

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE GOLETA WEST SANITARY DISTRICT  
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA  
FEBRUARY 7, 2023**

**POSTING OF THE AGENDA**

The agenda notice for this meeting was posted in the display case outside of the administrative office of the Goleta West Sanitary District and on the District's website at least 48 hours in advance of the meeting.

This Board meeting was conducted pursuant to California Government Code Section 54953 and Governor Newsom's Executive Order, N-29-20, temporarily suspending portions of the Brown Act to implement social distancing in response to the COVID-19 pandemic. Members of the Board participated in this meeting remotely. Public Comment on agenda items also could occur remotely.

**1. CALL TO ORDER**

President Turenchalk called the meeting to 5:31 PM

**2. ROLL CALL: BOARD MEMBERS PRESENT**

Eva Turenchalk – attended remotely  
David Bearman M.D. – attended remotely  
Robert Thomas – attended remotely  
David Lewis – attended remotely  
Craig Geyer – attended remotely

**BOARD MEMBERS ABSENT**

None

**STAFF PRESENT**

Brian McCarthy – General Manager/Board Clerk-Secretary  
Jennifer Lee – District Counsel – attended remotely

**OTHERS PRESENT**

Ed Galindo – EGA – attended remotely  
Sharon Rose – Goleta Sanitary District – joined remotely at 5:38 PM

**3. APPROVE THE ORDER OF THE AGENDA**

Upon a suggestion by Director Geyer, the Board changed the order of the agenda to have Item 10 immediately follow Item 5, then continue with the agenda as presented.

**4. RE-RATIFICATION OF RESOLUTION NO. 21-804 -- RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY THE GOVERNOR OF THE STATE OF CALIFORNIA ON MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF GOLETA WEST SANITARY DISTRICT PURSUANT TO BROWN ACT PROVISIONS.**

(23-02-07)

Upon a motion by Director Lewis, seconded by Director Geyer, the Board approved re-ratification of Resolution No. 21-804 by the following roll call vote:

AYES: Thomas, Turenchalk, Bearman, Geyer, Lewis,  
NOES: None  
ABSTAIN: None

ABSENT: None

5. **PUBLIC COMMENT**

None.

6. **APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF JANUARY 17, 2023.**

(23-02-08)

Upon a motion by Director Lewis, seconded by Director Bearman, the Board Approved the minutes of the Regular Board Meeting of January 17, 2023 as presented by the following roll call vote:

AYES: Turenchalk, Geyer, Thomas, Lewis, Bearman  
NOES: None  
ABSTAIN: None  
ABSENT: None

7. **APPROVAL OF THE MINUTES FOR THE SPECIAL BOARD MEETING/TRAINING OF JANUARY 25, 2023.**

(23-02-09)

Upon a motion by Director Lewis, seconded by Director Geyer, the Board Approved the minutes of the Regular Board Meeting/Training of January 25, 2023 as presented by the following roll call vote:

AYES: Turenchalk, Thomas, Bearman, Geyer, Lewis  
NOES: None  
ABSTAIN: None  
ABSENT: None

8. **GENERAL MANAGER UPDATES**

The General Manager provided a report.

9. **LEGAL COUNSEL UPDATES**

District Counsel provided a report.

10. **CONSIDERATION OF CHANGE ORDER NOS. 19, 20, 21, 22, & 23 FOR THE GWSD HEADQUARTER BUILDING IMPROVEMENTS PROJECT #12-03**

(23-02-10)

The General Manager provided a report and answered questions from the Board. Upon a motion by Director Geyer, seconded by Director Lewis, the Board Approved of Change Order Nos. 19, 20, 21, 22, & 23 as presented by following roll call vote:

AYES: Bearman, Turenchalk, Thomas, Lewis, Geyer  
NOES: None  
ABSTAIN: None  
ABSENT: None

11. **CONSIDERATION OF SCHEDULING A SPECIAL BOARD MEETING TO SELECT A DISTRICTING CONSULTANT**

(23-02-11)

The General Manager gave a brief report and the Board discussed dates that they would be available to meet. Upon a motion by Director Geyer, seconded by Director Thomas, the Board Authorized the Staff to schedule a Special Board Meeting on Thursday, February 23, 2023 at 1:30 PM by following roll call vote:

AYES: Lewis, Turenchalk, Bearman, Thomas, Geyer  
NOES: None  
ABSTAIN: None  
ABSENT: None

**12. CONSIDERATION OF GWSD SPONSORING A SANTA BARBARA COUNTY CHAPTER OF THE CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BOARD MEETING IN 2023**

(23-02-12)

The General Manager and Counsel provided a brief report and answered questions from the Board. Director Geyer provided some additional background information. Upon a motion by Director Geyer, seconded by Director Bearman, the Board Approved of sponsoring a local SBCCSDA meeting for an amount not to exceed \$2,700 by following roll call vote:

AYES: Thomas, Lewis, Turenchalk, Bearman, Geyer  
NOES: None  
ABSTAIN: None  
ABSENT: None

**11. COMMUNICATIONS**

Noted as received.

**12. REPORTS**

**Operations Report**

The General Manager provided a report.

**Santa Barbara Airport Commission**

Director Lewis reported that the meeting was canceled due to a power outage.

**SBCCDSA Chapter Meeting**

No report.

**SBCCDSA Executive Board Meeting**

Director Geyer provided a report

**Engineering Committee**

Directors Geyer and Lewis provided a report.

**Goleta Sanitary District**

Director Geyer provided a report.

**City of Goleta Council Meeting**

Director Thomas provided a report.

**City of Santa Barbara Council Meeting**

Director Thomas provided a report.

**Other Director Reports**

Director Turenchalk provided a report on the UCLA Land Use Conference that she attended.

**13. FUTURE AGENDA ITEMS**

Director Geyer requested that at the February 7, 2021 regular meeting, an item be placed on the agenda for the Board to consider sponsoring a local SBCCSDA meeting.

**14. ADJOURNMENT**

There being no further business, President Turenchalk adjourned the meeting at 6:33 PM.

  
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Brian McCarthy, Board Clerk-Secretary

**APPROVED**

  
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Eva Turenchalk, Board President

# Operations Report

January 11 - 31, 2023

## **Administration**

The General Manager met with Steve Wagner, GM at GSD, to discuss near and long-term GSD CIP projects per their recently adopted Project Notification Policy.

The GWSD Board of Directors and General Manager completed required Discrimination & Harassment Prevention Training (AB 1661), and Ethics Education & Training (AB 1234) provided by Brownstein Farber Hyatt Schreck, LLP.

Staff met with representatives from Bartlett Pringle Wolfe, LLP (BPW) to discuss preliminary annual audit matters, answer questions, and provide requested documents. Auditors are scheduled to be on-site and begin the audit on February 1, 2023.

The 2022 Financial Transactions Report (FTR) was submitted to the State Controller's Office electronically.

Staff met with Raftelis Financial Consultants and Counsel regarding the District's Rate & Fee Study and discuss data and other information required for the study.

Staff attended weekly Headquarter Buildings Upgrades OAC (Owner, Architect, Contractor) meetings. The roof and fire sprinklers are being installed at the Operations Building. Electrical work continues and underground utilities to the buildings should begin soon. Documents and plans have been submitted to the City for Phase 2 design review and approval. District Counsel and EGA are working on finalizing bid documents for Phase 2.

Staff continues to work with Cannon Engineering and Phil Brittain Electric to improve and update the District Supervisory Control and Data Acquisition (SCADA) system.

Staff has a weekly standing meeting with ICOM/Redzone to improve and resolve issues with the District Computerized Maintenance Management Software (CMMS).

Staff attended the Goleta SLOUGH Management Committee bimonthly meeting.

Staff submitted the 2022 Annual Report to the Air Pollution Control District for the emergency stationary generator. Staff also submitted the 2022 Annual Report for the Case tractor and received a certificate of compliance.

## **Collection System**

The District's Utility Worker 1, Kyle Graham, passed the CWEA Collection System Maintenance Grade 2 exam.

Staff responded to 6511 Del Playa Drive in Isla Vista for a sewer lateral backup call. Staff checked the mainlines and determined there were no issues with public sewer system. They advised owner to contact a plumber and notified SB County Public Health.

Staff responded to 6505 Madrid Road in Isla Vista for a sewer lateral backup call. Staff confirmed mainlines were flowing normally and that there were no issues with our system. SB County Public Health was notified and the owner was advised to contact a plumber.

Staff removed a rag obstruction from the primary pump at Emily Lift Station.

Staff completed hydrocleaning in the Lake Los Carneros area and is currently working in the Willow Springs area.

Staff completed all January “hot spot” work orders.

A Sewer Availability Letter was issued to 115-135 Castilian Drive. An existing hangar located on the Santa Barbara Airport is being relocated to this empty lot and will be used for commercial purposes.

Sewer service permits were issued for two ADU conversions located at 217 Ancona Drive and 6748 Pasado Road in Isla Vista.

Staff is working with the contractor (Newton Construction & Management, Inc.) on the UCSB Ocean Walk Phase 4 & 5 project conducting inspections of modifications to sewer mainline and laterals.

Staff is working on list of manholes in need of repair and rehabilitation.

Painting at Pump Station 1 and Emily Lift Station continues when weather prevents field staff from completing routine work.

Staff received safety training and conducted hands-on use of the District’s Honeywell Escape Air emergency equipment.

### **Industrial Waste & Environmental Compliance**

Staff received and reviewed all required 2022 4<sup>th</sup> quarter Class 4 Industrial User Self-Monitoring Reports.

### **Street Sweeping**

Graffiti: None reported.

Abandoned Vehicles: None reported.

Hours: 50.7

Miles: 380.7

Loads: 17

Maintenance: Performed routine inspections and maintenance.

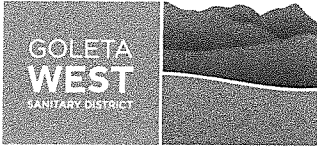
Marborg: 12/12/2022 – 9.31 Tons

12/16/2022 – 6.39 Tons

12/20/2022 – 8.49 Tons

### **Table of Treatment Capacity in GSD Plant**

GWSD Average Daily Flow	December 2022	1.82 MGD; 46.9282 %
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# Sewer Operations Cleaning Summary from January 11, 2023 to January 31, 2023

Your environmental partner since 1954

<b>Description</b>	<b>Quantity</b>
<b>Feet Cleaned</b>	
Hydroclean	15,758 ft.
Hot Spot	1,538 ft.
Root Cutting	556 ft.
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	<b>17,852 ft.</b>
<b>Lines Cleaned</b>	
Hydroclean	64 lines
Hot Spot	7 lines
Root Cutting	2 lines
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	<b>73 lines</b>
<b>Other Work Orders</b>	
Service Call	2 Work Orders
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	<b>2 Work Orders</b>

**Goleta West Sanitary District**  
**Allowance of Claims**  
**Dec 23 - Jan 31, 2023**

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ADP01	ADP Inc	Payroll Services	1/30/2023	\$ 1,326.17
ADT01	ADT Security Service Inc	Security Alarms	1/25/2023	272.70
ALL01	Alliant Insurance Services	Reentry Public Official Bond	12/27/2022	613.00
BAR01	Bartlett Pringle & Wolf LLC	Accounting & Audit Svcs	1/25/2023	9,241.00
BAR02	Barricade Pest Control	Pest Control	1/25/2023	100.00
BLU01	Blueisle Bookkeeping	Bookkeeping Service	1/25/2023	89.00
BOONE	Boone Graphics	Office Supplies PO Books	1/25/2023	637.02
CAL03	Public Employees Health	CalPERS Health Insurance	1/24/2023	16,359.07
CAL12	CalPERS Public Employee's Retirement System	CalPERS Pension	1/30/2023	15,956.01
CAN01	Cannon Corp	SCADA Support	1/25/2023	2,760.00
CHW	Colantuono Highsmith & Whatley	Legal Svcs	1/25/2023	2,493.50
CIN01	Cintas Corporation	Safety Supplies First Aid	1/25/2023	124.42
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	1/30/2023	2,701.96
COA01	Coastal Copy	Copier Svc	1/25/2023	317.42
CWE07	CWEA	CWEA Membership & Renewals	1/25/2023	202.00
DAL01	Dal Pozzo Tire Corp	Sweeper Maint Tire Repair	1/25/2023	65.00
DAT01	Datco Service Corp	Driver Compliance	1/25/2023	146.25
DUT01	Duthie Power Services	Facility Electrical Monitoring	1/25/2023	3,551.76
EDU01	Eduardo Galindo Architect	District Bldg Project	1/25/2023	53,297.32
FIR01	First Bankcard	Operations Supplies FNBO District CC	1/30/2023	1,697.67
GOL02	Goleta Sanitary District	Treatment	1/25/2023	259,690.55
GOL04	Goleta Water District	Facility Water	1/25/2023	115.06
HAA01	Haaker Equipment Company	Sweeper Parts	1/25/2023	9,140.07
HOM01	Home Depot Credit Svcs	Operations Supplies	1/25/2023	991.26
IBS	IBS of Sierra Madre	Vehicle Maint Batteries	1/25/2023	913.90
JCR01	Juan Carlos Ramirez	Safety Boots Employee Reimb	1/25/2023	145.43
JOY01	Joy Equipment Protection Inc	Safety Fire Exting Training	1/25/2023	320.04
LAR01	Larry's Auto Parts	Vehicle Maint Supplies	1/25/2023	381.80
LEW01	Dr. David C Lewis	Director Reimbursement	1/25/2023	34.50
LIN01	Lincoln National Life Ins	Deferred Compensation	1/4/2023	2,190.28
MAR01	Marborg Industries	Waste Removal & Rolloff	1/25/2023	11,744.73
MCC01	Brian McCarthy	Safety Boots Employee Reimb	1/25/2023	146.76
MCC02	McCormix Corporation	Sweeper Fuel	1/25/2023	413.61
MIS01	Mission Linen Supply	Uniforms & Towels	1/25/2023	1,621.24
MNS01	MNS Engineers Inc	Consultation Facility	1/25/2023	9,575.00
MSW01	Mountain Spring Water	Drinking Water	1/25/2023	107.05
NTN01	Newton Construction	District Bldg Project	1/25/2023	139,698.22
OFF01	Office Depot	Office Supplies	1/25/2023	1,092.19
PFM01	PFM Asset Management LLC	Investment Service	1/27/2023	704.09
PLU01	Plumbers Depot, Inc.	Delivery Chg Vactor Hose	1/25/2023	50.00
PML01	Pacific Materials Laboratory	District Bldg Project	1/25/2023	4,145.00
SAN07	Santa Barbara County Water Agency	Annual Permit SB Cnty Water Bd	1/25/2023	365.00
SIL01	Silvia's Cleaning Company, Inc.	Janitorial Svc	1/25/2023	864.00
SOU02	Southern California Edison Co	Facility Electricity	1/25/2023	41,331.75
THE02	The Gas Company	Natural Gas	1/25/2023	551.90
THE08	The Regents of the University of California	Internet Svc	1/25/2023	103.25
UND01	Underground Service Alert	Dig Alerts	1/25/2023	245.51
				528,633.46
<b>Total Services &amp; Supplies</b>				<b>598,633.46</b>
Payroll - (2) pay dates				76,179.49
<b>Total</b>				<b>674,812.95</b>