

# **GOLETA WEST SANITARY DISTRICT**

## **Regular Board Meeting**

### **AGENDA**

**Date: June 7, 2022**

**5:30PM**

**UCSB Campus, Parking Lot 32**

**Santa Barbara, CA 93106**

**(District Office)**

In response to the spread of the COVID-19 virus, Governor Newsom declared a state of emergency which directly impacts the ability of board members and members of the public to meet safely in person. To help minimize the potential spread of the COVID-19 virus, the Goleta West Sanitary District has decided hold this public meeting telephonically pursuant the requirements of Government Code section 54953(e) (as amended by AB 361). Members of the public are invited to attend and participate in the Goleta West Sanitary District Board Meeting in one of the following ways:

#### **Join Zoom Meeting:**

<https://us02web.zoom.us/j/9609647119>

Meeting ID: 960 964 7119

Dial by your location

+1 669 900 6833 US (San Jose)  
+1 253 215 8782 US (Tacoma)  
+1 346 248 7799 US (Houston)  
+1 929 205 6099 US (New York)  
+1 301 715 8592 US (Washington DC)  
+1 312 626 6799 US (Chicago)  
877 853 5257 US Toll-free  
888 475 4499 US Toll-free

Please contact the District office by phone (805-968-2617) or email ([info@goletawest.org](mailto:info@goletawest.org)) with any questions.

- 1. CALL TO ORDER**
- 2. ROLL CALL**  
**Members: President Meyer, Directors Turenchalk, Bearman, Lewis, Geyer**
- 3. APPROVE THE ORDER OF THE AGENDA**
- 4. RE-RATIFICATION OF RESOLUTION NO. 21-804 -- RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY THE GOVERNOR OF THE STATE OF CALIFORNIA ON MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF GOLETA WEST SANITARY DISTRICT PURSUANT TO BROWN ACT PROVISIONS.**

- a. **The Board will consider re-ratifying Resolution No. 21-804 and determining that existing circumstances continue to justify holding remote teleconference board meetings.**
- 5. PUBLIC COMMENT**  
The public may address the Board for no more than (3) minutes on any issue within the District's jurisdiction. No action will be taken on any non-agenda item, except as provided by law.
- 6. APPROVAL OF THE MINUTES FOR THE SPECIAL BOARD MEETING OF MAY 27, 2022.**

#### **DISCUSSION-ACTION AGENDA**

**The Board will consider and may take action on the following items.**

- 7. RESOLUTION NO. 22-806: ESTABLISHING THE APPROPRIATIONS LIMIT FOR FY 2022-2023**
  - a. **The Board will consider adoption of Resolution No. 22-806 setting the FY 2022-23 Appropriations Limit.**
- 8. ANNUAL REVIEW OF GWSD INVESTMENT POLICY**
  - a. **The Board will consider accepting the GWSD 2022 Investment Policy Review Memorandum from PFM Asset Management.**
- 9. GSD BIOSOLIDS AND ENERGY SUSTAINABILITY PROJECTS (BESP) AND UPDATE ON GWSD BESP FINANCING**
  - a. **The Board will discuss the BESP and GWSD BESP financing process and may consider giving staff additional directives.**

#### **DISCUSSION NON-ACTION AGENDA**

**The Board will discuss the following item(s).**

- 10. US BANK NOTICE OF FEE STRUCTURE CHANGE FOR INSTITUTIONAL TRUST AND CUSTODY (IT&C) ACCOUNT**
  - a. **The Board will discuss fee increase notification received from US Bank.**
- 11. REPORTS**
  - A. **Operations Report**
  - B. **SBCCSDA Executive Board Meeting**
  - C. **Finance Committee Meeting**
  - D. **Goleta Sanitary District Meeting**
  - E. **Other Director Reports**

**12. FUTURE AGENDA ITEMS:**

**13. ADJOURNMENT:**

Written materials relating to an item on this agenda that are distributed to the Goleta West Sanitary District within 48 hours before the meeting during which the item will be considered are made available for public inspection at the District administrative offices located at UCSB Campus, Parking Lot 32, Santa Barbara, CA, during business hours.

NEXT RESOLUTION NO. 806

NEXT ORDINANCE 95

# June 2022

June 2022							July 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	1	2	3	4	3	4	5	6	7	1	2
12	13	14	8	9	10	11	10	11	12	13	14	8	9
19	20	21	15	16	17	18	17	18	19	20	21	22	23
26	27	28	22	23	24	25	24	25	26	27	28	29	30
			29	30			31						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
May 29	30	31	Jun 1 12:00pm SBCCSDA Executive Board Meeting	2	3 2:00pm Special Finance Committee Meeting - 2nd Draft of FY 2022-23 Budget	4
5	6 6:30pm GSD Board Meeting	7 5:30pm City of Goleta Council Meeting 5:30pm Regular Board Meeting	8	9 6:00pm IVR&PD Regular Meeting	10	11
12	13	14 5:30pm Goleta Water District Board Meeting	15 6:00pm Santa Barbara Airport Commission Mtg	16	17	18
19	20 6:30pm GSD Board Meeting	21 5:30pm City of Goleta Council Meeting 5:30pm Tentative - Special Board Meeting	22	23	24	25
26	27 6:00pm SBCCSDA Chapter Meeting	28	29	30	Jul 1	2

# July 2022

July 2022						
Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	1	2
10	11	12	13	14	8	9
17	18	19	20	21	15	16
24	25	26	27	28	22	23
31					29	30

August 2022						
Su	Mo	Tu	We	Th	Fr	Sa
7	1	2	3	4	5	6
14	8	9	10	11	12	13
21	15	16	17	18	19	20
28	22	23	24	25	26	27
	29	30	31			

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 26	27	28	29	30	Jul 1	2
3	4 Independence Day GWSD Closed 6:30pm GSD Board Meeting	5 5:30pm City of Goleta Council Meeting 5:30pm Regular Board Meeting	6 12:00pm SBCCSDA Executive Board Meeting	7	8	9
10	11	12 5:30pm Goleta Water District Board Meeting	13	14 6:00pm IVR&PD Regular Meeting	15	16
17	18 6:30pm GSD Board Meeting	19 5:30pm Regular Board Meeting 5:30pm City of Goleta Council Meeting	20 6:00pm Santa Barbara Airport Commission Mtg	21	22	23
24	25 6:00pm SBCCSDA Chapter Meeting	26	27	28	29	30
31	Aug 1	2	3	4	5	6

**Goleta West Sanitary District**  
**Statement of Revenues and Expenses**  
For the Nine Months Ending Thursday, March 31, 2022

		<b>Current Month</b>	<b>YTD Actual</b>	<b>Annual Budget</b>
<b>Revenues</b>				
3010 + 3056	Property Tax Revenue	\$0	\$1,957,596	\$3,125,000
3380	Interest Income	9,487	96,571	60,000
3381	Unrealized Gain/Loss Investments	(78,864)	(248,108)	0
3390	Homeowners Property Tax Relief	0	6,780	8,100
3410	Miscellaneous Permits	200	55,974	37,000
3420	Planning & Engng-Plan Ck Fes	0	4,684	10,000
3430	Insurance	0	0	(21)
3440	Sanitation Services	26,617	2,622,016	4,300,000
3450	Connection Fees	0	122,224	162,000
3460	Inspection Fees	354	7,564	15,000
3480 + 3490	Other Services	0	294	240,000
3500 + 8300	Gain/Loss on Sale of Fixed Assets	0	0	500
	<b>Total Revenues</b>	<b>(\$42,206)</b>	<b>\$4,625,595</b>	<b>\$7,957,579</b>

<b>Expenses</b>				
6000:6999 - 6120	Salaries and Employee Benefits	153,319	1,082,907	1,590,329
7090	Insurance	60,812	76,614	88,895
7120	Vehicle Repairs & Maintenance	711	35,542	53,800
7121	Repairs & Maintenance	12,117	71,820	80,500
7122	Operating Supplies	0	0	1,500
7200	Audit and Accounting Fees	123	25,630	45,500
7210	Legal Fees	0	151,651	108,000
7220	Professional Services- Engineering	0	1,307	0
7230	Professional Services - Computer	103	18,401	30,000
7235	Professional Services - Financial	1,245	9,597	43,000
7240	Professional Services - Other	0	7,764	57,000
7300	Contractual Services	2,938	150,259	219,000
7383	Licenses & Taxes	0	6,261	12,600
7450	Office Expense	134	1,750	4,300
7460	Printing	0	0	1,700
7470	Publications & Legal Notices	0	948	800
7480	Postage	364	558	1,400
7490	Memberships	4,261	23,622	21,200
7500	Miscellaneous Expense	0	100,000	200,000
7540	Rents/Leases - Equipment	0	0	650
7653	Training/meetings/materials/safety	178	9,963	18,000
7660	Transportation and Travel	0	743	7,750
7731	Gasoline-Oil-Fuel	1,792	14,263	27,500
7760	Utilities	6,478	93,746	109,500
7800 + 7860	Other Charges	0	1,611	13,000
7900	Treatment	0	1,954,903	2,525,000
7920	Administration Fees	0	117,294	151,500
7930	County Administrative Fee	6,234	6,234	28,000
	<b>Total Expenses</b>	<b>\$250,809</b>	<b>\$3,963,388</b>	<b>\$5,440,424</b>

<b>Income (Loss)</b>	<b><u>(\$293,015)</u></b>	<b><u>\$662,207</u></b>	<b><u>\$2,517,155</u></b>
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**Goleta West Sanitary District**  
Fixed Assets Acquired During the Period  
For the Nine Months Ending Thursday, March 31, 2022

	<b>Current Month</b>	<b>YTD Actual</b>	<b>Annual Budget</b>
<b>Fixed Assets Acquired During the Period</b>			
CIP/Capital	\$116,798	\$1,645,096	\$5,550,000
GSD - Capacity Rights	0	230,081	640,000
General Equipment/Capital	5,711	9,122	455,016
<b>Total Fixed Assets Acquired</b>	<b><u>122,509</u></b>	<b><u>1,884,299</u></b>	<b><u>6,645,016</u></b>

**Goleta West Sanitary District**  
Balance Sheet  
For the Nine Months Ending Thursday, March 31, 2022

	Current Month YTD	Beginning of the Year
<b>ASSETS</b>		
<b>Current Assets</b>		
Cash and Cash Equivalents	\$14,480,870	\$15,906,750
Property Tax Receivable	(143)	
Interest and Other Receivable	65,320	83,182
<b>Total Current Assets</b>	<b>14,546,047</b>	<b>15,989,932</b>
<b>Capital Assets &amp; Capacity Rights</b>		
Structures and Improvements	223,408	223,408
Infrastructure	51,470,018	51,470,018
Equipment	1,914,141	1,905,019
Office Equipment & Furniture	86,995	86,995
Construction in Progress	4,019,168	2,374,072
Total Capital Assets	57,713,730	56,059,513
Accumulated Depreciation	(16,706,059)	(16,706,059)
<b>Net Capital Assets</b>	<b>41,007,671</b>	<b>39,353,454</b>
Intangible Assets - Capacity Rights	30,189,313	29,959,232
Accumulated Amortization	(12,482,210)	(12,482,210)
<b>Net Intangible Assets</b>	<b>17,707,103</b>	<b>17,477,022</b>
Net OPEB Asset	1,048,536	1,048,536
Pension Stabilization Fund PARS	1,480,089	1,480,089
Connection Fees Receivable, net of current portion	520,258	520,258
<b>Total Assets</b>	<b>76,309,704</b>	<b>75,869,291</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>		
Deferred pensions	347,724	347,724
Deferred OPEB	69,517	69,517
<b>Total Deferred Outflows of Resources</b>	<b>417,241</b>	<b>417,241</b>
<b>Total Assets and Deferred Outflows of Resources</b>	<b>76,726,945</b>	<b>76,286,532</b>

**Goleta West Sanitary District**  
Balance Sheet  
For the Nine Months Ending Thursday, March 31, 2022

	Current Month YTD	Beginning of the Year
<b>LIABILITIES</b>		
Other Accrued Expenses	(462)	63,228
Accounts Payable	2,050	160,154
Unearned Revenue	167,316	167,316
Compensated Absenses	304,219	304,219
Net Pension Liability	1,341,461	1,341,461
Deposits	1,000	1,000
<b>Total Liabilities</b>	<b><u>1,815,583</u></b>	<b><u>2,037,378</u></b>
<b>DEFERRED INFLOWS OF RESOURCES</b>		
Deferred pensions	88,304	88,304
Deferred OPEB	190,158	190,158
<b>Total Deferred Inflows of Resources</b>	<b><u>278,462</u></b>	<b><u>278,462</u></b>
<b>NET POSITION</b>		
Net Income	662,207	3,488,089
Retained Earnings	73,970,693	70,482,604
<b>Total Net Position</b>	<b><u>74,632,900</u></b>	<b><u>73,970,693</u></b>
<b>Total Liabilities, Deferred Inflows of Resources, and Net Position</b>	<b><u><u>76,726,945</u></u></b>	<b><u><u>76,286,532</u></u></b>

MONTH END FINANCIAL REPORT

As of Mar 31, 2022

Fiscal Month #	9		
RETAINED EARNINGS	Percent of Budget Year Completed	75%	
	Fund, Description	Previous Month	Current Month
FUND ACCOUNT CASH			
Unrestricted retained earnings			
	4900 Running Expense Cash	322,630.00	(115,487.67)
	4930 Operating Reserve	3,247,081.83	3,230,757.41
	Total Unrestricted Fund Account Cash	3,569,711.83	3,115,269.74
Restricted retained Earnings			
	4932 Collection System/Plant Upgrade	2,340,924.22	2,329,155.42
	4935 Capital & Treatment Plant Reserve	2,536,400.97	2,520,626.10
	Total Restricted Fund Account Cash	4,877,325.19	4,849,781.52
Dedicated by Board of Directors			
	4910 Property Taxes	(195,007.10)	(229,209.90)
	4960 Equipment/Vehicle Replacement Cash	350,199.90	348,439.30
	4965 Building Replacement	6,545,708.37	6,396,589.78
	Total Dedicated Fund Account Cash	6,700,901.17	6,515,819.18
	TOTAL FUND ACCOUNT CASH	15,147,938.19	14,480,870.44
	TOTAL CASH	15,147,938.19	14,480,870.44

Fixed Assets	Capital Purchases This Fiscal Year		
	Description		Amount
	Pacific Materials Laboratory	District Building	\$ 31,373.93
	The Corwin Group	Master Plan	\$ 15,335.00
	Newton Construction	District Building	\$ 1,371,892.53
	Rincon Consultants	District Building	\$ 159,348.69
	Ken Porter Auctions	Fixed Asset Sale Gain/Loss	\$ (4,278.00)
	E Galindo Architect	District Building	\$ 28,835.80
	Aqua Flo Supply	District Building	\$ 233.60
	CA Portable Storage PODS	District Building	\$ 1,229.85
	Goleta Sanitary District	Treatment Fixed Assets	\$ 230,080.57
	Schneider Electric USA	SCADA Service	\$ 2,812.11
	Cannon Corp	SCADA Service	\$ 10,587.74
	SoCal Edison	District Building	\$ 3,433.60
	Home Depot Cr vcs	District Building	\$ 189.54
	Famcon Pipe & Supply	District Building	\$ 1,373.00
	City of Goleta	Utility Cover Adjustments	\$ 31,850.00
		FYTD Total	\$ 1,884,297.96

Goleta West Sanitary District  
Cash Account Reconciliation  
March 31, 2022

		Beg. Bal.	Disbursements	Receipts	Transfers	Balance	Interest Received	Unrealized Gain/Loss	End. Bal.
4900	Running Expense	322,630.00	(465,872.25)	27,171.04		(116,071.21)	(45.42)	628.96	(115,487.67)
4910	County - Prop. Taxes	(195,007.10)	(35,504.40)	143.44		(230,368.06)	(90.15)	1,248.30	(229,209.90)
4930	Operating Reserve	3,247,081.83	-	-		3,247,081.83	1,270.61	(17,595.03)	3,230,757.41
4932	Collec Sys/Pint Upgrade	2,340,924.22	-	-		2,340,924.22	916.03	(12,684.82)	2,329,155.42
4935	Plant Replacement	2,536,400.97	(3,038.61)	-		2,533,362.36	991.33	(13,727.59)	2,520,626.10
4960	Equipment/Vehicle Repl.	350,199.90	-	-		350,199.90	137.04	(1,897.64)	348,439.30
4965	Bldg. Replac.	6,545,708.37	(116,797.80)	-		6,428,910.57	2,515.69	(34,836.48)	6,396,589.78
<b>Total Cash &amp; Equivalents</b>		<b>15,147,938.18</b>	<b>(621,213.06)</b>	<b>27,314.48</b>	<b>-</b>	<b>14,554,039.60</b>	<b>5,695.13</b>	<b>(78,864.30)</b>	<b>14,480,870.43</b>

Interest Received

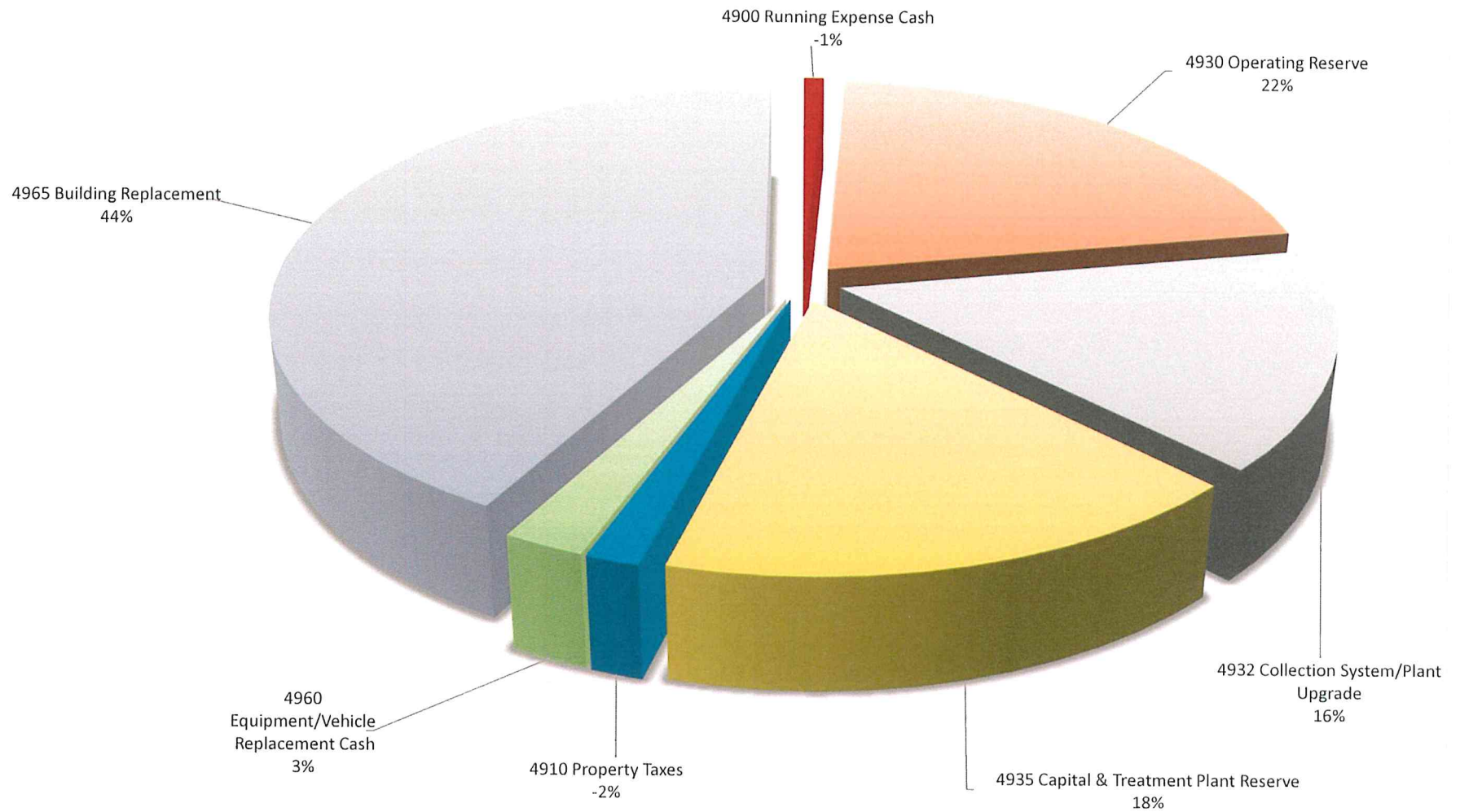
-	Operating
1,154.26	Money Market
-	Payroll
4,540.87	US Bank Interest
-	County
5,695.13	<b>Total Interest Received</b>

Report Totals

377,841.64	Check Distribution
126,091.24	Electronic Payments
78,740.41	Payroll
62.16	Fees
38,477.61	Adjustment
621,213.06	<b>Total Disbursements</b>

89,068.27	Great Plains - Operating Account
4,101,176.91	Great Plains - Money Market
83.21	Great Plains - Payroll
210.00	Great Plains - Petty Cash
10,517,678.82	Investments
(227,346.78)	FMV Adjustment
<b>14,480,870.43</b>	

### Fund Balance - Mar 31, 2022



**MINUTES OF THE SPECIAL BOARD MEETING  
OF THE GOLETA WEST SANITARY DISTRICT  
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA  
May 27, 2022**

**POSTING OF THE AGENDA**

The agenda notice for this meeting was posted on the door of the administrative office of the Goleta West Sanitary District and on the District's website at least 48 hours in advance of the meeting.

This Board meeting was conducted pursuant to California Government Code Section 54953 and Governor Newsom's Executive Order, N-29-20, temporarily suspending portions of the Brown Act to implement social distancing in response to the COVID-19 pandemic. Members of the Board participated in this meeting remotely. Public Comment on agenda items also could occur remotely.

**1. CALL TO ORDER**

Director Turenchalk called the meeting to order at 2:01 PM.

**2. ROLL CALL: BOARD MEMBERS PRESENT**

Eva Turenchalk – attended remotely

David Bearman M.D. - attended remotely

David Lewis – attended remotely

Craig Geyer – attended remotely

**BOARD MEMBERS ABSENT**

President Meyer

**STAFF PRESENT**

Brian McCarthy – General Manager/Board Clerk-Secretary.

Jennifer Lee – District Counsel – attended remotely.

**OTHERS PRESENT**

Julio Morales – GSD Municipal Financial Advisor, Urban Futures, Inc.

Jeff Land - Executive Director, Brandis Tallman/Oppenheimer

**3. APPROVE THE ORDER OF THE AGENDA**

No changes were made to the order of the agenda.

**4. RE-RATIFICATION OF RESOLUTION NO. 21-804 -- RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY THE GOVERNOR OF THE STATE OF CALIFORNIA ON MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF GOLETA WEST SANITARY DISTRICT PURSUANT TO BROWN ACT PROVISIONS.**

(22-05-33)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board approved re-ratification of Resolution No. 21-804 by the following roll call vote:

AYES: Turenchalk, Bearman, Lewis, Geyer  
NOES: None  
ABSTAIN: None  
ABSENT: Meyer

**5. PUBLIC COMMENT**

None.

**6. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF MAY 17, 2022**

(22-05-34)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board approved the minutes of the Regular Board Meeting of May 17, 2022 as presented by the following roll call vote:

AYES: Bearman, Lewis, Geyer, Turenchalk  
NOES: None  
ABSTAIN: None  
ABSENT: Meyer

**7. GOLETA SANITARY DISTRICT'S MUNICIPAL FINANCIAL ADVISOR, JULIO MORALES GAVE A PRESENTATION TO THE BOARD ON FINANCING OPTIONS FOR THE GSD BIOSOLIDS AND ENERGY STRATEGIC PLAN, BESP.**

(22-05-35)

Following the Powerpoint presentation, the Board discussed financing options. Julio Morales and Jeff Land answered questions from the Board. Upon a motion by Director Geyer, seconded by Director Bearman the Board authorized Director Geyer and the District Manager to work with CSDA Financial Corporation to issue a Request for Proposals (RFP) for private lending for a \$15 million to \$17 million loan and bring the proposals back to the Board for discussion at a future meeting by the following roll call vote:

AYES: Bearman, Lewis, Geyer, Turenchalk  
NOES: None  
ABSTAIN: None  
ABSENT: Meyer

**8. COMMUNICATIONS**

Noted as received.

**9. REPORTS**

**Operations Report**

The General Manager provided a report.

**City of Goleta Council Meeting**

No Report.

**CVRA Ad Hoc Committee Meeting**

Director Turenchalk provided a report.

**Santa Barbara Airport Commission Meeting**

Director Lewis provided a report.

**SBCCSDA Chapter Meeting**

No report.

**Other Director Reports**

**None.**

**10. FUTURE AGENDA ITEMS**

None.

**11. ADJOURNMENT**

There being no further business, Director Turenchalk adjourned the meeting at 3:39 PM.

**APPROVED**

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Brian McCarthy, Board Clerk-Secretary

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Larry Meyer, Board President

May 11 - 24, 2022

## **Administration**

Staff continues to attend Headquarter Buildings Upgrades Owner, Architect, Contractor (OAC) weekly meetings. Currently Newton Construction and their subcontractor, Case Pacific, are installing underground structural concrete piers. There have been some delays due to unexpected soil conditions encountered during this process.

Preparation of the District FY 2022-2023 Budget continues. Staff completed review of the first draft at a Special Finance Committee meeting and will continue to refine the budget prior to the next Finance Committee review.

Staff continues to work on annual site verification and commercial billing cycle for sewer user fees to be placed on the County tax roll.

Staff sent a letter to the developers of the Village at Los Carneros informing them that their obligations have been met and are released from maintaining their Payment and Performance Bonds.

Staff met with City of Goleta's Parks & Open Space Manager and their consultant to discuss the Elwood Monarch Butterfly Project and our sewer trunk line maintenance easements in the Elwood Open Space. They have received grant money for proposed trail improvements, fire abatement, minor grading and vegetation and tree removal.

## **Collection System**

On call staff responded to a private lift station spill at 6545 Trigo Rd in Isla Vista on Saturday, May 14, 2022. This private lift station serves the ICON mixed use commercial & apartment building. The matter was referred to SB County Public Health Department (SBCPHD). On call staff responded once more to the same problem on Wednesday, May 15, 2022 and again contacted SB County Public Health Department as this private lift station is on private property and not in GWSD's jurisdiction. On May 19, 2022, SBCPHD closed the beach below Isla Vista due to an unknown quantity of wastewater entering the storm drain and reaching the beach. Repairs have been completed to this lift station and new pumps have been installed.

The District took delivery of a new Vactor Ramjet jet rodder hydro-cleaning truck. This truck is a replacement for the 1969 GMC water truck that was surplused earlier this year.

Staff met with an engineer from MNS Engineering to discuss condition assessment of the District 18" & 24" force mains.

Staff corresponded with Bengal Engineering regarding the location of GWSD sewer facilities on Hollister Avenue and Storke Road for a City of Goleta project to reshape the center median and extend the turn lane onto Hollister Avenue.

Staff reviewed plans and prepared fee estimates for a commercial tenant improvement at 7418 Hollister Avenue and a Junior Accessory Dwelling Unit (JADU) at 365 Coronado Drive.

### **Industrial Waste & Environmental Compliance**

Staff is in the process of receiving and reviewing first quarter laboratory results for Class 4 Industrial Users. Invoices are being sent to these industries to reimburse the District for the first quarter sampling analysis costs.

Staff is in the process of sampling Class III and II Industrial Users for compliance with their Industrial Wastewater Discharge Permits.

### **Street Sweeping**

Graffiti: None reported.

Abandoned vehicles: None reported.

Hours: 25.1

Miles: 281.7

Loads: 14

Maintenance: Performed routine maintenance and inspections

Marborg: None Reported.

### **Table of Treatment Capacity in GSD Plant**

GWSD Average Daily Flow	April 2022	MGD 2.22; 50.8424%
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Your environmental partner since 1954

# Sewer Operations Cleaning Summary from May 11, 2022 to May 24, 2022

Descripton	Quantity
<b>Feet Cleaned</b>	
Hydroflush	2,352 ft.
	<b>2,352 ft.</b>
<b>Lines Cleaned</b>	
Hydroflush	7 lines
	<b>7 lines</b>
<b>Other Work Orders</b>	
CCTV Work Order	19 Work Orders
Site Verification	15 Work Orders
Service Call	2 Work Orders
	<b>36 Work Orders</b>

**Goleta West Sanitary District**  
**Allowance of Claims**  
**April 29, 2022 - May 23, 2022**

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ADP01	ADP Inc	Payroll Svcs	5/10/2022	709.88
BAR02	Barricade Pest Control	Pest Control	5/3/2022	200.00
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Svcs	5/4/2022	38,577.60
CAL12	CalPERS Public Employee's Retirement System	CalPERS Pension	5/10/2022	6,300.23
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	5/10/2022	1,974.80
CTR01	Castro's General Contracting	District Bldg Project	5/3/2022	500.08
CWE07	CWEA	CWEA Assoc Membership	5/3/2022	192.00
DUT01	Duthie Power Services	District Bldg Project	5/3/2022	1,657.95
EDU01	Eduardo Galindo Architect	District Bldg Project	5/3/2022	2,498.24
FIR01	First Bankcard	Operations Supplies	5/3/2022	748.20
FIR02	FirstNet	Wireless Svc	5/3/2022	333.14
FRO01	Frontier Communications	Phone Svc	5/3/2022	426.19
GEY01	Craig Geyer	Travel Reimbursement	5/3/2022	79.78
GOL02	Goleta Sanitary District	Treatment	5/3/2022	344,519.70
GOL04	Goleta Water District	Facility Water	5/3/2022	14.36
HAA01	Haaker Equipment Company	Vehicle Parts	5/3/2022	2,316.06
HOM01	Home Depot Credit Svcs	Operations Supplies	5/3/2022	515.45
IBS	IBS of Sierra Madre	Vehicle Parts	5/3/2022	255.40
LIN01	Lincoln National Life Ins	Deferred Compensation	5/11/2022	2,755.18
MAR01	Marborg Industries	Waste Removal :& Rolloff	5/3/2022	3,739.60
MCC02	McCormix Corporation	Sweeper Fuel	5/3/2022	166.79
MIN01	Miner's Ace Hdwre 1751	Operations Supplies	5/3/2022	122.52
MIS01	Mission Linen Supply	Uniforms & Towels	5/3/2022	1,657.71
PFM01	PFM Asset Management LLC	Investment Svc	5/3/2022	1,118.97
SBA01	Santa Barbara Aquatics	Tank Refills & Inspections	5/3/2022	85.00
UND01	Underground Service Alert	Dig Alerts	5/3/2022	94.15
UNIO1	United Laboratories	Emily Support	5/3/2022	1,289.53
WEX01	WEX Bank	Vehicle Fuel	5/10/2022	1,882.45
<b>Total Services &amp; Supplies</b>				414,730.96
Payroll - (2) pay dates				84,860.13
<b>Total</b>				<b>\$ 499,591.09</b>

# **GOLETA WEST SANITARY DISTRICT**

**DATE: JUNE 7, 2022**

**AGENDA ITEM #7**

**AGENDA TITLE: RESOLUTION NO. 22-806: ESTABLISHING THE  
APPROPRIATION LIMIT FOR FY 2022-2023**

**SUMMARY DESCRIPTION:**

Staff and the Finance Committee met and reviewed the appropriation limit calculated by Bartlett, Pringle and Wolf, LLC (BPW) and recommends that the Board adopt Resolution No. 22-806.

**SUPPLEMENTARY MATERIAL:**

June 3, 2022 Finance Committee Memo

May 2022 Department of Finance Price Factor and Population Information

BPW Appropriation Limit Calculation for FY 2022-2023

Resolution No. 22-806

# **GOLETA WEST SANITARY DISTRICT MEMORANDUM**

**Date: May 3, 2022**

**To: Finance Committee**

**From: Brian McCarthy  
General Manager/Superintendent**

**Subject: Resolution adopting appropriation limit for FY 2022-23**

Section 7910 of the Government Code requires Special Districts to adopt a resolution each year to establish its appropriation limit for the following fiscal year at a regularly scheduled meeting or a properly noticed special meeting.

The appropriations limit represents the maximum amount that the District may collect from property tax revenue. The Government Code establishes the procedure for calculating the appropriations limit each fiscal year. The procedure is basically an escalation from prior year based on population change and per capita income within the District's service area.

The District's appropriations limit for FY 2022-23 is calculated to be \$10,002,953.92. The projected property tax revenue for the upcoming fiscal year is well within this limit.

Enclosed:

May 2022 Department of Finance Price Factor and Population Information  
Draft Resolution No. 22-806

Dear Fiscal Officer:

**Subject: Price Factor and Population Information**

**Appropriations Limit**

California Revenue and Taxation Code section 2227 requires the Department of Finance to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2022, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2022-23. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2022-23 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

**Population Percent Change for Special Districts**

Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The code section and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

**Population Certification**

The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2022.**

**Please Note:** The prior year's city population estimates may be revised. The per capita personal income change is based on historical data.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

KEELY MARTIN BOSLER  
Director  
By:

ERIKA LI  
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2022-23 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2022-23	7.55

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2022-23 appropriation limit.

**2022-23:**

Per Capita Cost of Living Change = 7.55 percent  
Population Change = -0.30 percent

Per Capita Cost of Living converted to a ratio:  $\frac{7.55 + 100}{100} = 1.0755$

Population converted to a ratio:  $\frac{-0.30 + 100}{100} = 0.997$

Calculation of factor for FY 2022-23:  $1.0755 \times 0.997 = 1.0723$

Fiscal Year 2022-23

**Attachment B**  
**Annual Percent Change in Population Minus Exclusions\***  
**January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022**

<b>County City</b>	<b><u>Percent Change</u></b>	<b><u>--- Population Minus Exclusions ---</u></b>		<b><u>Total Population</u></b>
	<b>2021-2022</b>	<b>1-1-21</b>	<b>1-1-22</b>	<b>1-1-2022</b>
Santa Barbara				
Buellton	-2.51	5,185	5,055	5,055
Carpinteria	-2.29	13,267	12,963	12,963
Goleta	-2.17	33,315	32,591	32,591
Guadalupe	-0.90	8,622	8,544	8,544
Lompoc	-2.11	41,966	41,079	43,845
Santa Barbara	-2.16	88,479	86,571	86,591
Santa Maria	-0.95	110,969	109,910	109,910
Solvang	-2.54	5,858	5,709	5,709
Unincorporated	4.47	130,861	136,711	139,956
County Total	0.14	438,522	439,133	445,164

\*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

**Goleta West Sanitary District  
Appropriation Limit**

	<b>Description</b>	<b>FY 2021/22</b>	<b>FY 2022/23</b>
<b>A</b>	Prior Year Appropriation Limit	8,949,061.33	9,287,744.64
<b>B</b>	Change in Calif. Per Capita Income	1.0573	1.0755
<b>C</b>	Change in County Population	0.9816	1.0014
<b>D</b>	Multiplying Factor (B x C)	1.0378	1.0770
<b>E</b>	New Appropriation Limit (A x D)	9,287,744.64	10,002,953.92

**Note:** Line item D, as listed, is rounded due to size limitations. Line item E uses the true value of D without decimal truncation to calculate the new appropriation limit.

**RESOLUTION NO. 22-806**  
**A RESOLUTION OF**  
**THE GOLETA WEST SANITARY DISTRICT**  
**ESTABLISHING THE APPROPRIATION LIMIT**  
**FOR FISCAL YEAR 2021-22**

WHEREAS, in 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII B to the California Constitution;

WHEREAS, the provisions of Article XIII B establish maximum appropriation limitations, commonly called "Gann Limits," for local public agencies;

WHEREAS, Article XIII B of the California Constitution requires local public agencies to annually establish appropriations limits on appropriation items subject to limitation;

WHEREAS, Section 7900 *et seq.* of the California Government Code provides implementing instructions to Article XIII B;

WHEREAS, the California Department of Finance has provided Uniform Guidelines to further clarify the intent of Article XIII B;

WHEREAS, in 1990, the voters of the State of California approved Proposition 111 which modified the method of calculating the annual appropriation limit for all levels of government; and

WHEREAS, the District Manager has calculated the 2022-23 Appropriation Limit for the Goleta West Sanitary District in accordance with said law and guidelines and has made available to the public the documentation used in the determination of said appropriation limit.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE GOLETA WEST SANITARY DISTRICT HEREBY RESOLVE as follows:

SECTION 1. The final appropriation limit for appropriations subject to limitation for the Goleta West Sanitary District for Fiscal Year 2022-22 is hereby set at ten million two thousand nine hundred fifty-three dollars and ninety-two cents (\$10,002,953.92) in accordance with the calculations set forth and attached hereto as Exhibit A, which is hereby made a part of this Resolution. The appropriations limit does not exceed the limitations imposed by the law. The District's total expected tax revenue for Fiscal Year 2022-23 is well below the appropriations limit.

SECTION 2. The annual adjustment factors used in the calculation were (a) the percentage change in the California per capita income as the cost of living adjustment factor and (b) the larger of the District's population growth or the population growth of Santa Barbara County as the population adjustment factor.

SECTION 3. The Goleta West Sanitary District reserves the right to adjust or amend the appropriations limit based upon new information and/or the use of alternative growth factors as authorized by law if such changes or revisions would result in a more advantageous limit, now or in the future.

SECTION 4. Notice is hereby given that (a) the attached calculations and documentation of the appropriation limit for the 2022-2023 fiscal year is made in accordance with applicable constitutional and statutory law and (b) upon adoption of this Resolution, any interested person may challenge said appropriation limit for a period of 45 days from this date in accordance with State law.

PASSED, APPROVED and ADOPTED this 5th day of July, 2022, by the following roll call vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

\_\_\_\_\_  
Clerk - Secretary  
Goleta West Sanitary District

(SEAL)

ATTEST:

\_\_\_\_\_  
Larry Meyer, President  
Goleta West Sanitary District

\*\*\*\*\*

I hereby certify that the foregoing resolution was duly and regularly introduced and adopted at a properly noticed regular meeting of the Board of Directors of the Goleta West Sanitary District held the 5th day of July, 2022.

\_\_\_\_\_  
Clerk - Secretary  
Goleta West Sanitary District

APPROVED AS TO FORM:

\_\_\_\_\_  
General Counsel  
Goleta West Sanitary District

**Exhibit A**  
**Goleta West Sanitary District**  
**Appropriation Limit Calculations**  
**Per California Constitution Article XIII B**

# **GOLETA WEST SANITARY DISTRICT**

**DATE: JUNE 7, 2022**

**AGENDA ITEM #8**

**AGENDA TITLE: ANNUAL REVIEW OF GWSD INVESTMENT POLICY**

**SUMMARY DESCRIPTION:**

Staff and the Finance Committee met and discussed the 2022 Investment Policy Review Memorandum prepared by PFM Asset Management. There are no recommended changes recommended to the current GWSD Investment Policy.

**SUPPLEMENTARY MATERIAL:**

May 27, 2022 Memorandum from PFM Asset Management.

May 27, 2022

## Memorandum

To: Brian McCarthy, General Manager/Superintendent  
*Goleta West Sanitary District*

From: Sarah Meacham, Managing Director  
*PFM Asset Management LLC (PFMAM)*

Re: 2022 Investment Policy Review

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PFM Asset Management LLC has completed its annual review of the Goleta West Sanitary District's Investment Policy (the "Policy"). The Policy is well written and in compliance with the sections of California Government Code (the "Code") that govern the investment of public funds. No changes were made to the Code since the Policy's last review that require changes to the Policy so we do not recommend any changes to the Policy this year.

# **GOLETA WEST SANITARY DISTRICT**

**DATE: JUNE 7, 2022**

**AGENDA ITEM #9**

**AGENDA TITLE: GWSD BIOSOLIDS AND ENERGY SUSTAINABILITY PROJECTS (BESP) FINANCING UPDATE**

## **SUMMARY DESCRIPTION:**

The lender Request for Proposal (RFP) was distributed to 19 banks on June 2, 2022. The proposals from the banks are due June 13<sup>th</sup>. Once all proposals have been submitted, the team at Oppenheimer who is serving as the placement agent, will summarize the bids and provide the numerical results of the top two bids. The summary and numerical results will be presented by Jeff Land of Oppenheimer at a Special Board Meeting anticipated to be scheduled on June 21, 2022. Following the presentation of the bids, the Board will have the opportunity to select the winning lender, and the finance team will begin processing the financing.

Oppenheimer is providing their placement agent services to the District as part of the consulting team of the CSDA Finance Corporation. Oppenheimer has been coordinating with the bond counsel firm Kutak Rock who is also part of the CSDA Finance Corporation consulting team as well. Once a lender is selected, Kutak Rock will begin drafting the necessary loan documentation for this financing. This loan documents are authorized via a resolution that will be brought back to the Board for approval at the July 19<sup>th</sup> Board meeting. If the Board approves the financing resolution on July 19<sup>th</sup>, then the transaction would close on July 28<sup>th</sup>.

The GSD General Manager provided updated estimates for both phases of the BESP to GWSD on June 3, 2022. Phase 1 estimate (\$12,773,870) is based on final design/engineering. Phase 2 estimate (\$25,404,000) is based on preliminary engineering and escalated out to mid-point construction year. Both estimates include fairly large contingencies and adders due to the unknown state of construction supply chains.

## **SUPPLEMENTARY MATERIAL:**

Goleta West Sanitary District – Request for Proposal  
RFP Lender List  
Biosolids and Energy Phase 1  
Biosolids and Energy Phase 2



10880 Wilshire Blvd.  
24<sup>th</sup> Floor  
Los Angeles, CA 90024

Phone: 310-446-7145

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June 2, 2022

**RE: REQUEST FOR PROPOSAL  
Goleta West Sanitary District  
2022 Biosolids & Energy Strategic Plan Financing**



**Background on the Goleta West Sanitary District:**

The Goleta West Sanitary District (the “District”) was first established in 1954 under the Sanitary District act of 1923 as the Isla Vista Sanitary District to serve the community of Isla Vista and the Western Goleta Valley. In 1990, the name of the District was changed to Goleta West Sanitary District.

The District currently serves a population of approximately 39,500. The District has 5,837 residential accounts, and 565 commercial / industrial accounts. Roughly 20 of these accounts are permitted industrial users, and approximately 30 are for dormitories at the University of California Santa Barbara campus. The remaining users are commercial business or restaurants.

The District provides wastewater collection, treatment and street sweeping for its constituents. The District owns 40.78% treatment capacity rights in the regional treatment plant at Goleta Sanitary District. The District owns and operates two pump stations and approximately sixty-eight (68) miles of sewers.

**Below you will find a link to the District’s audited financials:**

**<https://goletawest.org/customer-information/downloads/category/19-annual-audited-financial-statements>**

**Included with this RFP you will find attachments for the following:**

- 2021-22 Adopted Budget
- Prior Rate Studies
- Top Rate Payers

A debt service coverage calculation has been included in Appendix B to this RFP

THE INFORMATION CONTAINED WITHIN THIS RFP HAS BEEN APPROVED BY THE ISSUER. SUCH INFORMATION SHOULD BE USED AND CONSIDERED AS THE SOLE BASIS IN MAKING AN INVESTMENT DECISION WITH RESPECT TO A PURCHASE OF THIS CREDIT OBLIGATION. NO OTHER INFORMATION, WHETHER PRESENTED ORALLY OR IN WRITING, OUTSIDE OF THIS RFP SHOULD BE USED OR CONSIDERED WHILE MAKING AN INVESTMENT DECISION WITH RESPECT TO A PURCHASE OF CREDIT OBLIGATION. NOTWITHSTANDING THE FOREGOING, POTENTIAL PURCHASERS ARE EXPECTED TO CONDUCT THEIR OWN DUE DILIGENCE PRIOR TO MAKING AN INVESTMENT DECISION WITH RESPECT TO A PURCHASE OF CREDIT OBLIGATION.

### **Biosolids and Energy Strategic Plan:**

This is a joint project with the Goleta Sanitary District. Along with Goleta Sanitary District, the District will be using proceeds from the financing to help implement their Biosolids and Energy Strategic Plan ("BESP"). The BESP includes the construction of a new 550,000-gallon digester with a 160kW generator to convert biogas to electricity, the installation of a high strength waste receiving station, along with a new centrifuge, thermal dryer, and a solids dewatering building.

Implementation of the BESP will improve the resiliency of the Goleta Sanitary District solids treatment process. This will reduce the District's ongoing energy costs, will increase biogas production, and significantly reduce the costs of hauling and disposal of biosolids.

*You acknowledge and understand that Brandis Tallman LLC is required to obtain a CUSIP for the instrument described herein and apply for DTC eligibility unless you are: i) a bank, any entity directly or indirectly controlled by a bank, or under common control with a bank (other than a dealer registered under the Exchange Act), or a consortium of such entities; or ii) a municipal entity purchasing municipal securities using funds that are at least in part proceeds of the Purchaser's issuance of other municipal obligations, or municipal securities being purchased are used to fully or partially secure or pay the Purchaser's issue of municipal obligations; and iii) you make the following representation a part of a letter to be executed: "the Purchaser is purchasing the debt instrument solely for its own account with a present intent to hold the debt instrument until maturity, early redemption or mandatory tender, and not with a current view to, or in connection with, any distribution, resale, pledging, fractionalization, subdivision or other disposition thereof (subject to the understanding that disposition of Purchaser's property will remain at all times within its control)".*

*No Official Statement will be prepared for the debt instrument. By the Purchaser's acceptance of the debt instrument, the Purchaser shall be deemed to have had access to such financial and other information concerning the Issuer and the debt instrument as the Purchaser deemed necessary to make an independent decision to purchase the debt instrument, including the opportunity, at a reasonable time prior to purchase of the debt instrument, to ask questions and receive answers concerning the Issuer and the terms and conditions of the offering of the debt instrument. Capitalized terms are defined in this TermSheet.*

### **Terms:**

Purpose:	Financing the BESP
Par Amount:	Between \$15 and \$17.5 million
Security for Repayment:	The Installment Sale Agreement is secured by pledge and lien of revenues from the District's wastewater system.
Parity Obligations/ABT:	The District has no parity debt. Standard additional bonds test would be included to permit future borrowings, although the District currently has no such plans to issue additional debt in the near future.

Legal Documentation:	Installment Sale Agreement structure with installment payments assigned to the winning bidder pursuant to assignment agreement.
Term:	20 Years
Average Life \$15 Million:	11.231 Years
Average Life \$17.5 Million	11.232 Years
Amortization:	Appendix A
Optional Redemption:	5 Years Par
Extraordinary Redemption:	District would like the option for full or one time partial extraordinary redemption on any date in the event they receive grant proceeds for the BESD project.
Interest Rate:	Fixed, Interest calculated 30/360
Tax Status:	Tax-Exempt
Bank Qualification:	Non-Bank Qualified
Estimated Closing Date:	July 28, 2022

**Information to be Submitted by Proposer:**

1. Interest rate
2. Rate lock ability and terms
3. Prepayment terms
4. Extraordinary Redemption Eligibility
5. Amount of any proposer costs (i.e. legal counsel, etc.) required to be paid by the financing

**Proposal Submission and Evaluation:**

Proposals are due Monday, June 13, 2022, at 2:00 pm PST. Please submit proposals to Jeff Land at [Jeffrey.Land@opco.com](mailto:Jeffrey.Land@opco.com) and Nolan Blair at [Nolan.Blair@opco.com](mailto:Nolan.Blair@opco.com).

In determining the winning proposal, the District will take into account the information submitted and any other factors it deems appropriate. The District reserves the right to exercise its own discretion in making the award.

Thank you for your consideration. We would enjoy the opportunity to work with you on this transaction and look forward to your response. Please feel free to contact Jeff Land at (310) 446-7145 with any questions.

Sincerely,

Jeff Land

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**APPENDIX A**

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**\$15 Million Project Fund**

<i><b>Period Ending</b></i>	<i><b>Principal</b></i>
1/1/2023	306,000
7/1/2023	274,000
1/1/2024	279,000
7/1/2024	283,000
1/1/2025	288,000
7/1/2025	293,000
1/1/2026	297,000
7/1/2026	302,000
1/1/2027	307,000
7/1/2027	312,000
1/1/2028	318,000
7/1/2028	323,000
1/1/2029	328,000
7/1/2029	334,000
1/1/2030	339,000
7/1/2030	345,000
1/1/2031	350,000
7/1/2031	356,000
1/1/2032	362,000
7/1/2032	368,000
1/1/2033	374,000
7/1/2033	380,000
1/1/2034	386,000
7/1/2034	393,000
1/1/2035	399,000
7/1/2035	406,000
1/1/2036	413,000
7/1/2036	419,000
1/1/2037	426,000
7/1/2037	433,000
1/1/2038	441,000
7/1/2038	448,000
1/1/2039	455,000
7/1/2039	463,000
1/1/2040	470,000
7/1/2040	478,000
1/1/2041	486,000
7/1/2041	494,000
1/1/2042	502,000
7/1/2042	510,000
	<u>15,140,000</u>

**\$17.5 Million Project Fund**

<i><b>Period Ending</b></i>	<i><b>Principal</b></i>
1/1/2023	357,000
7/1/2023	319,000
1/1/2024	325,000
7/1/2024	330,000
1/1/2025	335,000
7/1/2025	341,000
1/1/2026	346,000
7/1/2026	352,000
1/1/2027	358,000
7/1/2027	364,000
1/1/2028	370,000
7/1/2028	376,000
1/1/2029	382,000
7/1/2029	388,000
1/1/2030	395,000
7/1/2030	401,000
1/1/2031	408,000
7/1/2031	415,000
1/1/2032	422,000
7/1/2032	429,000
1/1/2033	436,000
7/1/2033	443,000
1/1/2034	450,000
7/1/2034	458,000
1/1/2035	465,000
7/1/2035	473,000
1/1/2036	481,000
7/1/2036	489,000
1/1/2037	497,000
7/1/2037	505,000
1/1/2038	513,000
7/1/2038	522,000
1/1/2039	530,000
7/1/2039	539,000
1/1/2040	548,000
7/1/2040	557,000
1/1/2041	566,000
7/1/2041	575,000
1/1/2042	585,000
7/1/2042	595,000
	<u>17,640,000</u>

## APPENDIX B

### Goleta West Sanitary District Revenues, Expenses and Debt Service Coverage Calculations For Discussion Purposes Only

Description	Actual FYE 2017	Actual FYE 2018	Actual FYE 2019	Actual FYE 2020	Actual FYE 2021	Projected (1) FYE 2022	Projected (1) FYE 2023	Projected (1) FYE 2024	Projected (1) FYE 2025	Projected (1) FYE 2026
<b>OPERATING REVENUES:</b>										
Service Charges	3,708,829	4,192,726	4,314,212	4,344,255	4,416,661					
Permits, annexation, plan check and inspection fees	79,738	59,716	46,427	59,363	92,186					
Other Operating Revenue	156,864	163,169	180,857	179,616	195,802					
<b>NON-OPERATING REVENUES:</b>										
Taxes and Assessments	2,573,755	2,863,278	2,992,130	3,158,953	3,278,590					
Gain/Loss on Disposal of Assets	(5,091)	9,343	(3,395)	(133,871)	(1,157)					
Connection Fees	1,521,362	347,246	89,876	231,207	732,775					
Investment Income	53,100	135,534	555,132	535,590	257,472					
UST Remediation Refund, Net	-	737,907	-	-	-					
<b>TOTAL OP &amp; NON-OP REVENUE</b>	<b>8,088,557</b>	<b>8,508,919</b>	<b>8,175,239</b>	<b>8,375,113</b>	<b>8,972,329</b>	<b>8,972,329</b>	<b>8,972,329</b>	<b>8,972,329</b>	<b>8,972,329</b>	<b>8,972,329</b>
<b>OPERATING EXPENSES:</b>										
Sewage Collection	1,665,978	1,748,744	1,816,488	1,850,779	2,120,398					
Sewage Treatment	2,437,708	2,778,610	2,913,597	3,292,834	3,384,530					
General and Administrative	739,650	762,405	743,047	881,122	839,588					
Other Operating Expenses	458,917	538,443	465,122	561,931	529,614					
Amortization (Backed Out)	(722,971)	(730,232)	(738,113)	(750,527)	(755,914)					
Depreciation (Backed out)	(1,015,307)	(1,022,316)	(1,069,162)	(1,081,578)	(1,236,666)					
<b>TOTAL OPERATING EXPENSES</b>	<b>3,563,975</b>	<b>4,075,654</b>	<b>4,130,979</b>	<b>4,754,561</b>	<b>4,881,550</b>	<b>5,027,997</b>	<b>5,178,836</b>	<b>5,334,201</b>	<b>5,494,228</b>	<b>5,659,054</b>
<b>NET REVENUE FOR DEBT SERVICE</b>	<b>4,524,582</b>	<b>4,433,265</b>	<b>4,044,260</b>	<b>3,620,552</b>	<b>4,090,779</b>	<b>3,944,333</b>	<b>3,793,493</b>	<b>3,638,128</b>	<b>3,478,101</b>	<b>3,313,275</b>
<b>DEBT SERVICE</b>										
2022 Installment Sale Agreement (2)	N/A	N/A	N/A	N/A	N/A	N/A	604,401	1,209,076	1,208,642	1,208,516
<b>TOTAL DEBT SERVICE</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>604,401</b>	<b>1,209,076</b>	<b>1,208,642</b>	<b>1,208,516</b>
<b>DEBT SERVICE COVERAGE</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>6.28</b>	<b>3.01</b>	<b>2.88</b>	<b>2.74</b>

(1) Projections assume 0% growth in revenues and 3% growth in operating expenses.

(2) Preliminary numbers, subject to change. Based on Par Amount of \$17,640,000.

## List of RFP Recipients

1. Banc of America
2. Banner Bank
3. Bank of the West
4. California Bank and Trust
5. Capital One
6. Co-Bank
7. First Foundation Bank
8. Five Star Bank
9. JP Morgan Chase
10. Montecito Bank & Trust
11. Morgan Stanley
12. Municipal Finance Corp/ City  
National Bank
13. Pacific Western Bank
14. Pinnacle Public Finance
15. Signature Bank
16. Webster Bank
17. Truist Bank
18. Umpqua Bank
19. Western Alliance Bank

**Goleta Sanitary District**  
**Biosolids and Energy Phase 1**  
**Probable Construction Cost**

Date: January 24, 2022

<b>Item</b>	<b>Description</b>	<b>Amount</b>
1	Demolition	\$88,256
2	Digester No 4	\$5,228,744
3	Combined Heat and Power	\$918,718
4	Digester Gas Pretreatment	\$158,246
5	Digester Gas Blower	\$129,794
6	Power and Maintenance Building	\$71,213
7	Site Work	\$67,849
8	Yard Piping	\$510,421
9	Electrical and I&C	\$1,507,221
10	General Conditions 18%	\$1,538,635
<b>Subtotal:</b>		<b>\$10,219,096</b>
11	Contingency (10%)	\$1,021,910
12	Construction Management (15%)	\$1,532,864
<b>Total Estimated Project Cost:</b>		<b>\$12,773,870</b>

**Goleta Sanitary District**  
**Biosolids and Energy Phase 2**  
**Probable Construction Cost**

**High-Strength Waste Receiving System**

Item	Costs
<b><u>Installed Equipment Costs</u></b>	
Rock Trap and Grinder	\$166,000
Unloading Pumps	\$226,000
Storage Tanks	\$662,000
Recirculation Pumps	\$183,000
Heat Exchangers	\$966,000
Feed Pumps	\$107,000
Feed Piping	\$252,000
Gas Conditioning	\$1,518,000
Waste Gas Flare	\$1,851,000
Hauler Access Station	\$62,000
<b><u>Other Items</u></b>	
Curb Modifications	\$49,000
Containment Pad	\$188,000
High-Strength Waste Station Concrete	\$30,000
Primary Sludge Piping	\$21,000
<b><u>Yard Piping</u></b>	\$115,000
<b><u>Electrical and I&amp;C</u></b>	\$308,000
<b>Total Construction Costs</b>	<b>\$6,704,000</b>

**Thermal Dryer Facility**

Item	Costs
<b><u>Installed Equipment Costs</u></b>	
Centrifuge	\$1,703,000
Polymer System	\$355,000
Dried Product Storage Bin	\$114,000
Thermal Dryer	\$9,413,000
Boilers	\$1,668,000
Conveyors (from Screw Press)	\$389,000
Conveyors (to Dried Product Storage)	\$389,000
Conveyors to Loadout	\$389,000
Loadout Canopy	\$648,000

<u>Other Item</u>	
Building	\$5,542,000
Site Work	\$341,000
Natural Gas Line	\$98,000
Bridge to Dewatering	\$565,000
<u>Yard Piping</u>	\$341,000
<u>Electrical and I&amp;C</u>	\$3,449,000
<b>Total Construction Costs</b>	<b>\$25,404,000</b>

# **GOLETA WEST SANITARY DISTRICT**

**DATE: JUNE 7, 2022**

**AGENDA ITEM #10**

**AGENDA TITLE: US BANK NOTICE OF FEE STRUCTURE CHANGE FOR  
INSTITUTIONAL TRUST AND CUSTODY (IT&C) ACCOUNT**

**SUMMARY DESCRIPTION:**

The General Manager and Board Treasurer received an email communication from US Bank on May 31, 2022 stating that US Bank recently reviewed the fee structure for GWSD. The email included a letter dated May 31, 2022. The email states that in order to continue to provide the trust and custody services that meet the high levels of service their customers expect and deserve, they need to increase their fees.

**SUPPLEMENTARY MATERIAL:**

May 31, 2022 letter from US Bank  
2022 Fee Schedule GWSD  
2006 Fee Schedule



Goleta West Sanitary District  
Brian McCarthy  
David Lewis  
UCSB Campus Lot 32,  
P.O. Box 4  
Goleta, CA 93116

May 31, 2022

Re: Notice of fee structure change for your Institutional Trust and Custody (IT&C) account(s)

Dear Mr. McCarthy and Mr. Lewis:

U.S. Bank consistently ranks as one of the top providers of trust and custody services in the nation and one of the most respected financial institutions in the World. Our clients benefit from IT&C's highly qualified trust and custody professionals, a demonstrated commitment to world class customer service, a long-term commitment to the industry, and our industry leading online product, Pivot.

So we may continue to provide trust and custody services that meet the high service levels our customers expect and deserve, we find it necessary to increase our fees. We recently reviewed the fee structure for your account(s) and effective July 1, 2022, you will note an increase on your next scheduled billing statement as follows.

Account Name	Fee Type	Current Fee Amount	New Fee Amount
Goleta West Sanitary District	Custody Administration	\$2,500 annual minimum fee, 1 basis point	\$12,000 annual minimum fee, 1 basis point

We truly appreciate the opportunity to be of service to you and look forward to serving your evolving trust and custody needs.

If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Dawna King".

Dawna King  
Relationship Manager, U.S. Bank Institutional Trust & Custody  
213.660.1759  
dawna.king@usbank.com

## FEE SCHEDULE

This Fee Schedule relates to the U.S. Bank National Association ("USBNA") Institutional Trust & Custody division ("IT&C") account identified below (such account, including any sub-accounts therein, the "Account") and is effective as of September 1, 2022 (date) (or, if no date is entered there, then the effective date of the Account's governing trust or custody agreement) (the "Fee Schedule's Effective Date").

Account Name: **Goleta West Sanitary District**

Account Number: \_\_\_\_\_

USBNA; U.S. Bancorp Asset Management, Inc. ("USBAM"); and U.S. Bancorp Fund Services, LLC ("USBFS") are affiliates of U.S. Bancorp (collectively with U.S. Bancorp, "U.S. Bank"). This Fee Schedule, together with the governing service contract(s), describes services that U.S. Bank expects to provide to the Account and compensation that U.S. Bank expects to receive therefor:

- Account Profile (Part A):** Describes the Account and U.S. Bank's role with respect to the Account.
- Account-level Fees (Part B):** Describes fees U.S. Bank receives directly from the Account (the "Account Fees").
- Fund-level Fees (Part C):** Describes fees the Account pays on the investment of Account assets in open-end investment companies registered under the Investment Company Act of 1940 ("Mutual Funds") and 3(c)(1) or (7) funds ("Private Funds"), (each of the foregoing, a "Fund") (the "Fund Fees") and fees U.S. Bank receives from those investments or their agents ("U.S. Bank Revenue Share").
- Other Compensation (Part D):** Describes compensation that U.S. Bank receives other than Account Fees or U.S. Bank Revenue Share ("Other Compensation").
- Changes (Part E):** Describes circumstances under which this Fee Schedule may be changed.
- Approval (Part F):** Provides the customer's approval of the fees described herein.

### ACCOUNT PROFILE (PART A)

If the Account is a USBNA trust account, then the undersigned is the trust's grantor; if the Account is a USBNA custody account, then the undersigned is the Account's owner (such undersigned, the "Customer"). USBNA has no discretion to invest Account assets (a "Directed Account").

### ACCOUNT-LEVEL FEES (PART B)

The Account Fees, which are in addition to Fund Fees and are paid directly to USBNA, are as follows. For a complete description of services that U.S. Bank expects to provide to the Account, see the Account's governing service contract(s).

**Administration fee** Provide account administration. The administration fee is calculated based on  
**(FOR A USBNA CUSTODY ACCOUNT)** the invested value of Account assets.

The rates are as follows:

1 basis point on the market value of account assets

\$12,000 minimum annual base fee

**Foreign Securities.** For Account assets invested in foreign securities other than Euroclear-eligible securities, U.S. Bank provides account administration by way of a sub-contract (the "Foreign-securities Custody Agreement") between USBNA and a foreign-securities custodian (the "Foreign-securities Custodian"). The name, address, and principal place of business of the Foreign-securities Custodian (and the name and address of the regulatory authority that supervises or regulates it) can be obtained upon request from the Customer's Relationship Manager at USBNA. U.S. Bank compensates the Foreign-securities Custodian from U.S. Bank's own fees; the Account does not pay fees in addition to the fees stated herein in connection with

services provided by the Foreign-securities Custodian. Account assets invested in any foreign securities are excluded from the fee-tiers above, the rates on such assets are instead set forth in the U.S. Bank Institutional Trust & Custody Global Fee Schedule (the “Global Fee Schedule”), and the fee for such assets is calculated based on the invested value of Account assets in the applicable country.

<b>Securities-transfer fees:</b>	Transfer DTC-eligible securities (including ETFs), Fed book-entry securities, or domestic open-end mutual funds: Free receipts (per security) \$5 Free deliveries (per security) \$5
<b>Trade-processing fees:</b>	Process purchases, sales, or other transactions with respect to Account assets. The rates are as follows: DTC-eligible securities, including ETFs (per transaction) \$5 Fed book-entry securities (per transaction) \$5 Domestic open-end mutual funds (per transaction) \$5 Foreign securities (per transaction) <i>See the Global Fee Schedule.</i> Certificates of deposit (per set-up, deposit, or withdrawal) included Closely-held or restricted stock (per transaction) included Derivatives: Forwards, futures, options, or swaps (per transaction) included
<b>Distribution fees:</b>	Distribute Account cash: ACH payment to DDA at USBNA (per ACH payment) included ACH payment to non-USBNA DDA (per ACH payment) included Check (per check) included Wire to domestic location (per wire) \$10 Wire to international location (per wire) \$25
<b>Foreign-exchange fees:</b>	Execute foreign-currency exchange (“FX”) transactions related to Account assets invested in foreign securities. A spread-fee is built into the exchange rate for each FX transaction; reduces the amount of foreign securities purchased, the amount of proceeds from the sale thereof, or the amount of entitlement payments received with respect thereto, as the case may be; and varies from FX transaction to FX transaction, based on current market conditions. In addition, each FX transaction is subject to trade-processing fees at the applicable rate set forth in the Global Fee Schedule.
<b>Corporate-actions fee:</b>	Process corporate actions (per corporate action) included
<b>Other fees:</b>	Minimum relationship fees (per year) <b>\$12,000</b>
<b>Extraordinary-services fee:</b>	Provide services described in neither this Fee Schedule nor the Account’s governing service contract(s). The extraordinary-services fee will be calculated at an hourly rate or expressed as a flat fee. USBNA will obtain the Customer’s consent to the rate, which consent will not be unreasonably withheld.

**Minimum Relationship Fees.** The Account is subject to minimum relationship fees. For each billing period, they apply as follows. Start with the minimum annual relationship fees stated above. Prorate that amount to reflect the length of the billing period elected below (the “Minimum Relationship Fees”). Find the sum of the Account Fees (other than the Minimum Relationship Fees) and the account fees owed with respect to the Customer’s other Institutional Trust & Custody division accounts (excluding accounts that hold plan assets) for the billing period (the “Actual Relationship Fees”). If the Actual Relationship Fees are less than the Minimum Relationship Fees, then the Account Fees for the billing period are the Account’s proportionate share of the Minimum Relationship Fees (rather than the Account Fees otherwise disclosed under this Fee Schedule). That proportionate share is based on relative account balances as of the end of the billing period or over the billing period, as applicable based on the balance method elected below.

**Manner of Receipt.** Account Fees will be calculated (*check one and only one*):

- ☐ Monthly.  
☒ Quarterly.

Any asset-based Account Fees will be based on (*check one and only one*): ☒ the applicable Account balance (or portion thereof) as of the end of the billing period / ☐ the average applicable Account balance (or portion thereof) over the billing period. (The asset values used in such calculation may vary from the asset values reported on an asset statement because of timing issues, such as the posting of accruals or the late-pricing of securities.) Account Fees will then be (*check one and only one*):

☐ Billed and invoiced to the Customer with instructions on how to remit payment. The Customer hereby acknowledges that U.S. Bank may, except to the extent expressly forbidden to do so in the Account's governing service contract(s), charge such fees to the Account if the Customer has not paid the invoice within sixty (60) calendar days of receiving it.

☒ Charged to the Account, with a subsequent advice to the Customer about the charges.

#### FUND-LEVEL FEES (PART C)

U.S. Bank invests Account assets in the Funds and in other investments only as directed.

**Fund Fees.** Fund Fees, and U.S. Bank Revenue Share, are based on investment in a Fund and may vary by Fund and by class of shares or units issued by the Fund. Fund Fees are charged against the Fund's assets and reduce the Funds' average daily balance and investment yields. U.S. Bank Revenue Share is paid indirectly from the Fund Fees and is not in addition to the Fund Fees.

**Additional Investment-Related Information.** See a Mutual Fund's prospectus; a Private Fund's governing documents (such as a limited liability company agreement, limited partnership agreement, trust agreement, or declaration of trust), offering documents (such as an offering circular, offering memorandum, private placement memorandum, prospectus, or summary description), and subscription documents (such as an adoption agreement or subscription agreement); and any Fund's fund-fact sheet (collectively, as applicable, the "Fund-Issuer's Disclosure") for Fund details not reflected in this Fee Schedule.

**First American Funds.** USBAM is the investment advisor to the Mutual Funds in the First American Funds, Inc. family (the "First American Funds"). U.S. Bank may enter into agreements with First American Funds or with First American Funds' service providers (including investment advisers, administrators, transfer agents, or distributors) whereby U.S. Bank provides services to the First American Funds, including, as applicable, services provided by USBAM (investment advisory, shareholder services), by USBNA (custody, securities-lending), and by USBFS (accounting, administration, transfer agency), and receives fees for these services from the Fund or the Fund's sponsor or agent.

**Other Mutual Funds.** U.S. Bank may enter into agreements with Mutual Funds other than First American Funds ("Other Mutual Funds") or with Other Mutual Funds' service providers (including investment advisers, administrators, transfer agents, or distributors) whereby U.S. Bank provides services to the Other Mutual Funds, including, as applicable, services provided by USBNA (custody, securities lending, shareholder services, National Securities Clearing Corporation (NSCC) networking) and by USBFS (accounting, administration, sub-transfer agency), and receives fees for these services from the Fund or the Fund's sponsor or agent.

**Private Funds.** U.S. Bank may enter into agreements with Private Funds or with their service providers, whereby U.S. Bank provides services to such Funds, including, as applicable, services provided by USBNA (custody) and by USBFS (accounting, administration, shareholder services, transfer agency), and receives fees for these services from the Fund or the Fund's sponsor or agent.

#### OTHER COMPENSATION (PART D)

**Float Income.** USBNA may hold (i) cash awaiting either investment or distribution to proper recipients or (ii) funds held for other purposes (for example, pending investment following a trade fail, because funds were received too late to be posted the same day, or pursuant to an investment direction) in a noninterest-bearing deposit account at USBNA and, thereby, earn and retain income on the float as part of its fees for servicing the Account.

**Expenses.** The Customer will reimburse USBNA for expenses, fees, costs, and other charges incurred by USBNA in providing services under the Account's governing service contract(s).

**Foreign Securities or Deposits.** In connection with the Account's global activity, USBNA may hold cash in the form of U.S. dollars or foreign currency in a deposit account at a bank other than USBNA. For example, cash may be held pending settlement of an FX transaction or a foreign-securities purchase. Interest, if any, earned on such deposits is retained by USBNA as part of its fees for servicing the Account.

#### CHANGES (PART E)

USBNA may amend this Fee Schedule by delivering to the Customer an amended and restated Fee Schedule (or another written notice of the change). If the Customer does not deliver a written objection to USBNA within thirty (30) calendar days thereafter, USBNA will treat the Customer's silence as approval.

## APPROVAL (PART F)

The Customer hereby acknowledges that it:

- is independent of U.S. Bank and has authority to enter into, extend, and renew contracts for the services described herein and to select the investments and approve the fees described herein.
- has received, read, and understands a fully-executed copy of the Account's governing service contract(s).
- will receive, read, and understand the Fund-Issuer's Disclosure for a Fund before Account assets are invested in the Fund, including, but not limited to, the sections thereof describing fees, expenses, and compensation.
- expects to (*check one and only one*) ☐ cause or permit the Account to acquire foreign securities and has received, read, and understands the Global Fee Schedule / ☐ neither cause nor permit the Account to acquire any foreign securities.
- understands and approves the services and fees described herein, including the Account Fees, the Fund Fees for each Fund, U.S. Bank Revenue Share for each Fund, and the Other Compensation.
- agrees to the process described herein for amending the Fee Schedule.
- may contact its Relationship Manager at USBNA regarding this Fee Schedule.

The Customer hereby executes this Fee Schedule.

Customer: **Goleta West Sanitary District**

By: \_\_\_\_\_  
(Signature of Customer's authorized officer)

\_\_\_\_\_  
(Printed name of Customer's authorized officer)

Its: \_\_\_\_\_  
(Title of Customer's authorized officer)

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
(Signature of Customer's authorized officer)

\_\_\_\_\_  
(Printed name of Customer's authorized officer)

Its: \_\_\_\_\_  
(Title of Customer's authorized officer)

Dated: \_\_\_\_\_

Shares of registered investment companies, and units of private funds, are not deposits or obligations of, or endorsed or guaranteed in any way by, any bank, including any bank affiliated with U.S. Bancorp. Nor does the Federal Deposit Insurance Corporation, the Federal Reserve Board, or any other governmental agency insure such products. An investment in such products involves investment risks, including the possible loss of principal, due to fluctuations in each product's net asset value. Deposit products are offered by U.S. Bank National Association, member FDIC.

# TRUST & CUSTODY FEE SCHEDULE



## Goleta West Sanitary District CUSTODIAL SERVICES

FEE: 1 BPS WITH A MINIMUM \$2,500.00  
BASE SERVICE FEE

- Safekeeping of assets
- Transaction settlement
- Cash Management (all cash swept daily)
- Online account access, management reporting, and statement delivery
- Online balance inquiry and trade affirmations
- Consolidated accounting & reporting
- Onsite client meetings as needed
- Professional, designated relationship team
- Daily NAV services
- Unlimited number of DTCC/Federal Reserve eligible securities to be held in nominee name
- Proxy management (stock splits, spin-offs, name changes, etc.)
- Timely and accurate pricing of assets
- Custody agreement
- Collection of income (dividends, interest, matured bonds, settled sales)
- U.S. Bank Five Star Service Guarantee

## TRANSACTION PROCESSING

- Standard DTC or Fed Buys/Sales/Principal Paydowns \$ 5.00 per transaction
- Free Receipt/free delivery \$ 5.00 per transaction
- Physical Security Trades \$ 5.00 per transaction
- Wire Distributions \$ 10.00 per transaction

## SERVICE AND FEE ASSUMPTIONS

- Custody Fees are billed or charged to the account (quarterly/monthly)
- U.S. Bank does not have investment management responsibility
- Fee schedule assumes exclusive use of one of U.S. Bank's proprietary money funds for investment of short-term cash
- This fee schedule pertains to domestic securities, i.e.; DTC and ADRs. International securities priced separately
- U.S. Bank reserves the right to re-evaluate pricing and implement a change in the fee schedule with 60-day notice

## EFFECTIVE DATE:

Trust and Custody fees are billed or charged to the account quarterly.

U.S. Bank reserves the right to adjust the fees quoted in this fee schedule should any of the information and assumptions used to generate these fees change prior to the conversation of the account to U.S. Bank.



**Institutional Trust  
& Custody**

Goleta West Sanitary District

U.S. Bank National Association

L.D. Meyer  
Signature

Date: 11 Sept 06

[Signature]  
Signature

Date: 9/18/06

May 25 – June 3, 2022

## **Administration**

Staff attended weekly Headquarter Buildings Upgrades Owner, Architect, Contractor (OAC) meeting. Installation of the underground structural concrete piers has been completed. Removal of excess soil generated by this process will be hauled offsite and work will begin on constructing underground grade beams.

Preparation of the District FY 2022-2023 Budget continues. Staff completed review of the second draft at a Special Finance Committee meeting and once suggested revisions are completed it will be reviewed at the next Board meeting.

Staff continues to work on annual site verification and commercial billing cycle for sewer user fees to be placed on the County tax roll.

Staff attended the Contractual Users Meeting at GSD. The GSD General Manager presented the Biosolids and Energy Sustainability Projects to the attendees and answered questions.

Staff is working with CSDA Finance Corporation to secure financing for the District's obligations for the BESP CIP project at GSD.

## **Collection System**

Collections staff completed Monthly maintenance and testing of all District facilities, equipment, and vehicles.

Staff Hydro cleaned in the El Encanto all lines that do not require traffic control. The remainder of the cleaning in this area will be completed when enough staff is available to perform traffic control and operate the necessary equipment.

## **Industrial Waste & Environmental Compliance**

Sampling and inspection of Class III and II Industrial Users for compliance with their Industrial Wastewater Discharge Permits continues.

Staff attended an EPA Enforcement and Compliance History Online (ECHO) remote training.

## **Street Sweeping**

Graffiti: None reported.

Abandoned vehicles: None reported.

Hours: 31.1

Miles: 275.6

Loads: 12

Maintenance: Performed routine maintenance and inspections

Marborg: 4/16/22 – 4.570 Tn

## **Table of Treatment Capacity in GSD Plant**

GWSD Average Daily Flow	April 2022	MGD 2.22; 50.8424%
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GOLETA  
WEST  
SANITARY DISTRICT

Your environmental partner since 1954

# Sewer Operations Cleaning Summary from May 25, 2022 to June 3, 2022

Descripton	Quantity
<b>Feet Cleaned</b>	
Hot Spot	530 ft.
	<b>530 ft.</b>
<b>Lines Cleaned</b>	
Hot Spot	3 lines
	<b>3 lines</b>
<b>Other Work Orders</b>	
User Charge	36 Work Orders
	<b>36 Work Orders</b>

**Goleta West Sanitary District**  
**Allowance of Claims**  
**April 29, 2022 - May 23, 2022**

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ADP01	ADP Inc	Payroll Svcs	5/10/2022	709.88
BAR02	Barricade Pest Control	Pest Control	5/3/2022	200.00
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Svcs	5/4/2022	38,577.60
CAL12	CalPERS Public Employee's Retirement System	CalPERS Pension	5/10/2022	6,300.23
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	5/10/2022	1,974.80
CTR01	Castro's General Contracting	District Bldg Project	5/3/2022	500.08
CWE07	CWEA	CWEA Assoc Membership	5/3/2022	192.00
DUT01	Duthie Power Services	District Bldg Project	5/3/2022	1,657.95
EDU01	Eduardo Galindo Architect	District Bldg Project	5/3/2022	2,498.24
FIR01	First Bankcard	Operations Supplies	5/3/2022	748.20
FIR02	FirstNet	Wireless Svc	5/3/2022	333.14
FRO01	Frontier Communications	Phone Svc	5/3/2022	426.19
GEY01	Craig Geyer	Travel Reimbursement	5/3/2022	79.78
GOL02	Goleta Sanitary District	Treatment	5/3/2022	344,519.70
GOL04	Goleta Water District	Facility Water	5/3/2022	14.36
HAA01	Haaker Equipment Company	Vehicle Parts	5/3/2022	2,316.06
HOM01	Home Depot Credit Svcs	Operations Supplies	5/3/2022	515.45
IBS	IBS of Sierra Madre	Vehicle Parts	5/3/2022	255.40
LIN01	Lincoln National Life Ins	Deferred Compensation	5/11/2022	2,755.18
MAR01	Marborg Industries	Waste Removal :& Rolloff	5/3/2022	3,739.60
MCC02	McCormix Corporation	Sweeper Fuel	5/3/2022	166.79
MIN01	Miner's Ace Hdwre 1751	Operations Supplies	5/3/2022	122.52
MIS01	Mission Linen Supply	Uniforms & Towels	5/3/2022	1,657.71
PFM01	PFM Asset Management LLC	Investment Svc	5/3/2022	1,118.97
SBA01	Santa Barbara Aquatics	Tank Refills & Inspections	5/3/2022	85.00
UND01	Underground Service Alert	Dig Alerts	5/3/2022	94.15
UNIO1	United Laboratories	Emily Support	5/3/2022	1,289.53
WEX01	WEX Bank	Vehicle Fuel	5/10/2022	1,882.45
<b>Total Services &amp; Supplies</b>				414,730.96
Payroll - (2) pay dates				84,860.13
<b>Total</b>				<b>\$ 499,591.09</b>



# GOLETA SANITARY

Water Resource Recovery District  
One William Moffett Place, Goleta, CA 93117  
Phone: (805) 967-4519 Fax: (805) 964-3583

DATE	INVOICE NO
5/17/2022	0000428

BILL TO
Goleta West Sanitary District P.O. Box 4 Goleta, CA 93116

DUE DATE
5/31/2022

DESCRIPTION	QUANTITY	EFFECTIVE RATE	AMOUNT	DISCOUNT	CREDIT	BALANCE
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Sewage Treatment & Disposal, April, 2022:

Sewage Treatment & Disposal	1.00	247,664.11	247,664.11	0.00	0.00	247,664.11
Admin Charge @6%	1.00	14,859.85	14,859.85	0.00	0.00	14,859.85
Hazen and Sawyer - Biosolids & Energy Phase 1	1.00	9,504.80	9,504.80	0.00	0.00	9,504.80
SB County APCD - Biosolids & Energy Phase 1	1.00	604.82	604.82	0.00	0.00	604.82
Lystek International Limited - Pad at Biosolids - Lystek Pro	1.00	11,713.04	11,713.04	0.00	0.00	11,713.04
BPS Supply Group - SS Air Valves on HW	1.00	1,348.88	1,348.88	0.00	0.00	1,348.88
Flow Meters/Gold Coast Environmental	1.00	750.00	750.00	0.00	0.00	750.00

**INVOICE TOTAL:** 286,445.50 0.00 0.00 286,445.50

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (805) 967-4519

Customer Name: Goleta West Sanitary District  
Customer No: 000006  
Account No: 0000002

DUE DATE	INVOICE NO
5/31/2022	0000428

**Please remit payment by the due date to:**

Goleta Sanitary District  
One William Moffett Pl  
Goleta, CA 93117

**INVOICE BALANCE:** \$286,445.50  
**AMOUNT PAID:** \_\_\_\_\_



**GOLETA SANITARY**  
Water Resource Recovery District  
One William Moffett Place, Goleta, CA 93117  
Phone: (805) 967-4519, (805) 964-3583

*Invoice Detail*

**GOLETA WEST SANITARY DISTRICT**

DESCRIPTION	SUBTOTAL	TOTAL
Sewage Treatment & Disposal April, 2022		
\$ 487,121.21 x 50.8424%	\$ 247,664.11	
Administration Charge: 6%	\$ 14,859.85	\$ 262,523.96
Capital Projects in Progress - See attached (#4650)		
Hazen and Sawyer - Biosolids & Energy Phase 1		
\$ 23,307.50 x 40.78%	\$ 9,504.80	
SB County APCD - Biosolids & Energy Phase 1		
\$ 1,483.13 x 40.78%	\$ 604.82	\$ 10,109.62
Capital Projects in Progress - See attached (#4655)		
BPS Supply Group - SS Air Valves on HW		
\$ 3,307.70 x 40.78%	\$ 1,348.88	
Lystek International Limited - Pad at Biosolids - Lystek Project		
\$ 28,722.50 x 40.78%	\$ 11,713.04	\$ 13,061.92
Flow Meters/Gold Coast Environmental - See Attached (#4640)		
\$ 750.00 Flow Meter Calibration	\$ 750.00	750.00
<b>INVOICE TOTAL \$</b>		<b>286,445.50</b>

<b>GOLETA SANITARY DISTRICT</b> <b>AGENCY FLOWS *</b> <b>For the month of April, 2022</b>			
	<b>METER READINGS (MILLION GALLONS)</b>	<b>NET FLOW (MILLION GALLONS)</b>	<b>PERCENTAGE</b>
<b>GOLETA SANITARY DISTRICT:</b>			
WIMS System Record of GSD Gross Flow:	58.8141		
Less SBMA Firestone Flow:	-1.1376		
<b>NET GSD FLOW:</b>		57.6765	<b>43.9997%</b>
<b>GOLETA WEST SANITARY DISTRICT:</b>	WIMS System read:	66.6463	<b>50.8424%</b>
<b>UNIVERSITY OF CALIFORNIA:</b>	WIMS System read:	5.4271	<b>4.1402%</b>
<b>SANTA BARBARA MUNICIPAL AIRPORT:</b>			
WIMS System Airport Terminal Flow:	0.1965		
WIMS System Firestone L/S Flow:	3.8563		
Less Flowdar flow into Firestone L/S:	2.7187		
Airport Flow through Firestone L/S:	1.1376		
<b>NET WIMS SYSTEM SBMA FLOW:</b>		1.3341	<b>1.0177%</b>
<b>TOTAL PLANT NET FLOW:</b>		<b>131.0840</b>	<b>100.0000%</b>

\* Goleta Sanitary District has put in place a Water Information Management System or WIMS that began running December, 2016. This system gathers telemetry data from the various flow meters on a daily basis and is reflected here. The flow meters throughout the system and the data gathered does away with the prior return flow calculation for some of the entity users. The monthly totals and percentage flow are displayed above.

**GOLETA SANITARY DISTRICT  
BILLING STATEMENT  
For the month of April, 2022**

AGENCY	PLANT & OUTFALL COSTS	PERCENTAGE OF COSTS	SHARE OF COSTS (SUBTOTAL)	FIRESTONE L/S COSTS	SHARE OF FIRESTONE COSTS	SHARE OF COSTS INCL L/S	PLUS 6% ADMIN CHARGE	AGENCY TOTAL
<b>GSD</b>	487,121.21	43.9997%	214,331.88			214,331.88	12,859.91	227,191.79
<b>GWSD</b>	487,121.21	50.8424%	247,664.11			247,664.11	14,859.85	262,523.96
<b>UCSB</b>	487,121.21	4.1402%	20,167.79			20,167.79	1,210.07	21,377.86
<b>SBMA</b>	487,121.21	1.0177%	4,957.43	3,192.09	29.4989%	5,899.06	353.94	6,253.00
<b>TOTALS:</b>		<b>100.0000%</b>	<b>487,121.21</b>	<b>3,192.09</b>		<b>488,062.84</b>	<b>29,283.77</b>	<b>517,346.61</b>

## GOLETA SANITARY DISTRICT OPERATING STATEMENT

For the month of April, 2022

NUMBER	ACCOUNT NAME	TOTAL	LINES 4100	PLANT 4200	PUMP STATION 4300	OUTFALL 4400	ADMIN 4500	LAB 4600	WWREC 4700	IWC 4800	FIRESTONE L/S 4900
4010-4050	Salaries	245,532.96	48,571.04	104,711.36	8,453.73	197.59	41,306.00	24,338.94	8,825.11	7,892.81	1,236.38
4060	Elected Officials	4,500.00					4,500.00	0.00			
4080	Retirement	64,098.58	10,648.78	28,319.53	1,650.55	56.17	10,415.06	7,439.47	2,704.30	2,584.34	280.38
4088	Employee Recognition Program	25.80					25.80				
4090	Employee Insurance	68,932.64	16,816.14	28,478.32	1,122.77	50.56	9,508.79	7,597.78	2,637.77	2,295.95	424.56
4095	Workers' Compensation	5,886.33	1,081.62	2,711.55	105.73	11.37	962.01	520.47	271.22	190.79	31.57
4100	FICA	19,016.05	3,687.42	8,029.58	646.11	15.16	3,423.55	1,842.50	676.26	600.90	94.57
4110	Unemployment Insurance	6.88	1.09	2.65	0.06	0.14	1.29	0.35	0.54	0.69	0.07
4140	Public Education	3,983.99	637.44	1,513.91	39.84	79.68	756.96	199.20	318.72	398.40	39.84
4150	Janitorial Service/Supplies	4,109.15	1,006.04	1,920.31	6.00	4.00	591.94	359.68	137.77	83.41	
4160	Uniforms	1,530.15	366.24	899.58			0.00	204.33		60.00	
4170	Licenses & Permits	2,146.25	0.00	1,918.80		0.00	0.00	0.00	227.45		-
4180	Postage & Freight	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-
4190	Subscriptions	350.00	87.50	206.25			0.00	37.49		18.76	
4200	Vehicle Expenses	1,997.39	1,790.04	134.80	0.00	0.00	0.00	0.00	0.00	72.55	-
4210	Insurance	21,267.97	4,825.12	12,040.13	432.67	216.39	1,028.79	839.62	1,072.57	354.52	458.16
4220	Memberships	290.00	91.00	150.00	0.00		49.00	0.00		0.00	-
4230	Office Supplies	655.36	308.69	104.86	3.18	3.18	166.04	43.98	3.18	22.25	-
4235	Analysis/Monitoring	8,293.38	0.00	7,286.25		0.00		128.00	515.00	41.00	323.13
4240	Operating Supplies	43,274.17	430.63	38,565.35	0.00	0.00	70.45	4,178.35	0.00	29.39	-
4250	Attorney Fees	7,822.50	477.99	950.44	22.23	72.26	5,888.29	133.39	72.26	188.97	16.67
4260	Printing/Publication	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-
4270	Repair and Maintenance	100,846.33	787.94	46,005.05	3,210.95	0.00	0.00	0.00	50,842.39	0.00	-
4280	Travel	4,435.22	1,113.58	1,205.82	0.00	0.00	1,132.55	27.50	0.00	955.77	
4290	Seminars & Conferences	275.00	0.00	0.00			275.00	0.00		0.00	
4300	Utilities	64,361.60	1,528.86	47,264.51	5,236.53	9.08	1,389.29	671.82	7,931.99	45.56	283.96
4310	Election Expense	0.00					0.00				
4330	Computer Svc & Maintenance	21,182.14	1,416.97	18,814.80	74.38		727.23	74.38	37.19	37.19	-
4340	Leases & Rentals	31,114.88	50.38	25,092.36	8.40	5.60	33.59	64.37	5,848.98	8.40	2.80
4350	Consulting Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	-
4360	Biosolids Hauling	61,188.68		61,188.68							
4370	Other Professional Services	31,584.49	3,710.38	155.30	0.00	0.00	27,676.48	28.22	0.00	14.11	-
4390	Other Expenses	130.20	0.00	0.00	0.00	0.00	130.20	0.00	0.00	0.00	
4400	Machinery & Equipment	7,029.70	5,436.41	0.00	0.00	0.00	0.00	0.00	0.00	1,593.29	-
<b>Subtotals:</b>		<b>825,867.79</b>	<b>104,871.30</b>	<b>437,670.19</b>	<b>21,013.13</b>	<b>721.18</b>	<b>110,058.31</b>	<b>48,729.84</b>	<b>82,122.70</b>	<b>17,489.05</b>	<b>3,192.09</b>
25	Meter Service	2,888.13		2,565.00							323.13
4400	Machinery & Equipment (M&E)	(7,029.70)	(5,436.41)	0.00	0.00	0.00	0.00	0.00	0.00	(1,593.29)	0.00
Fixed Assets (1160 & 1170)											
<b>ADJUSTED TOTALS:</b>		<b>821,726.21</b>	<b>99,434.89</b>	<b>440,235.19</b>	<b>21,013.13</b>	<b>721.18</b>	<b>110,058.31</b>	<b>48,729.84</b>	<b>82,122.70</b>	<b>15,895.76</b>	<b>3,515.21</b>

04/30/2022 Operating Trial Balance: 1,130,257.19

Less Depreciation Expense: 301,501.28

Net Operating Expenses: 828,755.91

2,888.13 Should equal Meter Service "No 25"

04/30/2022 Capital Trial Balance: 0.00

Total Plant +Lab + Outfall Expenses (not including Meter Service, M&amp;E, or Fixed Assets): \$ 487,121.21

Total Trial Balances: 828,755.91

Less Total Operating Statement: 828,755.91

486,400.03 Plant &amp; Lab

**Difference** 0.00