

**MINUTES OF THE REGULAR BOARD MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
AUGUST 1, 2023**

In-person and virtual

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of this regular meeting.

1. CALL TO ORDER

President Turenchalk called the meeting to 5:30 PM

2. ROLL CALL: BOARD MEMBERS PRESENT

Robert Thomas
David Bearman M.D.
Eva Turenchalk
David Lewis
Craig Geyer

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Brian McCarthy – General Manager/Board Clerk-Secretary
Jennifer Lee – District Counsel
Jena Acos – District Counsel – attended remotely
Joey Hilliard – Utility Worker 4

OTHERS PRESENT

Kimberly Kieffer – IVRPD
Pegeen Soutar – IVRPD
Elizabeth Stitt – Redistricting Partners – attended remotely
Chip Wullbrandt – Counsel for Sandpiper Golf Trust, LLC – attended remotely
Steve Welton – Land Use Planer for Sandpiper Golef Trust, LLC – attended remotely
Steve Wagner – General Manager for GSD
Reese Wilson – Project Engineer for GSD

3. REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449

None

4. APPROVE THE ORDER OF THE AGENDA

President Turenchalk announced that she received a request from Mr. Chip Wullbrandt representing Sandpiper Golf Trust, LLC to hear Item 11 earlier in the meeting. She suggested moving Item 11, Consideration of MOU between Sandpiper Golf Trust, LLC and GWSD, to

follow Item 6, then proceed with the order of the agenda as presented. There being no objections, the order of the agenda was so changed.

5. **PUBLIC COMMENT**

Director Pegeen Soutar and Ms. Kimberly Kieffer of Isla Vista Recreation and Park District expressed their appreciation to GWSD on the behalf of IVRPD for providing funding relief efforts in 2021 to support additional sanitation services and supporting IVRPD's Adopt-A-Block Program. Director Soutar presented a framed Certificate of Appreciation to the Board of Directors.

6. **APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF JULY 18, 2023**

(23-08-51)

President Turenchalk requested a correction be made to record that Director Bearman called the meeting to order, not her as stated in the draft minutes. Upon a motion by Director Lewis, seconded by Director Bearman, the Board approved the minutes of the June 6, 2023 Regular Board Meeting with noted correction by unanimous vote.

11. **CONSIDERATION OF MEMORANDIUM OF UNDERSTANDING (MOU) BETWEEN SANDPIPER GOLF TRUST, LLC AND GWSD**

(23-08-52)

The General Manager (GM) introduced the item and reminded the Board that this matter was discussed at the June 6, 2023 regular Board meeting where the Board unanimously approved continuing this item to a future meeting to allow Directors more time to review and consider the supplementary materials. The GM introduced Mr. Chip Wullbrandt, Counsel for Sandpiper Golf Trust, LLC. Mr. Wullbrandt gave a brief presentation, then he, the GM, and District Counsel answered questions from the Board. Upon a Motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved the MOU between Sandpiper Golf Trust, LLC and GWSD and directed the GM to execute the document as presented.

7. **UPDATE ON BESP & TREATMENT PLANT PROJECTS FROM THE GOLETA SANITARY DISTRICT GENERAL MANAGER**

Mr. Steve Wagner of Goleta Sanitary District provided a report.

8. **LEGAL COUNSEL UPDATES**

Nothing to report.

9. **GENERAL MANAGER UPDATES**

The General Manager provided a report.

10. **THE BOARD WILL RECEIVE A PRESENTATION FROM REDISTRICTING PARTNERS ON THE PROCESS OF THE DISTRICT TRANSITIONING FROM AT-LARGE TO DISTRICT-BASED ELECTIONS**

This presentation was video recorded via Zoom so that it can be accessed on the District website for interested members of the public who were unable to attend this meeting. This was the second of five scheduled public hearings. Ms. Elizabeth Stitt of Redistricting Partners, LLC provided a PowerPoint presentation and answered questions from the Board. No action was taken by the Board on this item.

12. COMMUNICATIONS

Noted as received.

13. REPORTS

Operations Report

General Manager provided a report.

Santa Barbara Airport Meeting

No meeting.

SBCCSDA Meeting

Director Geyer provided a report.

Other Reports

None.

President Turenchalk thanked Director Thomas for participating as the second on the CVRA Ad Hoc Committee, and thanked Director Geyer for chairing the Committee during her absence/vacation and announced that she would resume the Chair position with Director Geyer being the second on the Committee.

14. FUTURE AGENDA ITEMS

None.

15. CLOSED SESSION

(23-08-53)

Public Employee Performance Evaluation

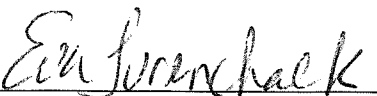
Government Code Section 54957(b); Title: General Manager

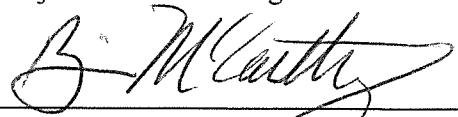
Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously moved to cancel consideration of this item and schedule it for future meeting on a date to be determined.

16. ADJOURNMENT

There being no further business, President Turenchalk adjourned the meeting at 7:46 PM.

APPROVED


Eva Turenchalk, Board President


Brian McCarthy, Board Clerk-Secretary

Operations Report

July 12 - 25, 2023

Administration

Ed Galindo was on site for floodwall testing and substantial completion inspection of Shop and Operations Buildings. The floodwall testing could not be completed as planned, but Kevin Connors, PE with Filippin Engineering will witness and certify the floodwall testing once all materials have had time to properly cure. Ed Galindo will be back within the next few weeks for his substantial completion inspection and to generate a punch list of items needing attention prior to project completion and signoff.

Ed Galindo and District Counsel continue to work on getting submittals to the City of Santa Barbara for the west parking area which was moved to phase 1. Revisions to the new Administration Building plans and are expected to be completed within a few weeks. We remain optimistic that we can submit phase 2 plans to the City for approval and put the project out for bid at the same time.

Weekly Headquarter Building Upgrades OAC (Owner, Architect, Contractor) meetings continue.

Staff, the Finance Committee, and Laura Cople of Bartlett, Pringle, Wolf, LLC continue to work on FY 2023-24 Annual Budget and will be presenting a draft to the Board for approval when completed.

Staff continues to work with Cannon Corp regarding the SCADA system upgrades and improvements and with Rezone Robotics regarding the District's ICOM CMMS.

Staff attended CalPERS webinar on Payroll Reporting and Payroll Adjustments.

Staff met with representatives of Du-All Safety to discuss having them assist and provide consultation for the District Safety Program. The cost of their services will likely be fully covered by the CSRMA Risk Control Incentive Program(s).

Collection System

The wet well level bubbler system in Pump Station 1 has been having electrical issues and staff has had to respond to after hour callouts. Troubleshooting with the District electrical contractor determined that a faulty solenoid had been shorting out. Staff is in the process of repairing and updating the bubbler system.

Staff responded to notification of a sinkhole by the City of Goleta located in Spruce Street in Goleta. District staff investigated the sinkhole and determined GWSD facilities were normal and not the cause of the sinkhole.

Staff is corresponding with a developer regarding a proposed RV storage and self-storage facility located at 35 Ellwood Station Road. A mainline sewer extension is necessary in order to serve this

property. The parcel was previously the site for a concrete batch plant which did not have sewer service.

UCSB's North Campus Faculty Housing project construction continues in the West Campus Open Space off Phelps Road. Modifications to the existing sewer main lines to accommodate lot line adjustments is ongoing and being inspected by District staff.

Staff inspected and signed off on permit for a grease interceptor installation located at 6580 Pardall Road.

Staff has reviewed and approved a tenant improvement for the Starbucks in the Camino Real Shopping Center.

Staff completed inspection and final sign off on a garage conversion ADU located at 37 Colusa Drive.

Staff completed CCTV inspection of Hollister Village.

Staff completed hydrocleaning of the Mesa Road trunkline.

Hydro cleaning and CCTV inspection is continuing in the area of Los Carneros and Hollister Avenue.

Staff is inspecting manhole raising being done in association with repaving in the Lake Los Carneros area.

Staff attended a two-day Collection Systems Workshop in San Luis Obispo.

Tierra Contracting continues with the construction of the Force Main Access Vault in the west parking area outside PS1. There have been delays due to materials supply chain issues.

Industrial Waste & Environmental Compliance

Staff completed the 2023 Semi-Annual Pretreatment Report and submitted it to GSD.

Staff received and is in the process of reviewing and processing 2nd Quarter Self-Monitoring Reports for all Class 4 Industrial Users.

Staff met with the Industrial Waste Control Officer of GSD to discuss discharge regulations and monitoring for permitted industry, Apeel Sciences. Staff and GSD will continue to evaluate this industrial user.

Staff attended bimonthly Goleta Slough Management Committee meeting.

Staff is scheduling smoke, or opacity, testing for to have the District heavy-duty diesel-powered vehicles as required by CARB.

Street Sweeping

Graffiti: None reported.

Abandoned Vehicles: Grey BMW at 7240 Davenport Road, license number: 5RFL793

Hours: 29

Miles: 280.8

Loads: 10

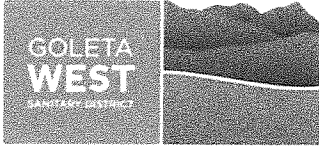
Maintenance: Performed routine inspections, maintenance, and repairs.

J Hayes Truck & Equipment Repair replaced brake chambers and slack adjusters on the Crosswind Sweeper.

Marborg: None reported this period.

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	May 2023	2.2854 MGD; 42.8810 %
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Sewer Operations Cleaning Summary from July 12, 2023 to July 25, 2023

Your environmental partner since 1954

Description	Quantity
Feet Cleaned	
Hydroclean	2,385 ft.
Hot Spot	299 ft.
Root Cutting	108 ft.
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	2,792 ft.
Lines Cleaned	
Hydroclean	8 lines
Hot Spot	2 lines
Root Cutting	1 line
	<hr/>
	11 lines
Other Work Orders	
CCTV Work Order	22 Work Orders
User Charge	2 Work Orders
Service Call	1 Work Order
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	25 Work Orders

Goleta West Sanitary District
Allowance of Claims
Jul 12 - Jul 25, 2023

Rev_n

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ALL01	Alliant Insurance Services	Inurance Alliant Crime pgm	7/21/2023	8,789.00
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Svcs	7/21/2023	21,927.50
CAL03	Public Employees HEALTH	CalPERS Empl Health Insur	7/17/2023	16,778.78
CAL12	CalPERS Public Employee's Retirement System	CalPERS Unfunded ER Contrib	7/25/2023	98,244.50
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	7/21/2023	2,324.81
FIR01	First Bankcard	fnbo stmt 230517	7/25/2023	1,365.77
PFM01	PFM Asset Management LLC	Financial Consulting Svc	7/18/2023	602.59
REL01	Reliance Standard Life Insurance	Insurance LTD	7/20/2023	1,058.19
SBCCSDA	SBCCSDA	BOD Dinner Meeting SBCCSDA	7/21/2023	120.00
Total Services & Supplies				\$ 151,211.14
Payroll - (1) pay dates				\$ 36,670.34
Total				\$ 187,881.48