

**MINUTES OF THE REGULAR BOARD MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
MARCH 21, 2023**

In-person and virtual

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

1. CALL TO ORDER

President Turenchalk called the meeting to 5:35 PM

2. ROLL CALL: BOARD MEMBERS PRESENT

David Bearman M.D.

Robert Thomas

Eva Turenchalk

David Lewis

Craig Geyer

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Brian McCarthy – General Manager/Board Clerk-Secretary

Jena Acos - District Counsel

Jennifer Lee – District Counsel

Joey Hilliard – GWSD Utility Worker 4

OTHERS PRESENT

Amy Sparrow – Colantuono, Highsmith & Whatley, PC

Sudhir Pardiwala – Raftelis Financial Consulting

Katelyn Milius – Raftelis Financial Consulting

Sharon Rose – Goleta Sanitary District – attended remotely

3. REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449

None.

4. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

5. PUBLIC COMMENT

None.

6. **APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF March 7, 2023**

(23-03-21)

Upon a motion by Director Lewis, seconded by Director Bearman, the Board unanimously approved the minutes of the Regular Board Meeting of March 7, 2023 as presented.

7. **GENERAL MANAGER UPDATES**

The General Manager provided a report.

8. **LEGAL COUNSEL UPDATES**

District Counsel provided a report.

9. **PRESENTATION BY RAFTELIS FINANCIAL CONSULTING ON THE DISTRICT COST-OF-SERVICE RATE AND FEE STUDY**

(23-03-22)

Mr. Sudhir Pardiwala of Raftelis Financial Consulting presented a cost-of-service analysis based on draft data, which indicates a rate and fee increase is warranted. Per recommendation by the Finance Committee, two options for increasing rates were posed for Board consideration: a onetime increase and a stepped increase over four years. Mr. Pardiwala also suggested decreasing the District's current ERU (Equivalent Residential Unit) wastewater allotment. Director Geyer made a motion, seconded by Director Lewis, to authorize Raftelis Financial Consulting to proceed under the guidance of Special Counsel, with the four-year stepped model to increase rates, and revise the ERU allotment as presented, then prepare a draft Cost-of-Service Rate and Fee Study Report for consideration by the Board at a future meeting by following roll call vote:

AYES: Thomas, Turenchalk, Lewis, Bearman, Geyer
NOES: None
ABSTAIN: None
ABSENT: None

10. **COMMUNICATIONS**

Noted as received.

11. **REPORTS**

Operations Report

The General Manager provided a report.

Isla Vista Recreation & Park District

Director Lewis provided a report.

Finance Committee

Director Lewis provided a report.

Santa Barbara Airport Commission

Director Lewis provided a report.

Goleta Sanitary District

Director Geyer provided a report.

Other Reports:

Goleta Water District

Director Turenchalk reported that the meeting was canceled and rescheduled for tonight.

City of Santa Barbara

Director Thomas provided a report.

12. **FUTURE AGENDA ITEMS**

None.

1. **ADJOURNMENT**

There being no further business, President Turenchalk adjourned the meeting at 7:06 PM.



Brian McCarthy, Board Clerk-Secretary

APPROVED



Eva Turenchalk, Board President

Operations Report

February 28 – March 15, 2023

Administration

As approved by the Board, and at the direction of the Finance Committee, staff initiated a transfer of \$8 MM from the District US Bank account to the Montecito Bank & Trust Premier Public Funds account. Once completed, staff will transfer that money from MBT to the District LAIF (Local Agency Investment Fund) account.

Staff continues to correspond with Special Counsel and Raftelis Financial Consultants regarding the District's Cost of Service Rate & Fee Study providing data and other information required for the financial model and study.

Staff and Counsel met with Steve Wagner of GSD, and Mark Warren, a BFHS Tax Attorney, to discuss potential funding available through various government programs, subsidies, and tax credits created by the Inflation Reduction Act (IRA). The programs may be beneficial to both agencies for funding current Capital Improvement Projects (CIP) including GSD BESP and GWSD Headquarter Buildings Improvement Project.

Staff and the implementation team from Bartlett, Pringle, & Wolf, the District's accounting firm, had an initial scoping meeting for implementation of the Board approved transition from Great Plains to Acumatica software.

Weekly standing meetings with ICOM/Redzone continue to improve and resolve issues with the District Computerized Maintenance Management Software (CMMS). Staff has been working with ICOM to gather data for Raftelis Financial Consulting to utilize in their Cost-of-Service Rate & Fee Study.

Correspondence with consultants for the Cortona Apartments development continues regarding finalizing the dedication of the sewer system and easements to the District.

The annual County Tax Roll billing cycle process is underway with staff verification of the Business Inventory.

Staff attended weekly Headquarter Buildings Upgrades OAC (Owner, Architect, Contractor) meetings. Installation of drywall is complete and is currently being finished. Siding is being installed. Underground utilities installation to the buildings continue, but weather has caused delays. Progress is being made on obtaining required approvals for Phase 2. District Counsel and EGA continue to work on finalizing bid documents for Phase 2.

Staff completed and submitted the February electronic No Spill Certification to CIWQS.

Collection System

Staff participated in Staff completed all of the monthly maintenance scheduled for February.

Staff is conducting scheduled CCTV inspections for District Zone 3. Scheduled inspection in the Industrial Area is complete and the crew is making progress towards completion of Los Carneros and the Willow Springs areas.

Staff inspections of sewer mainline and laterals continue at UCSB's Ocean Walk Phase 4 & 5 project continue.

Staff worked with Cannon Engineering to diagnose communication issues with the Emily Pump Station SCADA system. The PLC firmware was updated at Emily and in PSI and communication was restored.

Staff received tenant improvement plans, complete commercial kitchen remodel, and is in the process of reviewing them for the Santa Barbara Fish Market at 7127 Hollister Avenue, the old La Bella Rosa Bakery location next to the DMV.

Industrial Waste & Environmental Compliance

Staff conducted Industrial Wastewater Discharge Compliance inspections at Transphorm and Teledyne-FLIR.

Staff collected Industrial Wastewater Discharge Compliance samples from the following Class 4 Industrial Users:

- End-of-process: Google GQ3, Raytheon B-1 campus, and Raytheon B-8
- End-of-pipe: Teledyne FLIR, Google GQ3, Raytheon B-1 campus, Raytheon B-8, and Transphorm

Staff ordered and received new rechargeable batteries for the Isco samplers used for compliance monitoring.

Staff met with representatives from Apeel Sciences to discuss options for disposal of their waste product. Staff will be meeting with Goleta Sanitary District to discuss the options further and present the solution to Apeel Sciences.

Street Sweeping

Graffiti: Reported on the Thomas Towing signs at the end of Davenport Road.
Reported on the newspaper boxes in front of Jack-in-the-Box on Hollister Avenue.

Abandoned Vehicles: Reported white Ford F-350 at 6464 Camino Viviente and Caroldale Lane.

Hours: 32.1

Miles: 260.7

Loads: 15

Maintenance: Performed routine inspections and maintenance.

Marborg: None to report.

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	February 2023	2.3556 MGD; 47.6960 %
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Sewer Operations Cleaning Summary from March 1, 2023 to March 15, 2023

Your environmental partner since 1954

Description	Quantity
Other Work Orders	
CCTV Work Order	43 Work Orders
	<hr/> 43 Work Orders

**Goleta West Sanitary District
Allowance of Claims
Mar 01 - Mar 15, 2023**

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
AIR01	Airflow Filter Service Inc	Vehicle Maint	3/15/2023	449.02
ASB01	Asbury Environmental Services	Used Oil Disposal	3/15/2023	95.00
BAR01	Bartlett Pringle & Wolf LLC	Accounting & Audit Svcs	3/15/2023	13673.00
BAR02	Barricade Pest Control	Pest Control	3/15/2023	300.00
BLU01	Blueisle Bookkeeping	Bookkeeping Svc	3/15/2023	267.00
BLU01	Cal EPA Air Resources Board	Portable Equip Registration	3/15/2023	735.00
CAN01	Cannon Corp	SCADA Support	3/15/2023	2052.72
CHW	Colantuono Highsmith & Whatley	Legal Svcs	3/15/2023	269.50
CAL12	Cintas Corporation	Health Safety Supplies	3/15/2023	178.65
CAN01	City of Santa Barbara	Meeting Expense	3/15/2023	45.00
CHW	Coastline Equipment	Sweeper Maint Pts	3/15/2023	484.08
CIN01	CWEA CA Water Environmental Association	CWEA Certification	3/15/2023	110.00
FIL01	Filippin Engr	District Bldg Project	3/15/2023	2972.50
FIR02	FirstNet	Wireless Svc	3/15/2023	90.64
FRO01	Frontier Communications	Phone Svc	3/15/2023	119.02
GEY01	Craig Geyer	SBCCSDA BOD Reimb	3/15/2023	84.54
GOL02	Goleta Sanitary District	Treatment	3/15/2023	468550.93
GOL04	Goleta Water District	Facility Water	3/15/2023	115.06
GRA03	Grainger	Facility Operations	3/15/2023	533.38
GRA06	KYLE GRAHAM	Safety Boots Reimb	3/15/2023	150.00
HAA01	Haaker Equipment Company	Sweeper Maint Pts	3/15/2023	2983.97
JOY01	Joy Equipment Protection Inc	Fire Safety	3/15/2023	95.00
LAR01	Larry's Auto Parts	Vehicle Parts Maint	3/15/2023	64.40
LEW01	Dr. David C Lewis	BOD Reim	3/15/2023	90.00
MAR01	Marborg Industries	Waste Removal & Rolloff	3/15/2023	9915.17
MCC01	Brian McCarthy	SBCCSDA Mtg Reimb	3/15/2023	40.00
MCC02	McCormix Corporation	Sweeper Fuel	3/15/2023	742.04
MIS01	Mission Linen Supply	Uniforms & Towels	3/15/2023	2581.21
MNS01	MNS Engineers Inc	Infrastructure Assessment	3/15/2023	6381.25
MSW01	Mountain Spring Water	Drinking Water	3/15/2023	251.87
NTN01	Newton Construction	District Bldg Project	3/15/2023	526731.53
OFF01	Office Depot	Office Supplies	3/15/2023	424.08
PML01	Pacific Materials Laboratory	District Bldg Project	3/15/2023	1230.00
SAN08	Santa Barbara Air Pollution Control District	Emission Permit APCD	3/15/2023	498.12
SAN20	Santa Barbara County EHS/CUPA	Annual Hazmat Matls Permit_SB	3/15/2023	1251.00
SCH02	Schneider Electric USA, Inc.	SCADA Support	3/15/2023	1684.19
SIL01	Silvia's Cleaning Company, Inc.	Janitorial Svc	3/15/2023	1944.00
SOU02	Southern California Edison Co	Electricity	3/15/2023	8808.46
TEL01	Teledyne Instruments, Inc.	Operations Equip	3/15/2023	856.61
THE02	The Gas Company	Natural Gas	3/15/2023	939.10
UCSB9	The Regents of UC	Internet Svc	3/15/2023	103.25
UND01	Underground Service Alert	Dig Alerts	3/15/2023	243.76
USB01	US Bank	Bank Custodial Svcs	3/15/2023	954.33
USP	US Postal Service, Bulk Mail Entry Unit	PO Box Postal Svc	3/15/2023	388.00
VEL01	Velocity Truck Center Ventura County	Sweeper Maint	3/15/2023	186.32
ZEB01	Zebtron Contracting, Inc.	Rehab MH Structure	3/15/2023	14975.00
CAM01	Campbell Geo Inc	District Bldg Project	3/15/2023	1996.77
Total Services & Supplies				1,077,634.47
Payroll - (2) pay dates				78,085.50
Total				1,155,719.97