

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
December 7, 2021**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted outside the administrative office of the Goleta West Sanitary District and on the District's website at least 48 hours in advance of the meeting.

This Board meeting was conducted pursuant to California Government Code Section 54953 and Governor Newsom's Executive Order, N-29-20, temporarily suspending portions of the Brown Act to implement social distancing in response to the COVID-19 pandemic. Members of the Board participated in this meeting remotely. Public Comment on agenda items also could occur remotely.

1. CALL TO ORDER

President Geyer called the meeting to order at 5:30PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Craig Geyer – attended remotely
Eva Turenchalk – attended remotely
Larry Meyer – attended remotely
David Bearman M.D. – attended remotely
David Lewis – attended remotely

BOARD MEMBERS ABSENT

None.

STAFF PRESENT

Mark Nation – General Manager/Superintendent
Brian McCarthy – Chief Inspector
Jena Acos – District Counsel – attended remotely

OTHERS PRESENT

Steve Majeowsky – Goleta Sanitary District – attended remotely
Angela Tang – PARS
Mitch Barker – PARS
Tory Milazzo – Highmark Capital
Kimberly Kiefer – IVR&PD

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. **PUBLIC COMMENT**

None.

5. **RE-RATIFICATION OF RESOLUTION NO. 21-804 -- RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY THE GOVERNOR OF THE STATE OF CALIFORNIA ON MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF GOLETA WEST SANITARY DISTRICT PURSUANT TO BROWN ACT PROVISIONS.**

(21-12-67)

Upon a motion by Director Meyer, seconded by Director Turenchalk, the Board approved the re-ratification of Resolution No. 21-804 as presented by the following roll call vote:

AYES: Geyer, Turenchalk, Meyer, Bearman, Lewis
NOES: None
ABSTAIN: None
ABSENT: None

6. **APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF NOVEMBER 16, 2021.**

(21-12-68)

Upon a motion by Director Meyer, seconded by Director Turenchalk, the Board approved the minutes of the Regular Board Meeting of November 16, 2021 as presented by the following roll call vote:

AYES: Geyer, Turenchalk, Meyer, Bearman
NOES: None
ABSTAIN: Lewis
ABSENT: None

7. **PUBLIC AGENCY RETIREMENT SYSTEM (PARS) OPEB AND PENSION TRUST PROGRAMS REVIEW**

Mitch Barker and Angela Tang from PARS provided a PowerPoint Presentation reviewing the District's OPEB and Pension Trust. Tory Milazzo from Highmark Capital reviewed the District's investment strategies with the Board.

8. **ADOPT-A-BLOCK FY 2020-2021 YEAR-END REPORT AND FY 2021-2022 1ST QUARTER REPORT**

Kimberly Kiefer the General Manager of IVR&PD attended the meeting and answered questions from the Board.

(21-12-69)

Upon a motion by Director Meyer, seconded by Director Lewis, the Board accepted both the FY 2020-21 Year-End and FY 2021-22 Quarterly AAB reports by the following roll call vote:

AYES: Geyer, Turenchalk, Meyer, Bearman, Lewis
NOES: None
ABSTAIN: None
ABSENT: None

9. BOARD ORDER CONFIRMING PUBLICATION OF ORDINANCE NO. 21-94

(21-12-70)

Upon a motion by Director Bearman, seconded by Director Meyer, the Board adopted the Board Order Confirming Publication of Ordinance No. 21-94 by the following roll call vote:

AYES: Geyer, Turenchalk, Meyer, Bearman, Lewis
NOES: None
ABSTAIN: None
ABSENT: None

10. FISCAL YEAR 2021-2022 FIRST QUARTER FINANCIAL REPORT

(21-12-71)

Upon a motion by Director Turenchalk, seconded by Director Lewis, the Board accepted the FY 2021-2022 1st Quarter Financial Report by the following roll call vote:

AYES: Geyer, Turenchalk, Meyer, Bearman, Lewis
NOES: None
ABSTAIN: None
ABSENT: None

11. SPECIAL DISTRICT LAFCO NOMINATIONS AND ELECTION

The Board discussed this item and took no action.

12. EMPLOYMENT AGREEMENT FOR ASSISTANT GENERAL MANAGER

(21-12-72)

Upon a motion by Director Bearman, seconded by Director Turenchalk, the Board approved the Assistant General Manager Employment Agreement between the District and Brian McCarthy by the following roll call vote:

AYES: Geyer, Turenchalk, Meyer, Bearman, Lewis
NOES: None
ABSTAIN: None
ABSENT: None

13. ELECTION OF BOARD OFFICERS AND BOARD CLERK-SECRETARY FOR CALENDAR YEAR 2022

(21-12-73)

Upon a motion by Director Lewis, seconded by Director Bearman, the Board elected Director Meyer to serve as Board President, Director Turenchalk to serve as Vice-President and Brian McCarthy to serve as Board Clerk-Secretary in calendar year 2022 by the following roll call vote:

AYES:	Geyer, Turenchalk, Meyer, Bearman, Lewis
NOES:	None
ABSTAIN:	None
ABSENT:	None

14. COMMUNICATIONS

The communications were noted as received.

15. REPORTS

Operations Report

The General Manager provided a report.

Personnel Committee

Director Turenchalk provided a report.

Management Committee

President Geyer provided a report.

Finance Committee

Director Lewis provided a report.

Goleta Sanitary District

Director Meyer provided a report.

Isla Vista Recreation & Park District

No report.

SBCSDA Meetings

Director Meyer provided a report.

City of Goleta

President Geyer reported that he was interviewed by the City for reappointment to the Vector Control District.

Other Director Reports

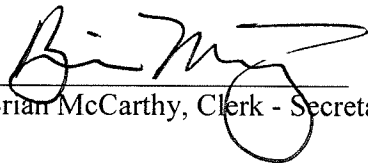
Director Lewis reported on a Santa Barbara Airport Commission Meeting he attended.

16. FUTURE AGENDA ITEMS

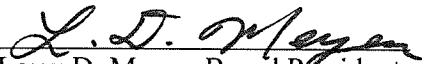
The Board asked that an update on the Buildings Project be provided at the 2nd Board meeting in January.

17. ADJOURNMENT

There being no further business, President Geyer adjourned the meeting at 6:34PM.


Brian McCarthy, Clerk - Secretary

APPROVED


Larry D. Meyer, Board President

November 10, 2021 – December 1, 2021

Administration

Staff attended Personnel, Management and Finance Committee meetings.

District auditors are finalizing the FY 2020-2021 audited financial statements and the initial finance committee meeting is scheduled. This should come to the Board at the January 4, 2022 Regular Board Meeting.

Newton Construction continues work on the buildings project. The poured concrete section of the flood wall is complete. This is the portion of the wall encompassing what will be the courtyard of the new administration building. Electrical switchgear, breakers, panels etc. all arrived and the old locker room is being prepared for the installation of those components. Once the site is utilizing power from the new location and the electrical gear in the old PS#2 is disabled, the work on the Garage and New Operations Building will begin. Construction progress meetings are attended by staff and Ed Galindo.

Austin Caitlin was selected to fill the Environmental Compliance Specialist position. Austin accepted the employment offer and will start on December 16, 2021 following the pre-employment physical.

Collection System

The crew completed hydro cleaning throughout the District for the month of December 2021. Hotspots and root cutting were also completed this period. A sewer operations summary is included with this operations report.

The crew performed easement maintenance throughout the District.

The crew continues working on 2022 CCTV inspections primarily in the Evergreen area this period.

Staff continues working on the required bi-annual audit of the District's Sewer System Management Plan.

Staff continues to work with Stantec Engineering regarding updates to the District Standard Specifications. This should come to the Board in the near future.

Staff completed the monthly routine test runs and equipment checks.

The crew began the tasks associated with annual equipment maintenance on all the GWSD equipment.

Staff participated in Vector Solutions training webinar. Staff continues to utilize Vector Solutions online safety training resources provided through CSRMA.

An all-staff meeting was held to discuss the findings of the 3rd quarter safety inspection.

Staff prepared a Permit fee estimate for a proposed detached ADU at 7526 Astoria Place.

Industrial Waste

Staff is continuing the Industrial Wastewater Discharge Permit renewal process with all permitted industries within the District.

Staff received notification from Google that they plan to commence wet processes at their GQ3 facility located at 55 Castilian.

Staff collected Industrial Wastewater Discharge Permit compliance samples at Baba Small Batch and Karl Storz Imaging.

Staff continues completing FOG inspections at restaurants throughout the District.

Street Sweeping

Extra sweeping was performed to make up missed sweep days due to the District being closed on Thursday and Friday of Thanksgiving week.

Graffiti - Reported a tagged stop sign exiting Girsh Park, a stop sign at Phelps and Whittier Dr. and a tagged fence at the dead end of Puerto Dr. – cross street Tuolumne Dr.

Abandoned vehicles – None to report.

Hrs. – 63.9

Miles- 541.1

Loads-19

Marborg – None to report.

Maintenance

- Changed oil and oil filter on crosswind main engine
- Changed oil and oil filter on Regen x main engine
- Installed ball valves on crosswinds heat and AC lines

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	October 2021	MGD 2.185; 47.9350%
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Sewer Operations Cleaning Summary from November 10, 2021 to December 1, 2021

Your environmental partner since 1954

Descripton	Quantity
Feet Cleaned	
Hydroflush	5,234 ft.
Root Cutting	3,115 ft.
Hot Spot	2,699 ft.
	11,048 ft.
Lines Cleaned	
Hydroflush	15 lines
Root Cutting	12 lines
Hot Spot	10 lines
	37 lines
Other Work Orders	
CCTV Work Order	26 Work Orders
FOG Inspection	3 Work Orders
Parcel Permit	3 Work Orders
	32 Work Orders

Goleta West Sanitary District
Allowance of Claims
November 10, 2021 - December 01, 2021

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amou
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Services	11/12/2021	52,466.66
CAL03	Public Employees Health	CalPERS Health Insurance	11/23/2021	15,619.47
CAL12	Public Employee's Retirement System	CalPERS Pension	11/30/2021	10,777.68
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	11/22/2021	684.70
CUM01	Cummins Cal Pacific LLC	Sweeper Engine Maint	11/22/2021	2,810.47
EDU01	Eduardo Galindo Architect	District Bldg Upgrades	11/24/2021	3,060.24
FIR01	First Bankcard	Operations Supplies	11/22/2021	320.77
FRO01	Frontier Communications	Phone Service	11/22/2021	253.38
LIN01	Lincoln National Life Insurance	Deferred Compensation	11/29/2021	700.00
MAR01	Marborg Industries	Waste Removal & Rolloff	11/22/2021	355.31
MCC02	McCormix Corporation	Sweeper Fuel	11/24/2021	447.61
NMG01	Nielsen Merksamer	Legal Services	11/22/2021	6,755.00
NTNO1	Newton Construction	District Bldg Upgrades	11/24/2021	432,120.57
PML01	Pacific Materials Laboratory	District Bldg Upgrades	11/24/2021	3,037.50
POD01	California Portable Storage Inc	District Bldg Project Storage	11/22/2021	491.94
REL01	Reliance Standard Life Insurance	Insurance-LTD	11/24/2021	2,430.32
RNC01	Rincon Consultants	District Bldg Upgrades	11/24/2021	30,202.00
SAN04	Santa Barbara News Press	Legal Publications	11/22/2021	390.00
SOU02	Southern California Edison Co	Electricity	11/22/2021	1,771.66
SPE03	Special District Risk Management Authority	Insurance-Life & Dental	11/24/2021	954.30
THE08	The Regents of the University of California	Internet Svc	11/22/2021	103.25
USB01	US Bank	Investment Svcs	11/22/2021	933.08
WEX01	WEX Bank	Vehicle Fuel	11/12/2021	4,228.01
WIN01	Winema Industrial & Safety Supply	Safety Supplies	11/22/2021	426.04
WIN02	WinCan LLC	Employee Training - CCTV Software	11/22/2021	3,300.00
Total Services & Supplies				574,639.96
Payroll - (2) pay dates				\$72,261.34
Total				\$646,901.30