

**RESOLUTION NO. 22-814**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE GOLETA WEST SANITARY DISTRICT APPROVING  
THE BIENNIAL CONFLICT OF INTEREST CODE  
APPLICABLE TO DESIGNATED EMPLOYEES AND  
AUTHORIZING THE SUBMISSION OF THE 2022 LOCAL  
AGENCY BIENNIAL NOTICE**

**WHEREAS**, the Political Reform Act, Government Code section 81000 *et seq.*, requires that each local government agency biennially review its conflict of interest code; and,

**WHEREAS**, the Board of Directors (“Board”) of the Goleta West Sanitary District (“District”) has reviewed the conflict of interest code (“Code”) in the District’s Board Policy Handbook; and,

**WHEREAS**, the Board has determined that the Code accurately designates all positions that make or participate in the making of governmental decisions; and,

**WHEREAS**, the Board has determined that the disclosure categories assigned to those positions accurately require the disclosure of all investments, business positions, interests in real property, and sources of income that may foreseeably be materially affected by the decisions made by those holding the designated positions; and,

**WHEREAS**, the Board has determined that the Code includes all other provisions required by Government Code section 87302; and,

**WHEREAS**, the District’s Code includes components which the County of Santa Barbara, the code reviewing agency for the District, has requested.

**NOW THEREFORE, BE IT RESOLVED THAT:**

1. No amendment is required of the District’s conflict of interest code, incorporated as Section 15 and Appendix A of the Board Policy Handbook, and shall remain as shown in the attached Exhibit A.
2. The General Manager/Superintendent of the District is hereby authorized and directed to declare that no amendment to the Code is required and submit the 2022 Local Agency Biennial Notice, attached as Exhibit B, to the Santa Barbara County Board of Supervisors.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Board of Directors of the Goleta West Sanitary District at a meeting thereof held on the 4<sup>th</sup> day of October 2022, by the following vote of the members thereof:

**AYES:** Turenchalk, Meyer, Lewis, Geyer

**NOES:**

**ABSTAIN:**

**ABSENT:** Bearman



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Brian McCarthy, Clerk-Secretary  
(seal)

**APPROVED:**



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Larry Meyer, President

Exhibit A

CONFLICT OF INTEREST CODE

[ATTACHED]

## **SECTION 15. CONFLICT OF INTEREST CODE**

15.1 The Political Reform Act, Government Code 81000 *et seq.*, requires each local agency to adopt and promulgate a conflict of interest code. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs. Sec. 18730, which contains the terms of a standard conflict of interest code that may be adopted by a public agency by reference. Therefore, the terms of 2 Cal. Code of Regs. 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendix A in which members of the Board of Directors and employees are designated, and in which disclosure categories are set forth, constitute the conflict of interest code of the Goleta West Sanitary District.

15.2 Designated employees may file their statements of economic interest (Form 700) online, which will be submitted to the Santa Barbara County, Clerk, Recorder and Assessor. Statements will be made available for public inspection and reproduction (Gov't. Code Section 81108). Designated employees who file using a paper Form 700 shall file with the District Filing Official (the General Manager/Superintendent). Upon receipt of the statement, the Filing Official shall make and retain a copy and forward the original statement to the Santa Barbara County Clerk, Recorder and Assessor, mailing address: County Elections, PO Box 61510, Santa Barbara, CA 93160-1510.

## APPENDIX A

### PART I – DESIGNATED EMPLOYEES

<b>Positions</b>	<b>Disclosure Categories</b>
Members of the Board of Directors	1-5
General Manager/Superintendent	1-5
Consultants <sup>1</sup>	1-5
Office Manager	3

### PART II – DISCLOSURE CATEGORIES

#### CATEGORY 1

Interests in real property which are located within the jurisdiction<sup>2</sup> of the District, including any leasehold, beneficial or ownership interest or option to acquire such interest in real property.

#### CATEGORY 2

Business positions or investments in or income from persons or business entities engaged in the appraisal, acquisition, or disposal of, real property within the jurisdiction of the District.

#### CATEGORY 3

Business positions or investments in business entities, or income from any sources, if the business entities or sources of income are of the type which might provide services, supplies, materials, machinery or equipment to or for the use of the District.

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<sup>1</sup>Consultants are considered to be designated employees. However, the General Manager may determine in writing that a particular consultant, although in a designated position, performs a limited range of duties and should not be required to fully comply with the disclosure requirements described in this section. Such written determination shall include a written description of the consultant's duties and, based upon that description, a statement of the extent of the disclosure requirements. The General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

<sup>2</sup>Real property is located within the jurisdiction of District if any part of the property is located within or not more than two miles outside the boundaries of District or within two miles of any land owned or used by District. For all other purposes, the jurisdiction of District is equivalent to its geographical boundaries.

#### CATEGORY 4

Business positions or investments in business entities and income from any sources, if the business entities or sources of income are of the type which are subject to the regulation or supervision of the District (including, but not limited to, the issuance or granting of franchises, building permits or other use or business permits or any other land use control or regulation).

#### CATEGORY 5

Business positions or investments in business entities or income from any sources, if:

- a) The business entities or sources of income have filed a claim, or have a claim pending against the District; and
- b) The designated employee's duties involve the handling or processing of such claim.

Exhibit B

2020 LOCAL AGENCY BIENNIAL NOTICE

[ATTACHED]





## 2022 Local Agency Biennial Notice

Name of Agency: Goleta West Sanitary District

Mailing Address: PO Box 4, Goleta, CA, 93116-0004

Department Head or Director  
Name: Brian McCarthy  
Phone No: 805-968-2617  
Email: bmccarthy@goletawest.org

Contact Person  
Name: Brian McCarthy  
Phone No: 805-968-2617  
Email: bmccarthy@goletawest.org

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its Conflict of Interest Code and has determined that (Check one box):

**No amendment is required.**

**The following amendments are required:**  
(Check all that apply.)

- Add new positions (including consultants) that must be designated.
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions.
- Revise based on updates to disclosure categories
- Revise the titles of existing positions.
- Other (describe) \_\_\_\_\_

By signing below, you are attesting to the following:

*To the best of my knowledge, the agency's code accurately designates all positions that make or participate in the making of the governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding the designated positions are reported. The code includes all other provisions required by Government Code Section 87302.*

*I have reviewed the Conflict of Interest Code requirements against the positions within my department and as indicated above, I have either determined the revised Conflict of Interest Code attached meets the filing requirements and I authorize the changes or that no amendment is required.*

  
\_\_\_\_\_  
Signature of Department Head or Director

August 2, 2022

\_\_\_\_\_  
Date

**The code is currently under review by the code reviewing body.**

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than October 3, 2022 to the following address:

Santa Barbara County  
Clerk of the Board of Supervisors  
Attn: Chelsea Lenzi  
105 E. Anapamu St., Room 407  
Santa Barbara, CA 93101

**PLEASE DO NOT RETURN THIS FORM TO THE FPPC.**