



Managed Account Detail of Securities Held

For the Month Ending **April 30, 2021**

GOLETA GENERAL FUND - 31912525

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 09/15/2019 1.500% 09/15/2022	912828YF1	145,000.00	AA+	Aaa	02/03/20	02/03/20	145,589.06	1.34	277.79	145,309.64	147,741.40
US TREASURY NOTES DTD 02/15/2020 1.375% 02/15/2023	912828Z86	250,000.00	AA+	Aaa	03/02/20	03/03/20	254,228.52	0.79	712.19	252,566.90	255,468.75
US TREASURY NOTES DTD 02/28/2018 2.625% 02/28/2023	9128284A5	240,000.00	AA+	Aaa	03/09/20	03/10/20	255,318.75	0.46	1,061.41	249,431.27	250,800.00
US TREASURY NOTES DTD 05/31/2018 2.750% 05/31/2023	9128284S6	400,000.00	AA+	Aaa	11/16/20	11/17/20	425,734.38	0.20	4,593.41	421,143.92	421,250.00
US TREASURY NOTES DTD 06/15/2020 0.250% 06/15/2023	912828ZU7	175,000.00	AA+	Aaa	12/15/20	12/16/20	175,451.17	0.15	164.66	175,383.82	175,218.75
US TREASURY NOTES DTD 10/15/2020 0.125% 10/15/2023	91282CAP6	400,000.00	AA+	Aaa	11/16/20	11/17/20	398,781.25	0.23	21.86	398,970.60	398,937.52
US TREASURY NOTES DTD 01/15/2021 0.125% 01/15/2024	91282CBE0	265,000.00	AA+	Aaa	02/02/21	02/05/21	264,585.94	0.18	97.00	264,618.71	263,882.02
US TREASURY NOTES DTD 02/15/2021 0.125% 02/15/2024	91282CBM2	320,000.00	AA+	Aaa	02/26/21	03/01/21	318,125.00	0.32	82.87	318,230.80	318,550.02
Security Type Sub-Total		5,330,000.00					5,417,901.77	0.89	25,551.91	5,385,419.96	5,412,220.35
Supra-National Agency Bond / Note											
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 07/25/2018 2.750% 07/23/2021	459058GH0	160,000.00	AAA	Aaa	07/18/18	07/25/18	159,625.60	2.83	1,197.78	159,971.59	160,919.04
Security Type Sub-Total		160,000.00					159,625.60	2.83	1,197.78	159,971.59	160,919.04
Federal Agency Bond / Note											
FEDERAL HOME LOAN BANKS NOTES DTD 06/07/2019 1.875% 07/07/2021	3130AGLD5	415,000.00	AA+	Aaa	07/01/19	07/02/19	415,282.20	1.84	2,464.06	415,025.69	416,363.69
FEDERAL HOME LOAN BANKS NOTES DTD 10/12/2018 3.000% 10/12/2021	3130AF5B9	500,000.00	AA+	Aaa	01/30/19	01/31/19	504,895.00	2.62	791.67	500,815.01	506,502.00



Managed Account Detail of Securities Held

For the Month Ending **April 30, 2021**

GOLETA GENERAL FUND - 31912525

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency Bond / Note											
FANNIE MAE NOTES DTD 01/11/2019 2.625% 01/11/2022	3135G0U92	45,000.00	AA+	Aaa	02/11/19	02/12/19	45,125.10	2.53	360.94	45,029.98	45,796.46
FANNIE MAE NOTES DTD 01/11/2019 2.625% 01/11/2022	3135G0U92	550,000.00	AA+	Aaa	02/26/19	02/27/19	551,628.00	2.52	4,411.46	550,395.75	559,734.45
FREDDIE MAC NOTES DTD 06/08/2020 0.250% 06/08/2022	3134GVJ66	500,000.00	AA+	Aaa	06/04/20	06/08/20	499,760.00	0.27	496.53	499,867.51	500,871.00
FEDERAL HOME LOAN BANK NOTES DTD 10/22/2020 0.125% 10/21/2022	3130AKDH6	170,000.00	AA+	Aaa	10/21/20	10/22/20	169,775.60	0.19	5.90	169,834.39	169,976.88
FEDERAL FARM CREDIT BANK NOTES DTD 02/03/2021 0.125% 02/03/2023	3133EMPH9	200,000.00	AA+	Aaa	01/26/21	02/03/21	199,888.00	0.15	61.11	199,901.35	199,792.80
FANNIE MAE NOTES DTD 05/22/2020 0.250% 05/22/2023	3135G04O3	485,000.00	AA+	Aaa	05/28/20	06/01/20	483,685.65	0.34	535.52	484,090.25	485,453.96
FREDDIE MAC NOTES DTD 06/11/2018 2.750% 06/19/2023	3137EAEN5	65,000.00	AA+	Aaa	04/13/20	04/15/20	69,861.35	0.38	655.42	68,264.65	68,497.07
FANNIE MAE NOTES DTD 11/25/2020 0.250% 11/27/2023	3135G06H1	240,000.00	AA+	Aaa	11/24/20	11/30/20	239,875.20	0.27	260.00	239,892.57	239,923.92
FREDDIE MAC NOTES DTD 12/04/2020 0.250% 12/04/2023	3137EAFA2	370,000.00	AA+	Aaa	12/02/20	12/04/20	369,633.70	0.28	377.71	369,683.21	369,881.97
Security Type Sub-Total		3,540,000.00					3,549,409.80	1.17	10,420.32	3,542,800.36	3,562,794.20
Corporate Note											
WAL-MART STORES INC CORP NOTES DTD 06/27/2018 3.125% 06/23/2021	931142EJ8	165,000.00	AA	Aa2	06/20/18	06/27/18	164,991.75	3.13	1,833.33	164,999.60	165,610.67
CATERPILLAR FINL SERVICE CORPORATE NOTES DTD 05/15/2020 0.950% 05/13/2022	14913R2B2	75,000.00	A	A2	05/12/20	05/15/20	74,933.25	1.00	332.50	74,965.43	75,530.85
AMERICAN HONDA FINANCE DTD 06/27/2019 2.200% 06/27/2022	02665WCY5	100,000.00	A-	A3	06/24/19	06/27/19	99,908.00	2.23	757.78	99,964.58	102,231.60



Managed Account Detail of Securities Held

For the Month Ending **April 30, 2021**

GOLETA GENERAL FUND - 31912525

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
JOHN DEERE CAPITAL CORP CORPORATE NOTES DTD 06/04/2020 0.550% 07/05/2022	24422EVG1	80,000.00	A	A2	06/01/20	06/04/20	79,983.20	0.56	141.78	79,990.51	80,163.84
HONEYWELL INTERNATIONAL (CALLABLE) NOTE DTD 08/08/2019 2.150% 08/08/2022	438516BT2	25,000.00	A	A2	07/30/19	08/08/19	24,974.75	2.19	123.92	24,989.31	25,563.08
APPLE INC DTD 09/11/2019 1.700% 09/11/2022	037833DL1	35,000.00	AA+	Aa1	09/04/19	09/11/19	34,994.05	1.71	82.64	34,997.30	35,685.55
ADOBE INC CORP NOTE DTD 02/03/2020 1.700% 02/01/2023	00724PAA7	15,000.00	A	A2	01/22/20	02/03/20	14,979.45	1.75	63.75	14,987.96	15,368.64
AMERICAN HONDA FINANCE DTD 01/10/2020 1.950% 05/10/2023	02665WDH1	90,000.00	A-	A3	01/07/20	01/10/20	89,966.70	1.96	833.63	89,979.76	92,802.42
PACCAR FINANCIAL CORP CORPORATE NOTES DTD 06/08/2020 0.800% 06/08/2023	69371RO82	35,000.00	A+	A1	06/01/20	06/08/20	34,951.35	0.85	111.22	34,965.88	35,341.67
JOHN DEERE CAPITAL CORP CORPORATE NOTES DTD 03/04/2021 0.450% 01/17/2024	24422EVN6	80,000.00	A	A2	03/01/21	03/04/21	79,943.20	0.48	57.00	79,946.34	79,951.92
CHARLES SCHWAB CORP NOTES (CALLABLE) DTD 03/18/2021 0.750% 03/18/2024	808513BN4	30,000.00	A	A2	03/16/21	03/18/21	29,985.00	0.77	26.88	29,985.60	30,186.51
MORGAN STANLEY CORP NOTES (CALLABLE) DTD 04/22/2021 0.731% 04/05/2024	61772BAA1	90,000.00	BBB+	A1	04/29/21	05/03/21	90,288.90	0.62	20.10	90,288.90	90,095.13
BANK OF NY MELLON CORP NOTES (CALLABLE) DTD 04/26/2021 0.500% 04/26/2024	06406RAS6	120,000.00	A	A1	04/29/21	05/03/21	120,072.00	0.48	11.67	120,072.00	119,861.28
BANC OF AMERICA CORP (CALLABLE) DTD 05/19/2020 1.486% 05/19/2024	06051GJC4	125,000.00	A-	A2	05/14/20	05/19/20	125,000.00	1.49	835.88	125,000.00	126,738.25



Managed Account Detail of Securities Held

For the Month Ending **April 30, 2021**

GOLETA GENERAL FUND - 31912525

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Security Type Sub-Total		1,065,000.00					1,064,971.60	1.47	5,232.08	1,065,133.17	1,075,131.41
Commercial Paper											
NATIXIS NY BRANCH COMM PAPER DTD 03/04/2021 0.000% 10/04/2021	63873JX47	400,000.00	A-1	P-1	04/06/21	04/13/21	399,671.33	0.17	0.00	399,705.33	399,707.60
MUFG BANK LTD/NY COMM PAPER DTD 04/30/2021 0.000% 01/25/2022	62479MAR4	300,000.00	A-1	P-1	04/30/21	04/30/21	299,640.00	0.16	0.00	299,641.33	299,421.00
Security Type Sub-Total		700,000.00					699,311.33	0.17	0.00	699,346.66	699,128.60
Certificate of Deposit											
UBS AG STAMFORD CT CERT DEPOS DTD 02/18/2021 0.250% 08/16/2022	90275DNC0	300,000.00	A+	Aa2	02/16/21	02/18/21	300,000.00	0.25	150.00	300,000.00	298,977.90
NORDEA BANK ABP NEW YORK CERT DEPOS DTD 08/29/2019 1.850% 08/26/2022	65558TLL7	240,000.00	AA-	Aa3	08/27/19	08/29/19	240,000.00	1.84	789.33	240,000.00	245,235.84
SKANDINAV ENSKILDA BANK LT CD DTD 09/03/2019 1.860% 08/26/2022	83050PDR7	240,000.00	A+	Aa2	08/29/19	09/03/19	240,000.00	1.85	793.60	240,000.00	245,267.52
Security Type Sub-Total		780,000.00					780,000.00	1.24	1,732.93	780,000.00	789,481.26
Managed Account Sub-Total		11,575,000.00					11,671,220.10	1.04	44,135.02	11,632,671.74	11,699,674.86
Securities Sub-Total		\$11,575,000.00					\$11,671,220.10	1.04%	\$44,135.02	\$11,632,671.74	\$11,699,674.86
Accrued Interest											\$44,135.02
Total Investments											\$11,743,809.88

Bolded items are forward settling trades.



Managed Account Fair Market Value & Analytics

For the Month Ending **April 30, 2021**

GOLETA GENERAL FUND - 31912525

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	YTM at Mkt
U.S. Treasury Bond / Note										
US TREASURY NOTES DTD 05/31/2016 1.375% 05/31/2021	912828R77	300,000.00	CITIGRP		100.09	300,281.25	2,976.56	399.12	0.09	0.27
US TREASURY NOTES DTD 08/15/2018 2.750% 08/15/2021	9128284W7	350,000.00	LOOP		100.78	352,734.38	(3,527.34)	1,615.08	0.30	0.11
US TREASURY NOTES DTD 10/15/2018 2.875% 10/15/2021	9128285F3	65,000.00	CITIGRP		101.28	65,832.81	(693.17)	490.74	0.46	0.08
US TREASURY NOTES DTD 10/31/2016 1.250% 10/31/2021	912828T67	30,000.00	CITIGRP		100.59	30,178.13	434.77	242.29	0.50	0.06
US TREASURY NOTES DTD 11/15/2018 2.875% 11/15/2021	9128285L0	195,000.00	MORGAN_S		101.52	197,955.46	(1,706.26)	1,671.70	0.53	0.07
US TREASURY NOTES DTD 12/17/2018 2.625% 12/15/2021	9128285R7	540,000.00	BNP_PARI		101.59	548,606.25	7,551.56	8,377.01	0.62	0.08
US TREASURY NOTES DTD 01/31/2017 1.875% 01/31/2022	912828V72	100,000.00	CITIGRP		101.36	101,359.38	726.57	1,127.97	0.75	0.07
US TREASURY NOTES DTD 03/31/2020 0.375% 03/31/2022	912828ZG8	175,000.00	NOMURA		100.28	175,492.19	(246.09)	79.84	0.92	0.07
US TREASURY NOTES DTD 04/15/2019 2.250% 04/15/2022	9128286M7	110,000.00	NOMURA		102.08	112,285.93	567.18	1,643.01	0.95	0.08
US TREASURY NOTES DTD 04/15/2019 2.250% 04/15/2022	9128286M7	170,000.00	MORGAN_S		102.08	173,532.81	(146.10)	2,186.96	0.95	0.08
US TREASURY NOTES DTD 05/31/2017 1.750% 05/31/2022	912828XR6	385,000.00	NOMURA		101.80	391,917.99	(5,053.10)	431.60	1.07	0.09
US TREASURY NOTES DTD 07/15/2019 1.750% 07/15/2022	9128287C8	190,000.00	MERRILL		101.98	193,770.32	(2,360.15)	149.64	1.20	0.11
US TREASURY NOTES DTD 07/31/2017 1.875% 07/31/2022	9128282P4	415,000.00	NOMURA		102.22	424,207.81	(324.22)	37.76	1.24	0.10
US TREASURY NOTES DTD 08/31/2017 1.625% 08/31/2022	9128282S8	110,000.00	CITIGRP		102.02	112,217.18	2,083.98	2,154.87	1.32	0.11
US TREASURY NOTES DTD 09/15/2019 1.500% 09/15/2022	912828YF1	145,000.00	MERRILL		101.89	147,741.40	2,152.34	2,431.76	1.36	0.12
US TREASURY NOTES DTD 02/15/2020 1.375% 02/15/2023	912828Z86	250,000.00	CITIGRP		102.19	255,468.75	1,240.23	2,901.85	1.78	0.15
US TREASURY NOTES DTD 02/28/2018 2.625% 02/28/2023	9128284A5	240,000.00	NOMURA		104.50	250,800.00	(4,518.75)	1,368.73	1.80	0.17



Managed Account Fair Market Value & Analytics

For the Month Ending **April 30, 2021**

GOLETA GENERAL FUND - 31912525

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	YTM at Mkt
U.S. Treasury Bond / Note										
US TREASURY NOTES DTD 05/31/2018 2.750% 05/31/2023	9128284S6	400,000.00	CITIGRP		105.31	421,250.00	(4,484.38)	106.08	2.02	0.20
US TREASURY NOTES DTD 06/15/2020 0.250% 06/15/2023	912828ZU7	175,000.00	NOMURA		100.13	175,218.75	(232.42)	(165.07)	2.12	0.19
US TREASURY NOTES DTD 10/15/2020 0.125% 10/15/2023	91282CAP6	400,000.00	RBS		99.73	398,937.52	156.27	(33.08)	2.46	0.23
US TREASURY NOTES DTD 01/15/2021 0.125% 01/15/2024	91282CBE0	265,000.00	WELLS_F		99.58	263,882.02	(703.92)	(736.69)	2.70	0.28
US TREASURY NOTES DTD 02/15/2021 0.125% 02/15/2024	91282CBM2	320,000.00	RBS		99.55	318,550.02	425.02	319.22	2.79	0.29
Security Type Sub-Total		5,330,000.00				5,412,220.35	(5,681.42)	26,800.39	1.36	0.15
Supra-National Agency Bond / Note										
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 07/25/2018 2.750% 07/23/2021	459058GH0	160,000.00	MORGAN_S		100.57	160,919.04	1,293.44	947.45	0.23	0.26
Security Type Sub-Total		160,000.00				160,919.04	1,293.44	947.45	0.23	0.26
Federal Agency Bond / Note										
FEDERAL HOME LOAN BANKS NOTES DTD 06/07/2019 1.875% 07/07/2021	3130AGLD5	415,000.00	WELLS_FA		100.33	416,363.69	1,081.49	1,338.00	0.19	0.11
FEDERAL HOME LOAN BANKS NOTES DTD 10/12/2018 3.000% 10/12/2021	3130AF5B9	500,000.00	MORGAN_S		101.30	506,502.00	1,607.00	5,686.99	0.45	0.11
FANNIE MAE NOTES DTD 01/11/2019 2.625% 01/11/2022	3135G0U92	45,000.00	RBC		101.77	45,796.46	671.36	766.48	0.69	0.09
FANNIE MAE NOTES DTD 01/11/2019 2.625% 01/11/2022	3135G0U92	550,000.00	JPM_CHAS		101.77	559,734.45	8,106.45	9,338.70	0.69	0.09
FREDDIE MAC NOTES DTD 06/08/2020 0.250% 06/08/2022	3134GVJ66	500,000.00	NOMURA		100.17	500,871.00	1,111.00	1,003.49	1.10	0.09
FEDERAL HOME LOAN BANK NOTES DTD 10/22/2020 0.125% 10/21/2022	3130AKDH6	170,000.00	CITIGRP		99.99	169,976.88	201.28	142.49	1.47	0.13



Managed Account Fair Market Value & Analytics

For the Month Ending **April 30, 2021**

GOLETA GENERAL FUND - 31912525

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	YTM at Mkt
Federal Agency Bond / Note										
FEDERAL FARM CREDIT BANK NOTES DTD 02/03/2021 0.125% 02/03/2023	3133EMPH9	200,000.00	TD		99.90	199,792.80	(95.20)	(108.55)	1.76	0.18
FANNIE MAE NOTES DTD 05/22/2020 0.250% 05/22/2023	3135G04Q3	485,000.00	TD		100.09	485,453.96	1,768.31	1,363.71	2.06	0.20
FREDDIE MAC NOTES DTD 06/11/2018 2.750% 06/19/2023	3137EAEN5	65,000.00	MKTX		105.38	68,497.07	(1,364.28)	232.42	2.07	0.22
FANNIE MAE NOTES DTD 11/25/2020 0.250% 11/27/2023	3135G06H1	240,000.00	MORGAN_		99.97	239,923.92	48.72	31.35	2.57	0.26
FREDDIE MAC NOTES DTD 12/04/2020 0.250% 12/04/2023	3137EAFA2	370,000.00	CITIGRP		99.97	369,881.97	248.27	198.76	2.59	0.26
Security Type Sub-Total		3,540,000.00				3,562,794.20	13,384.40	19,993.84	1.29	0.15
Corporate Note										
WAL-MART STORES INC CORP NOTES DTD 06/27/2018 3.125% 06/23/2021	931142EJ8	165,000.00	CITIGRP		100.37	165,610.67	618.92	611.07	0.15	0.60
CATERPILLAR FINL SERVICE CORPORATE NOTES DTD 05/15/2020 0.950% 05/13/2022	14913R2B2	75,000.00	CITIGRP		100.71	75,530.85	597.60	565.42	1.03	0.27
AMERICAN HONDA FINANCE DTD 06/27/2019 2.200% 06/27/2022	02665WCY5	100,000.00	MERRILL		102.23	102,231.60	2,323.60	2,267.02	1.14	0.27
JOHN DEERE CAPITAL CORP CORPORATE NOTES DTD 06/04/2020 0.550% 07/05/2022	24422EVG1	80,000.00	HSBC		100.20	80,163.84	180.64	173.33	1.18	0.38
HONEYWELL INTERNATIONAL (CALLABLE) NOTE DTD 08/08/2019 2.150% 08/08/2022	438516BT2	25,000.00	DEUTSCHE	07/08/22	102.25	25,563.08	588.33	573.77	1.17	0.37
APPLE INC DTD 09/11/2019 1.700% 09/11/2022	037833DL1	35,000.00	GOLDMAN		101.96	35,685.55	691.50	688.25	1.35	0.26
ADOBE INC CORP NOTE DTD 02/03/2020 1.700% 02/01/2023	00724PAA7	15,000.00	MERRILL		102.46	15,368.64	389.19	380.68	1.73	0.29
AMERICAN HONDA FINANCE DTD 01/10/2020 1.950% 05/10/2023	02665WDH1	90,000.00	SOCGEN		103.11	92,802.42	2,835.72	2,822.66	1.98	0.41



Managed Account Fair Market Value & Analytics

For the Month Ending **April 30, 2021**

GOLETA GENERAL FUND - 31912525

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	YTM at Mkt
Corporate Note										
PACCAR FINANCIAL CORP CORPORATE NOTES DTD 06/08/2020 0.800% 06/08/2023	69371RO82	35,000.00	TD		100.98	35,341.67	390.32	375.79	2.09	0.33
JOHN DEERE CAPITAL CORP CORPORATE NOTES DTD 03/04/2021 0.450% 01/17/2024	24422EVN6	80,000.00	GOLDMAN		99.94	79,951.92	8.72	5.58	2.70	0.47
CHARLES SCHWAB CORP NOTES (CALLABLE) DTD 03/18/2021 0.750% 03/18/2024	808513BN4	30,000.00	CSFB	02/18/24	100.62	30,186.51	201.51	200.91	2.77	0.53
MORGAN STANLEY CORP NOTES (CALLABLE) DTD 04/22/2021 0.731% 04/05/2024	61772BAA1	90,000.00	JSEB	04/05/23	100.11	90,095.13	(193.77)	(193.77)	1.92	0.69
BANK OF NY MELLON CORP NOTES (CALLABLE) DTD 04/26/2021 0.500% 04/26/2024	06406RAS6	120,000.00	CITIGRP	03/26/24	99.88	119,861.28	(210.72)	(210.72)	2.89	0.54
BANC OF AMERICA CORP (CALLABLE) DTD 05/19/2020 1.486% 05/19/2024	06051GJC4	125,000.00	MERRILL	05/19/23	101.39	126,738.25	1,738.25	1,738.25	2.02	1.02
Security Type Sub-Total		1,065,000.00				1,075,131.41	10,159.81	9,998.24	1.63	0.52
Commercial Paper										
NATIXIS NY BRANCH COMM PAPER DTD 03/04/2021 0.000% 10/04/2021	63873JX47	400,000.00	NATIXIS		99.93	399,707.60	36.27	2.27	0.44	0.17
MUFG BANK LTD/NY COMM PAPER DTD 04/30/2021 0.000% 01/25/2022	62479MAR4	300,000.00	MITSU		99.81	299,421.00	(219.00)	(220.33)	0.75	0.26
Security Type Sub-Total		700,000.00				699,128.60	(182.73)	(218.06)	0.57	0.21
Certificate of Deposit										
UBS AG STAMFORD CT CERT DEPOS DTD 02/18/2021 0.250% 08/16/2022	90275DNC0	300,000.00	UBS		99.66	298,977.90	(1,022.10)	(1,022.10)	1.31	0.51



Managed Account Fair Market Value & Analytics

For the Month Ending **April 30, 2021**

GOLETA GENERAL FUND - 31912525

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	YTM at Mkt
Certificate of Deposit										
NORDEA BANK ABP NEW YORK CERT DEPOS DTD 08/29/2019 1.850% 08/26/2022	65558TLL7	240,000.00	MERRILL		102.18	245,235.84	5,235.84	5,235.84	1.31	0.20
SKANDINAV ENSKILDA BANK LT CD DTD 09/03/2019 1.860% 08/26/2022	83050PDR7	240,000.00	BARCLAYS		102.19	245,267.52	5,267.52	5,267.52	1.31	0.20
Security Type Sub-Total		780,000.00				789,481.26	9,481.26	9,481.26	1.31	0.32
Managed Account Sub-Total		11,575,000.00				11,699,674.86	28,454.76	67,003.12	1.30	0.20
Securities Sub-Total		\$11,575,000.00				\$11,699,674.86	\$28,454.76	\$67,003.12	1.30	0.20%
Accrued Interest						\$44,135.02				
Total Investments						\$11,743,809.88				

Bolded items are forward settling trades.



Managed Account Security Transactions & Interest

For the Month Ending **April 30, 2021**

GOLETA GENERAL FUND - 31912525

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
BUY										
04/06/21	04/13/21	US TREASURY NOTES DTD 07/31/2017 1.875% 07/31/2022	9128282P4	415,000.00	(424,532.03)	(1,547.65)	(426,079.68)			
04/06/21	04/13/21	NATIXIS NY BRANCH COMM PAPER DTD 03/04/2021 0.000% 10/04/2021	63873JX47	400,000.00	(399,671.33)	0.00	(399,671.33)			
04/29/21	05/03/21	MORGAN STANLEY CORP NOTES (CALLABLE) DTD 04/22/2021 0.731% 04/05/2024	61772BAA1	90,000.00	(90,288.90)	(20.10)	(90,309.00)			
04/29/21	05/03/21	BANK OF NY MELLON CORP NOTES (CALLABLE) DTD 04/26/2021 0.500% 04/26/2024	06406RAS6	120,000.00	(120,072.00)	(11.67)	(120,083.67)			
04/30/21	04/30/21	MUFG BANK LTD/NY COMM PAPER DTD 04/30/2021 0.000% 01/25/2022	62479MAR4	300,000.00	(299,640.00)	0.00	(299,640.00)			
Transaction Type Sub-Total				1,325,000.00	(1,334,204.26)	(1,579.42)	(1,335,783.68)			
INTEREST										
04/01/21	04/01/21	MONEY MARKET FUND	MONEY0002	0.00	0.00	3.28	3.28			
04/12/21	04/12/21	FEDERAL HOME LOAN BANKS NOTES DTD 10/12/2018 3.000% 10/12/2021	3130AF5B9	500,000.00	0.00	7,500.00	7,500.00			
04/15/21	04/15/21	US TREASURY NOTES DTD 10/15/2018 2.875% 10/15/2021	9128285F3	65,000.00	0.00	934.38	934.38			
04/15/21	04/15/21	US TREASURY NOTES DTD 10/15/2020 0.125% 10/15/2023	91282CAP6	400,000.00	0.00	250.00	250.00			
04/15/21	04/15/21	US TREASURY NOTES DTD 04/15/2019 2.250% 04/15/2022	9128286M7	280,000.00	0.00	3,150.00	3,150.00			
04/21/21	04/21/21	FEDERAL HOME LOAN BANK NOTES DTD 10/22/2020 0.125% 10/21/2022	3130AKDH6	170,000.00	0.00	105.66	105.66			
04/30/21	04/30/21	US TREASURY NOTES DTD 10/31/2016 1.250% 10/31/2021	912828T67	30,000.00	0.00	187.50	187.50			
Transaction Type Sub-Total				1,445,000.00	0.00	12,130.82	12,130.82			
MATURITY										



Managed Account Security Transactions & Interest

For the Month Ending **April 30, 2021**

GOLETA GENERAL FUND - 31912525

Transaction Type		Security Description	CUSIP	Par	Principal	Accrued	Total	Realized G/L	Realized G/L	Sale
Trade	Settle				Proceeds	Interest		Cost	Amort Cost	
MATURITY										
04/09/21	04/09/21	BNP PARIBAS NY BRANCH COMM PAPER DTD 07/14/2020 0.000% 04/09/2021	09659BR93	250,000.00	250,000.00	0.00	250,000.00	595.56	0.00	
04/13/21	04/13/21	FANNIE MAE NOTES DTD 04/13/2018 2.500% 04/13/2021	3135G0U27	450,000.00	450,000.00	5,625.00	455,625.00	3,469.50	0.00	
04/13/21	04/13/21	FANNIE MAE NOTES DTD 04/13/2018 2.500% 04/13/2021	3135G0U27	50,000.00	50,000.00	625.00	50,625.00	251.00	0.00	
04/13/21	04/13/21	TOYOTA MOTOR CREDIT CORP NOTES DTD 04/13/2018 2.950% 04/13/2021	89236TEU5	60,000.00	60,000.00	885.00	60,885.00	24.00	0.00	
04/30/21	04/30/21	US TREASURY NOTES DTD 05/02/2016 1.375% 04/30/2021	912828O78	135,000.00	135,000.00	928.13	135,928.13	5,204.88	0.00	
Transaction Type Sub-Total				945,000.00	945,000.00	8,063.13	953,063.13	9,544.94	0.00	
Managed Account Sub-Total					(389,204.26)	18,614.53	(370,589.73)	9,544.94	0.00	
Total Security Transactions					(389,204.26)	18,614.53	(370,589.73)	9,544.94	0.00	

Bolded items are forward settling trades.

April 28, 2021 – May 11, 2021

Administration

CITIG provided a staff training on cybersecurity – Reducing Risk of Hacking etc. While Using District Computers.

Staff attended a Finance Committee Meeting and an Engineering Committee meeting.

Staff continues preparation of the FY 2021-2022 GWSD Annual Budget Document.

Staff submitted the CIWQS no-spill certification to the State database for the month of April 2021. Three years now with no sewer spills.

Since last meeting Newton Construction continued preparing the GWSD site for construction work to begin. Personnel and equipment have been arriving every day. The actual construction on the perimeter floodwall began on Tuesday May 11, 2021.

Staff continues working with Bruce Corwin on the Master Plan Update.

Collection System

The crew completed hydrocleaning with the Vactor in the UCSB North Campus Faculty Housing area, the new Phelps Trunkline, the Los Carneros Offtract area and the Bluffs development. A sewer operations cleaning summary is included with the report.

On May 6, 2021 the crew came in early to Hydroclean the pipelines near the Mesa Road/Los Carneros Road intersection before the morning rush of traffic arrived. The work went smooth.

The crew is continues mowing, trimming and generally clearing District easements throughout the District.

The crew continues preparing our site for construction beginning on the Headquarters Buildings Projects.

Staff continues working on the annual site verification for the commercial billing for FY 2021-2022.

Staff continues inspection of the public sewer portion of the Cortona Apartments Project.

Phil Brittain, the District's electrician, was on site installing new two-way radios in certain District vehicles which have faulty radios.

All staff attended a CSRMA safety training webinar on Confined Space Ventilation.

Industrial Waste

Staff conducted a Class 4 Industrial Wastewater Discharge Permit termination inspection on May 5, 2021 at Corning Glass Microsystems located at 55 Castilian Drive. All wet processes have ceased and most of the equipment and tools have been removed.

Staff issued a new Class 4 Industrial Wastewater Discharge Permit on May 5, 2021 to Google LLC, the new tenant at 55 Castilian Drive. Google does not plan to commence wet processes until October of this year, however the water purification systems on site will remain online and continue to discharge to the sewer system.

Staff collected Industrial Wastewater Discharge Permit compliance samples from the following industries: Apeel Sciences; Karl Storz Imaging; Costco Wholesale; USPS Processing & Distribution Center; SerImmune Inc.; Aptitude Medical Systems; Baba Small Batch; and Calient Technologies.

Staff attended Tri-County Quarterly Pretreatment Zoom meeting.

Street Sweeping

Graffiti: none to report

Abandoned vehicles: none to report

Hrs. – 27.7

Miles – 254.8

Loads – 7

Marborg: 3/30/21 - 8.720 TN, 4/15/21 - 12.290 TN

Maintenance:

- Routine maintenance
- Dal Pozzo Tire fixed a flat on the RegenX
- Haaker equipment was on-site to make some repairs to the Crosswind and to address a couple of warranty issues on the RegenX

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	March 2021	MGD 1.895; 44.9367%
-------------------------	------------	---------------------



Sewer Operations Cleaning Summary from April 28, 2021 to May 11, 2021

Your environmental partner since 1954

Descripton	Quantity
Feet Cleaned	
Hydroclean	17,580 ft.
	17,580 ft.
Lines Cleaned	
Hydroclean	79 lines
	79 lines
Other Work Orders	
Parcel Permit	1 Work Order
	1 Work Order

Goleta West Sanitary District
Allowance of Claims
Apr 30, 2021 - May 13, 2021

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ADP01	ADP Inc	Payroll Service	5/4/2021	705.83
AQU01	Aqua-Flo Supply	Vactor Maint Parts	5/13/2021	185.10
BAR01	Bartlett Pringle & Wolf LLC	Audit & Accounting Svcs	5/4/2021	1,846.00
BAR02	Barricade Pest Control	Pest Control	5/13/2021	100.00
BLU01	Blueisle Bookkeeping	Bookkeeping Service	5/13/2021	85.00
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Services	5/13/2021	14,405.00
CAL01	California Special Districts Association	Virtual Workshop	5/4/2021	175.00
CAL12	CalPERS Public Employee's Retirement System	CalPERS Pension	5/12/2021	5,251.08
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	5/13/2021	2,068.95
CWE07	CWEA	CWEA Certification & Renewal	5/13/2021	374.00
DELO2	Deluxe Business Checks & Solutions	Office Supplies	5/4/2021	988.59
EDU01	Eduardo Galindo Architect	District Bldg	5/13/2021	20,159.51
FIR01	First Bankcard	Operations Supplies	5/4/2021	1,058.58
FIR02	FirstNet	Wireless Service	5/4/2021	333.74
FRO01	Frontier Communications	Phone Service	5/13/2021	797.67
GOL04	Goleta Water District	Facility Water	5/13/2021	95.72
HAA01	Haaker Equipment Company	Vactor Repair & Maint	5/13/2021	1,545.11
HOM01	Home Depot Credit Svcs	Operations Supplies	5/4/2021	469.12
JAI01	Jaimes Landscape	Landscape Maint	5/13/2021	385.00
LEN01	Lenz Pest Control	Pest Control	5/13/2021	120.00
LIN01	Lincoln National Life Ins	Deferred Compensation	5/12/2021	1,700.00
MAR01	Marborg Industries	Waste Removal & Rolloff	5/13/2021	2,965.83
MIS01	Mission Linen Supply	Uniforms & Towels	5/13/2021	852.37
MSW01	Mountain Spring Water	Drinking Water	5/4/2021	81.50
NAR01	Nargan Fire & Safety, Inc.	Fire Safety	5/4/2021	428.48
NTN01	Newton Construction	District Bldg	5/13/2021	239,400.00
PFM01	PFM Asset Management LLC	Investment Svc	5/4/2021	1,352.77
POD01	California Portable Storage Inc.	District Bldg	5/4/2021	245.97
SAN03	Sansum-SBMFC Occupational Medicine Center	DMV Physical	5/4/2021	135.00
SAN04	Santa Barbara News Press	Legal Publication	5/13/2021	407.50
SIL01	Silvia's Cleaning Company, Inc.	Janitorial Svc	5/13/2021	450.00
SOU02	Southern California Edison Co	Electricity	5/13/2021	3,999.63
SPE01	Specialty Tool And Bolt	Sweeper Maint Parts	5/13/2021	113.90
SPE03	Special District Risk Management Authority	Insurance Life & Dental	5/13/2021	954.30
THE02	The Gas Company	Natural Gas	5/4/2021	69.38
THE07	The Corwin Group, Inc.	Master Planning	5/13/2021	63,465.00
THE08	The Regents of the University of California	Internet Service	5/13/2021	103.25
UND01	Underground Service Alert	Dig Alerts	5/4/2021	106.41
USB01	US Bank	Investment Banking	5/13/2021	1,939.48
VEN02	Venco Controls, Inc.	Equipment Repair & Maint	5/13/2021	2,613.70
WEX01	WEX Bank	Vehicle Fuel	5/6/2021	742.31
Total Services & Supplies				\$373,275.78
Payroll - (1) pay dates Wk19 2021				\$35,693.08
Total				\$408,968.86



GOLETA SANITARY

Water Resource Recovery District
One William Moffett Place, Goleta, CA 93117
Phone: (805) 967-4519, (805) 964-3583

Invoice Detail

GOLETA WEST SANITARY DISTRICT

DESCRIPTION	SUBTOTAL	TOTAL
Sewage Treatment & Disposal March, 2021		
\$ 552,460.57 x 44.9367%	\$ 248,257.55	
Administration Charge: 6%	\$ 14,895.45	\$ 263,153.00
Capital Projects in Progress - See attached (#4650)		
Hazen & Sawyer-Biosolids & Energy Phase 1		
\$ 90,629.45 x 40.78%	\$ 36,958.69	\$ 36,958.69
Capital Projects in Progress - See attached (#4655)		
BPS Supply - SS Air Valves on HW & Solids Building TWAS		
\$ 9,066.75 x 40.78%	\$ 3,697.42	
Crocker Refrigeration Heating & Air - Admin Office Remodel		
\$ 1,443.16 x 40.78%	\$ 588.52	
Dell Technologies - Plant Communication Equipment Upgrade		
\$ 9,393.43 x 40.78%	\$ 3,830.64	
Grainger - SS Valves on HW		
\$ 418.59 x 40.78%	\$ 170.70	
HiTech Concepts, Inc. - Plant Communication Equipment Upgrade		
\$ 30,463.32 x 40.78%	\$ 12,422.94	
Home Depot - Admin Office Remodel		
\$ 998.01 x 40.78%	\$ 406.99	
Power Machinery Center - Replacement Cart		
\$ 8,873.22 x 40.78%	\$ 3,618.50	
Santa Barbara Concrete Cutting - Admin Office Remodel		
\$ 400.00 x 40.78%	\$ 163.12	\$ 24,898.83
INVOICE TOTAL		\$ 325,010.52

GOLETA SANITARY DISTRICT AGENCY FLOWS * For the month of March, 2021			
	METER READINGS (MILLION GALLONS)	NET FLOW (MILLION GALLONS)	PERCENTAGE
GOLETA SANITARY DISTRICT:			
WIMS System Record of GSD Gross Flow:	70.1163		
Less SBMA Firestone Flow:	-0.8230		
NET GSD FLOW:		69.2933	52.9957%
GOLETA WEST SANITARY DISTRICT:	WIMS System read:	58.7559	44.9367%
UNIVERSITY OF CALIFORNIA:	WIMS System read:	1.6787	1.2839%
SANTA BARBARA MUNICIPAL AIRPORT:			
WIMS System Airport Terminal Flow:	0.2017		
WIMS System Firestone L/S Flow:	3.2753		
Less Flowdar flow into Firestone L/S:	2.4522		
Airport Flow through Firestone L/S:	0.8230		
NET WIMS SYSTEM SBMA FLOW:		1.0247	0.7837%
TOTAL PLANT NET FLOW:		130.7526	100.0000%

Invoice dated 05/13/21

* Goleta Sanitary District has put in place a Water Information Management System or WIMS that began running December, 2016. This system gathers telemetry data from the various flow meters on a daily basis and is reflected here. The flow meters throughout the system and the data gathered does away with the prior return flow calculation for some of the entity users. The monthly totals and percentage flow are displayed above.

**GOLETA SANITARY DISTRICT
BILLING STATEMENT
For the month of March, 2021**

AGENCY	PLANT & OUTFALL COSTS	PERCENTAGE OF COSTS	SHARE OF COSTS (SUBTOTAL)	FIRESTONE L/S COSTS	SHARE OF FIRESTONE COSTS	SHARE OF COSTS INCL L/S	PLUS 6% ADMIN CHARGE	AGENCY TOTAL
GSD	552,460.57	52.9957%	292,780.35			292,780.35	17,566.82	310,347.17
GWSD	552,460.57	44.9367%	248,257.55			248,257.55	14,895.45	263,153.00
UCSB	552,460.57	1.2839%	7,093.04			7,093.04	425.58	7,518.62
SBMA	552,460.57	0.7837%	4,329.63	4,517.31	25.1286%	5,464.77	327.89	5,792.66
TOTALS:		100.0000%	552,460.57	4,517.31		553,595.71	33,215.74	586,811.45

GOLETA SANITARY DISTRICT OPERATING STATEMENT

For the month of March, 2021

NUMBER	ACCOUNT NAME	TOTAL	LINES 4100	PLANT 4200	PUMP STATION 4300	OUTFALL 4400	ADMIN 4500	LAB 4600	WWREC 4700	IWC 4800	FIRESTONE L/S 4900
4010-4050	Salaries	240,692.84	46,528.89	108,268.86	5,506.67	362.13	35,310.49	23,536.67	10,495.56	8,282.07	2,401.50
4060	Elected Officials	2,475.00					2,475.00	0.00			
4080	Retirement	60,623.68	9,533.96	29,745.29	901.30	48.30	8,447.87	7,445.31	1,610.31	2,549.97	341.37
4088	Employee Recognition Program	123.02					123.02				
4090	Employee Insurance	67,216.55	15,696.52	28,358.62	1,407.73	86.22	8,589.96	7,485.00	2,852.87	2,202.84	536.79
4095	Workers' Compensation	5,441.75	1,023.54	2,554.19	125.68	17.37	818.57	410.05	268.99	185.83	37.53
4100	FICA	18,460.19	3,533.53	8,238.05	420.54	27.33	2,836.90	1,790.56	799.30	629.82	184.16
4110	Unemployment Insurance	22.72	0.00	22.72	0.00	0.00	0.00	0.00	0.00	0.00	-
4140	Public Education	75.00	12.00	28.50	0.75	1.50	14.25	3.75	6.00	7.50	0.75
4150	Janitorial Service/Supplies	3,501.86	940.52	1,568.16	6.00	4.00	476.14	309.72	118.88	78.44	
4160	Uniforms	1,043.59	237.32	624.88			0.00	137.07		44.32	
4170	Licenses & Permits	849.07	0.00	592.16		0.00	0.00	256.91	0.00		-
4180	Postage & Freight	189.73	0.00	0.00	0.00	0.00	0.00	189.73	0.00	0.00	-
4190	Subscriptions	410.00	84.48	211.21			60.00	36.21		18.10	
4200	Vehicle Expenses	5,003.80	1,382.09	3,605.61	0.00	0.00	0.00	0.00	0.00	16.10	-
4210	Insurance	16,455.39	3,682.68	9,253.28	394.51	157.80	919.62	789.02	702.23	248.54	307.71
4220	Memberships	4,380.00	842.00	1,648.00	0.00		1,052.00	458.00		380.00	-
4230	Office Supplies	1,174.57	306.94	97.78	2.19	2.19	731.61	10.97	2.19	20.70	-
4235	Analysis/Monitoring	4,100.37	0.00	3,771.37		0.00		329.00	0.00	0.00	-
4240	Operating Supplies	62,619.16	913.54	54,321.83	0.00	0.00	105.23	4,757.76	2,494.49	26.31	-
4250	Attorney Fees	6,943.00	255.49	508.43	12.71	38.13	5,909.61	71.18	38.13	101.69	7.63
4260	Printing/Publication	275.00	0.00	275.00	0.00	0.00	0.00	0.00	0.00	0.00	-
4270	Repair and Maintenance	25,820.66	1,370.06	19,626.23	492.39	0.00	51.70	1,389.44	2,890.84	0.00	-
4280	Travel	248.09	30.84	178.12	0.00	0.00	8.61	30.52	0.00	0.00	-
4290	Seminars & Conferences	1,730.00	125.00	0.00			1,155.00	450.00		0.00	
4300	Utilities	107,831.18	2,789.40	71,451.48	10,360.97	10.11	2,092.10	1,098.83	19,303.04	28.34	696.91
4310	Election Expense	0.00					0.00				
4330	Computer Svc & Maintenance	24,330.00	0.00	24,330.00	0.00		0.00	0.00	0.00	0.00	-
4340	Leases & Rentals	353.43	61.69	188.55	8.89	5.93	32.60	23.71	5.93	23.17	2.96
4350	Consulting Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	-
4360	Biosolids Hauling	121,448.71		121,448.71							
4370	Other Professional Services	28,170.01	8,094.99	9,715.52	0.00	0.00	5,608.80	57.60	4,667.50	25.60	-
4390	Other Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
4400	Machinery & Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-
Subtotals:		812,008.37	97,445.48	500,632.55	19,640.33	761.01	76,819.08	51,067.01	46,256.26	14,869.34	4,517.31
25	Meter Service	0.00									
4400	Machinery & Equipment (M&E)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ -
	Fixed Assets (1160 & 1170)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ -
ADJUSTED TOTALS:		812,008.37	97,445.48	500,632.55	19,640.33	761.01	76,819.08	51,067.01	46,256.26	14,869.34	4,517.31

03/31/2021 Operating Trial Balance:	1,107,725.62
Less Depreciation Expense:	295,717.25
Net Operating Expenses:	812,008.37
03/31/2021 Capital Trial Balance:	0.00
Total Trial Balances:	812,008.37
Less Total Operating Statement:	812,008.37
Difference	0.00

0.00 Should equal Meter Service "No 25"

Total Plant + Lab + Outfall Expenses (not including Meter Service, M&E, or Fixed Assets): **\$ 552,460.57**

551,699.56 Plant & Lab