

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
March 17, 2015**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

1. CALL TO ORDER

President Lewis called the meeting to order at 6:30 PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Dr. David C. Lewis
Eva Turenchalk
Craig Geyer
David Bearman, M.D.
Larry D. Meyer

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Mr. Mark Nation, General Manager/Superintendent
Mr. Steven A. Amerikaner, General Counsel

OTHERS PRESENT

Jerry Smith, Goleta Sanitary District

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None.

5. APPROVAL OF THE MINUTES

(15-03-19)

Upon a motion by Director Meyer, seconded by Director Geyer, the Board unanimously approved the minutes of the Regular Board Meeting of March 3, 2015 as written.

6. GRANT REQUEST FROM URBAN CREEKS COUNCIL TO FUND CREEK CLEAN-UPS

(15-03-20)

Upon a motion by Director Bearman, seconded by Director Geyer, the Board unanimously approved to fund the Urban Creeks Council's creek clean-up project in the amount of \$10,000 for fiscal year 2014-2015.

7. **DEDICATION AGREEMENT FOR LAND DEVELOPMENT IMPROVEMENTS FOR THE VILLAGE AT LOS CARNEROS DEVELOPMENT**

(15-03-21)

Upon a motion by Director Geyer, seconded by Director Meyer, the Board unanimously approved the Dedication Agreement for Land Development Improvements for the Village at Los Carneros Development and authorized the Board President to sign the agreement.

8. **CONSIDERATION OF CHANGE ORDER NO. 6 FOR THE MESA ROAD TRUNK SEWER PROJECT**

(15-03-22)

Upon a motion by Director Meyer, seconded by Director Geyer, the Board unanimously approved Change Order No. 6 for the Mesa Road Trunk Sewer Project in the amount of \$18,732.22.

9. **COMMUNICATIONS**

The communications were noted as received.

10. **REPORTS**

Operations Report

The General Manager provided a report.

Engineering Committee Meeting

President Lewis provided a report on the March 12, 2015 meeting.

Management Committee Meeting

Director Geyer provided a report on the March 9, 2015 meeting.

Goleta Sanitary District Board Meeting

Director Meyer provided a report on the March 16, 2015 Board meeting.

Goleta Water District Board Meeting

Director Turenchalk provided a report on the March 10, 2015 Board meeting.

IVR&PD Board Meeting

Director Lewis provided a report on the March 12, 2015 Board meeting.

City of Goleta Council Meeting

No report.

Santa Barbara County Special District Board Meeting

Director Geyer provided a report on the March 4, 2015 meeting.

Other Director Reports

Director Geyer reported on the status of AB3.

11. **FUTURE ITEMS**

None.

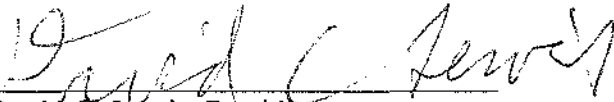
12. **ADJOURNMENT**

There being no further business, President Lewis adjourned the meeting at 7:03 PM.



Mark Nation, Board Secretary

APPROVED



Dr. David C. Lewis, President

GOLETA WEST SANITARY DISTRICT

Operating Report for February 25, 2015 – March 10, 2015

I. Administration

Completed routine administrative duties.

Prepared Board Agenda packet for the March 17, 2015 Regular Board Meeting.

Received \$1,392.00 from Ken Porter Auctions for the sale of the District's surplus 1988 Ford Flatbed Truck w/crane.

Completed Field Inspection Report for business inventory for FY 2015-2016.

Completed CSRMA 2015-2016 Payroll Reporting Form for Workers' Compensation.

Attended weekly construction project meetings for the Mesa Rd. Project and additional meetings as needed. Mladen Buntich Construction installed the last piece of pipe into manhole 12 (at the GWSD pump station) on Monday March 9, 2015. Work in the manhole and pipe testing is scheduled for March 10-12. Once this is complete the flow will be introduced to the pipe and the project will go off bypass pumping. Restoration of all areas impacted by construction will continue for several weeks.

Attended Management Committee meeting.

Staff completed the annual Form 700 as required.

Staff reviewed and assisted the developer with the Dedication for Land Development Improvements for the Village at Los Carneros Development.

Once again the District received the CSRMA award for Workers' Compensation Excellence/"Safety Superstar". This award represents FY 2013-2014.

II. Collection System Maintenance

The crew completed hydro-cleaning hotspots and root cutting of lines throughout the District.

The crew continues to inspect with CCTV in the Winchester area.

Sewer maintenance operations are summarized on the attached sheet.

Staff continues to inspect the main sewer installation for the Westar/Hollister Mixed Use Development as needed.

Ken Spencer – Utility Worker IV attended a trench and shoring safety workshop at SYCSD. He earned continuing education credits for his CWEA Certification.

On Monday evening March 9, 2015 Director Meyer contacted the on call, stand-by duty person to report an SSO at the Costco food court. Staff responded and discovered the spill to be coming from the grease interceptor from that location. Staff spoke with the Costco Manager who had

already contacted a vendor to respond. Staff then contacted the General Manager of the Camino Real Marketplace, to inform him that clean-up was needed. Lastly, per District procedure staff contacted Santa Barbara County Environmental Health Services and reported the private spill. District Staff is following up with Costco to ensure maintenance of the grease interceptor is performed properly.

Staff completed a plan check and issued a Sewer Connection Permit for an existing single-family residence (SFR) at 8448 Vereda Del Padre currently on septic to connect to EMID's sewer system.

Staff completed a plan check and issued a Sewer Connection Permit for construction of a new SFR at 422 Vereda Del Ciervo to connect to EMID's sewer system.

The District's electrical contractor addressed and corrected two issues discovered by Oilfield Electric when they completed the Infrared/ Electrical System Inspection.

III. Industrial Waste

Staff collected Industrial Wastewater Discharge Permit compliance samples from BEI Sensors and Lockheed Martin Santa Barbara Focalplane.

Staff conducted an Industrial Wastewater Discharge Permit compliance inspection at Lockheed Martin Santa Barbara Focalplane.

Staff met with a representative of Medtronic, Inc. to inspect a new warehouse facility that they are moving into on Cortona Drive. An industrial Wastewater Discharge Permit will not be necessary for this facility.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicles – none to report at this time

Hours - 37

Miles - 284.9

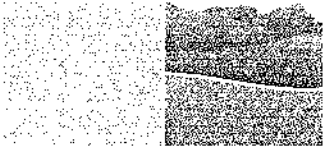
Loads -18

2/10/15 = 9.89 tons

- Preventative maintenance checks and services
- Replaced r/s broom tilt actuator

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	February 2015	MGD 1.5907; 51.15%
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Sewer Operations Cleaning Summary from February 25, 2015 to March 10, 2015

Your environmental partner since 1954

DESCRIPTION	QUANTITY
Feet Cleaned	
Hot Spot	3,485 ft.
Root Cutting	1,019 ft.
	<hr/>
	4,504 ft.
Lines Cleaned	
Hot Spot	11 lines
Root Cutting	3 lines
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	14 lines
Other Work Orders	
CCTV Work Order	41 Work Orders
Service Call	1 Work Order
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	42 Work Orders

**GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
February 25 - March 10, 2015**

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
Acorn Landscape - Monthly maintenance fees	\$ 333.41			\$ 333.41
ADP, LLC - Payroll processing for period ending 02/18/15	\$ 212.41	\$ 23.60		\$ 236.01
AT&T - Monthly long distance service	\$ 208.63	\$ 13.32		\$ 221.95
Bank of Sacramento - Retention deposit for Mesa Rd. Project			\$ 58,460.88	\$ 58,460.88
Bartlett, Pringle & Wolf, LLP - Accounting services	\$ 75.60	\$ 8.40		\$ 84.00
CalPERS - Pension: 02/19/15 - 03/04/15	\$ 3,377.20	\$ 192.53		\$ 3,569.73
Campbell-Geo, Inc. - UST Remediation; Additional final billing		\$ 322.89		\$ 322.89
Arrowhead Direct - Monthly cooler rental & drinking water	\$ 67.31			\$ 67.31
CITIG - Website cleanup; email domain change; ICOM3 install issues		\$ 1,125.00		\$ 1,125.00
County of Santa Barbara EHS - Hazardous Materials Permit	\$ 897.00			\$ 897.00
CWEA Tri-Counties Section - March Workshop reg: Chavez/Spencer	\$ 30.00	\$ 30.00		\$ 60.00
Dal Pozzo Tire Corp. - Tires for sweeper; mount tires on tractor	\$ 350.00	\$ 944.15		\$ 1,294.15
Fugro Consultants, Inc. - Soil sampling; New Admin Bldg Project			\$ 7,935.00	\$ 7,935.00
Geyer, Craig - SBCSDA Chapter Mtg. meal & travel reimbursements	\$ 80.68			\$ 80.68
Geyer, Craig - SBCSDA Board Mtg. meal & travel reimbursements	\$ 54.57			\$ 54.57
Goleta Sanitary District - Feb. treatment & Capital Project in progress	\$ 120,040.98		\$ 6,238.44	\$ 126,279.42
Home Depot Credit Services - Ratchet ties and leather gloves	\$ 51.53			\$ 51.53
Larrys Auto Parts - Maintenance supplies for CCTV	\$ 65.94			\$ 65.94
Lenz Pest Control - Quarterly service for ants	\$ 120.00			\$ 120.00
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 575.00			\$ 575.00
MarBorg Industries - 25YD roll-off & recycle fees	\$ 184.74	\$ 738.96		\$ 923.70
McCormix Corp. - Fuel for street sweeper		\$ 241.66		\$ 241.66
Mission Linen Supply - Monthly uniform service	\$ 602.90	\$ 106.40		\$ 709.30
Mladen Buntich Construction Co. - Mesa Road Project			\$ 1,110,756.81	\$ 1,110,756.81
Nation, Mark - SBCSDA Chapter Meeting meal reimbursement	\$ 40.00			\$ 40.00
PFM Asset Management LLC - January investment advisory services	\$ 912.17			\$ 912.17
Red Wing Shoe Store - Safety boots; R. Chavez		\$ 150.00		\$ 150.00
SIDRMA - March Dental/Life Insurance premiums	\$ 760.61	\$ 92.61		\$ 853.22
Silvia's Cleaning Company, Inc. - February cleaning service	\$ 310.00			\$ 310.00
Southern California Edison - Monthly service/Emily	\$ 219.83			\$ 219.83
TelePacific Communications - Monthly internet service	\$ 204.00			\$ 204.00
The Corwin Group, Inc. - Mesa Rd. Project; Project Management			\$ 2,618.34	\$ 2,618.34
The Gas Company - Monthly service/main facility	\$ 168.04			\$ 168.04
3T Equipment Company, Inc. - Bridle w/skid for CCTV	\$ 303.14			\$ 303.14
Underground Service Alert - February "Dig Alerts"	\$ 60.00			\$ 60.00
U.S. Postal Service - P.O. Box 10 annual rental fee	\$ 232.00			\$ 232.00
Verizon California - Monthly service/main facility	\$ 231.11	\$ 14.75		\$ 245.86
				\$ -
TOTAL SERVICES & SUPPLIES	\$ 130,768.80	\$ 4,004.27	\$ 1,186,009.47	\$ 1,320,782.54

Payroll - Pay Period Ending: March 4, 2015

\$ 31,036.38

GRAND TOTAL - Fund 4900

\$ 1,351,818.92