

**GOLETA WEST SANITARY DISTRICT  
REGULAR BOARD MEETING  
AGENDA  
JULY 7, 2026 at 5:30 PM**

**UCSB Campus, Parking Lot 32  
Santa Barbara, CA 93106  
(District Office)**

**Comments in advance of the meeting:** Correspondence to the Board regarding items appearing on the agenda should be directed to the Secretary of the Board, at [info@goletawest.org](mailto:info@goletawest.org) or the District Office address. Written comments should be submitted by 12:00 PM on the day of the meeting.

**Accessibility:** The Board of Directors Hearing Room is wheelchair accessible. Should special assistance be required to participate in this meeting, please contact the District office by phone (805-968-2617) or email ([info@goletawest.org](mailto:info@goletawest.org)).

**1. CALL TO ORDER**

**2. ROLL CALL**

Members: Directors Geyer, Thomas, Turenchalk, Zhu, Rosen

**3. APPROVE THE ORDER OF THE AGENDA**

**4. PUBLIC COMMENT**

The public may address the Board for no more than (3) minutes on any issue within the District's jurisdiction which is not on the agenda. No action will be taken on any non-agenda item, except as provided by law.

**5. GENERAL MANAGER UPDATES**

**6. LEGAL COUNSEL UPDATES**

**7. CONSENT CALENDAR**

Items on the Consent Calendar are considered to be routine and are normally approved by a single roll call vote of the Board. Matters listed on the Consent Calendar will be read only on the request of a member of the Board or the public, in which event, at the discretion of the President or a majority vote of the Board, the matter shall be removed from the Consent Calendar and considered as a separate item at the end of the Discussion-Action Agenda items. Members of the public may speak on any item listed on the Consent Calendar.

**a. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF JUNE 2, 2026**

The Board will consider approval of the minutes for the Regular Board Meeting of

June 2, 2026.

**b. RECEIVE AND FILE GENERAL MANAGER’S OPERATIONS REPORT FOR THE REGULAR BOARD MEETING OF JUNE 2, 2026**

The Board will consider receiving and filing the General Manager’s Operations Report for the Regular Board Meeting of June 2, 2026.

**c. RECEIVE AND FILE ALLOWANCE OF CLAIMS FOR THE REGULAR BOARD MEETING OF JUNE 2, 2026**

The Board will consider receiving and filing the Allowance of Claims for the Regular Board Meeting of June 2, 2026.

**d. CONSIDERATION OF THE MAY 2026 MONTHLY FINANCIAL REPORT**

The Board will consider the May 2026 Monthly Financial Report and direct staff to receive and file said report.

**DISCUSSION-ACTION ITEMS**

The Board will consider and may take action on the following items.

**8. PUBLIC HEARING TO RECEIVE ANNUAL AB 2561 REPORT ON DISTRICT VACANCIES, RECRUITMENT, AND RETENTION EFFORTS**

The Board will conduct the public hearing and receive and file the annual report on the status of District vacancies and the District's recruitment and retention efforts, as required by Assembly Bill 2561.

**9. CONSIDERATION OF RESOLUTION NO. 26-849 ESTABLISHING THE APPROPRIATION LIMIT FOR FY 2026-2027**

The Board will consider adopting Resolution No. 26-849 establishing the appropriation limit for FY 2026-2027, as calculated by Bartlett, Pringle and Wolf, LLC.

**10. CONSIDERATION OF AMENDMENTS TO SECTION 21 OF THE BOARD POLICY HANDBOOK**

The Board will consider amendments to Section 21 of the Board Policy Handbook to establish the position of Vice Treasurer and authorize the Vice Treasurer to exercise the same powers, duties and authority and the Treasurer when acting on the Treasurer’s behalf or when the Treasurer is unavailable.

**11. CONSIDERATION OF AMENDMENTS TO THE INVESTMENT POLICY AS PART OF THE ANNUAL REVIEW AND ADOPTION OF RESOLUTION NO. 26-850**

The Board will consider the annual review of the Goleta West Sanitary District Investment Policy and proposed amendments to the Policy. Resolution No. 26-850 would establish the position of Vice Treasurer and authorize the Vice Treasurer to exercise the same powers, duties, and authority as the Treasurer when acting on the Treasurer's behalf or when the Treasurer is unavailable.

**12. CONSIDERATION OF THE UCSB CAPITAL FUND CHARGE**

The Board will consider increasing the monthly UCSB Capital Fund Charge by 5%

(annualized) effective July 1, 2027.

## **INFORMATION ITEMS**

The following agenda items are intended for Board information only.

### **13. 2026 DIRECTOR ELECTION INFORMATION**

Staff will provide information relating to the November 3, 2026 board member election.

### **14. COMMUNICATIONS**

### **15. REPORTS**

- A. Operations Report – May 27, 2026 – June 30, 2026**
- B. CANCELED – SBCCSDA executive Board Meeting – June 3, 2026**
- C. Goleta Water District Board Meeting – June 9, 2026**
- D. CANCELED – EMID Board Meeting – June 10, 2026**
- E. EMID Special Board Meeting – June 11, 2026**
- F. GWSD Special Engineering Committee Meeting – June 12, 2026**
- G. Goleta Sanitary District Board Meeting – June 15, 2026**
- H. City of Goleta Council Meeting – June 16, 2026**
- I. Santa Barbara Airport Commission Meeting – June 17, 2026**
- J. GWSD Special Finance Committee Meeting – June 25, 2026**
- K. GWSD AD Hoc Legal Services Review Meeting – June 26, 2026**
- L. SBCCSDA Executive Board Meeting – July 1, 2026**
- M. Santa Barbara County Legislative Program Committee – June 8, 2026 & July 6, 2026**
- N. Goleta Sanitary District Board Meeting – July 6, 2026**
- O. CANCELED – City of Goleta Council Meeting – July 7, 2026**
- P. Other Reports**

### **16. FUTURE AGENDA ITEMS**

### **17. ADJOURNMENT**

# June 2026

June 2026						July 2026							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6		6	7	8	9	10	11
7	8	9	10	11	12	13	12	13	14	15	16	17	18
14	15	16	17	18	19	20	19	20	21	22	23	24	25
21	22	23	24	25	26	27	26	27	28	29	30	31	
28	29	30											

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
May 31	Jun 1 10:30am CANCELED - Santa Barbara County Legislative Program 6:30pm GSD Board Meeting	2 5:30pm City of Goleta Council Meeting 5:30pm GWSD Regular Board Meeting	3 12:00pm CANCELED-SBCCSDA Executive Board Meeting	4	5	6
7	8 10:30am Special Santa Barbara County Legislative Program Committee Meeting	9 5:30pm Goleta Water District Board Meeting	10 7:00pm CANCELED-EMID Board Meeting	11 7:00pm EMID Special Board Meeting	12 10:30am GWSD Special Engineering Committee Meeting	13
14	15 6:30pm GSD Board Meeting	16 5:30pm City of Goleta Council Meeting	17 6:00pm Santa Barbara Airport Commission Mtg	18	19	20
21	22	23	24	25	26	27
28	29	30	Jul 1	2	3	4

# July 2026

July 2026							August 2026						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4	2	3	4	5	6	7	8
5	6	7	8	9	10	11	9	10	11	12	13	14	15
12	13	14	15	16	17	18	16	17	18	19	20	21	22
19	20	21	22	23	24	25	23	24	25	26	27	28	29
26	27	28	29	30	31		30	31					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 28	29	30	Jul 1 12:00pm SBCCSDA Executive Board Meeting	2	3 7:00am Independence Day GWSD Closed	4
5 Independence Day GWSD Closed	6 10:30am Santa Barbara County Legislative Program Committee 6:30pm GSD Board Meeting	7 5:30pm CANCELED-City of Goleta Council Meeting 5:30pm GWSD Regular Board Meeting	8 7:00pm EMID Board Meeting	9	10	11
12	13	14 5:30pm Goleta Water District Board Meeting	15 6:00pm Santa Barbara Airport Commission Mtg	16 9:30am Goleta Slough Management Committee Meeting	17	18
19	20 6:30pm GSD Board Meeting	21 5:30pm GWSD Regular Board Meeting 5:30pm City of Goleta Council Meeting	22	23	24	25
26	27 6:00pm SBCCSDA Chapter Meeting	28	29	30	31	Aug 1

# **GOLETA WEST SANITARY DISTRICT**

**JULY 7, 2026**

**AGENDA ITEM 7a**

**AGENDA TITLE: APPROVAL OF THE MINUTES FOR THE REGULAR  
BOARD MEETING OF JUNE 2, 2026**

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE GOLETA WEST SANITARY DISTRICT  
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA  
JUNE 2, 2026**

**In-person meeting**

**POSTING OF THE AGENDA**

The agenda for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of this regular meeting.

**1. CALL TO ORDER**

President Thomas called the meeting to order at 5:30 PM.

**2. ROLL CALL: BOARD MEMBERS PRESENT**

Margaret Zhu  
Craig Geyer  
Eva Turenchalk  
Robert Thomas  
Bill Rosen

**BOARD MEMBERS ABSENT**

None

**STAFF PRESENT**

Joseph Hilliard – General Manager  
Jena Acos – District Counsel  
Kristyn Lopez – Office Manager

**OTHERS PRESENT**

Dean Nevins – Director, Goleta Sanitary District

**3. APPROVE THE ORDER OF THE AGENDA**

No changes were made to the order of the agenda.

**4. PUBLIC COMMENT**

There was no public comment presented at this time.

**5. GENERAL MANAGER UPDATES**

General Manager Joseph Hilliard provided a report regarding the formation of the Legal Services Review Ad Hoc Committee. Pursuant to Section 7.10 of the Board Policy Handbook (see [1455-board-policy-handbook-2025](#)), Board President Thomas established the committee and appointed Director Craig Geyer as Chair and Director Bill Rosen as a member.

The purpose of the committee is to review the District's current agreements and contracts for legal services, evaluate the existing billing structure, discuss policies and procedures related to engaging District counsel, and develop recommendations for consideration by the Board of Directors and District staff.

The committee shall remain in existence until the Board has made a decision regarding legal service contracts and any related policy revisions.

**6. LEGAL COUNSEL UPDATES**

Legal Counsel provided an update on the Voice of San Diego v. San Diego Unified School District and discussed its implications for compliance with the California Public Records Act. Legal Counsel also reported that the Central Coast Regional Water Quality Control Board recently contacted the District to advise that it will present its Annual Enforcement Program Update, including a status report on settlement projects funded through Supplemental Environmental Projects (SEPs) associated with suspended Administrative Civil Liabilities, at its upcoming meeting on June 17, 2026.

**7. CONSENT CALENDAR**

(26-06-32)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board approved the Consent Calendar, as presented by unanimous vote (5-0).

**a. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF MAY 19, 2026**

**b. RECEIVE AND FILE GENERAL MANAGER'S OPERATIONS REPORT FOR THE REGULAR BOARD MEETING OF MAY 19, 2026**

**c. RECEIVE AND FILE ALLOWANCE OF CLAIMS FOR THE REGULAR BOARD MEETING OF MAY 19, 2026**

**d. CONSIDERATION OF THE APRIL 2026 MONTHLY FINANCIAL REPORT**

**DISCUSSION-ACTION ITEMS**

**8. DECLARE 2012 ELGIN CROSSWIND STREET SWEEPER AS OBSOLETE PERSONAL PROPERTY**

(26-06-33)

General Manager Joseph Hilliard provided a report. Upon a motion by Director Turenchalk, seconded by Director Geyer, the Board approved disposal of the 2012 Elgin Crosswind Street Sweeper by public auction, as presented, by a unanimous vote (5-0).

**9. CONSIDERATION OF REVISIONS TO THE PERSONNEL POLICY/EMPLOYEE HANDBOOK TO INCREASE THE COMPENSATORY TIME (COMP) ACCRUAL CAP**

(26-06-34)

General Manager Joseph Hilliard provided a report. Upon a motion by Director Rosen, seconded by Director Turenchalk, the Board approved revisions to the Personnel Policy/Employee Handbook to increase the compensatory time (comp) accrual cap from 18 hours to 40 hours and to remove Section 4.6.3, which required accrued compensatory time to be used within three months of accrual and prior to the use of vacation leave. The motion carried by a unanimous vote of 5-0.

**10. CONSIDERATION OF ANNUAL COST OF LIVING ADJUSTMENT (COLA) FOR DISTRICT EMPLOYEES**

(26-06-35)

General Manager Joseph Hilliard provided a report. Upon a motion by Director Zhu, seconded by Director Thomas, the Board approved a 4% Cost-of-Living (COLA) for District employees and adopted Resolution No. 25-847 revising Appendix A of the Personnel Policies/Employee Handbook, effective date of July 1, 2026, as presented, by unanimous vote (5-0).

**11. SCHEDULE PUBLIC HEARING FOR PLACING THE SEWER SERVICE CHARGE ON THE COUNTY TAX ROLL FOR FY 2026-2027**

(26-06-36)

General Manager Joseph Hilliard provided a report. Upon a motion by Director Rosen, seconded by Director Geyer, the Board approved directing staff to schedule a public hearing on July 21<sup>st</sup>, 2026, for placing sewer charges on the Santa Barbara County Tax roll for FY 2026-27, as presented, by unanimous vote (5-0).

**INFORMATION ITEMS**

None.

**12. COMMUNICATIONS**

Received.

**13. REPORTS**

**A. Operations Report – May 13, 2026 – May 26, 2026**

No Questions.

**B. Santa Barbara Airport Commission Meeting – May 20, 2026**

Director Thomas provided a report.

**C. Goleta Slough Management Committee Meeting – May 21, 2026**

General Manager Joseph Hilliard provided a report.

**D. GWSD Special Personnel Committee Meeting – May 22, 2026**

Director Zhu provided a report.

**E. Santa Barbara County Legislative Program Committee – June 1, 2026**

CANCELLED

**F. Goleta Sanitary District Board Meeting – June 1, 2026**

Director Geyer provided a report.

**G. City of Goleta Council Meeting – May 19, 2026**

No report provided.

**H. Other Reports**

None.

**14. FUTURE AGENDA ITEMS**

No future agenda items discussed.

**15. ADJOURNMENT**

There being no further business, President Thomas adjourned the meeting at 6:39 PM.

**APPROVED**

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Kristyn Lopez, Board Clerk Secretary

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Robert Thomas, Board President

# **GOLETA WEST SANITARY DISTRICT**

**JULY 7, 2026**

**AGENDA ITEM 7b**

**AGENDA TITLE:       RECEIVE AND FILE GENERAL MANAGER'S  
OPERATIONS REPORT FOR THE REGULAR BOARD  
MEETING OF JUNE 2, 2026**

## Operations Report

May 12 to May 26, 2026

### Administration

Newton Construction & Management (NCM) continues progress on the Phase 2 Administration Building. Concrete work continues for the exterior patio. The concrete patio and eastern parking area have been paved. Interior framing and utilities are currently being completed.

Travis Fisher and Ty Smith attended the City of Goleta Public Works Day event at the Camino Real Shopping Center. Staff reports that the event had a very good turn out. The District brought the CCTV truck and the new XBroom Street Sweeper for children to explore.

Staff attended the SAMA meeting in Buellton on 5/13/2026.

Manual billings for UCSB Capital Fund Charges and Sewer User Fees for the SB Unified School District were sent out at the beginning of May and payments have began to come in.

### Availability Letters:

- 075-020-007 – 24-unit Multifamily Development

### Fee Estimates were issued for the following projects:

- 7398 Calle Real, Suite C – Pegaslice Pizza – Tenant Improvement
- 575 Vereda Del Ciervo – Attached ADU
- 795 Vereda Del Ciervo – Lateral Repair

### Permits Issued:

- 7398 Calle Real, Suite C – Pegaslice Pizza – Tenant Improvement
- 575 Vereda Del Ciervo – Attached ADU
- 795 Vereda Del Ciervo – Lateral Repair

### Collection System

On Wednesday, May 20 a planned power outage in the Winchester Canyon area cut the power supply to the Emily lift station. Staff was notified prior to the outage and brought the trailer mounted emergency generator on site to maintain normal operations of the lift station.

Staff continue to meet with Mobile-MMS consultants and are close to launching the new maintenance software.

Sam Rose of Fischer Compliance provided a full day of Collection Systems Operator Grade 1 and Grade 2 training for the operations staff. Peter Estrada will be taking his CWEA Collections Systems Operator Grade 2 Test later this year, while Porfi Avila and Ty Smith will be taking their Grade 1.

Closed Circuit Television Inspections continue in The Bluffs neighborhood.

Staff continue to inspect the Heritage Ridge Project at Camino Vista, Phase 3 of the Willow Springs Housing Project. Mainline sewer is currently being installed with the intent of dedication to the District upon completion.

### **Industrial Waste & Environmental Compliance**

Second quarter industrial user and wastewater sampling activities continue.

Staff continued ongoing permit development and compliance coordination with Oasis to improve and refine facility operations.

Staff continued routine pretreatment program activities, including data review, reporting, and coordination with permitted industrial users.

Travis Fisher and Ty Smith are continuing the Fats, Oils & Grease (FOG) inspections at food service establishments throughout the District.

### **Street Sweeping**

Nescon Industries provided a two-day street sweeper training for operations staff on the new XBroom street sweeper.

The street sweeping schedule and holiday makeup dates continue to be published on the District website. The sweeping program remains on schedule and continues to operate safely.

Graffiti: None reported

Abandoned Vehicles: None reported

Miles: 467.1

Hours: 54.6

Water fills: 30

Loads: 16

Maintenance: Routine inspection, maintenance, and replacement of worn or failed parts on the street sweepers were performed per scheduled or as needed.

**Table of Treatment Capacity at the GSD Regional Wastewater Treatment Plant**

GWSD Average Daily Flow	March 2026	2.1976 MGD; 44.2974 %
	April 2026	2.2921 MGD; 44.0418 %



# Sewer Operations Cleaning Summary from May 13, 2026 to May 26, 2026

Your environmental partner since 1954

Description	Quantity
<b>Feet Cleaned</b>	
Hydroclean	3,352 ft.
Hot Spot	786 ft.
<hr/>	
<b>4,138 ft.</b>	
<b>Lines Cleaned</b>	
Hydroclean	16 lines
Hot Spot	2 lines
<hr/>	
<b>18 lines</b>	

# **GOLETA WEST SANITARY DISTRICT**

**JULY 7, 2026**

**AGENDA ITEM 7c**

**AGENDA TITLE:           RECEIVE AND FILE ALLOWANCE OF CLAIMS FOR  
THE REGULAR BOARD MEETING OF JUNE 2, 2026**

**Goleta West Sanitary District**

**Allowance of Claims**

**05/13/26 - 05/26/26**

Rev\_n

<b>Vendor ID</b>	<b>Vendor Name</b>	<b>Transaction Description</b>	<b>Check Date</b>	<b>Document Amount</b>
19SIX001	19six Architects	Construction Services	5/20/2026	12,620.00
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Services	5/20/2026	40,771.00
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	5/14/2026	7,659.72
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	5/14/2026	2,424.07
CAN01	Cannon Corp	SIM Card Testing	5/20/2026	188.17
CITIG06	Channel Islands Technology Integrators' Group	Computer Services	5/20/2026	1,912.50
CWE01	CWEA CA Water Environmental Association	Membership Renewal	5/20/2026	370.00
ESR01	Environ Sys Rsch Insti	Annual Subscription	5/20/2026	2,100.00
FGL01	FGL Environmental	Analysis Support	5/20/2026	773.00
FIL01	Filippin Engineering	Construction Services	5/20/2026	15,639.75
FIR01	First Bankcard	Credit Card	5/14/2026	5,605.81
FIR02	FirstNet	Phones	5/26/2026	477.83
GOL02	Goleta Sanitary District	Sewage Treatment	5/20/2026	599,735.06
GOL04	Goleta Water District	Water	5/20/2026	156.05
GRA03	Grainger	Vehicle Parts	5/20/2026	462.93
HEA001	Heal The Ocean	Donation	5/20/2026	1,750.00
INS001	InSource Solutions	Software Services	5/20/2026	4,010.00
LAR01	Larry's Auto Parts	Vehicle Parts	5/20/2026	418.69
LIN01	Lincoln National Life Ins	457 Plan Contributions	5/20/2026	150.00
LIN01	Lincoln National Life Ins	457 Plan Contributions	5/19/2026	4,354.34
PML01	Pacific Materials Laboratory	Concrete Cylinders	5/20/2026	1,392.00
RAF001	Raftelis Financial Consulting	Financial Consulting	5/20/2026	590.00
RIN001	Rincon Consultants, Inc	District-HQ Upgrade	5/20/2026	4,011.25
SOC01	So Cal Pest Control	Pest Control	5/20/2026	1,130.00
SPE03	Special District Risk Management Authority	Insurance	5/20/2026	1,286.99
STO001	Stoel Rives LLP	Professional Services	5/20/2026	13,737.00
TAF01	Taft Electric Company	Repair Services	5/20/2026	2,125.00
TEL01	Teledyne Instruments, Inc.	Batteries	5/20/2026	1,052.72
UCR08	UC Regents	Network Access	5/20/2026	103.92
WOR0001	World Oil Environmental Services	Oil and Gas Filters	5/20/2026	226.00

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<b>Total Services &amp; Supplies</b>	<b>\$ 727,233.80</b>
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Payroll - (1) Pay Dates	\$ 60,031.91
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<b>Total Allowance of Claims</b>	<b>\$ 787,265.71</b>
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**GOLETA WEST SANITARY DISTRICT**  
**JULY 7, 2026**  
**AGENDA ITEM 7d**

**AGENDA TITLE: CONSIDERATION OF THE MAY 2026 MONTHLY FINANCIAL REPORT**

**SUMMARY DESCRIPTION:**

Bartlett, Pringle & Wolf, LLP (BPW) generated the Monthly Financial Report from Acumatica for May 2026 which includes the Balance Sheet as of May 31, 2026, the Statement of Revenues and Expenses for the month ending May 31, 2026. Also included is a summary of the District's Cash and Investments by Fund for the month of May 2026. The Board will consider the May 2026 Monthly Financial Report and may direct staff to accept and file said report.

**SUPPLEMENTARY MATERIAL:**

Internal Financials Memo (May 2026)  
Statement of Revenues and Expenses (May 2026)  
Balance Sheet (May 2026)  
Cash and Investments by Fund (May 2026)



## Memo

**To: Goleta West Sanitary District Board of Directors**

**Re: May 2026 District Financial Statements**

**Date: July 7, 2026**

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The District's financial statements for May 2026 are attached which include the Balance Sheet as of May 31, 2026, the Statement of Revenues and Expenses for the month ending May 31, 2026, and a summary of the District's Cash and Investments by Fund for the month of May 2026.

### Balance Sheet:

- The District's total assets at May 31, 2026 are \$100,585,253 which represents an increase of approximately \$5.8M from the end of the prior fiscal year, due to increases in cash and cash equivalents (\$427K), capital assets (\$4.1M) driven by continued construction on Phase II of the District's building project and the purchase of a new street sweeper, and capacity rights (\$1.5M) paid to Goleta Sanitary District.
- Total liabilities are \$17,942,189 at May 31, 2026 which is a decrease of approximately \$1.5M from the end of the prior fiscal year. This decrease was a result of principal payments made on the District's long term debt (\$536K), payment of the related accrued interest (\$224K), recognition of 25/26 revenues which were unearned at year end (\$238K) and a decrease in accounts payable related to timing of vendor invoice payments (\$767K). Offsetting these decreases, \$274K was accrued in May related to a refund payable to UCSB for an erroneous payment sent to the District for their capital fund charges. This accrual will be eliminated in June.
- The net position impact of the changes in total assets and liabilities noted above is a fiscal year-to-date increase of \$7,299,324 for a total net position of \$82,983,795 at May 31, 2026.

### Statement of Revenues and Expenses:

- The District's total revenues for the month ending May 31, 2026 were \$385,027, and current fiscal year-to-date revenues were \$15,006,050, which is higher than the prior fiscal year-to-date period by approximately \$3.3M. This large variance in the current year-to-date revenues is due to increases of \$1.7M in sewer user fees and \$1.4M in connection fees which was primarily driven by the Heritage Ridge development fees.
- Total expenses for the month ending May 31, 2026 were \$573,857, and current fiscal year-to-date expenses were \$7,706,726 which is an increase of \$94K compared to prior fiscal year-to-date. This increase was due to multiple offsetting factors including increases in salaries and employee benefits (\$452K), repairs and maintenance expenses (\$257K), and treatment expenses (\$420K). These increases were offset by decreases related to timing and classification of environmental remediation expenses (\$990K), and professional services for finance and accounting (\$133K).

- In comparison to budgeted amounts, revenues were higher than year-to-date budgeted amounts by \$2,327,100 primarily due to significant connection fees which were not budgeted for in 25/26, as well as higher than expected receipts of sewer user fees as noted above. Expenses were over budget by \$277,610 related to higher than budgeted salaries and employee benefits (\$130K), treatment expenses (\$196K), and timing and classification of environmental remediation expenses during the eleven months ended May 31, 2026 (\$387K). These were partially offset by lower than expected repairs and maintenance costs (88K), legal fees (\$124K), contractual services (\$218K), and miscellaneous expenses (\$182K).

**GOLETA WEST SANITARY DISTRICT**  
**STATEMENT OF REVENUES AND EXPENSES**  
**For the Period Ended May 31, 2026**

	Current Month	Current YTD Actual	Prior YTD Actual	Variance from Prior	Current YTD Budget	Variance from Budget
<b>Revenues</b>						
Sanitation Services	\$ 40,382	\$ 8,201,260	\$ 6,545,005	\$ 1,656,255	\$ 7,425,000	\$ 776,260
Miscellaneous Permits	738	37,888	133,955	(96,067)	55,000	(17,112)
Plan Check Fees	736	34,293	4,232	30,061	6,417	27,876
Property Tax Revenue	-	3,816,579	3,661,352	155,227	3,741,000	75,579
Homeowners Property Tax Relief	4,507	10,946	11,121	(175)	11,310	(364)
Connection Fees	-	1,445,037	8,429	1,436,608	91,667	1,353,370
Inspection Fees	1,436	52,319	5,423	46,896	11,000	41,319
Other Services	260,898	498,455	211,730	286,725	237,557	260,898
Miscellaneous Revenue	27	300	3,923	(3,623)	-	300
Interest Income	76,303	910,456	1,132,235	(221,779)	1,100,000	(189,544)
Unrealized Gain/Loss Investments	-	(1,483)	4,281	(5,765)	-	(1,483)
<b>Total Revenues</b>	<b>385,027</b>	<b>15,006,050</b>	<b>11,721,687</b>	<b>3,284,363</b>	<b>12,678,950</b>	<b>2,327,100</b>
<b>Expenses</b>						
Salaries and Employee Benefits	127,195	1,967,064	1,514,786	452,277	1,837,275	129,788
Insurance	908	129,375	106,026	23,349	114,767	14,608
Vehicle Repairs & Maintenance	2,372	31,150	70,464	(39,314)	63,342	(32,191)
Repairs & Maintenance	62,197	314,103	56,809	257,295	401,958	(87,855)
Professional Services- Financial/Acctg	-	198,061	330,646	(132,586)	127,417	70,644
Professional Services- Legal	-	462,455	479,346	(16,892)	586,667	(124,212)
Professional Services- Engineering	-	1,710	7,600	(5,890)	20,625	(18,915)
Professional Services - Computer	3,565	95,835	74,282	21,553	59,583	36,252
Professional Services - Other	-	134,985	147,795	(12,810)	38,500	96,485
Contractual Services	8,940	42,628	45,777	(3,149)	260,333	(217,705)
Licenses & Taxes	499	9,867	11,036	(1,169)	26,583	(16,717)
Office Expense	-	10,202	2,534	7,668	13,750	(3,548)
Memberships	306	46,153	23,590	22,563	31,442	14,711
Miscellaneous Expense	240	1,131	-	1,131	183,333	(182,203)
Field & Pump Station Supplies	1,975	6,832	2,967	3,864	2,017	4,815
Training, Mtgs, Materials & Travel	477	13,793	19,556	(5,763)	22,825	(9,032)
Gasoline-Oil-Fuel	4,380	30,391	14,150	16,241	39,417	(9,025)
Utilities	5,666	154,513	142,221	12,292	187,275	(32,762)
Election Expense	-	51	-	51	-	51
Other Charges	1,750	58,534	6,164	52,370	5,500	53,034
Treatment	333,384	3,177,032	2,757,015	420,016	2,981,000	196,032
Administration Fees	20,003	190,622	165,376	25,246	178,860	11,762
County Administrative Fee	-	28,194	31,185	(2,990)	29,333	(1,139)
Environmental Remediation Exp	-	386,759	1,377,096	(990,336)	-	386,759
Interest Expenses	-	215,288	226,558	(11,269)	217,315	(2,027)
<b>Total Expenses, Excluding Depr/Amort</b>	<b>573,857</b>	<b>7,706,726</b>	<b>7,612,980</b>	<b>93,747</b>	<b>7,429,117</b>	<b>277,610</b>
<b>Total Expenses</b>	<b>573,857</b>	<b>7,706,726</b>	<b>7,612,980</b>	<b>93,747</b>	<b>7,429,117</b>	<b>277,610</b>
<b>Net Income (Loss)</b>	<b>\$ (188,830)</b>	<b>\$ 7,299,324</b>	<b>\$ 4,108,707</b>	<b>\$ 3,190,617</b>	<b>\$ 5,249,833</b>	<b>\$ 2,049,490</b>

**GOLETA WEST SANITARY DISTRICT**  
**BALANCE SHEET**  
**As of May 31, 2026**

	<u>Current Month YTD</u>	<u>Beginning of the Year</u>
<b><u>ASSETS</u></b>		
<b>Current Assets</b>		
Cash and Cash Equivalents	\$ 29,980,982	\$ 29,554,089
Accounts Receivable	311,735	432,300
Interest Receivable	-	29,965
Other Receivables	9,901	64,901
<b>Total Current Assets</b>	<b>30,302,618</b>	<b>30,081,255</b>
<b>Capital Assets &amp; Capacity Rights</b>		
Structures and Improvements	7,923,807	7,923,807
Infrastructure	52,393,097	52,365,554
Equipment	2,390,696	1,972,244
Office Equipment & Furniture	295,303	259,698
Construction in Progress	4,242,847	575,252
<b>Total Capital Assets</b>	<b>67,245,750</b>	<b>63,096,556</b>
Accumulated Depreciation	(21,811,569)	(21,811,569)
<b>Net Capital Assets</b>	<b>45,434,181</b>	<b>41,284,988</b>
Intangible Assets - Capacity Rights	37,497,124	36,042,030
Accumulated Amortization	(15,836,528)	(15,836,528)
<b>Net Capacity Rights</b>	<b>21,660,597</b>	<b>20,205,502</b>
Subscription Based IT Assets	372,344	372,344
Accumulated Amortization	(15,354)	(15,354)
<b>Net Subscription Based IT Assets</b>	<b>356,990</b>	<b>356,990</b>
Net OPEB Asset	1,163,049	1,163,049
Pension Stabiliation Fund PARS	1,667,818	1,667,818
<b>Total Assets</b>	<b>100,585,253</b>	<b>94,759,602</b>
<b><u>DEFERRED OUTFLOWS OF RESOURCES</u></b>		
Deferred pensions	563,210	563,210
Deferred OPEB	75,328	75,328
<b>Total Deferred Outflows of Resources</b>	<b>638,538</b>	<b>638,538</b>
<b>Total Assets and Deferred Outflows</b>	<b>\$ 101,223,791</b>	<b>\$ 95,398,140</b>

**GOLETA WEST SANITARY DISTRICT  
BALANCE SHEET  
As of May 31, 2026**

	<u>Current Month YTD</u>	<u>Beginning of the Year</u>
<b><u>LIABILITIES</u></b>		
Accounts Payable	\$ 1,284,560	\$ 2,051,112
Compensated Absenses	307,583	307,583
Accrued Expenses	273,930	-
Accrued Interest	-	224,113
Accrued Payroll	73,756	57,136
Unearned Revenue	-	237,557
Long Term Debt - Truist Governmental Finance	12,148,000	12,684,000
Net Pension Liability	1,846,932	1,846,932
Subscription Liabilities (SBITA's)	246,282	246,282
Environmental Remediation Obligation	1,761,145	1,761,145
<b>Total Liabilities</b>	<b><u>17,942,189</u></b>	<b><u>19,415,860</u></b>
<b><u>DEFERRED INFLOWS OF RESOURCES</u></b>		
Deferred Inflows - Pension	55,963	55,963
Deferred Inflows - OPEB	241,845	241,845
<b>Total Deferred Inflows of Resources</b>	<b><u>297,808</u></b>	<b><u>297,808</u></b>
<b><u>NET POSITION</u></b>		
Net Income	7,299,324	2,605,356
Beginning Net Position	75,684,471	73,079,115
<b>Total Net Position</b>	<b><u>82,983,795</u></b>	<b><u>75,684,471</u></b>
<b>Total Liabilities, Deferred Inflows, and Net Position</b>	<b><u>\$ 101,223,791</u></b>	<b><u>\$ 95,398,140</u></b>

Goleta West Sanitary District  
Cash and Investments by Fund  
May 31, 2026

		Beg. Bal.	Disbursements	Receipts	Transfers	Balance	Interest Received	Unrealized Gain/Loss	End. Bal.
4900	Unreserved	4,467,510.95	(652,108.61)	334,787.41		4,150,189.75	10,589.34	-	4,160,779.09
4910	County - Prop. Taxes	10,335,337.69	(20,438.34)	4,507.15		10,319,406.50	26,330.30	-	10,345,736.80
4930	Operating Reserve	3,813,561.90	-	-		3,813,561.90	9,730.43	-	3,823,292.33
4932	Collec Sys/Plnt Upgrade	3,464,433.02	-	-		3,464,433.02	8,839.61	-	3,473,272.63
4935	Plant Replacement	1,400,464.57	(248,658.36)	-		1,151,806.21	2,938.87	-	1,154,745.08
4960	Equipment/Vehicle Repl.	759,725.49	-	-		759,725.49	1,938.46	-	761,663.95
4965	Bldg. Replac.	7,055,339.11	(809,782.71)	-		6,245,556.40	15,935.74	-	6,261,492.14
<b>Total Cash &amp; Equivalents</b>		<b>31,296,372.72</b>	<b>(1,730,988.02)</b>	<b>339,294.56</b>	<b>-</b>	<b>29,904,679.26</b>	<b>76,302.76</b>	<b>-</b>	<b>29,980,982.02</b>

**GOLETA WEST SANITARY DISTRICT**  
**JULY 7, 2026**  
**AGENDA ITEM 8**

**AGENDA TITLE:** Public Hearing and Report on Compliance with Assembly Bill 2561

**SUMMARY DESCRIPTION:**

The Board will hold a public hearing pursuant to Assembly Bill 2561 (California Government Code Section 3502.3) to report on the status of District vacancies, recruitment and retention efforts.

**SUPPLEMENTAL MATERIAL:**

Memorandum July 7, 2026 - Status of Vacant Positions as Required by AB 2561

# GOLETA WEST SANITARY DISTRICT MEMORANDUM

**Date:** July 7, 2026  
**To:** Board of Directors  
**From:** Joey Hilliard  
General Manager  
**Subject:** Status of Vacant Positions as Required by AB 2561

## **RECOMMENDATION**

Board to receive and file a report on District vacancies, recruitment, and retention efforts.

## **BACKGROUND**

AB 2561, which became effective on January 1, 2025, added Section 3502.3 to the Government Code to require public agencies to present the status of their vacancies and recruitment and retention efforts during a public hearing before their governing body at least once per fiscal year. During the hearing, the public agency must identify any necessary changes to policies, procedures, and recruitment activities that may lead to obstacles in the hiring process. The new law also imposes additional requirements on agencies with bargaining units, which do not apply to the District.

The purpose of AB 2561 is to address the issue of widespread job vacancies in local government. The bill purports that there is an ongoing and increasing reliance of agencies on contingent, part-time, temporary and contracted out, or retired annuitant workforce filling vacancies or otherwise performing the duties of willing and capable existing and prospective public employees. Such practices may have deleterious effects on wage growth, employee morale, employer-employee relations, and the need to ensure operational consistency and quality in the provision of services to the public that could be performed by permanent employees.

It is anticipated that the law may impact the budget planning process by influencing compensation or other benefits and working conditions (e.g., staffing levels). For those positions that have chronically been unfilled, an agency may choose to eliminate a position altogether, which would lower vacancy rates for purposes of the required reporting.

## **DISCUSSION**

For Fiscal Year 2026 – 2027, the District will have eight budgeted full-time positions as follows:

General Manager – 1 position

Office Manager – 1 position  
Operations and Maintenance Superintendent – 1 position  
Engineering Technician – 1 position  
Operations Supervisor – 1 position  
Operations Technician – 3 positions

### Vacancies

Position vacancies may occur for a variety of reasons, including employee promotions or transfers, retirements, resignations, terminations, or the creation of new positions. When vacancies arise, the General Manager evaluates operational needs and, when appropriate, fills positions to maintain service levels, ensure efficient and effective operations, and minimize the need for overtime.

The District's current vacancy rate is 12.5%, representing one vacant Operations Technician position. This position has remained dormant since 2026 and has not been actively recruited. During Fiscal Year 2026–2027, the District will evaluate operational demands, staffing needs, and available budget resources to determine whether the position should be filled or permanently removed from the staffing plan.

During Fiscal Year 2025–2026, the District experienced vacancies in the General Manager, Engineering Technician, Operations and Maintenance Superintendent, and Operations Technician positions. To recruit for the General Manager position, the District retained CPS HR Consulting to assist with advertising, recruitment, candidate screening, and interviews. Following the recruitment process, the Board of Directors selected a candidate, and the position was filled in July 2025.

The District also conducted recruitment efforts for the Engineering Technician, Operations and Maintenance Superintendent, and Operations Technician positions through multiple advertising and recruitment platforms. These positions were successfully filled in March 2026.

This approach reflects the District's commitment to maintaining appropriate staffing levels while balancing operational needs with fiscal responsibility.

### Recruitment Efforts

The District strives to recruit local talent who are committed to the community and will be available when operational needs arise during off-hours.

Recruiting methods include posting jobs on the District's website and special district job boards; word-of-mouth / staff referrals; and participating in local job fairs. Job descriptions are reviewed and updated as needed prior to opening a position. The General Manager, in consultation with the Personnel Committee or the Office Manager, screens the applications, which are submitted and received online. Candidates are selected by the General Manager and the staff person who will ultimately work with or supervise the selected individual. The General Manager is responsible for the negotiation process.

#### Recruitment Activity in FY 25-26:

- 4 openings were posted
- 20 candidates were interviewed
- 5 offers were extended

#### Challenges

- The more senior the position, the more challenging it is to recruit due someone with comparable experience in a specialty field within the Santa Barbara County area.
- High cost of living in Santa Barbara County.
- No remote or hybrid work available.
- Potentially lengthy commute.
- Due to the organization's size, internal advancement opportunities can be limited.

These challenges are not unique to the District and are shared by many public and private sector employers in the region. Over the past fiscal year, the District engaged consultants to advise on strategic planning and cultivating internal staff for advancement.

#### Retention

During the past fiscal year, the District experienced several significant staffing transitions. These included the retirement of the General Manager following 23 years of service and the retirement of a long-term Operations Technician with more than 27 years of service. To ensure continuity of leadership and operations, the District successfully promoted a 13-year employee from within the organization to serve as General Manager, demonstrating its commitment to employee development, career advancement, and succession planning.

The District also experienced the departure of an Environmental Compliance Specialist with five years of service who accepted another professional opportunity. In response to these staffing changes, the District successfully recruited and hired three new employees as of March 2026, filling the Operations and Maintenance Superintendent, Engineering Technician, and Operations Technician positions. These additions strengthened the workforce and supported the District's ongoing operational needs.

The District remains committed to employee retention through competitive compensation and benefits, professional development opportunities, internal promotion when feasible, and fostering a positive and supportive work environment. Although the District experienced normal turnover associated with retirements and career advancement, it effectively maintained operational continuity and service levels through proactive recruitment efforts and successful employee onboarding.

We offer:

- Competitive pay and benefits
- Opportunity for merit increase
- Longevity salary increases

- Employer contribution to 457 plans
- Annual COLA assessment to ensure District remains competitive
- Promotion from within when feasible
- Promote positive workplace culture

Potential Policy Changes

At this time, the District has not identified any significant policy, procedural, or recruitment-related obstacles affecting its ability to attract and retain qualified employees. The District will continue to monitor staffing needs, evaluate compensation and benefits, support employee development, and review recruitment practices to ensure they remain competitive in the labor market.

# **GOLETA WEST SANITARY DISTRICT**

**JULY 7, 2026**

## **AGENDA ITEM 9**

**AGENDA TITLE: CONSIDERATION OF RESOLUTION NO. 26-849 ESTABLISHING  
THE APPROPRIATION LIMIT FOR FY 2026-2027**

**SUMMARY DESCRIPTION:**

Staff requested that Bartlett, Pringle and Wolf, LLC (BPW) calculate the FY 2026-2027 appropriation limit. Staff and BPW recommend that the Board adopt Resolution No. 26-849 establishing the appropriation limit for FY 2026-2027.

**SUPPLEMENTARY MATERIAL:**

Memo to the Board regarding FY 2026-2027 Appropriation Limit

Resolution No. 26-849

FY 2026-2027 BPW Appropriation Limit Worksheet

CA Department of Finance Price Factor and Population Information

# **GOLETA WEST SANITARY DISTRICT MEMORANDUM**

**Date:** July 7, 2026

**To:** Board of Directors

**From:** Joseph Hilliard  
General Manager

**Subject:** Resolution adopting appropriation limit for FY 2026-2027

Section 7910 of the Government Code requires Special Districts to adopt a resolution each year to establish its appropriation limit for the following fiscal year at a regularly scheduled meeting or a properly noticed special meeting.

The appropriations limit represents the maximum amount that the District may collect from property tax revenue. The Government Code establishes the procedure for calculating the appropriations limit each fiscal year. The procedure is basically an escalation from prior year based on population change and per capita income within the District's service area.

The District's appropriations limit for FY 2026-2027 was calculated by Bartlett, Pringle and Wolf, LLC (BPW) and is \$12,112,834.19. The projected property tax revenue for the upcoming fiscal year is well under this limit. Staff and BPW recommend that the Board adopt Resolution No. 26-849 establishing the Appropriations Limit for FY 2026-2027.

Enclosed:

Resolution No. 26-849

FY 2026-2027 Appropriations Limit Calculation

CA Department of Finance Price Factor and Population Information

**RESOLUTION NO. 26-849**  
**A RESOLUTION OF THE BOARD OF DIRECTORS OF GOLETA WEST**  
**SANITARY DISTRICT ESTABLISHING THE APPROPRIATION LIMIT**  
**FOR FISCAL YEAR 2026-2027**

**WHEREAS**, in 1979, the California electorate adopted Proposition 4, commonly called the Gann Amendment, which added Article XIII B to the California Constitution;

**WHEREAS**, the provisions of Article XIII B establish maximum appropriation limitations, commonly called “Gann Limits,” for local public agencies;

**WHEREAS**, Article XIII B of the California Constitution requires local public agencies to annually establish appropriations limits on appropriation items subject to limitation;

**WHEREAS**, Section 7900 *et seq.* of the California Government Code provides implementing instructions to Article XIII B;

**WHEREAS**, the California Department of Finance has provided Uniform Guidelines to further clarify the intent of Article XIII B;

**WHEREAS**, in 1990, the voters of the State of California approved Proposition 111 which modified the method of calculating the annual appropriation limit for all levels of government; and

**WHEREAS**, the General Manager for Goleta West Sanitary District (“District”) has calculated the FY 2026-27 Appropriation Limit for the District in accordance with said law and guidelines and has made available to the public the documentation used in the determination of said appropriation limit.

**NOW, THEREFORE**, the Board of Directors of Goleta West Sanitary District does hereby resolve as follows:

**SECTION 1.** The foregoing recitals are true and correct.

**SECTION 2.** The final appropriation limit for appropriations subject to limitation for the Goleta West Sanitary District for Fiscal Year 2026-27 is hereby set at twelve million one hundred twelve thousand eight hundred thirty-four dollars and nineteen cents (\$12,112,834.19) in accordance with the calculations set forth and attached hereto as Exhibit A, which is hereby made a part of this Resolution. The appropriations limit does not exceed the limitations imposed by the law. The District’s total expected tax revenue for Fiscal Year 2026-27 is well below the appropriations limit.

**SECTION 3.** The annual adjustment factors used in the calculation were (a) the percentage change in the California per capita income as the cost of living adjustment factor and

(b) the larger of the District’s population growth or the population growth of Santa Barbara County as the population adjustment factor.

**SECTION 4.** The District reserves the right to adjust or amend the appropriations limit based upon new information and/or the use of alternative growth factors as authorized by law if such changes or revisions would result in a more advantageous limit, now or in the future.

**SECTION 5.** Notice is hereby given that (a) the attached calculations and documentation of the appropriation limit for the 2026-2027 fiscal year are made in accordance with applicable constitutional and statutory law and (b) upon adoption of this Resolution, any interested person may challenge said appropriation limit for a period of 45 days from this date in accordance with State law.

**PASSED AND ADOPTED** by the Board of Directors of the Goleta West Sanitary District, Santa Barbara County, California, at a regular meeting duly held on the 7<sup>th</sup> day of July, 2026.

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**I HEREBY CERTIFY** that the foregoing Resolution was adopted by the Board of Directors of the Goleta West Sanitary District, Santa Barbara County, California, at a meeting thereof held on the 7<sup>th</sup> day of July, 2026, by the following vote of the members thereof:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST

\_\_\_\_\_  
Kristyn Lopez, Secretary

\_\_\_\_\_  
Robert Thomas, President

**Exhibit A**

**Goleta West Sanitary District  
Appropriation Limit Calculations  
Per California Constitution Article XIII B**

**Goleta West Sanitary District  
Appropriation Limit**

	<b>Description</b>	<b>FY 2025/26</b>	<b>FY 2026/27</b>
<b>A</b>	Prior Year Appropriation Limit	10,790,446.83	11,557,709.32
<b>B</b>	Change in Calif. Per Capita Income	1.0644	1.0495
<b>C</b>	Change in County Population	1.0063	0.9986
<b>D</b>	Multiplying Factor (B x C)	1.0711	1.0480
<b>E</b>	New Appropriation Limit (A x D)	11,557,709.32	12,112,834.19

**Note:** Line item D, as listed, is rounded due to size limitations. Line item E uses the true value of D without decimal truncation to calculate the new appropriation limit.

**Goleta West Sanitary District  
Appropriation Limit  
2024-2025**

Year		Prior Year Approved Appropriation Limit		Per Capita Personal Income % Change over Prior Year	Per Capita Personal Income Ratio <b>CPI Factor</b>	
1988/89	<b>A-3</b>	1,988,568.32	<b>PY</b>	4.66	1.0466	<b>PY</b>
1989/90		2,113,494.76		5.19	1.0519	
1990/91		2,262,757.83		4.21	1.0421	
1991/92		2,407,774.15		4.14	1.0414	
1992/93		2,567,384.20		-0.64	0.9936	
1993/94		2,589,727.43		2.72	1.0272	
1994/95		2,702,198.67		0.71	1.0071	
1995/96		2,758,395.11		4.72	1.0472	
1996/97		2,934,231.10		4.67	1.0467	
1997/98		3,121,628.35		4.67	1.0467	
1998/99		3,318,379.96		4.15	1.0415	
1999/00		3,531,435.55		4.53	1.0453	
2000/01		3,748,626.43		4.91	1.0491	
2001/02		4,003,079.03		7.82	1.0782	
2002/03		4,379,998.39		-1.27	0.9873	
2003/04		4,376,697.32		2.31	1.0231	
2004/05		4,519,442.55		3.28	1.0328	
2005/06		4,720,891.82		5.26	1.0526	
2006/07		5,025,859.74		3.96	1.0396	
2007/08		5,279,222.57		4.42	1.0442	
2008/09		5,566,587.34		4.29	1.0429	
2009/10		5,875,639.20		0.62	1.0062	
2010/11		5,981,239.37		-2.54	0.9746	
2011/12		5,894,021.29		2.51	1.0251	
2012/13		6,087,275.94		3.77	1.0377	
2013/14		6,345,191.69		5.12	1.0512	
2014/15		6,717,422.97		-0.23	0.9977	
2015/16		6,763,631.04		3.82	1.0382	
2016/17		7,099,945.97		5.37	1.0537	
2017/18		7,552,284.59		3.69	1.0369	
2018/19		7,890,479.22		3.67	1.0367	
2019/20		8,250,408.32		3.85	1.0385	
2020/21		8,604,891.65		3.73	1.0373	
2021/22		8,949,061.33		5.73	1.0573	
2022/23		9,287,744.64		7.55	1.0755	
2023/24		10,002,953.92		4.44	1.0444	
2024/25		10,384,402.56		3.62	1.0362	
2025/26		10,790,446.83	↓	6.44	1.0644	↓

2026/27

11,557,709.32

G-02 4.95

1.0495

G-02.1

Population Change over Prior Year - Santa Barbara County	Population change ratio  <b>Population Factor</b>	<b>CPI Factor X Population Factor</b>	Current Period Appropriation Limit
1.55	1.0155	1.0628	2,113,494.76
1.78	1.0178	1.0706	2,262,757.83
2.11	1.0211	1.0641	2,407,774.15
2.39	1.0239	1.0663	2,567,384.20
1.52	1.0152	1.0087	2,589,727.43
1.58	1.0158	1.0434	2,702,198.67
1.36	1.0136	1.0208	2,758,395.11
1.58	1.0158	1.0637	2,934,231.10
1.64	1.0164	1.0639	3,121,628.35
1.56	1.0156	1.0630	3,318,379.96
2.18	1.0218	1.0642	3,531,435.55
1.55	1.0155	1.0615	3,748,626.43
1.79	1.0179	1.0679	4,003,079.03
1.48	1.0148	1.0942	4,379,998.39
1.21	1.0121	0.9992	4,376,697.32
0.93	1.0093	1.0326	4,519,442.55
1.14	1.0114	1.0446	4,720,891.82
1.14	1.0114	1.0646	5,025,859.74
1.04	1.0104	1.0504	5,279,222.57
0.98	1.0098	1.0544	5,566,587.34
1.21	1.0121	1.0555	5,875,639.20
1.17	1.0117	1.0180	5,981,239.37
1.11	1.0111	0.9854	5,894,021.29
0.75	1.0075	1.0328	6,087,275.94
0.45	1.0045	1.0424	6,345,191.69
0.71	1.0071	1.0587	6,717,422.97
0.92	1.0092	1.0069	6,763,631.04
1.11	1.0111	1.0497	7,099,945.97
0.95	1.0095	1.0637	7,552,284.59
0.76	1.0076	1.0448	7,890,479.22
0.86	1.0086	1.0456	8,250,408.32
0.43	1.0043	1.0430	8,604,891.65
0.26	1.0026	1.0400	8,949,061.33
-1.84	0.9816	1.0378	9,287,744.64
0.14	1.0014	1.0770	10,002,953.92
-0.6	0.994	1.0381	10,384,402.56
0.28	1.0028	1.0391	10,790,446.83
0.63	1.0063	1.0711	11,557,709.32

-0.14

0.9986

1.0480

12,112,834.19 A-0

May 1, 2026

Dear Fiscal Officer:

## Price Factor and Population Information

### Appropriations Limit

California Revenue and Taxation Code section 2227 requires the Department of Finance to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2026, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2026–27. Attachment A provides the change in California's per capita personal income and an example for utilizing the factors to calculate the 2026–27 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

### Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. [California Revenue and Taxation Code section 2228](#) provides additional information regarding the appropriations limit. [Article XIII B, section 9\(C\) of the California Constitution](#) exempts certain special districts from the appropriations limit calculation mandate. Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

### Population Certification

The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2026.** Please note: The prior year's city population estimates may be revised. The per capita personal income change is based on historical data.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

/s Erika Li  
Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2026–27 appropriation limit is:

Per Capita Personal Income	
Fiscal Year (FY)	Percentage change over prior year
2026-27	4.95

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2026–27 appropriation limit.

**2026–27:**

Per Capita Cost of Living Change = 4.95 percent  
Population Change = -0.14 percent

Per Capita Cost of Living converted to a ratio:  $\frac{4.95 + 100}{100} = 1.0495$

Population converted to a ratio:  $\frac{-0.14 + 100}{100} = 0.9986$

Calculation of factor for FY 2026–27:  $1.0495 \times 0.9986 = 1.0480$

# **GOLETA WEST SANITARY DISTRICT**

**JULY 7, 2026**

## **AGENDA ITEM 10**

**AGENDA TITLE: CONSIDERATION OF EDITS TO SECTION 21 OF THE BOARD POLICY HANDBOOK**

**SUMMARY DESCRIPTION:**

The Board will consider edits to Section 21 of the Board Policy Handbook to establish the position of Vice Treasurer and authorize the Vice Treasurer to exercise the same powers, duties and authority and the Treasurer when acting on the Treasurer's behalf or when the Treasurer is unavailable.

**DISCUSSION:**

Section 21 of the Board Policy Handbook establishes the duties and authority of the District Treasurer and governs the authority to make payments and transfer and withdraw District funds. Under the current policy, the Chair of the Finance Committee serves as the District Treasurer. When the Treasurer is unavailable, another member of the Finance Committee serves in the Treasurer's place. However, the Board Policy Handbook does not formally establish the position of Vice Treasurer or expressly provide that the individual serving in the Treasurer's absence possesses the same powers and authority as the Treasurer.

The proposed edits are intended to clarify the District's governance structure by formally establishing the position of Vice Treasurer and clearly defining the Vice Treasurer's authority.

**SUPPLEMENTARY MATERIAL:**

Section 21 – Redline

Section 21 – Draft

**SECTION 21. DUTIES OF THE TREASURER AND AUTHORITY TO MAKE PAYMENTS AND TO TRANSFER AND WITHDRAW FUNDS**

21.1 General Statement

In order to enhance the effective functioning of the Goleta West Sanitary District (“District”), the Board of Directors (“Board”) has created a Treasurer position and authorized the Treasurer to exercise certain powers. The Board has also authorized the establishment of deposit accounts and allowed for the transfer of funds between, and withdrawal of funds from, those accounts. This section (“Policy”) shall govern the authority of the Treasurer, Board of Directors, General Manager and Office Manager as it relates to the transfer and withdrawal of funds and making of payments on the District’s behalf.

21.2 Treasurer

21.2.1 Treasurer Position: The District has established the position of District Treasurer with all of the powers and duties authorized by state law and this section.

21.2.2 Designation of Treasurer: The Chair of the District Finance Committee shall serve as the Treasurer. The second Director serving on the District Finance Committee shall serve as Treasurer during times that the Committee Chair is unavailable. In the event the District Finance Committee is composed of more than two Directors, the President shall designate the Director who shall serve as Treasurer during times that the Committee Chair is unavailable.

21.2.2.1 Vice Treasurer: The Director designated to serve during the Treasurer’s absence pursuant to Section 21.2.2 shall also serve as Vice Treasurer. The Vice Treasurer shall have the same powers, duties, and authority as the Treasurer under this Policy and may exercise any authority granted to the Treasurer whenever acting on behalf of the Treasurer or when the Treasurer is unavailable.

21.2.3 Treasurer’s and Vice Treasurer’s Powers and Duties: Without limiting the generality of the foregoing, the Treasurer’s and Vice Treasurer shall have the following powers and duties:~~powers and duties shall include the following:~~

21.2.3.1 Oversight of all District accounting and bookkeeping.

21.2.3.2 Review of the District’s financial statements and investment reports at meetings of the District Finance Committee.

21.2.3.3 At least four times a year, receive unopened bank statements related to District accounts and review all

cancelled checks therein, and provide a report to the Finance Committee of the Board.

21.2.3.4 21.2.4 Equal Authority of Vice Treasurer:  
Unless expressly stated otherwise in this Policy, any authority, approval, responsibility, duty, or power granted to the Treasurer may also be exercised by the Vice Treasurer. References to the Treasurer throughout this Policy shall be deemed to include the Vice Treasurer.

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21.2.3.3 This provision prevents you from having to revise every future reference to Treasurer throughout the policy and ensures the Vice Treasurer automatically has the same authority.

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### 21.3 General Manager

21.3.1 Authorized Payments: The General Manager is authorized to make payments for any of the following, provided the procedure in subsection 20.6 is followed:

- 21.3.1.1 Expenses related to a capital project approved by the Board.
- 21.3.1.2 Expenses related to a maintenance project approved by the Board.
- 21.3.1.3 Expenses related to services provided by the Goleta Sanitary District for operation of the wastewater treatment plant, services provided by District counsel or accountants/auditors pursuant to an agreement with the District, and insurance premiums.
- 21.3.1.4 Invoices received from utility providers (for example, water, gas, electric, telephone).
- 21.3.1.5 Invoices received from Santa Barbara County for accounting and auditing services and expenses related to District elections.
- 21.3.1.6 Payroll.
- 21.3.1.7 All invoices for supplies or services reflected in the Board-approved budget.

21.3.2 Duty to Report: The General Manager shall advise the Board of all contracts executed and payments made pursuant to Sections 20 or 21 as

part of the operations report at the Board meeting following the execution of a contract or making of a payment.

21.3.3 Authorized Persons: For purposes of this subsection 20.3, the term “General Manager” shall include any person authorized in writing by the Board.

#### 21.4 Bank Accounts

21.4.1 Deposit Accounts: The President, ~~and~~ Treasurer, and Vice Treasurer of the District are hereby authorized to establish the following deposit accounts with Montecito Bank and Trust (“Bank”). The accounts shall be known as the “Money Market Account,” the “Operating Account,” and the “Payroll Account” and all accounts shall be subject to such terms and conditions as may be agreed between the Bank and the District.

21.4.2 Custodial and Investment Accounts: The President, ~~and~~ Treasurer, and Vice Treasurer of the District are hereby authorized to establish one or more custodial or investment accounts.

#### 21.5 Transfers of Funds

21.5.1 Transfers of Funds Between Accounts: Funds may be transferred among the authorized accounts within the same institution described in Section 20.4 with approval of the following persons:

21.5.1.1 General Manager and Office Manager, or

21.5.1.2 Treasurer or Assistant-Vice Treasurer

21.5.2 Inter-bank Transfers: The General Manager is authorized to transfer funds between financial institutions, with the approval of the Treasurer and Vice Treasurer.~~s approval.~~

#### 21.6 Withdrawal of Funds

21.6.1 Authority to Withdraw Funds of \$25,000 or Less, or Otherwise Authorized: Funds may be withdrawn from the Operating Account on a check or draft of the Goleta West Sanitary District signed by any two of the following persons if the check or draft is either (i) twenty-five thousand dollars (\$25,000) or less, or (ii) within the General Manager’s authority to make payments as set forth in Sections 20 and 21: the General Manager, the Office Manager, or any Director.

21.6.2 Authority to Withdraw Funds Outside General Manager’s Authority: Funds may be withdrawn from the Operating Account on a check or draft of the Goleta West Sanitary District signed by (i) the General Manager or the Office Manager, and (ii) any one of the Directors, if the check or draft

is outside the General Manager's authority to make payments as set forth in Sections 20 and 21.

- 21.6.3 Bank Authorized to Honor: The requirements of Section 20.6.1 and 20.6.2 herein for two signatures are for internal control purposes of the District. The Bank is hereby authorized to honor and pay any and all checks drafted and signed by a manager or director, including those drawn or endorsed to the individual order of any officer or other person authorized to sign the same.
- 21.6.4 Effectiveness of this Policy: The authority hereby conferred shall remain in force until written notice of the revocation hereof, signed by the officers of this District thereunto duly authorized by its governing body, shall have been accepted by an officer of Bank at the office at which such account is kept, and that the Certification of the Secretary of this District as to the signatures of the above-named persons shall be binding on the District.

**SECTION 21. DUTIES OF THE TREASURER AND AUTHORITY TO MAKE PAYMENTS AND TO TRANSFER AND WITHDRAW FUNDS**

21.1 General Statement

In order to enhance the effective functioning of the Goleta West Sanitary District (“District”), the Board of Directors (“Board”) has created a Treasurer position and authorized the Treasurer to exercise certain powers. The Board has also authorized the establishment of deposit accounts and allowed for the transfer of funds between, and withdrawal of funds from, those accounts. This section (“Policy”) shall govern the authority of the Treasurer, Board of Directors, General Manager and Office Manager as it relates to the transfer and withdrawal of funds and making of payments on the District’s behalf.

21.2 Treasurer

21.2.1 Treasurer Position: The District has established the position of District Treasurer with all of the powers and duties authorized by state law and this section.

21.2.2 Designation of Treasurer: The Chair of the District Finance Committee shall serve as the Treasurer. The second Director serving on the District Finance Committee shall serve as Treasurer during times that the Committee Chair is unavailable. In the event the District Finance Committee is composed of more than two Directors, the President shall designate the Director who shall serve as Treasurer during times that the Committee Chair is unavailable.

21.2.2.1 Vice Treasurer: The Director designated to serve during the Treasurer's absence pursuant to Section 21.2.2 shall also serve as Vice Treasurer. The Vice Treasurer shall have the same powers, duties, and authority as the Treasurer under this Policy and may exercise any authority granted to the Treasurer whenever acting on behalf of the Treasurer or when the Treasurer is unavailable.

21.2.3 Treasurer’s and Vice Treasurer’s Powers and Duties: Without limiting the generality of the foregoing, the Treasurer and Vice Treasurer shall have the following powers and duties: following:

21.2.3.1 Oversight of all District accounting and bookkeeping.

21.2.3.2 Review of the District’s financial statements and investment reports at meetings of the District Finance Committee.

21.2.3.3 At least four times a year, receive unopened bank statements related to District accounts and review all

cancelled checks therein, and provide a report to the Finance Committee of the Board.

21.2.4 Equal Authority of Vice Treasurer:

Unless expressly stated otherwise in this Policy, any authority, approval, responsibility, duty, or power granted to the Treasurer may also be exercised by the Vice Treasurer. References to the Treasurer throughout this Policy shall be deemed to include the Vice Treasurer.

This provision prevents you from having to revise every future reference to Treasurer throughout the policy and ensures the Vice Treasurer automatically has the same authority.

21.3 General Manager

21.3.1 Authorized Payments: The General Manager is authorized to make payments for any of the following, provided the procedure in subsection 20.6 is followed:

- 21.3.1.1 Expenses related to a capital project approved by the Board.
- 21.3.1.2 Expenses related to a maintenance project approved by the Board.
- 21.3.1.3 Expenses related to services provided by the Goleta Sanitary District for operation of the wastewater treatment plant, services provided by District counsel or accountants/auditors pursuant to an agreement with the District, and insurance premiums.
- 21.3.1.4 Invoices received from utility providers (for example, water, gas, electric, telephone).
- 21.3.1.5 Invoices received from Santa Barbara County for accounting and auditing services and expenses related to District elections.
- 21.3.1.6 Payroll.
- 21.3.1.7 All invoices for supplies or services reflected in the Board-approved budget.

21.3.2 Duty to Report: The General Manager shall advise the Board of all contracts executed and payments made pursuant to Sections 20 or 21 as part of the operations report at the Board meeting following the execution of a contract or making of a payment.

21.3.3 Authorized Persons: For purposes of this subsection 20.3, the term “General Manager” shall include any person authorized in writing by the Board.

#### 21.4 Bank Accounts

21.4.1 Deposit Accounts: The President, Treasurer, and Vice Treasurer of the District are hereby authorized to establish the following deposit accounts with Montecito Bank and Trust (“Bank”). The accounts shall be known as the “Money Market Account,” the “Operating Account,” and the “Payroll Account” and all accounts shall be subject to such terms and conditions as may be agreed between the Bank and the District.

21.4.2 Custodial and Investment Accounts: The President, Treasurer, and Vice Treasurer of the District are hereby authorized to establish one or more custodial or investment accounts.

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21.5.1.1 General Manager and Office Manager, or

21.5.1.2 Treasurer or Vice Treasurer

21.5.2 Inter-bank Transfers: The General Manager is authorized to transfer funds between financial institutions, with the approval of the Treasurer and Vice Treasurer.

#### 21.6 Withdrawal of Funds

21.6.1 Authority to Withdraw Funds of \$25,000 or Less, or Otherwise Authorized: Funds may be withdrawn from the Operating Account on a check or draft of the Goleta West Sanitary District signed by any two of the following persons if the check or draft is either (i) twenty-five thousand dollars (\$25,000) or less, or (ii) within the General Manager’s authority to make payments as set forth in Sections 20 and 21: the General Manager, the Office Manager, or any Director.

21.6.2 Authority to Withdraw Funds Outside General Manager’s Authority: Funds may be withdrawn from the Operating Account on a check or draft of the Goleta West Sanitary District signed by (i) the General Manager or the Office Manager, and (ii) any one of the Directors, if the check or draft is outside the General Manager’s authority to make payments as set forth in Sections 20 and 21.

- 21.6.3 Bank Authorized to Honor: The requirements of Section 20.6.1 and 20.6.2 herein for two signatures are for internal control purposes of the District. The Bank is hereby authorized to honor and pay any and all checks drafted and signed by a manager or director, including those drawn or endorsed to the individual order of any officer or other person authorized to sign the same.
- 21.6.4 Effectiveness of this Policy: The authority hereby conferred shall remain in force until written notice of the revocation hereof, signed by the officers of this District thereunto duly authorized by its governing body, shall have been accepted by an officer of Bank at the office at which such account is kept, and that the Certification of the Secretary of this District as to the signatures of the above-named persons shall be binding on the District.

**GOLETA WEST SANITARY DISTRICT**  
**JULY 7, 2026**  
**AGENDA ITEM 11**

**AGENDA TITLE: CONSIDERATION OF AMENDMENTS TO THE INVESTMENT POLICY AS PART OF THE ANNUAL REVIEW AND ADOPTION OF RESOLUTION NO. 26-850**

**SUMMARY DESCRIPTION:**

The Board will consider the annual review of the Goleta West Sanitary District Investment Policy and proposed amendments to the Policy. Resolution No. 26-850 would establish the position of Vice Treasurer and authorize the Vice Treasurer to exercise the same powers, duties, and authority as the Treasurer when acting on the Treasurer's behalf or when the Treasurer is unavailable.

**DISCUSSION:**

The Finance Committee reviewed the District's Investment Policy during its meeting on June 25, 2026, as part of the annual policy review required by Section 13.0 of the Investment Policy. Following its review, the Finance Committee recommends several amendments for the Board's consideration.

Section 13.0 of the Investment Policy requires the Treasurer to annually report to the Board regarding compliance with the Policy and to recommend any modifications deemed appropriate. The Policy further provides that any modifications must be approved by resolution of the Board of Directors.

The proposed amendments establish the position of Vice Treasurer and clarify that, unless otherwise expressly provided, the Vice Treasurer shall have the same powers, duties, and authority as the Treasurer when acting on the Treasurer's behalf or when the Treasurer is unavailable. These amendments are intended to ensure continuity in the administration of the District's investment program and financial operations.

**SUPPLEMENTARY MATERIAL:**

Goleta West Sanitary District Investment Policy – Redline  
Goleta West Sanitary District Investment Policy – Draft  
Resolution No. 26-850

## **1.0 STATEMENT OF POLICY**

The Goleta West Sanitary District (“District”) shall invest funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the District and conforming to all statutes governing the investment of District funds, and that this policy shall be implemented by means of the following implementation provisions.

## **2.0 SCOPE**

This Investment Policy applies to the District’s unrestricted, restricted or dedicated funds.

## **3.0 PRUDENCE**

The standard of prudence to be used by the District’s investment officials shall be the “prudent investor” standard (California Government Code Section 53600.3). When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. Within the limitations of this section and considering individual investments as part of an overall strategy, investments may be acquired as authorized by law.

## **4.0 OBJECTIVES**

As specified in California Government Code Section 53600.5, when investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the primary objectives, in priority order, of the investment activities shall be:

**4.1 Safety:** Safety of principal is the foremost objective of the investment program. Investment of District funds shall be undertaken in a manner that seeks to ensure the preservation of principal. To attain this objective, the investments shall be diversified by sector and maturity.

**4.2 Liquidity:** The investment portfolio will remain sufficiently liquid to enable the District to meet all operating requirements which might be reasonably anticipated.

**4.3 Return on Investments:** The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

The District’s investment strategy will not prohibit the District from selling a security prior to its maturity and recording a gain or loss in order to improve the quality, liquidity,

or yield of the portfolio in response to market conditions or the District's needs. However, the District's philosophy prohibits speculation, i.e., the purchase of securities with the intent to profit from favorable changes in market prices or market conditions. Leveraging or borrowing money for the purpose of investing is specifically prohibited.

## **5.0 DELEGATION OF AUTHORITY**

The Board hereby delegates its authority to invest funds of the District for a one-year period to the Treasurer and/or Vice Treasurer, who shall thereafter assume full responsibility for the portfolio until the delegation expires or the authorization is revoked. Subject to review, the Board may renew the delegation of authority each year. The Treasurer and/or Vice Treasurer may delegate the day-to-day management and transactions to a registered investment advisor, via written agreement with the District. The investment advisor shall make investment decisions and execute transactions in accordance with state law and this Policy.

## **6.0 ETHICS AND CONFLICTS OF INTEREST**

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

## **7.0 AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS**

If the District has engaged the services of a registered investment advisory firm, the firm is authorized to conduct investment transactions on the District's behalf with their own list of approved broker/dealers and financial institutions. The investment advisor's approved list must be made available to the District upon request.

For any investment transactions conducted by the Treasurer and/or Vice Treasurer, the Treasurer and/or Vice Treasurer shall comply with the following requirements:

- The Treasurer and/or Vice Treasurer shall maintain a list of at least five authorized broker/dealers and financial institutions that are approved for investment purposes, and it shall be the policy of the District to purchase securities only from authorized institutions or firms.
- On a rotating basis among the authorized firms, the Treasurer and/or Vice Treasurer shall obtain at least three offers, as reasonably comparable as possible, on each investment. Records of offers shall be retained during the period of time the District owns the investment. The record shall include an explanation if the lowest offer was not selected.

For any investment transactions conducted by the Treasurer and/or Vice Treasurer, the District requires each firm that will be used to be evaluated by the Treasurer and/or Vice Treasurer prior to any investments. The firms shall submit current financial statements and annual audited financial statements each year thereafter, which shall be evaluated by the Treasurer and/or Vice Treasurer. At a minimum, the authorized firms must meet the following criteria:

- The institution must be financially sound.
- The institution must have been in business at least five years.
- The institution must provide proof of Financial Industry Regulatory Authority (FINRA) certification.
- The institution must show proof of state registration or exemption.
- The institution must provide a written acknowledgment of having received and read the District's Investment Policy and assert that it will only present to the District securities which the District is allowed by its Investment Policy to buy.

## 8.0 AUTHORIZED AND SUITABLE INVESTMENTS

**8.1. Authorized Investments.** The District is empowered by California Government Code Section 53601 et seq. to invest in the following instruments, and the District hereby authorizes the Treasurer and/or Vice Treasurer to invest in the following securities. Unless stated differently, the maximum maturity is five years from date of purchase. Investment in the securities of any non-governmental issuer shall be limited to 5% of the District's portfolio.

Credit criteria listed in this section refers to the credit rating at the time the security is purchased. If an investment's credit rating falls below the minimum rating required at the time of purchase, the Treasurer and/or Vice Treasurer will perform a timely review and decide whether to sell or hold the investment. Where this section specifies a percentage limitation for a particular security type, the percentage is measured on the date of purchase. If the percentage for a particular security exceeds the limitation due to withdrawals from the portfolio, no additional purchases of that security may be made until such a purchase will be in conformance with the Investment Policy.

- A. Bonds issued by Goleta West Sanitary District.
- B. United States Treasury Bills, Notes and Bonds.
- C. Registered state warrants or Treasury Notes or Bonds issued by the State of California or the other 49 states.
- D. Bonds, notes, warrants or other evidence of debt issued by a local agency within the State of California, including pooled investment accounts sponsored by the State of California, County Treasurers and/or Vice Treasurer, other local agencies or Joint Powers Agencies.
- E. Obligations issued by agencies or government-sponsored enterprises of the United States Government.
- F. United States dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction

and Development, International Finance Corporation, or Inter-American Development Bank, with a maximum remaining maturity of five years or less, and eligible for purchase and sale within the United States (Government Code 53601(q)). Investments under this section shall be rated in a rating category of “AA” or its equivalent or better by nationally recognized statistical rating organization and shall not exceed 30% of the District’s surplus funds.

- G. Bankers Acceptances with a term not to exceed 180 days. Not more than 40% of surplus funds shall be invested in Bankers Acceptances and no more than 30% of surplus funds shall be invested in the Bankers Acceptances of any single commercial bank.
  
- H. Commercial paper of “prime” quality of the highest ranking or of the highest letter and number rating as provided for by a nationally recognized statistical rating organization. The entity that issues the commercial paper shall meet all of the following conditions in either paragraph (a) or paragraph (b):
  - (a) The entity meets the following criteria: (i) is organized and operating in the United States as a general corporation. (ii) Has total assets in excess of five hundred million dollars (\$500,000,000). (iii) Has debt other than commercial paper, if any, that is rated in a rating category of “A” or higher, or the equivalent, by a nationally recognized statistical rating organization.
  - (b) The entity meets the following criteria: (i) is organized within the United States as a special purpose corporation, trust, or limited liability company. (ii) Has program wide credit enhancements including, but not limited to, over collateralization, letters of credit, or surety bond. (iii) Has commercial paper that is rated “A-1” or higher, or the equivalent, by a nationally recognized statistical rating organization.

Eligible commercial paper shall have a maximum maturity of 270 days or less. A maximum of 25% of the District’s portfolio may be invested in this category.

- I. Negotiable certificates of deposit issued by a nationally or state-chartered bank or a state or federal association, or by a federally-licensed or state-licensed branch of a foreign bank. Purchases are limited to institutions which have long term debt rated in the “A” category or higher, or the equivalent, by a nationally recognized statistical rating organization. A maximum of 30% of the District’s surplus funds may be invested in negotiable certificates of deposit.

- J. Repurchase/Reverse Repurchase Agreements of any securities authorized by this Section. Securities purchased under these agreements shall be no less than 102% of market value. (See special limits in California Government Code Section 53601.i.)
- K. Medium-term notes, defined as all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States. The District may invest in medium term corporate notes rated in a rating category of “A” or higher, or the equivalent, by a nationally recognized statistical rating organization. A maximum of 30% of the District’s portfolio may be invested in this category.
- L. Shares of beneficial interest issued by diversified management companies that are money market funds registered with the Securities and Exchange Commission under the Investment Company Act of 1940 (15 U.S.C. Sec. 80a-1 and following). The company shall have met either of the following criteria:
- (a) Attained the highest ranking or the highest letter and numerical rating provided by not less than two nationally recognized statistical rating organizations.
  - (b) Retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years’ experience managing money market mutual funds with assets under management in excess of five hundred million dollars (\$500,000,000).
- A maximum of 20% of the District’s portfolio may be invested in this category.
- M. Collateralized bank deposits with a perfected security interest in accordance with the Uniform Commercial Code (UCC) or applicable federal security regulations.
- N. Any mortgage pass-through security, collateralized mortgage obligation, mortgaged backed or other pay-through bond, equipment lease-backed certificate, consumer receivable pass-through certificate or consumer receivable backed bond of a maximum maturity of five years. Securities in this category shall be rated in a rating

category of “AA” or its equivalent or better by a nationally recognized rating service. No more than 20% of surplus funds shall be invested in this category of securities.

O. State of California Local Agency Investment Fund (LAIF).

P. Shares of beneficial interest issued by a joint powers authority organized pursuant to Section 6509.7 that invests in the securities and obligations authorized in subdivisions (a) to (r), inclusive. Each share shall represent an equal proportional interest in the underlying pool of securities owned by the joint powers authority. To be eligible under this section, the joint powers authority issuing the shares shall have retained an investment adviser that meets all of the following criteria:

(1) The adviser is registered or exempt from registration with the Securities and Exchange Commission.

(2) The adviser has not less than five years of experience investing in the securities and obligations authorized in subdivisions (a) to (q), inclusive.

(3) The adviser has assets under management in excess of five hundred million dollars (\$500,000,000).

**8.2 Prohibited Investments.** Under the provisions of California Government Code Sections 53601.6, the District shall not invest any funds covered by this Investment Policy in inverse floaters, range notes, interest-only strips derived from mortgage pools or any investment that may result in a zero interest accrual if held to maturity. Notwithstanding the prohibition in the preceding paragraph, the District may invest in securities issued by, or backed by, the United States government that could result in zero- or negative-interest accrual if held to maturity, in the event of, and for the duration of, a period of negative market interest rates. The District may hold these instruments until their maturity dates.

## **9.0 MAXIMUM MATURITY**

Maturities will be based on an analysis of the receipt of revenues and maturity of investments. Maturities will be scheduled to permit the District to meet all disbursement requirements. The District may not invest in a security whose maturity exceeds five years from the date of purchase unless the Board of Directors has provided approval for a specific purpose at least three months before the investment is made.

## **10.0 SAFEKEEPING AND CUSTODY**

All security transactions entered into by the District shall be conducted on delivery-versus-payment (DVP) basis. All securities purchased or acquired shall be delivered to the District by book entry, physical delivery or by third party custodial agreement as required by California Government Code Section 53601.

### **11.0 DIVERSIFICATION**

The District will diversify its investments by security type and institution. It is the policy of the District to diversify its investment portfolio. Assets shall be diversified to eliminate the risk of the loss resulting from over concentration of assets in a specific maturity, a specific issuer or a specific class of securities.

### **12.0 REPORTING**

The Treasurer and/or Vice Treasurer shall submit to each member of the District Board of Directors a quarterly investment report. The report shall include a complete description of the portfolio, the type of investments, the issuers, maturity dates, par values and the current market values of each investment, including funds managed for the District by third party contracted managers. The report shall also include the source of the portfolio valuation. If all funds are invested in LAIF, FDIC-insured accounts and/or in a county investment pool, the quarterly investment report may be replaced by copies of the latest statements from such institutions. The report must also include a certification that (1) all investment actions executed since the last report have been made in full compliance with the Investment Policy and (2) the District will meet its expenditure obligations for the next six months the Treasurer and/or Vice Treasurer shall maintain a complete and timely record of all investment transactions. If investment management authority has been delegated to a registered investment adviser, the Treasurer and/or Vice Treasurer shall render a monthly report of investment transactions to the District Board of Directors.

### **13.0 INVESTMENT POLICY ADOPTION AND ANNUAL REVIEW**

The Investment Policy shall be adopted by resolution. The Treasurer and/or Vice Treasurer shall annually render to the Board a report concerning compliance with this Policy and recommendations, if any, concerning modifications to the Policy. Any modification to the Policy shall be approved by Resolution of the Board.

## **1.0 STATEMENT OF POLICY**

The Goleta West Sanitary District (“District”) shall invest funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the District and conforming to all statutes governing the investment of District funds, and that this policy shall be implemented by means of the following implementation provisions.

## **2.0 SCOPE**

This Investment Policy applies to the District’s unrestricted, restricted or dedicated funds.

## **3.0 PRUDENCE**

The standard of prudence to be used by the District’s investment officials shall be the “prudent investor” standard (California Government Code Section 53600.3). When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. Within the limitations of this section and considering individual investments as part of an overall strategy, investments may be acquired as authorized by law.

## **4.0 OBJECTIVES**

As specified in California Government Code Section 53600.5, when investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the primary objectives, in priority order, of the investment activities shall be:

**4.1 Safety:** Safety of principal is the foremost objective of the investment program. Investment of District funds shall be undertaken in a manner that seeks to ensure the preservation of principal. To attain this objective, the investments shall be diversified by sector and maturity.

**4.2 Liquidity:** The investment portfolio will remain sufficiently liquid to enable the District to meet all operating requirements which might be reasonably anticipated.

**4.3 Return on Investments:** The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

The District’s investment strategy will not prohibit the District from selling a security prior to its maturity and recording a gain or loss in order to improve the quality, liquidity,

or yield of the portfolio in response to market conditions or the District's needs. However, the District's philosophy prohibits speculation, i.e., the purchase of securities with the intent to profit from favorable changes in market prices or market conditions. Leveraging or borrowing money for the purpose of investing is specifically prohibited.

## **5.0 DELEGATION OF AUTHORITY**

The Board hereby delegates its authority to invest funds of the District for a one-year period to the Treasurer and/or Vice Treasurer, who shall thereafter assume full responsibility for the portfolio until the delegation expires or the authorization is revoked. Subject to review, the Board may renew the delegation of authority each year. The Treasurer and/or Vice Treasurer may delegate the day-to-day management and transactions to a registered investment advisor, via written agreement with the District. The investment advisor shall make investment decisions and execute transactions in accordance with state law and this Policy.

## **6.0 ETHICS AND CONFLICTS OF INTEREST**

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

## **7.0 AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS**

If the District has engaged the services of a registered investment advisory firm, the firm is authorized to conduct investment transactions on the District's behalf with their own list of approved broker/dealers and financial institutions. The investment advisor's approved list must be made available to the District upon request.

For any investment transactions conducted by the Treasurer and/or Vice Treasurer, the Treasurer and/or Vice Treasurer shall comply with the following requirements:

- The Treasurer and/or Vice Treasurer shall maintain a list of at least five authorized broker/dealers and financial institutions that are approved for investment purposes, and it shall be the policy of the District to purchase securities only from authorized institutions or firms.
- On a rotating basis among the authorized firms, the Treasurer and/or Vice Treasurer shall obtain at least three offers, as reasonably comparable as possible, on each investment. Records of offers shall be retained during the period of time the District owns the investment. The record shall include an explanation if the lowest offer was not selected.

For any investment transactions conducted by the Treasurer and/or Vice Treasurer, the District requires each firm that will be used to be evaluated by the Treasurer and/or Vice Treasurer prior to any investments. The firms shall submit current financial statements and annual audited financial statements each year thereafter, which shall be evaluated by the Treasurer and/or Vice Treasurer. At a minimum, the authorized firms must meet the following criteria:

- The institution must be financially sound.
- The institution must have been in business at least five years.
- The institution must provide proof of Financial Industry Regulatory Authority (FINRA) certification.
- The institution must show proof of state registration or exemption.
- The institution must provide a written acknowledgment of having received and read the District's Investment Policy and assert that it will only present to the District securities which the District is allowed by its Investment Policy to buy.

## **8.0 AUTHORIZED AND SUITABLE INVESTMENTS**

**8.1. Authorized Investments.** The District is empowered by California Government Code Section 53601 et seq. to invest in the following instruments, and the District hereby authorizes the Treasurer and/or Vice Treasurer to invest in the following securities. Unless stated differently, the maximum maturity is five years from date of purchase. Investment in the securities of any non-governmental issuer shall be limited to 5% of the District's portfolio.

Credit criteria listed in this section refers to the credit rating at the time the security is purchased. If an investment's credit rating falls below the minimum rating required at the time of purchase, the Treasurer and/or Vice Treasurer will perform a timely review and decide whether to sell or hold the investment. Where this section specifies a percentage limitation for a particular security type, the percentage is measured on the date of purchase. If the percentage for a particular security exceeds the limitation due to withdrawals from the portfolio, no additional purchases of that security may be made until such a purchase will be in conformance with the Investment Policy.

- A. Bonds issued by Goleta West Sanitary District.
- B. United States Treasury Bills, Notes and Bonds.
- C. Registered state warrants or Treasury Notes or Bonds issued by the State of California or the other 49 states.
- D. Bonds, notes, warrants or other evidence of debt issued by a local agency within the State of California, including pooled investment accounts sponsored by the State of California, County Treasurers and/or Vice Treasurer, other local agencies or Joint Powers Agencies.
- E. Obligations issued by agencies or government-sponsored enterprises of the United States Government.
- F. United States dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction

and Development, International Finance Corporation, or Inter-American Development Bank, with a maximum remaining maturity of five years or less, and eligible for purchase and sale within the United States (Government Code 53601(q)). Investments under this section shall be rated in a rating category of “AA” or its equivalent or better by nationally recognized statistical rating organization and shall not exceed 30% of the District’s surplus funds.

- G. Bankers Acceptances with a term not to exceed 180 days. Not more than 40% of surplus funds shall be invested in Bankers Acceptances and no more than 30% of surplus funds shall be invested in the Bankers Acceptances of any single commercial bank.
  
- H. Commercial paper of “prime” quality of the highest ranking or of the highest letter and number rating as provided for by a nationally recognized statistical rating organization. The entity that issues the commercial paper shall meet all of the following conditions in either paragraph (a) or paragraph (b):
  - (a) The entity meets the following criteria: (i) is organized and operating in the United States as a general corporation. (ii) Has total assets in excess of five hundred million dollars (\$500,000,000). (iii) Has debt other than commercial paper, if any, that is rated in a rating category of “A” or higher, or the equivalent, by a nationally recognized statistical rating organization.
  - (b) The entity meets the following criteria: (i) is organized within the United States as a special purpose corporation, trust, or limited liability company. (ii) Has program wide credit enhancements including, but not limited to, over collateralization, letters of credit, or surety bond. (iii) Has commercial paper that is rated “A-1” or higher, or the equivalent, by a nationally recognized statistical rating organization.

Eligible commercial paper shall have a maximum maturity of 270 days or less. A maximum of 25% of the District’s portfolio may be invested in this category.

- I. Negotiable certificates of deposit issued by a nationally or state-chartered bank or a state or federal association, or by a federally-licensed or state-licensed branch of a foreign bank. Purchases are limited to institutions which have long term debt rated in the “A” category or higher, or the equivalent, by a nationally recognized statistical rating organization. A maximum of 30% of the District’s surplus funds may be invested in negotiable certificates of deposit.

- J. Repurchase/Reverse Repurchase Agreements of any securities authorized by this Section. Securities purchased under these agreements shall be no less than 102% of market value. (See special limits in California Government Code Section 53601.i.)
  
- K. Medium-term notes, defined as all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States. The District may invest in medium term corporate notes rated in a rating category of “A” or higher, or the equivalent, by a nationally recognized statistical rating organization. A maximum of 30% of the District’s portfolio may be invested in this category.
  
- L. Shares of beneficial interest issued by diversified management companies that are money market funds registered with the Securities and Exchange Commission under the Investment Company Act of 1940 (15 U.S.C. Sec. 80a-1 and following). The company shall have met either of the following criteria:
  - (a) Attained the highest ranking or the highest letter and numerical rating provided by not less than two nationally recognized statistical rating organizations.
  - (b) Retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years’ experience managing money market mutual funds with assets under management in excess of five hundred million dollars (\$500,000,000).
 A maximum of 20% of the District’s portfolio may be invested in this category.
  
- M. Collateralized bank deposits with a perfected security interest in accordance with the Uniform Commercial Code (UCC) or applicable federal security regulations.
  
- N. Any mortgage pass-through security, collateralized mortgage obligation, mortgaged backed or other pay-through bond, equipment lease-backed certificate, consumer receivable pass-through certificate or consumer receivable backed bond of a maximum maturity of five years. Securities in this category shall be rated in a rating

category of “AA” or its equivalent or better by a nationally recognized rating service. No more than 20% of surplus funds shall be invested in this category of securities.

O. State of California Local Agency Investment Fund (LAIF).

P. Shares of beneficial interest issued by a joint powers authority organized pursuant to Section 6509.7 that invests in the securities and obligations authorized in subdivisions (a) to (r), inclusive. Each share shall represent an equal proportional interest in the underlying pool of securities owned by the joint powers authority. To be eligible under this section, the joint powers authority issuing the shares shall have retained an investment adviser that meets all of the following criteria:

(1) The adviser is registered or exempt from registration with the Securities and Exchange Commission.

(2) The adviser has not less than five years of experience investing in the securities and obligations authorized in subdivisions (a) to (q), inclusive.

(3) The adviser has assets under management in excess of five hundred million dollars (\$500,000,000).

**8.2 Prohibited Investments.** Under the provisions of California Government Code Sections 53601.6, the District shall not invest any funds covered by this Investment Policy in inverse floaters, range notes, interest-only strips derived from mortgage pools or any investment that may result in a zero interest accrual if held to maturity. Notwithstanding the prohibition in the preceding paragraph, the District may invest in securities issued by, or backed by, the United States government that could result in zero- or negative-interest accrual if held to maturity, in the event of, and for the duration of, a period of negative market interest rates. The District may hold these instruments until their maturity dates.

## **9.0 MAXIMUM MATURITY**

Maturities will be based on an analysis of the receipt of revenues and maturity of investments. Maturities will be scheduled to permit the District to meet all disbursement requirements. The District may not invest in a security whose maturity exceeds five years from the date of purchase unless the Board of Directors has provided approval for a specific purpose at least three months before the investment is made.

## **10.0 SAFEKEEPING AND CUSTODY**

All security transactions entered into by the District shall be conducted on delivery-versus-payment (DVP) basis. All securities purchased or acquired shall be delivered to the District by book entry, physical delivery or by third party custodial agreement as required by California Government Code Section 53601.

### **11.0 DIVERSIFICATION**

The District will diversify its investments by security type and institution. It is the policy of the District to diversify its investment portfolio. Assets shall be diversified to eliminate the risk of the loss resulting from over concentration of assets in a specific maturity, a specific issuer or a specific class of securities.

### **12.0 REPORTING**

The Treasurer and/or Vice Treasurer shall submit to each member of the District Board of Directors a quarterly investment report. The report shall include a complete description of the portfolio, the type of investments, the issuers, maturity dates, par values and the current market values of each investment, including funds managed for the District by third party contracted managers. The report shall also include the source of the portfolio valuation. If all funds are invested in LAIF, FDIC-insured accounts and/or in a county investment pool, the quarterly investment report may be replaced by copies of the latest statements from such institutions. The report must also include a certification that (1) all investment actions executed since the last report have been made in full compliance with the Investment Policy and (2) the District will meet its expenditure obligations for the next six months the Treasurer and/or Vice Treasurer shall maintain a complete and timely record of all investment transactions. If investment management authority has been delegated to a registered investment adviser, the Treasurer and/or Vice Treasurer shall render a monthly report of investment transactions to the District Board of Directors.

### **13.0 INVESTMENT POLICY ADOPTION AND ANNUAL REVIEW**

The Investment Policy shall be adopted by resolution. The Treasurer and/or Vice Treasurer shall annually render to the Board a report concerning compliance with this Policy and recommendations, if any, concerning modifications to the Policy. Any modification to the Policy shall be approved by Resolution of the Board.

**RESOLUTION NO. 26-850**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GOLETA WEST  
SANITARY DISTRICT ADOPTING AMENDMENTS TO THE DISTRICT'S  
INVESTMENT POLICY TO ESTABLISH THE POSITION OF VICE TREASURER  
AND PROVIDE THE VICE TREASURER WITH THE SAME POWERS, DUTIES, AND  
AUTHORITY AS THE TREASURER**

**WHEREAS**, the Goleta West Sanitary District ("District") has adopted an Investment Policy pursuant to California Government Code Sections 53600 et seq.; and

**WHEREAS**, Section 13.0 of the District's Investment Policy provides that any modification to the Investment Policy shall be approved by Resolution of the Board of Directors; and

**WHEREAS**, the Board of Directors finds that it is in the best interest of the District to establish the position of Vice Treasurer to ensure continuity of the District's investment management and financial operations whenever the Treasurer is unavailable or unable to act; and

**WHEREAS**, the Board further finds that granting the Vice Treasurer the same powers, duties, responsibilities, and authority as the Treasurer will promote the efficient administration of the District's investment program while maintaining appropriate oversight and internal controls.

**NOW, THEREFORE**, the Board of Directors of the Goleta West Sanitary District hereby resolve as follows:

**SECTION 1.** The District's Investment Policy is hereby amended to formally recognize the position of Vice Treasurer.

**SECTION 2.** Unless expressly provided otherwise in the Investment Policy, every reference to the "Treasurer" shall be deemed to include the "Vice Treasurer."

**SECTION 3.** The Vice Treasurer shall possess and may exercise the same powers, duties, responsibilities, approvals, and authority granted to the Treasurer under the Investment Policy whenever acting on behalf of the Treasurer or whenever the Treasurer is unavailable or unable to perform those duties.

**SECTION 4.** The General Manager is authorized to make such non-substantive, administrative, formatting, numbering, and cross-reference revisions to the Investment Policy as are necessary to implement this Resolution and accurately reflect the authority of the Vice Treasurer.

**SECTION 5.** Except as expressly amended by this Resolution, all other provisions of the District's Investment Policy shall remain in full force and effect.

**PASSED AND ADOPTED** by the Board of Directors of the Goleta West Sanitary District, Santa Barbara County, California at a regular meeting held on the 7<sup>th</sup> day of July, 2026.

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**I HEREBY CERTIFY** that the foregoing Resolution was adopted by the Board of Directors of Directors of Goleta West Sanitary District, Santa Barbara County, California, at a regular meeting thereof held on July 7<sup>th</sup>, 2026, by the following vote of the members thereof:

AYES:

NOES:

ABSENT:

ABSTAIN:

**ATTEST:** \_\_\_\_\_

Kristyn Lopez, Secretary of the Board

\_\_\_\_\_  
Robert Thomas, Board President

# GOLETA WEST SANITARY DISTRICT

JULY 7, 2026

## AGENDA ITEM 12

**AGENDA TITLE: CONSIDERATION OF THE UCSB CAPITAL FUND CHARGE**

**SUMMARY DESCRIPTION:**

The Board will consider an adjustment to UCSB Capital Fund Charge.

**DISCUSSION:**

The District has agreements in place with UCSB requiring UCSB to pay a Capital Fund Charge (CFC) to ensure that UCSB bears a proportional share of the District's capital improvement expenditures. Under the agreements, the Board may increase the CFC by up to **5% per year** for each year since the last adjustment.

The original CFC established under the agreement was **\$7.78 per ERU per month**. In 2023, the District approved a **5% increase**, raising the CFC to **\$10.68 per ERU per month**. No adjustment was made in 2024. Accordingly, in 2025, the District approved a **10% cumulative increase**, representing the allowable 5% annual adjustment for both 2024 and 2025, increasing the CFC to **\$11.77 per ERU per month**.

Based on **1,847.20 ERUs**, the current CFC is projected to generate approximately **\$260,898.26** in revenue during Fiscal Year 2026-2027.

The Finance Committee reviewed the CFC and considered recent construction cost trends. The California Construction Cost Index has reflected significant increases in construction costs over the past five years, while current industry forecasts indicate construction cost escalation in 2026 is expected to exceed **4%**.

2021	2022	2023	2024	2025	2026
13.4%	9.3%	9.4%	2.3%	3.9%	TBD

Based on the continued increase in construction costs and the provisions of the agreement, the Finance Committee recommends that the Board approve a **5% increase** to the UCSB Capital Fund Charge. If approved, the CFC will increase from **\$11.77 to \$12.36 per ERU per month**, effective **July 1, 2027**. The Committee also recommends directing the General Manager to notify UCSB of the adjustment by letter.

**SUPPLEMENTARY MATERIAL**

None

# GOLETA WEST SANITARY DISTRICT

## JULY 7, 2026

### INFORMATIONAL ITEM

**AGENDA TITLE: 2026 DIRECTOR ELECTION INFORMATION**

**SUMMARY DESCRIPTION:**

Staff will provide information relating to the November 3, 2026 board member election.

**DISCUSSION:**

The terms of all five members of the Board of Directors expire in December 2026. Anyone wishing to serve on the board must file nomination papers with the Santa Barbara County Elections Office during the candidate filing period.

**Important Dates**

Candidate Filing Period	July 13, 2026 – August 7, 2026 (5pm)
Candidate Statement Withdrawal Deadline	August 10, 2026
Determination of Special District Offices to be on or off Ballot	August 12, 2026
File Form 410 or 470	July 1, 2026 – September 19, 2026
Mailing of Official Ballots by County	October 5, 2026
Election Day	November 3, 2026
Elected individual takes office	December 4, 2026

**Candidate Filing - Five Important Steps to the Candidate Filing Process**

**Step 1: Research.** Prospective candidates are encouraged to review the attached *County of Santa Barbara School and Special District Offices Candidate Filing Guide* and conduct their own research on the qualifications and filing requirements to run and hold an elected office. The District will complete its transition to district elections during this election, and all candidates for office must reside within the district they will represent. A map of the districts is attached.

**Step 2: Request to be issued candidate filing forms.** Candidates may request to be issued candidate filing forms starting July 13, 2026 by submitting their information online at [countyofsb.org/793/Candidate-Filing](http://countyofsb.org/793/Candidate-Filing). All required and optional candidate filing forms will be issued electronically, except for the Declaration of Candidacy. The Declaration of Candidacy will remain in the County Elections Division office until completed in-person by the candidate at their candidate filing appointment. Candidates will need to print electronically issued forms. If preferred, candidates may call (805) 696-8957 to schedule an appointment to pick up forms in-person. Required forms will include a Declaration of Candidacy and Form 700.

**Step 3: Complete candidate filing forms.** All required and optional candidate filing forms,

except the Declaration of Candidacy, should be completed before the filing appointment. During the filing appointment, candidates will be instructed to complete and sign their Declaration of Candidacy.

**Step 4: Make a candidate filing appointment.** Filing appointments are required and available at the County Elections Division Main Office and Santa Maria Branch Office during specified dates and hours. To make a candidate filing appointment, visit: [countyofsb.org/793/Candidate-Filing](https://www.countyofsb.org/793/Candidate-Filing). Candidate filing appointments may also be made by calling 1-800-722-8683.

**Step 5: File candidate filing forms in-person.** All required and optional forms, with wet signatures, must be filed in-person with the County Elections Division by the filing deadline. Candidates must bring a government issued form of identification to their filing appointment and, if applicable, payment for filing a Candidate’s Statement of Qualifications. Per District Resolution No. 26-846, candidates are solely responsible for full payment of the cost of printing, handling, translating, mailing, and electronically distributing candidate’s statements, which may not exceed 400 words. The estimated costs are as follows:

- District 1: \$753
- District 2: \$711
- District 3: \$706
- District 4: \$747
- District 5: \$805

You may also view the Santa Barbara County Candidate Filing Information on the County website at <https://www.countyofsb.org/candidate-filing-information>

**SUPPLEMENTARY MATERIAL:**

County of Santa Barbara School and Special District Offices Candidate Filing Guide  
District map

COUNTY OF SANTA BARBARA  
SCHOOL AND SPECIAL DISTRICT OFFICES  
CANDIDATE FILING GUIDE



NOVEMBER 3, 2026  
GENERAL ELECTION

COUNTY OF SANTA BARBARA ELECTIONS DIVISION  
1 (800) SBC-VOTE  
1 (800) 722-8683  
[SBCVOTE.COM](http://SBCVOTE.COM)

## NOTICE TO CANDIDATES AND COMMITTEES

This guide has been prepared to provide important candidate related information for school and special district offices coming to election at the November 3, 2026, General Election. Qualifications, terms of office, proper filing authorities, and deadlines are outlined in the following pages. Prospective candidates' participation and compliance with the timelines and filing requirements are the keys to success in the candidate nomination process. This guide provides general information for candidates. This guide is intended to be a resource and is not legally sufficient. In case of conflict, the law, regulation, or rule will apply.

Candidates must meet the qualifications to hold the office. The Declaration of Candidacy, which each candidate must sign under penalty of perjury, states that the candidate must meet the statutory and/or constitutional qualifications for office (including, but not limited to: citizenship, residency, etc.).

The law prohibits County of Santa Barbara Elections Division (County Elections Division) staff from answering questions of a legal nature. **This guide is not intended as a substitute for legal counsel. The County Elections Division strongly urges prospective candidates to consult an attorney.**

For additional election-related information, please contact the County Elections Division during business hours at **1 (800) SBC-VOTE** or **(805) 568-2200**.

### Code Reference Key

Business and Professions Code	B.P.C.	Insurance Code	I.C.
Education Code	ED.C.	Public Resource Code	P.R.C.
Election Code	E.C.	Public Utility Code	P.U.C.
Government Code	G.C.	Water Code	W.C.
Health and Safety Code	H.S.C.		

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## Contact Information

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### **County of Santa Barbara Elections Division**

#### **Main Office**

4440-A Calle Real  
Santa Barbara, CA 93110  
M-F, 8:00am-12:00pm, 1:00pm-5:00pm

#### **Santa Maria Branch Office**

511 E. Lakeside Parkway, Ste 134  
Santa Maria, CA 93455  
Please visit our website for Office Hours

#### **Mailing Address (USPS)**

Santa Barbara County Elections  
P.O. Box 61510  
Santa Barbara, CA 93160-1510

#### **Mailing Address (FedEx, UPS, etc.)**

Santa Barbara County Elections  
4440-A Calle Real  
Santa Barbara, CA 93110

**Website:** [sbcvote.com](http://sbcvote.com)

**Candidate Filing Email:** [candidatefiling@countyofsb.org](mailto:candidatefiling@countyofsb.org)

**Campaign Disclosure Email:** [campaigndocs@countyofsb.org](mailto:campaigndocs@countyofsb.org)

**Main Line:** (805) 568-2200 or 1(800) SBC-VOTE (1-800-722-8683)

**Fax:** (805) 568-2209

### **Cities**

For information regarding City candidates and measures, please contact the City Clerks' offices:

<b>City Name</b>	<b>Phone Number</b>	<b>Website</b>
City of Buellton	(805) 686-7424	<a href="http://cityofbuellton.com">cityofbuellton.com</a>
City of Carpinteria	(805) 755-4403	<a href="http://carpinteriaca.gov">carpinteriaca.gov</a>
City of Goleta	(805) 961-7505	<a href="http://cityofgoleta.org">cityofgoleta.org</a>
City of Guadalupe	(805) 356-3891	<a href="http://ci.guadalupe.ca.us">ci.guadalupe.ca.us</a>
City of Lompoc	(805) 875-8241	<a href="http://cityoflompoc.com">cityoflompoc.com</a>
City of Santa Barbara	(805) 564-5309	<a href="http://santabarbaraca.gov">santabarbaraca.gov</a>
City of Santa Maria	(805) 925-0951 ext. 2306	<a href="http://cityofsantamaria.org">cityofsantamaria.org</a>
City of Solvang	(805) 688-5575 ext. 206	<a href="http://cityofsolvang.com">cityofsolvang.com</a>

### **State Agencies**

Secretary of State, Elections Division  
[sos.ca.gov](http://sos.ca.gov); (916) 657-2166

Fair Political Practices Commission (FPPC)  
[fppc.ca.gov](http://fppc.ca.gov); (866) 275-3772

State Franchise Tax Board  
[ftb.ca.gov](http://ftb.ca.gov); (800) 852-5711

## School Districts

School District Name	Phone Number	Website
Allan Hancock Joint Community College District	(805) 922-6966	<a href="http://hancockcollege.edu">hancockcollege.edu</a>
Ballard School District	(805) 688-4812	<a href="http://ballardschool.org">ballardschool.org</a>
Blochman Union School District	(805) 937-1148	<a href="http://blochmanusd.org">blochmanusd.org</a>
Buellton Union School District	(805) 686-2767	<a href="http://buelltonusd.org">buelltonusd.org</a>
Carpinteria Unified School District	(805) 684-4511	<a href="http://cusd.net">cusd.net</a>
Cold Spring School District	(805) 969-2678	<a href="http://coldspringschool.net">coldspringschool.net</a>
College School District	(805) 686-7300	<a href="http://collegeschooldistrict.org">collegeschooldistrict.org</a>
Cuyama Joint Unified School District	(661) 766-2482	<a href="http://cuyamaunified.org">cuyamaunified.org</a>
Goleta Union School District	(805) 681-1200	<a href="http://goleta.k12.ca.us">goleta.k12.ca.us</a>
Guadalupe Union School District	(805) 343-2114	<a href="http://guadusd.org">guadusd.org</a>
Hope School District	(805) 682-2564	<a href="http://hopeschooldistrict.org">hopeschooldistrict.org</a>
Lompoc Unified School District	(805) 742-3300	<a href="http://lusd.org">lusd.org</a>
Los Olivos School District	(805) 688-4025	<a href="http://losolivosschool.org">losolivosschool.org</a>
Montecito Union School District	(805) 969-3249	<a href="http://montecitou.org">montecitou.org</a>
Orcutt Union School District	(805) 938-8900	<a href="http://orcuttsschools.net">orcuttsschools.net</a>
Santa Barbara Community College District	(805) 965-0581	<a href="http://sbcc.edu">sbcc.edu</a>
Santa Barbara County Board of Education	(805) 964-4711	<a href="http://sbceo.org">sbceo.org</a>
Santa Barbara Unified School District	(805) 963-4338	<a href="http://sbunified.org">sbunified.org</a>
Santa Maria Joint Union High School District	(805) 922-4573	<a href="http://smjuhsd.k12.ca.us">smjuhsd.k12.ca.us</a>
Santa Ynez Valley Union High School District	(805) 688-6487	<a href="http://syvuhd.org">syvuhd.org</a>
Santa Maria-Bonita School District	(805) 928-1783	<a href="http://smbd.org">smbd.org</a>
Solvang School District	(805) 688-4810	<a href="http://solvangschool.org">solvangschool.org</a>
Vista Del Mar Union School District	(805) 686-1880	<a href="http://vdmusd.org">vdmusd.org</a>

## Special Districts

<b>Special District Name</b>	<b>Phone Number</b>	<b>Website</b>
Carpinteria Valley Water District	(805) 684-2816	<a href="http://cvwd.net">cvwd.net</a>
Carpinteria Sanitary District	(805) 684-7214	<a href="http://carpsan.com">carpsan.com</a>
Carpinteria-Summerland Fire Protection District	(805) 684-4591	<a href="http://carpfire.com">carpfire.com</a>
Casmalia Community Services District	(805) 937-6151	<a href="http://sblafco.org/casmalia-community-services-district">sblafco.org/casmalia-community-services-district</a>
Cuyama Community Services District	(661) 766-2780	<a href="http://cuyamacsd.specialdistrict.org">cuyamacsd.specialdistrict.org</a>
Cuyama Valley Recreation District	(661) 766-2270	<a href="http://sblafco.org/cuyama-valley-recreation-and-park-district">sblafco.org/cuyama-valley-recreation-and-park-district</a>
Embarcadero Municipal Improvement District	(805) 968-5885	<a href="http://emidsb.org">emidsb.org</a>
Goleta Sanitary District	(805) 967-4519	<a href="http://goletasanitary.org">goletasanitary.org</a>
Goleta Water District	(805) 964-6761	<a href="http://cp.goletawater.com">cp.goletawater.com</a>
Goleta West Sanitary District	(805) 968-2617	<a href="http://goletawest.org">goletawest.org</a>
Isla Vista Recreation and Park District	(805) 968-2017	<a href="http://ivparks.org">ivparks.org</a>
Isla Vista Community Services District	(805) 770-2752	<a href="http://islavistacsd.ca.gov">islavistacsd.ca.gov</a>
Lompoc Valley Medical Center	(805) 737-3300	<a href="http://lompocvmc.com">lompocvmc.com</a>
Los Alamos Community Services District	(805) 344-4195	<a href="http://losalamoscscsd.com">losalamoscscsd.com</a>
Los Olivos Community Services District	(805) 500-4098	<a href="http://losolivoscscsd.com">losolivoscscsd.com</a>
Mission Hills Community Services District	(805) 733-4366	<a href="http://mhcsd.org">mhcsd.org</a>
Montecito Fire Protection District	(805) 969-7762	<a href="http://montecitofire.com">montecitofire.com</a>
Montecito Sanitary District	(805) 969-4200	<a href="http://montsan.org">montsan.org</a>
Montecito Water District	(805) 969-2271	<a href="http://montecitowater.com">montecitowater.com</a>
Santa Maria Public Airport District	(805) 922-1726	<a href="http://santamariaairport.com">santamariaairport.com</a>
Santa Maria Valley Water Conservation District	(805) 925-5212	<a href="http://smvwcd.org">smvwcd.org</a>
Santa Rita Hills Community Services District	<i>Pending</i>	<i>Pending</i>
Santa Ynez Community Services District	(805) 688-3008	<a href="http://sycsd.com">sycsd.com</a>
Santa Ynez River Water Conservation District	(805) 693-1156	<a href="http://syrcsd.com">syrcsd.com</a>
Santa Ynez River Water Conservation District, Improvement District No. 1	(805) 688-6015	<a href="http://syrcsd.org">syrcsd.org</a>
Summerland Sanitary District	(805) 969-4344	<a href="http://summerlandscsd.org">summerlandscsd.org</a>
Vandenberg Village Community Services District	(805) 733-2475	<a href="http://vvcscsd.org">vvcscsd.org</a>

# SECTION 1 - Qualifications to Run and Hold Office

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For the list of offices to be filled at the November 3, 2026, General Election, please see **Appendix A**.

## **General Qualifications** E.C. §§ 20, 201; G.C. §§ 1020, 1021, 24001

The following qualifications apply to all school and special district offices:

- Must be at least 18 years old and a citizen of the State at the time of their election;
- must be a registered voter of the district in which the duties of the office are to be exercised at the time that nomination papers are issued to the person or at the time of the appointment of the person;
- cannot be convicted of designated crimes as specified in the Constitution and laws of the State; and,
- cannot be convicted of a felony involving accepting or giving, or offering to give, any bribe, the embezzlement of public money, extortion or theft of public money, perjury or conspiracy to commit any of these crimes. \*

\* For purposes of this section, “conviction of a felony” includes a conviction of a felony in this state and a conviction under the laws of any other state, the United States, or any foreign government or country of a crime that, if committed in this state, would be a felony, and for which the person has not received a pardon from the Governor of this state, the governor or other officer authorized to grant pardons in another state, the President of the United States, or the officer of the foreign government or country authorized to grant pardons in that foreign jurisdiction. E.C. § 20

Please note: additional district specific qualifications and requirements may apply, a complete list of these requirements will be available at the start of the candidate filing period (July 13 – August 7)

## **Incompatibility of Offices**

A person’s legal right to hold more than one office at the same time is governed by the common law doctrine of incompatible offices. Government Code Section 1099 became effective on January 1, 2006, to codify this common law rule. Government Code Section 1099 can be viewed at [leginfo.legislature.ca.gov](http://leginfo.legislature.ca.gov).

For questions regarding whether two public offices would be considered incompatible, contact the California Attorney General’s Office at (916) 445-9555 or visit [oag.ca.gov](http://oag.ca.gov).

For further information about conflicts of interest or incompatibility of offices, contact the Fair Political Practices Commission at (866) 275-3772 or visit [fppc.ca.gov](http://fppc.ca.gov).

## SECTION 2 – Candidate Filing Overview and Forms

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### Overview

All candidates **must** file a Declaration of Candidacy to qualify as a candidate for a school or special district office. At the time of filing the Declaration of Candidacy, candidates are also responsible for filing other required and optional forms.

Forms to be filed **with the Declaration of Candidacy**:

- Ballot Designation Worksheet (required if requesting a ballot designation)
- Form 700 (required)
- Candidate’s Statement of Qualifications (optional)
- Code of Fair Political Practices Form (optional)

In addition to the above forms, candidates are also subject to filing certain campaign financial disclosure forms. See page 9 and Section 5 – Political Campaign Laws and Regulations.

**It is the obligation of the candidate to ensure that all filing requirements and deadlines are met.** Prospective candidates are encouraged to obtain and file the necessary candidate filing forms as soon as possible so any irregularities may be corrected before the filing deadline.

Candidates may obtain the necessary filing forms from the County Elections Division as early as **July 13, 2026**. If the Declaration of Candidacy is found “not sufficient,” no additions or corrections may be made after 5:00 p.m. on **August 7, 2026**, or in the event of an extension, 5:00 p.m. on **August 12, 2026**.

See **Appendix E** for a Candidate Filing Forms Checklist and deadlines.

### **Five Important Steps to the Candidate Filing Process**

**Step 1: Research:** Prospective candidates are encouraged to review this guide and conduct their own research on the qualifications and filing requirements to run and hold an elected office.

**Step 2: Request to be issued candidate filing forms:** Candidates may request to be issued candidate filing forms starting **July 13, 2026** by submitting their information online at [countyofsb.org/793/Candidate-Filing](https://countyofsb.org/793/Candidate-Filing). All required and optional candidate filing forms will be issued electronically, except for the Declaration of Candidacy. The Declaration of Candidacy will remain in the County Elections Division office until completed in-person by the candidate at their candidate filing appointment.

Candidates will need to print electronically issued forms. If preferred, candidates may call (805) 696-8957 to schedule an appointment to pick up forms in-person.

**Step 3: Complete candidate filing forms:** All required and optional candidate filing forms, except the Declaration of Candidacy, should be completed before the filing appointment. During the filing appointment, candidates will be instructed to complete and sign their Declaration of Candidacy.

**Step 4: Make a candidate filing appointment:** **Filing appointments are required** and available at the County Elections Division Main Office and Santa Maria Branch Office during specified dates and

hours. To make a candidate filing appointment, visit: [countyofsb.org/793/Candidate-Filing](http://countyofsb.org/793/Candidate-Filing). Candidate filing appointments may also be made by calling (805) 696-8957.

**Step 5: File candidate filing forms in-person:** All required and optional forms, with wet signatures, must be filed in-person with the County Elections Division by the filing deadline. Candidates must bring a government issued form of identification to their filing appointment and, if applicable, payment for filing a Candidate’s Statement of Qualifications.

## Candidate Filing Forms

### Declaration of Candidacy

County of Santa Barbara  
DECLARATION OF CANDIDACY  
School District  
November 5, 2020, Presidential General Election (Elections Code §§ 20, 202, 402, 10512, 13107, 10202, 10203)

For County Elections Official Use ONLY

Official Filing Form  
County Elections Division  
Date Received: \_\_\_\_\_

Print Name of Candidate  
County Elections Division  
Date Received: \_\_\_\_\_

Candidate Name and Office  
1 My name is: First Middle/Initial (optional) Last  
I hereby declare myself as a candidate for election to the governing board of the (City/County) of the County of Santa Barbara; I am a registered voter, I am elected, I will qualify and serve to the best of my ability.

2 I have a character class name (I must file to use instead of a phonetic transcription. (Please complete Character Class Name Form.)  
Print Ballot Designation Requested  
 I have a character class name (I must file to use instead of a phonetic transcription. (Please complete Character Class Name Form.)

IMPORTANT NOTE: The County of Santa Barbara Elections Office will publish one of the addresses below in the Notice to Candidates, Official Central List of Candidates, and on the County of Santa Barbara Election Office website.  
1 Please check the appropriate box to indicate which address you wish to be used for publishing purposes.  
2 FIND BOXES CHECKED; the first address listed and provided below will be published.  
3 If an telephone number, FAX number, email address, or website is provided, that information will also be published.  
4 If an mailing telephone number is provided, and is different from day telephone number, it will not be published and it is for the County of Santa Barbara Elections Office use only.

Public  Mailing Address: \_\_\_\_\_ Apt or Unit #: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Public  Residence Address (Required): \_\_\_\_\_ Apt or Unit #: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Public  Business Address: \_\_\_\_\_ Apt or Unit #: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Number: City: \_\_\_\_\_ Evening: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_ Website: \_\_\_\_\_

IMPORTANT: Reverse Side of Page Must Be Completed

All candidates **must** file a Declaration of Candidacy. The Declaration of Candidacy is the form on which a candidate declares their candidacy, provides their ballot designation, attests that they meet the qualifications to run and hold office, and takes an oath of office.

Information provided on the Declaration of Candidacy includes:

- Name of office sought.
- Name of candidate.
- Name and ballot designation.
- Residential address.
- Business and/or mailing address (if applicable).
- Phone number (fax, email and website are optional).

Candidates must bring acceptable government photo identification, such as a driver’s license or state ID card.

### Ballot Designation Worksheet

California Secretary of State  
BALLOT DESIGNATION WORKSHEET  
Elections Code §§ 13107, 13107.3, 13107.5, California Code of Regulations § 20711

This entire form must be completed, or it will not be accepted and you will not be written to a ballot designation. DO NOT LEAVE ANY RESPONSE SPACES BLANK. Information requested is not applicable, please enter "N/A" in the space provided, otherwise the information MUST be provided. SPONSOR FILING, THIS WORKSHEET WILL BE A PUBLIC RECORD.

Candidate Name: \_\_\_\_\_ Gender (optional, for transcription use only): \_\_\_\_\_  
Office: \_\_\_\_\_ Email: \_\_\_\_\_

Home Address: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_

Address Information: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number(s): \_\_\_\_\_ Mobile: \_\_\_\_\_ Fax: \_\_\_\_\_  
Business: \_\_\_\_\_

Proposed Ballot Designation(s): \_\_\_\_\_  
Alternative Ballot Designation(s) 1: \_\_\_\_\_  
Alternative Ballot Designation(s) 2: \_\_\_\_\_

In the space provided, describe why you are qualified to complete the proposed ballot designation.  
(a) Describe why you believe you are qualified to complete the proposed ballot designation.  
(b) If your proposed ballot designation contains more than one slash (/) separating words in your ballot designation for separate principal profession(s), vocation(s), or occupation(s) (collectively known as "PVO"), complete a justification section for each separate PVO.  
(c) Attach any documents or exhibits that you believe support your proposed ballot designation.  
(d) If using the title of an elective office, attach a copy of your certificate of election or appointment.  
(e) Any supporting documents will not be returned to you. Do not submit originals.

It is your responsibility to justify your proposed ballot designation and to provide all requested details.  
If your proposed ballot designation includes the word "volunteer," indicate the title of your volunteer position and the name of the entity for which you volunteer along with a brief description of the type of volunteer work you do and the approximate amount of time involved. You may only use the ballot designation "community volunteer" if you volunteer for a 501(c)(3) charitable, educational, or religious organization, a governmental agency or an educational institution. You may not use "community volunteer" together with another designation.

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Candidates may choose a ballot designation that describes their current profession, vocation, occupation or elected office title. A ballot designation appears below the candidate’s name on the ballot.

A ballot designation is **optional**. Candidates selecting to have a ballot designation must file a Ballot Designation Worksheet and include their chosen ballot designation on their Declaration of Candidacy. **All fields** on the Ballot Designation Worksheet must be completed. For more information regarding ballot designations, please see **Section 3**.

# Statement of Economic Interests – Form 700 G.C. §§87201, 87202, 87203, 91000 Et Seq

All candidates running for an office designated in a conflict of interest code, and all elected offices listed in Government Code Section 87200, must file a Statement of Economic Interests (Form 700).

Candidates and elected officeholders for those offices listed in Government Code Section 87200 are required to file a Form 700 at full disclosure. Those elected offices not listed in Government Code Section 87200 must file a Form 700 at the disclosure level specified in the jurisdiction’s Conflict of Interest Code.

Each candidate must file a Form 700 when they file their Declaration of Candidacy. The “Candidate” Form 700 should include disclosure information for the 12-month period prior to the date of filing.

A “Candidate” Form 700 is not required if the candidate has filed a Form 700 for the same jurisdiction within 60 days prior to the filing of their Declaration of Candidacy.

Elected candidates must also file an “Assuming Office” Form 700 statement within 30 days of assuming office.

Any person who knowingly or willfully violates any provision of this act is guilty of a misdemeanor. Violation of this article is punishable by prosecution, injunction, or late penalties.

As required, original Candidate Form 700s for multi-county district candidates will be sent to the Fair Political Practices Commission and the County Elections Division will retain a copy.

## Candidate’s Statement of Qualifications

Filing a Candidate’s Statement of Qualifications (candidate statement) is **optional** and **subject to a filing fee**. If a candidate chooses to file a candidate statement, the hardcopy of the statement and the required filing fee are due at the time the Declaration of Candidacy is filed.

Filed candidate statements may be withdrawn, but not changed, no later than 5:00 p.m. on **August 10, 2026**.

In the event an office goes into extension, the filing deadline for the Declaration of Candidacy and other filing forms, including the candidate statement, is 5:00 p.m. on **August 12, 2026**.

More information about candidate statements may be found in **Section 4**.

## Code of Fair Campaign Practices

Filing the “Code of Fair Campaign Practices” form is optional.

By signing this form, a candidate agrees to conduct a fair campaign openly and publicly, not engage in character defamation, libel, slander, or dishonest and unethical practices.

Once filed, the “Code of Fair Campaign Practices” is public record and open for public inspection.

## Campaign Financial Disclosure

The Political Reform Act requires candidates and committees to file campaign statements by specified deadlines disclosing contributions received and expenditures made. These documents are public and may be audited by the Fair Political Practices Commission (FPPC) and Franchise Tax Board (FTB) to ensure that voters are fully informed and improper practices prohibited. It is the responsibility of candidates and committees to understand the rules regulating their campaigns in California.

For manuals and more information, visit the FPPC's website, [fppc.ca.gov](http://fppc.ca.gov). **Appendix F** includes an FPPC filing schedule and a Local Candidate/Committee Checklist.

## Electronic Campaign Disclosure

In January 2022, the County of Santa Barbara Board of Supervisors adopted Ordinance 5147 that added Chapter 11C to the County Code. On January 1, 2023, electronic filing of campaign statements became required for an elected officer, candidate, committee, or other person required by the Political Reform Act to file statements, reports, or other documents required by Chapter 4 (commencing with Section 84100) of the California Government Code.

The electronic filing system used by the County of Santa Barbara is free of charge. Committees interested in signing up to start filing electronically are encouraged to contact the County Elections Division by email at [campaigndocs@countyofsb.org](mailto:campaigndocs@countyofsb.org).

To learn more about Chapter 11C and electronic campaign disclosure, visit the campaign finance section of [sbcvote.com](http://sbcvote.com).

## Santa Barbara Community College District Candidates

In 2020, Santa Barbara Community College District adopted additional campaign contribution limits and reporting requirements for candidates and officeholders. Please contact the President’s office at (805) 730-4011 for more information.

## **Agent Authorization to Pick Up and/or File Nomination Documents**

Candidates may authorize an agent to pick up all or any of their candidate filing forms, including their Declaration of Candidacy, by completing the Authorization to Pick-Up and/or File Nomination Documents (Agent Authorization) request form. The Authorization to Pick-Up and/or File Nomination Documents is available on the County Elections Division website at [sbcvote.com](http://sbcvote.com).

If a candidate is unable to be present in the County Elections Division to file their Declaration of Candidacy, a candidate may designate, by using the authorization form, an agent to pick up and deliver the document to the candidate to be executed. The completed Declaration of Candidacy must be received by the County Elections Division (in-person or by certified mail) by 5:00 p.m. on the filing deadline of **August 7, 2026**, unless the office goes into extension. In this event, the filing deadline will move to 5:00 p.m. on **August 12, 2026**. Postmarks will not be accepted. E.C. § 8028(b)

Election law does not specifically prohibit another person from filing a Declaration of Candidacy for a candidate. However, the County Elections Division strongly recommends that candidates file in-person for the following reasons:

1. The oath, or affirmation, which is a part of the Declaration of Candidacy form, must be administered by a County Elections Division clerk or a California Notary Public.\* It is much easier for a candidate to file in-person and have the oath administered at the time they file; and,
2. The signature of the candidate (as well as other information) is required on many documents involved in the nomination process. If through an oversight the Declaration of Candidacy is incomplete, the problem can easily be rectified when the candidate files in-person.

\*Election Code 8040 allows some exceptions. Please see the code and contact the County Elections Division for more information.

### **Deployed Active Military - Agent Authorization E.C. § 202**

A person who is deployed on active military service outside of California and is unable to appear in-person to file a Declaration of Candidacy, Nomination Papers, or any other paper necessary to run for office may have their forms completed and filed by an attorney-in-fact who is commissioned and empowered in writing for that purpose through a power of attorney.

At the time of filing the Declaration of Candidacy, the attorney-in-fact shall present the original power of attorney duly signed by the deployed person. The power of attorney shall state the office that the deployed person is seeking, including the district number, if any, and shall include a declaration that the deployed person meets the statutory and constitutional qualifications for office that they are seeking and that if nominated the deployed person will accept the nomination and will not withdraw. The power of attorney shall further state that the power of attorney is solely for the purpose of authorizing the attorney-in-fact to file a declaration or papers necessary to run for office. The original or a copy of the power of attorney shall be filed with and attached to the declaration or papers.

## SECTION 3 – Candidate Name on Ballot and Ballot Designation

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### Candidate Name and Order on Ballot

A candidate's name will be printed on the official ballot exactly as it appears on the Declaration of Candidacy. A candidate's ballot name should be recognized as the name under which the candidate is registered; however, the following name variations are permitted:

- First, middle, and last names. Example: John James Doe or John Doe
- First and middle initials and last name. Example: John J. Doe, J.J. Doe, or J. James Doe
- A short version of the first name. Example "Jim" for James or "Katie" for Kathryn
- A nickname designated with parentheses ( ) or quotation marks "".

Example John "Jon-Jon" Doe

Legal name changes within one year of any election may only appear on the ballot if the change was made by marriage or court decree. E.C. § 13104

No degrees or titles are allowed in the ballot name, such as Mr., Ms., Dr., or PhD. E.C. § 13106

### Randomized Alphabet Drawing

On the 82<sup>nd</sup> day prior to election day, the Secretary of State will conduct a drawing of the letters of the alphabet, the result of which is known as a randomized alphabet. The resulting randomized alphabet determines the order of all candidates' names on the ballot. If two or more candidates for the same office have the same first letter in their last name, the subsequent letters in the last name will determine the order. For example, if two candidates with the surnames Campbell and Carlson are running for the same office, their order on the ballot will depend on the order in which the letters M and R were drawn in the randomized alphabet drawing. E.C. §§ 13112, 13113

### Ballot Designation

Candidates may choose a designation that describes their current profession, vocation, occupation or incumbency status, if applicable. The ballot designation appears below a candidate's name on the ballot.

A ballot designation is **optional**. Candidates selecting to have a ballot designation must provide it on their Declaration of Candidacy and file a **Ballot Designation Worksheet**. If a Ballot Designation Worksheet is not filed by a candidate wishing to have a ballot designation, no designation will appear on the ballot.

The Ballot Designation Worksheet must be filed at the same time a candidate files their Declaration of Candidacy. Candidates are encouraged to attach any documents or exhibits that support their proposed ballot designation. Examples of supporting documents may include a copy of the certificate of election or appointment or copies of credential(s) or certificate(s).

Upon filing, the Ballot Designation Worksheet becomes public record, and may not be changed by the candidate after the filing deadline. Candidates and other interested persons may view or request a copy of a filed Ballot Designation Worksheet from the County Elections Division.

If no ballot designation is desired, the candidate must print "NONE" and initial in the space provided on the Declaration of Candidacy. Candidates electing to not have a ballot designation are not required to file the Ballot Designation Worksheet.

## Acceptable Ballot Designations

1. **Elected Office Title:** Words designating the elective office which the candidate holds at the time of filing the Declaration of Candidacy.
2. **Incumbent:** The word “Incumbent” may be used if the candidate is a candidate for the same office, which they hold at the time of filing the Declaration of Candidacy, and was elected to that office by a vote of the people.

**NEW:** Effective January 1, 2024, pursuant to Elections Code Section 13107, a candidate shall not use the word “incumbent” if the candidate was elected to their office in an at-large election and is a candidate in a district-based election.

3. **Appointed Incumbent:** The phrase “Appointed Incumbent” may be used if a candidate was appointed to the office they currently hold and are seeking election to the same office. The candidate may not use the unmodified word “incumbent” or any words designating the office unmodified by the word “appointed.” A candidate may also use the word “appointed” and the office title if seeking election to the same office or different office.
4. **Current Profession, Vocation, or Occupation:** No more than three words to describe either the current principal professions, vocations, or occupations of the candidate, or the principal professions, vocations, or occupations of the candidate during the calendar year immediately preceding the filing of the Declaration of Candidacy. Geographical names and hyphenated words that have appeared in the dictionary within 10 years preceding the election are considered one word. Forward slashes must be used to distinguish between separate professions, vocations, or occupations.

## Unacceptable Ballot Designations and Rejection Process

Pursuant to Elections Code Section 13107(e) ballot designations will not be accepted if the designation:

1. Misleads the voter.
2. Suggests an evaluation of a candidate, such as outstanding, leading, expert, virtuous, or eminent.
3. Abbreviates the word “retired” or places it following any other word or words, which it modifies.
4. Uses a word or prefix, such as “former” or “Ex-,” which means a prior status. The exception is the use of the word “retired.”
5. Uses the name of any political party, whether or not it has qualified for the ballot.
6. Uses a word or words referring to a racial, religious, or ethnic group.
7. Refers to any activity prohibited by law.

Ballot designations that include commercial identification information such as trademarks or designations that include specific business, foundation, or organization names will not be accepted. Candidates should review the California Administrative Code of Regulations sections 20710-20719 for additional applicable ballot designation requirements.

If the selected ballot designation is in violation of any of the restrictions set forth by Elections Code, the candidate will be notified by the County Elections Division by registered or certified mail with return receipt requested. The notice will be mailed to the candidate at the mailing address provided on the candidate’s Ballot Designation Worksheet.

The candidate shall, within three days, excluding Saturday, Sunday and state holidays, from the date of receipt of the notice, appear before the County Elections Division and provide an alternate designation. If an alternate designation is not provided within the time allowed, no designation will appear on the ballot. E.C. § 13107(f)

## Format Standards

Candidates are strongly encouraged to consider ballot space limitations when choosing a longer ballot designation that may otherwise be permitted by law.

In most cases, the selected ballot designation will be printed in 8-point uppercase and lowercase type set. If the ballot designation is so long that it would conflict with the space requirements of Election Code Sections 13207 and 13211, the County Elections Division may use a type size sufficiently smaller to meet these requirements.

See **Appendix D** for a sample of the Ballot Designation Worksheet and applicable ballot designation Elections Codes. To review the California Administrative Code of Regulations, visit the Secretary of State's website at [sos.ca.gov](https://sos.ca.gov).

## SECTION 4 – Candidate’s Statement of Qualifications

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Filing a Candidate’s Statement of Qualifications (candidate statement) is **optional and subject to a filing fee**. If a candidate chooses to file a candidate statement, the hardcopy of the statement and **the required filing fee are due at the time the Declaration Candidacy is filed**.

Checks for candidate statement fees should be made payable to the **County of Santa Barbara Registrar of Voters**. **Credit cards and debit cards are not accepted.**

Once filed, candidate statements cannot be changed. Filed candidate statements remain confidential until the close of the candidate filing period. Following the close, filed candidate statements are subject to a 10-day public exam period.

### **Cost and Word Limits**

See **Appendix C** for the estimated candidate statement cost and word limit for each office up for election.

#### How the Fee is Calculated E.C. § 13307

The fee to file a candidate statement in the County Voter Information Guide is determined by the County Elections Division and is an estimated cost based on various factors. These factors include printing costs, the number of guides printed for each ballot type, and the number of voters registered in the jurisdiction. Additionally, pursuant to the Federal Voting Rights Act, the County of Santa Barbara is required to print all voter information in English and Spanish. The estimated cost includes the approximate fee to translate and print the candidate statement in both English and Spanish.

The estimated cost is determined prior to all information being available and the actual cost may vary depending on the final number of candidate statements published for each office. Approximately 30 days following the election, candidates may be billed for additional cost or receive a refund of surplus money collected.

#### Indigent Status E.C. § 13309

If a candidate alleges to be indigent and unable to pay in advance the fee for submitting a candidate statement, the candidate may submit a statement of financial worth with their candidate statement. If it is determined that the candidate is indigent, the candidate statement will be printed in the County Voter Information Guide, and payment arrangements may be made. If the determination is made that the candidate is not indigent, the candidate shall withdraw the statement or pay the requisite fee within three days of notification, excluding Saturdays, Sundays, and State holidays.

For more information regarding filing for indigent status, please call (805) 696-8957.

## Content Standards

Candidate statements may include the name, age (optional), occupation (may vary from the ballot designation, but is limited to five (5) words), and a brief description of the candidate's education and qualifications.

A candidate statement is limited to a recitation of the candidate's own personal background and qualifications. The statement shall "not make in any way reference to other candidates for that office or to another candidate's qualifications, character, or activities." For Non-Partisan offices, the statement shall not include the party affiliation of the candidate, or membership or activity in partisan political organizations. E.C. §§ 13307(a), 13307.5, 13308

Once the candidate statement is filed, no changes can be made. The candidate statement may be withdrawn, but not changed, no later than 5:00 p.m. of the next working day after the close of the candidate filing period. E.C. § 13307(a)(3)

Pursuant to Elections Code Section 13308, improper language that makes any reference to another candidate or to another candidate's qualifications, character, or activities will be removed. In such instances, the candidate will be notified and the improper language will not be included in the printed candidate statement.

## Format and Style Standards

Candidates choosing to submit a candidate statement must file an **electronic** and **signed hard copy** of the statement on the form provided by the County Elections Division. The electronic copy must be emailed to [candidatefiling@countyofsb.org](mailto:candidatefiling@countyofsb.org) as an attached Microsoft Word document or embedded within the body of the email. The electronic copy of the candidate statement should be emailed on the same day as filing the hard copy.

The original signed hard copy of the candidate statement is the official nomination document. If necessary, the submitted electronic version will be edited to match the original hard copy prior to publication in the County Voter Information Guide.

The candidate statement **must** be typed and printed in uniform type, size, spacing, and darkness. Additionally, statements **must be in first person, single spaced, and in block paragraph format.**

The following **are not** permitted:

- Handwritten statements
- Copies from a fax machine
- Extra exclamation points!!!
- Stars, bullets, or asterisks\*
- Graphics or Photographs
- Underlining or **Bolding** or *Italics*
- USE OF UPPER CASE FOR EMPHASIS

Candidate statements must fit on one-quarter of a County Voter Information Guide page (approximately an 8½ by 11-inch page). Submitted candidate statement that do not fit within this limitation will be adjusted by the County Elections Division to fit within the space allotted.

**IMPORTANT:** The County Elections Division does not proof for spelling, punctuation, or grammar errors; therefore, candidates are advised to carefully check their statements prior to filing. Candidate statements are printed exactly as submitted, including errors.

## **Word Counting Guidelines**

The counting of words is governed by Elections Code Section 9:

- (a) Counting of words, for purposes of this code, shall be as follows:
- (1) Punctuation is not counted.
  - (2) Each word shall be counted as one word except as specified in this section.
  - (3) All proper nouns, including geographical names, shall be considered as one word; for example, "City and County of San Francisco" shall be counted as one word.
  - (4) Each abbreviation for a word, phrase, or expression shall be counted as one word.
  - (5) Hyphenated words that appear in any generally available standard reference dictionary, published in the United States at any time within the 10 calendar years immediately preceding the election for which the words are counted, including a generally available standard reference dictionary published online, shall be considered as one word. Each part of all other hyphenated words shall be counted as a separate word.
  - (6) Dates shall be counted as one word.
  - (7) Any number consisting of a digit or digits shall be considered as one word. Any number which is spelled, such as "one," shall be considered as a separate word or words. "One" shall be counted as one word whereas "one hundred" shall be counted as two words. "100" shall be counted as one word.
  - (8) Telephone numbers shall be counted as one word.
  - (9) Internet website addresses shall be counted as one word.
- (b) This section does not apply to counting words for ballot designations under Section 13107.

## **Candidate Statement Withdrawal Process**

Once the candidate statement is filed, no changes can be made. The statement may be withdrawn, but not changed, during the candidate filing period and no later than 5:00 p.m. of the next working day after the close of the candidate filing period. E.C. § 13307(a)(3)

Candidates who choose to withdraw their filed candidate statement must complete and file a Candidate Statement Withdrawal Request form by the deadline. The Candidate Statement Withdrawal Request form is available upon request from the County Elections Division, and may be submitted in-person, by fax, or by email. Refund checks for the candidate statement fee collected at the time of filing will be issued approximately 30 to 45 days following the close of the nomination period. Refund checks will be mailed to the mailing address provided on the candidate's Candidate Statement Filing Acknowledgment and Receipt.

## SECTION 5 – Political Campaign Laws and Regulations

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The code references and information below are provided as a resource and is not legally sufficient. In case of conflict, the law, regulation, or rule will apply.

### **Election Law and Regulations Resources**

A copy of the Elections Code is available for viewing at the County Elections Division offices or may be found by visiting the Official California Legislative Information site at [leginfo.legislature.ca.gov](http://leginfo.legislature.ca.gov). A copy of the Business and Professions Code and the Government Code may also be found at this website.

A copy of the United States Constitution may be found on various government websites including the United States Senate official website at [senate.gov](http://senate.gov).

The California Code of Administrative Regulations may be found on the Secretary of State's website at [sos.ca.gov/administration/regulations/current-regulations](http://sos.ca.gov/administration/regulations/current-regulations).

Resources overviewing the Political Reform Act that includes regulations governing campaign disclosure and campaign advertising may be found on the Fair Political Practices Commission's (FPPC) website at [fppc.ca.gov](http://fppc.ca.gov).

### **Political Signs**

#### Temporary Political Signs Section 5405.3 of the State of California Outdoor Advertising Act

Nothing in this chapter, including, but not limited to, B.P.C. § 5405, shall prohibit the placing of temporary political signs, unless a federal agency determines that such placement would violate federal regulations. However, no such sign shall be placed within the right-of-way of any highway or within 660 feet of the edge of and visible from the right-of-way of a landscaped freeway. A temporary political sign is a sign which:

- a) Encourages a particular vote in a scheduled election.
- b) Is placed not sooner than 90 days prior to the scheduled election and is removed within 10 days after that election.
- c) Is no larger than 32 square feet.
- d) Has had a statement of responsibility filed with the department (Caltrans) certifying a person who will be responsible for removing the temporary political sign and who will reimburse the department for any cost incurred to remove it.

Placement of Political Signs may be regulated by the state, county, or city depending upon the location of the signs:

- State – Refer to the Department of Transportation website at [www.dot.ca.gov](http://www.dot.ca.gov) or by phone at (916) 654-5266
- County – Refer to Chapter 35, Article 1, of the County of Santa Barbara Code by going to this link: [library.municode.com/ca/santa\\_barbara\\_county/codes/code\\_of\\_ordinances](http://library.municode.com/ca/santa_barbara_county/codes/code_of_ordinances)
- Candidates should speak with the County Zoning Administrator to be certain that signs comply with county requirements: (805) 568-2090.
- Cities – If the sign is placed within city boundaries, please contact the City Attorney's Office for the city in which the sign would be placed.

## **Reporting Campaign Complaints**

The County Elections Division is not an enforcement agency and is therefore unable to investigate any violations. Individuals who would like to report a violation(s) will be referred to one of the agencies listed below.

The following is a list of agencies that may be contacted regarding possible election violations or fraud:

1. Fair Political Practices Commission: [fppc.ca.gov](http://fppc.ca.gov) or (866) 275-3772 to contact the Enforcement Division for violations of the Political Reform Act, (e.g., mass mailing requirements, slate mailers, campaign disclosure, proper use of campaign funds, and disclosure of economic interests).
2. California Secretary of State: [sos.ca.gov](http://sos.ca.gov) or (916) 657-2166 for election fraud.
3. California State Attorney General: [oag.ca.gov](http://oag.ca.gov) or (800) 952-5225 or the County District Attorney at (805) 568-2300 for open meeting laws, unlawful use of public funds, violations of the California Elections Code, the Penal Code, or any laws other than those governed by the Political Reform Act.
4. Federal Election Commission: [fec.gov](http://fec.gov) or (800) 424-9530 for federal campaign complaints (e.g., Congressional, U.S. Senate, and President of the United States).
5. County of Santa Barbara District Attorney: (805) 568-2300 for election fraud, enforcement of local ordinances, vandalism, or requirements concerning campaign signs. If the violation has occurred within city boundaries contact the City Attorney's Office for that city.

There is no agency enforcement that deals with false or misleading campaign materials. These issues must be handled through the local court system.

## SECTION 6 – Write-In Candidate Filing Information

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A person who has not filed to be a candidate during the candidate filing period may still be elected to office as a write-in candidate. The write-in candidate filing period will only apply to school and special district contests that will appear on the ballot.

WRITE-IN CANDIDATE FILING PERIOD		
General Election		
<b>September 7, 2026, to October 20, 2026</b>	E-57 - E-14	First and last day of the write-in candidate filing period. Write-in candidates must submit the Statement of Write-In Candidacy and other required forms to the County Elections Division by 5:00 p.m. on <b>October 20, 2026</b> .

### Write-In Candidate Filing Requirements

There is no filing fee for write-in candidates. In order to qualify as a certified write-in candidate at the district election, the prospective candidate must file a Statement of Write-In Candidacy.

E.C. §§ 8600, 8604

#### Statement of Write-In Candidacy

The Statement of Write-In Candidacy shall include the following information:

- Candidate’s name.
- Residence address.
- A declaration by the candidate stating that they are a write-in candidate.
- The title of the office for which they are seeking.
- The date of the election.

#### Additional Filing Requirements

Write-in candidates are also subject to filing the following required and optional documents:

- Statement of Economic Interests - Form 700 (Required) – See **Section 2** for more information
- Code of Fair Campaign Practices (Optional) - See **Section 2** for more information.
- Campaign Finance Disclosure Statements - See **Section 2** for more information.

# APPENDIX A – Offices to be Filled\*

November 3, 2026, General Election School Districts

District	District's Governing Board	Term Start Date
Allan Hancock Joint Community College District	Trustee Area 3 – 1 Seat – Full Four-Year Term Trustee Area 5 – 1 Seat – Full Four-Year Term	December 11, 2026
Ballard School District	Trustee Area 1 – 1 Seat – Full Four-Year Term Trustee Area 2 – 1 Seat – Full Four-Year Term	December 11, 2026
Blochman Union School District	2 Seats Elected At-Large – Full Four-Year Term	December 11, 2026
Buellton Union School District	Trustee Area 1 – 1 Seat – Full Four-Year Term Trustee Area 3 – 1 Seat – Full Four-Year Term Trustee Area 4 – 1 Seat – Full Four-Year Term	December 11, 2026
Carpinteria Unified School District	Trustee Area 1 – 1 Seat – Full Four-Year Term Trustee Area 2 – 1 Seat – Full Four-Year Term Trustee Area 5 – 1 Seat – Full Four-Year Term	December 11, 2026
Cold Spring School District	3 Seats Elected At-Large – Full Four-Year Term	December 11, 2026
College School District	Trustee Area 1 – 1 Seat – Full Four-Year Term Trustee Area 4 – 1 Seat – Full Four-Year Term Trustee Area 5 – 1 Seat – Full Four-Year Term	December 11, 2026
Cuyama Joint Unified School District	2 Seats Elected At-Large – Full Four-Year Term 1 Seat Elected At-Large – Short Two-Year Term	December 11, 2026
Goleta Union School District	Trustee Area 1 – 1 Seat – Full Four-Year Term Trustee Area 3 – 1 Seat – Full Four-Year Term Trustee Area 5 – 1 Seat – Full Four-Year Term	December 11, 2026
Guadalupe Union School District	Trustee Area 1 – 1 Seat – Full Four-Year Term Trustee Area 3 – 1 Seat – Full Four-Year Term Trustee Area 4 – 1 Seat – Full Four-Year Term	December 11, 2026
Hope School District	Trustee Area 2 – 1 Seat – Full Four-Year Term Trustee Area 4 – 1 Seat – Full Four-Year Term Trustee Area 5 – 1 Seat – Full Four-Year Term	December 11, 2026
Lompoc Unified School District	Trustee Area 3 – 1 Seat – Full Four-Year Term Trustee Area 4 – 1 Seat – Full Four-Year Term	December 11, 2026
Los Olivos School District	2 Seats Elected At-Large – Full Four-Year Term	December 11, 2026
Montecito Union School District	3 Seats Elected At-Large – Full Four-Year Term	December 11, 2026
Orcutt Union School District	Trustee Area 3 – 1 Seat – Full Four-Year Term Trustee Area 4 – 1 Seat – Full Four-Year Term Trustee Area 5 – 1 Seat – Full Four-Year Term	December 11, 2026
Santa Barbara Community College District	Trustee Area 1 – 1 Seat – Full Four-Year Term Trustee Area 5 – 1 Seat – Full Four-Year Term Trustee Area 6 – 1 Seat – Full Four-Year Term Trustee Area 7 – 1 Seat – Full Four-Year Term	December 11, 2026
Santa Barbara County Board of Education	Trustee Area 1 – 1 Seat – Full Four-Year Term Trustee Area 5 – 1 Seat – Full Four-Year Term Trustee Area 7 – 1 Seat – Full Four-Year Term	December 11, 2026
Santa Barbara Unified School District	Trustee Area 1 – 1 Seat – Full Four-Year Term Trustee Area 4 – 1 Seat – Full Four-Year Term	December 11, 2026
Santa Maria Joint Union High School District	Trustee Area 2 – 1 Seat – Full Four-Year Term Trustee Area 4 – 1 Seat – Full Four-Year Term Trustee Area 5 – 1 Seat – Full Four-Year Term	December 11, 2026
Santa Maria-Bonita School District	Trustee Area 1 – 1 Seat – Full Four-Year Term Trustee Area 2 – 1 Seat – Full Four-Year Term	December 11, 2026
Santa Ynez Valley Union High School District	Trustee Area 1 – 1 Seat – Full Four-Year Term Trustee Area 2 – 1 Seat – Full Four-Year Term Trustee Area 3 – 1 Seat – Short Two-Year Term Trustee Area 4 – 1 Seat – Full Four-Year Term	December 11, 2026
Solvang School District	Trustee Area 2 – 1 Seat – Full Four-Year Term Trustee Area 4 – 1 Seat – Full Four-Year Term Trustee Area 5 – 1 Seat – Full Four-Year Term	December 11, 2026
Vista Del Mar Union School District	1 Seat Elected At-Large – Full Four-Year Term	December 11, 2026

## Special Districts

District	District's Governing Board	Term Start Date
Carpinteria Sanitary District	1 Seat - Division 2 – Full Four-Year Term 1 Seat - Division 5 – Full Four-Year Term	December 4, 2026
Carpinteria Valley Water District	1 Seat - Division 1 – Full Four-Year Term 1 Seat - Division 3 – Full Four-Year Term 1 Seat - Division 5 – Full Four-Year Term	December 4, 2026
Carpinteria-Summerland Fire Protection District	1 Seat - Division 2 – Full Four-Year Term 1 Seat - Division 3 – Full Four-Year Term 1 Seat - Division 4 – Full Four-Year Term	December 4, 2026
Casmalia Community Services District	3 Seats – Elected At-Large – Short Two-Year Term	December 4, 2026
Cuyama Community Services District	2 Seats Elected At-Large – Full Four-Year Term	December 4, 2026
Cuyama Valley Recreation District	2 Seats Elected At-Large – Full Four-Year Term	December 4, 2026
Embarcadero Municipal Improvement District	3 Seats Elected At-Large – Full Four-Year Term	December 4, 2026
Goleta Sanitary District	1 Seat - Division 2 – Full Four-Year Term 1 Seat - Division 3 – Full Four-Year Term	December 4, 2026
Goleta Water District	1 Seat - District 1 – Full Four-Year Term 1 Seat - District 2 – Full Four-Year Term	December 4, 2026
Goleta West Sanitary District	1 Seat - District 1 – Full Four-Year Term 1 Seat - District 2 – Short Two-Year Term 1 Seat - District 3 – Full Four-Year Term 1 Seat - District 4 – Short Two-Year Term 1 Seat - District 5 – Full Four-Year Term	December 4, 2026
Isla Vista Community Services District	2 Seats Elected At-Large – Full Four -Year Term 1 Seat Elected At-Large – Full Two -Year Term	December 4, 2026
Isla Vista Recreation and Park District	2 Seats Elected At-Large – Full Four-Year Term	December 4, 2026
Lompoc Valley Medical Center	3 Seats Elected At-Large – Full Four-Year Term	December 4, 2026
Los Alamos Community Services District	2 Seats Elected At-Large – Full Four-Year Term	December 4, 2026
Los Olivos Community Services District	3 Seats Elected At-Large – Full Four-Year Term	December 4, 2026
Mission Hills Community Services District	2 Seats Elected At-Large – Full Four-Year Term 1 Seat Elected At-Large – Short Two-Year Term	December 4, 2026
Montecito Fire Protection District	2 Seats Elected At-Large – Full Four-Year Term	December 4, 2026
Montecito Sanitary District	2 Seats Elected At-Large – Full Four-Year Term 1 Seat Elected At-Large – Short Two-Year Term	December 4, 2026
Montecito Water District	3 Seats Elected At-Large – Full Four-Year Term	December 4, 2026
Santa Maria Public Airport District	1 Seat - District 2 – Full Four-Year Term 1 Seat - District 4 – Full Four-Year Term	December 4, 2026
Santa Maria Valley Water Conservation District	1 Seat - Division 3 – Full Four-Year Term 1 Seat - Division 5 – Full Four-Year Term 1 Seat - Division 6 – Full Four-Year Term	December 4, 2026
Santa Ynez Community Services District	2 Seats Elected At-Large – Full Four-Year Term	December 4, 2026
Santa Ynez River Water Conservation District	1 Seat - Division 1 – Full Four-Year Term 1 Seat - Division 4 – Full Four-Year Term 1 Seat - Division 5 – Full Four-Year Term	December 4, 2026
Santa Ynez River Water Conservation District Improvement District No. 1	1 Seat - Division 2 – Full Four-Year Term 1 Seat - Division 3 – Full Four-Year Term 1 Seat Elected At-Large – Full Four-Year Term	December 4, 2026
Summerland Sanitary District	2 Seats Elected At-Large – Full Four-Year Term	December 4, 2026
Vandenberg Village Community Services District	2 Seats Elected At-Large – Full Four-Year Term 1 Seat Elected At-Large – Short Two-Year Term	December 4, 2026

\* This is not a final list of offices up for election, offices may be added or removed depending on what offices each district place in their order of election. A final list will be available at the start of candidate filing.

# APPENDIX B – Calendar of Events

## Candidate Filing Key Dates and Events

EVENT	DEADLINE
<b>Candidate Filing Period</b> (ALL candidates <b>must</b> file a Declaration of Candidacy and other required forms)	<b>July 13, 2026 – August 7, 2026</b> (E-113 to E-88)
<b>Candidate Statement Period for County Voter Information Guides</b>	<b>July 13, 2026 – August 7, 2026</b> (E-113 to E-88)
<b>Candidate Statement Withdrawal Deadline</b> Last day a candidate may withdraw their candidate statement. This deadline does not apply to offices in extension.	<b>August 10, 2026</b> (E-85)
<b>Candidate Statement Public Exam Period</b> 10-day public exam period of filed candidate statements. Does not include statements for offices in extension.	<b>August 8, 2026 – August 17, 2026</b> (E-87 to E-78)
<b>Candidate Filing Extension Period</b> Occurs in the event an incumbent fails to file their Declaration of Candidacy by 5pm on the normal filing deadline.	<b>August 8, 2026 – August 12, 2026</b> (E-87 to E-83)
<b>Determination of school and special district offices to be on or off ballot</b> If by 5pm on this day, there is only one candidate or an insufficient number of candidates for an office to be filled, and no petition is filed, it may be determined that the office will be off the ballot.	<b>August 12, 2026</b> (E-83)
<b>Candidate Statement Withdrawal Extension Deadline</b> Last day a candidate for an office in extension may withdraw their candidate statement.	<b>August 13, 2026</b> (E-82)
<b>Candidate Statement Public Exam Period - Extended Offices</b> 10-day public exam period of filed candidate statements for offices in extension.	<b>August 13, 2026 – August 22, 2026*</b> (E-82 to E-73*)
<b>Randomized Alphabet Drawing</b> (Secretary of State's Office & County Elections Division)	<b>11am on August 13, 2026</b> (E-82)
<b>Write-In Candidate Filing Period</b>	<b>September 7, 2026 – October 20, 2026</b> (E-57 to E-14)

\*Date falls on a weekend or state holiday; and the deadline does not move forward to the next business day.

\*\*Date falls on a weekend or state holiday; and moves forward to the next business day.

## Campaign Disclosure Key Dates and Events

EVENT	DEADLINE
<b>Semi-Annual Campaign Disclosure Statement Filing</b> (Form 460)	<b>July 31, 2026</b>
<b>24hr Campaign Disclosure-Contribution Report Filing period</b> (Election cycle reports file Form 497 within 24hrs)	<b>August 5 – November 3, 2026</b>
<b>1<sup>st</sup> Pre-Election Campaign Disclosure Statement Deadline</b> (Form 460 or 470) Reporting period July 1 to September 19, 2026	<b>September 24, 2026</b>
<b>2<sup>nd</sup> Pre-Election Campaign Disclosure Statement Deadline</b> (Form 460) Reporting period September 20 to October 17, 2026	<b>October 22, 2026</b>
<b>Semi-Annual Campaign Disclosure Statement Filing</b> (Form 460)	<b>February 1, 2027</b>

## Voter Key Dates and Events

EVENT	DEADLINE
<b>Military and Overseas Voter Mailing of Official Ballots Period</b>	<b>September 4, 2026 – September 19, 2026*</b> (E-60 to E-45*)
<b>County and State Voter Information Guide Mailing Period Begins</b>	<b>September 24, 2026</b> (E-40)
<b>Mailing of Official Ballots</b> (No later than this date, the County Elections Division will begin mailing each registered voter a vote-by-mail ballot. The vote-by-mail ballot may be mailed earlier and before the County Voter Information Guide)	<b>October 5, 2026</b> (E-29)
<b>Close of Registration</b>	<b>October 19, 2026</b> (E-15)
<b>Conditional Voter Registration Period</b>	<b>October 20, 2026 – November 3, 2026</b> (E-14 to Election Day)
<b>Last Day to Request Vote-by-Mail Ballot</b>	<b>October 27, 2026</b> (E-7)
<b>Election Day</b>	<b>November 3, 2026</b> Polls open 7am to 8pm

\*Date falls on a weekend or state holiday; and the deadline does not move forward to the next business day.

\*\*Date falls on a weekend or state holiday; and moves forward to the next business day.

## Canvass Key Dates and Events

EVENT	DEADLINE
<b>Canvass Begins</b>	<b>November 4, 2026</b> (E+1)
<b>1% Manual Tally Drawing</b>	<b>11am on November 5, 2026</b> (E+2)
<b>Postmarked Vote-by-Mail Ballot Deadline</b>	<b>November 10, 2026</b> (E+7)
<b>Unsigned and Non-Matching Signature Statement Deadline</b>	<b>Must be received two days prior to certification</b>
<b>Official Canvass Deadline</b>	<b>December 3, 2026</b> (E+30)

\*Date falls on a weekend or state holiday; and the deadline does not move forward to the next business day.

\*\*Date falls on a weekend or state holiday; and moves forward to the next business day.

# APPENDIX C – Candidate Statement Cost and Word Limits

November 3, 2026, General Election School Districts

District*	COST**	PAID BY	WORD LIMIT
Allan Hancock Joint Community College District TA 3	\$1,279.00	Candidate	200
Allan Hancock Joint Community College District TA 5	\$1,572.00	Candidate	200
Ballard School District TA 1	\$ 627.00	Candidate	200
Ballard School District TA 2	\$ 628.00	Candidate	200
Blochman Union School District	\$ 633.00	Candidate	200
Buellton USD TA 1	\$ 644.00	Candidate	400
Buellton USD TA 3	\$ 646.00	Candidate	400
Buellton USD TA 4	\$ 647.00	Candidate	200
Carpinteria Unified School District TA 1	\$ 701.00	Candidate	200
Carpinteria Unified School District TA 2	\$ 703.00	Candidate	200
Carpinteria Unified School District TA 5	\$ 685.00	Candidate	200
College School District TA 1	\$ 646.00	Candidate	200
College School District TA 4	\$ 645.00	Candidate	200
College School District TA 5	\$ 645.00	Candidate	200
Cold Spring School District	\$ 672.00	Candidate	200
County Board Of Education TA 1	\$1,944.00	Candidate	200
County Board Of Education TA 5	\$1,812.00	Candidate	200
County Board Of Education TA 7	\$1,653.00	Candidate	200
Cuyama Joint Unified School District (At-Large)	\$ 630.00	District	200
Goleta Union School District TA 1	\$ 987.00	District	200
Goleta Union School District TA 3	\$ 925.00	District	200
Goleta Union School District TA 5	\$ 801.00	District	200
Guadalupe Union School District Area 1	\$ 660.00	District	200
Guadalupe Union School District Area 3	\$ 654.00	District	200
Guadalupe Union School District 4	\$ 639.00	District	200
Hope School District TA 2	\$ 695.00	Candidate	200
Hope School District TA 4	\$ 689.00	Candidate	200
Hope School District TA 5	\$ 686.00	Candidate	200
Lompoc Unified School District TA 3	\$ 794.00	Candidate	200
Lompoc Unified School District TA 4	\$ 809.00	Candidate	200
Los Olivos School District (At-Large)	\$ 631.00	Candidate	200
Montecito Union School District (At-Large)	\$ 750.00	Candidate	200
Orcutt Union School District TA 3	\$ 783.00	Candidate	200
Orcutt Union School District TA 4	\$ 794.00	Candidate	200
Orcutt Union School District TA 5	\$ 790.00	Candidate	200
Santa Barbara Community College District TA 1	\$1,276.00	Candidate	200
Santa Barbara Community College District TA 5	\$1,263.00	Candidate	200
Santa Barbara Community College District TA 6	\$1,028.00	Candidate	200
Santa Barbara Community College District TA 7	\$1,261.00	Candidate	200
Santa Barbara Unified School District TA 1	\$1,341.00	District	200
Santa Barbara Unified School District TA 4	\$1,168.00	District	200
Santa Maria-Bonita School District TA 1	\$ 942.00	Candidate	200
Santa Maria-Bonita School District TA 2	\$1,025.00	Candidate	200
Santa Maria JUHSD TA 2	\$ 970.00	Candidate	200
Santa Maria JUHSD TA 4	\$1,123.00	Candidate	200
Santa Maria JUHSD TA 5	\$1,304.00	Candidate	200
Solvang School District TA 2	\$ 643.00	Candidate	200
Solvang School District TA 4	\$ 643.00	Candidate	200
Solvang School District TA 5	\$ 646.00	Candidate	200
Santa Ynez Valley UHSD TA 1	\$ 723.00	Candidate	200
Santa Ynez Valley UHSD TA 2	\$1,088.00	Candidate	200
Santa Ynez Valley UHSD TA 3	\$ 711.00	Candidate	200
Santa Ynez Valley UHSD TA 4	\$ 719.00	Candidate	200
Vista Del Mar Union School District	\$ 627.00	Candidate	200

## November 3, 2026, General Election Special Districts

District*	COST**	PAID BY	WORD LIMIT
Carpinteria Sanitary District - Div 2	\$ 673.00	Candidate	200
Carpinteria Sanitary District - Div 5	\$ 654.00	Candidate	200
Carpinteria-Summerland Fire Protection District Division 2	\$ 704.00	Candidate	200
Carpinteria-Summerland Fire Protection District Division 3	\$ 694.00	Candidate	200
Carpinteria-Summerland Fire Protection District Division 4	\$ 680.00	Candidate	200
Carpinteria Valley Water District 1	\$ 679.00	Candidate	200
Carpinteria Valley Water District 3	\$ 686.00	Candidate	200
Carpinteria Valley Water District 5	\$ 684.00	Candidate	200
Casmalia Community Services District	\$ 619.00	Candidate	200
Cuyama Community Services District	\$ 624.00	Candidate	200
Cuyama Valley Recreation District (At-Large)	\$ 630.00	Candidate	200
Embarcadero Municipal Improvement District (At-Large)	\$ 630.00	Candidate	200
Goleta Sanitary District - Div 2	\$ 796.00	Candidate	200
Goleta Sanitary District - Div 3	\$ 794.00	Candidate	200
Goleta Water District 1	\$1,028.00	Candidate	200
Goleta Water District 2	\$ 980.00	Candidate	200
Goleta West Sanitary District, Div. 1	\$ 753.00	Candidate	200
Goleta West Sanitary District Div. 2	\$ 711.00	Candidate	200
Goleta West Sanitary District Div. 3	\$ 706.00	Candidate	200
Goleta West Sanitary District Div. 4	\$ 747.00	Candidate	200
Goleta West Sanitary District Div. 5	\$ 805.00	Candidate	200
Isla Vista Community Services District	\$ 790.00	Candidate	200
Isla Vista Recreation and Park District	\$ 792.00	Candidate	200
Los Alamos Community Services District (At-Large)	\$ 650.00	Candidate	200
Los Olivos Community Services District (At-Large)	\$ 631.00	Candidate	200
Mission Hills CSD (At-Large)	\$ 699.00	Candidate	200
Montecito Fire Protection District	\$ 796.00	Candidate	200
Montecito Sanitary District	\$ 786.00	Candidate	200
Montecito Water District	\$ 848.00	Candidate	200
Santa Maria Public Airport District, Div 2	\$1,197.00	Candidate	200
Santa Maria Public Airport District, Div 4	\$1,216.00	Candidate	200
Santa Maria Valley Water Conservation District, Div 3	\$ 895.00	Candidate	200
Santa Maria Valley Water Conservation District, Div 5	\$ 834.00	Candidate	200
Santa Maria Valley Water Conservation District, Div 6	\$ 821.00	Candidate	200
Santa Rita Hills CSD (At-Large)	\$ 616.00	Candidate	200
Santa Ynez CSD (At-Large)	\$ 693.00	Candidate	200
Santa Ynez River Water Conservation District - Div 1	\$ 878.00	Candidate	200
Santa Ynez River Water Conservation District - Div 4	\$ 909.00	Candidate	200
Santa Ynez River Water Conservation District - Div 5	\$ 929.00	Candidate	200
Santa Ynez River Water Cons. Dist. ID. No.1 - Div 2	\$ 679.00	Candidate	200
Santa Ynez River Water Cons. Dist. ID. No.1 - Div 3	\$ 689.00	Candidate	200
Santa Ynez River Water Cons. Dist. ID. No.1 - (At-Large)	\$ 902.00	Candidate	200
Summerland Sanitary District	\$ 638.00	Candidate	200
Vandenberg Village CSD (At-Large)	\$ 779.00	Candidate	200

\*This list is not final and is subject to change. A final list will be available at the start of candidate filing (7/13/26).

\*\* The provided cost is an estimate. Approximately 30 days following the election, candidates may be billed for additional cost or receive a refund of surplus money collected.



COUNTY OF SANTA BARBARA ELECTIONS DIVISION  
BALLOT DESIGNATION WORKSHEET

APPENDIX D – Ballot Designation Worksheet Example

November 3, 2026 General Election (Elections Cde §§ 13107, 13107.3, 13107.5; California Code of Regulations § 20711)

This entire form **must be completed**, or it will not be accepted, and you will **not** be entitled to a ballot designation. **DO NOT LEAVE ANY RESPONSE SPACES BLANK.** If information requested is not applicable, please write "N/A" in the space provided, otherwise the information **MUST** be provided. **UPON FILING, THIS WORKSHEET WILL BE A PUBLIC DOCUMENT.**

<b>Candidate Information</b>	<b>1</b>	Candidate Name: _____
		Office: _____ Email: _____
		Home Address: _____
		Mailing Address: _____
		Business Address: _____
		Phone Number(s) Business: _____ Home/Mobile: _____ Fax: _____

<b>Attorney or Other Authorized Person Information</b>	<b>2</b>	Attorney Name (or other person authorized to act on your behalf): _____
		Address: _____
		Phone Number(s) Business: _____ Mobile: _____ Fax: _____

**You may select as your ballot designation one of the following designations:**

- (a) Your current principal profession(s), vocation(s), or occupation(s) [maximum total of three words, separated by a slash ("/)].
- (b) The full title of the public office you currently occupy and to which you were elected.
- (c) "Appointed [full title of public office]" if you currently serve by appointment in an elective public office and are seeking election to the same office or to some other office.
- (d) "Incumbent" if you were elected (or, if you are a Superior Court Judge, you are a candidate for the same office that you hold) to your current public office and seek election to the same office.
- (e) "Appointed Incumbent" if you were appointed to your current elective public office and seek election to the same office.

<b>Proposed Ballot Designation(s)</b>	<b>3</b>	Proposed Ballot Designation(s): _____
		Alternate Ballot Designation(s) 1: _____
		Alternate Ballot Designation(s) 2: _____

**If your proposed ballot designation is pursuant to Elections Code § 13107(a)(3):**

The professions, vocations or occupations relied upon to support my proposed ballot designation(s) constitute my primary, main or leading professions, vocations or occupations. **Initial** \_\_\_\_\_

**Translation of Proposed Designation:** Gender specific translations will default to the masculine form for uniformity in translation unless you specify otherwise: ( ) Masculine ( ) Feminine

**In the spaces provided on the next page(s):**

- (a) Describe why you believe you are entitled to use the proposed ballot designation.
- (b) If your proposed ballot designation contains one or more slashes ("/) separating words in your ballot designation for separate principal profession(s), vocation(s), or occupation(s) (collectively known as "PVOs"), complete a justification section for each separate PVO.
- (c) Attach any documents or exhibits that you believe support your proposed ballot designation. **(Note: It is not necessary to provide copies of Certificates of Election if you are currently a seated member for a voter-nominated office).**
- (d) If using the title of an elective office, attach a copy of your certificate of election or appointment.
- (e) Any supporting documents will not be returned to you. **Do not submit originals.**

**It is your responsibility to justify your proposed ballot designation and to provide all requested details.**



**California Secretary of State  
BALLOT DESIGNATION WORKSHEET**

November 3, 2026 General Election (Elections Code §§ 13107, 13107.3, 13107.5; California Code of Regulations § 20711)

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If your proposed ballot designation includes the word “volunteer,” indicate the title of your volunteer position and the name of the entity for which you volunteer along with a brief description of the type of volunteer work you do and the approximate amount of time involved. You may only use the ballot designation “community volunteer” if you volunteer for a 501(c)(3) charitable, educational, or religious organization, a governmental agency or an educational institution. You may not use “community volunteer” together with another designation.

If your proposed ballot designation contains **one or more slashes (“/”)** separating multiple principal profession(s), vocation(s), or occupation(s) (collectively known as “PVOs”), **complete a justification section for each separate PVO.**

**Justification for use of Proposed Ballot Designation(s)**  
If you are proposing alternate ballot designations, please provide justification for use of those on Page 3.

<b>4</b>	<b>Justification for use of 1<sup>st</sup> PVO:</b>		
	Current or most recent job title:		Start Date:      End Date:
	Employer Name or Business:		
	<b>Person who can verify this information:</b>		
	Name:	Phone Number(s):	Email:
	<b>Justification for use of 2<sup>nd</sup> PVO:</b>		
	Current or most recent job title:		Start Date:      End Date:
	Employer Name or Business:		
	<b>Person who can verify this information:</b>		
	Name:	Phone Number(s):	Email:
	<b>Justification for use of 3<sup>rd</sup> PVO:</b>		
	Current or most recent job title:		Start Date:      End Date:
Employer Name or Business:			
<b>Person who can verify this information:</b>			
Name:	Phone Number(s):	Email:	

**Before signing below, answer/initial the following questions. Does your proposed ballot designation:**

- |  |  |               |
|--|--|---------------|
| 1) Use only a portion of the title of your current elected office?   | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial _____ |
| 2) Non-judicial candidates: Use only the word “Incumbent” for an elective office to which you were appointed?                  | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial _____ |
| 3) Use more than three total words for your principal professions, vocations, or occupations?                                  | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial _____ |
| 4) Suggest an evaluation of you, such as outstanding, leading, expert, virtuous, or eminent?                                   | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial _____ |
| 5) Refer to a status (Veteran, Activist, Founder, Scholar), rather than a profession, vocation, or occupations?                | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial _____ |
| 6) Abbreviate the word “retired”?  | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial _____ |
| 7) Place the word “retired” after the words it modifies? Example: Accountant, retired  | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial _____ |
| 8) Use a word or prefix (except “retired”) such as “former” or “ex-” to refer to a former profession, vocation, or occupation? | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial _____ |
| 9) Use the word “retired” along with a current profession, vocation, or occupation? Example: Retired Firefighter/Teacher       | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial _____ |
| 10) Use the name of a political party or political body?   | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial _____ |
| 11) Refer to a racial, religious, or ethnic group?   | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial _____ |
| 12) Refer to any activity prohibited by law?   | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial _____ |

**If the answer to any of these questions is “yes,” your proposed ballot designation is likely to be rejected.**

X

Candidate’s Signature

Date Signed: Month/Day/Year

For your reference, attached are Elections Code sections 13107, 13107.3, and 13107.5, and California Code of Regulations (CCR), title 2, section 20711. You also may wish to consult CCR, title 2, sections, 20712-20719 (found at [www.sos.ca.gov](http://www.sos.ca.gov)).



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November 3, 2026 General Election (Elections Code §§ 13107, 13107.3, 13107.5; California Code of Regulations § 20711)

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**COMPLETE THIS PAGE ONLY IF one or more Alternate Ballot Designation(s) are provided. If this page is not applicable, please initial: \_\_\_\_\_.**

Justification for  
Alternate Ballot  
Designation(s) 1

A

<b>Justification for use of 1<sup>st</sup> PVO:</b>		
Current or most recent job title:	Start Date:	End Date:
Employer Name or Business:		
<b>Person who can verify this information:</b>		
Name:	Phone Number(s):	Email:
<b>Justification for use of 2<sup>nd</sup> PVO:</b>		
Current or most recent job title:	Start Date:	End Date:
Employer Name or Business:		
<b>Person who can verify this information:</b>		
Name:	Phone Number(s):	Email:
<b>Justification for use of 3<sup>rd</sup> PVO:</b>		
Current or most recent job title:	Start Date:	End Date:
Employer Name or Business:		
<b>Person who can verify this information:</b>		
Name:	Phone Number(s):	Email:

Justification for  
Alternate Ballot  
Designation(s) 2

B

<b>Justification for use of 1<sup>st</sup> PVO:</b>		
Current or most recent job title:	Start Date:	End Date:
Employer Name or Business:		
<b>Person who can verify this information:</b>		
Name:	Phone Number(s):	Email:
<b>Justification for use of 2<sup>nd</sup> PVO:</b>		
Current or most recent job title:	Start Date:	End Date:
Employer Name or Business:		
<b>Person who can verify this information:</b>		
Name:	Phone Number(s):	Email:
<b>Justification for use of 3<sup>rd</sup> PVO:</b>		
Current or most recent job title:	Start Date:	End Date:
Employer Name or Business:		
<b>Person who can verify this information:</b>		
Name:	Phone Number(s):	Email:



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**For your reference, the relevant provisions of Elections Code section 13107 are reproduced below:**

(a) With the exception of candidates for Justice of the State Supreme Court or court of appeal, immediately under the name of each candidate, and not separated from the name by any line, unless the designation made by the candidate pursuant to Section 8002.5 must be listed immediately below the name of the candidate pursuant to Section 13105, and in that case immediately under the designation, may appear at the option of the candidate only one of the following designations:

(1) Words designating the elective city, county, district, state, or federal office which the candidate holds at the time of filing the nomination documents to which the candidate was elected by vote of the people.

(2) The word "incumbent" if the candidate is a candidate for the same office which the candidate holds at the time of filing the nomination papers, and was elected to that office by a vote of the people. A candidate shall not use the word "incumbent" if the candidate was elected to their office in an at-large election and is a candidate in a district-based election.

(3) No more than three words designating either the current principal professions, vocations, or occupations of the candidate, or the principal professions, vocations, or occupations of the candidate during the calendar year immediately preceding the filing of nomination documents.

(4) The phrase "appointed incumbent" if the candidate holds an office by virtue of appointment, and the candidate is a candidate for election to the same office, or, if the candidate is a candidate for election to the same office or to some other office, the word "appointed" and the title of the office. In either instance, the candidate may not use the unmodified word "incumbent" or any words designating the office unmodified by the word "appointed." However, the phrase "appointed incumbent" shall not be required of a candidate who seeks reelection to an office which the candidate holds and to which the candidate was appointed, as a nominated candidate, in lieu of an election, pursuant to Sections 5326 and 5328 of the Education Code or Section 7228, 7423, 7673, 10229, or 10515 of this code.

(b) (1) Except as specified in paragraph (2), for candidates for judicial office, immediately under the name of each candidate, and not separated from the name by any line, only one of the following designations may appear at the option of the candidate:

(A) Words designating the city, county, district, state, or federal office held by the candidate at the time of filing the nomination documents.

(B) The word "incumbent" if the candidate is a candidate for the same office that the candidate holds at the time of filing the nomination papers.

(C) No more than three words designating either the current principal professions, vocations, or occupations of the candidate, or the principal professions, vocations, or occupations of the candidate during the calendar year immediately preceding the filing of nomination documents.

(2) For a candidate for judicial office who is an active member of the State Bar employed by a city, county, district, state, or by the United States, the designation shall appear as one of the following:

(A) Words designating the actual job title, as defined by statute, charter, or other governing instrument.

(B) One of the following ballot designations: "Attorney," "Attorney at Law," "Lawyer," or "Counselor at Law." The designations "Attorney" and "Lawyer" may be used in combination with one other current principal profession, vocation, or occupation of the candidate, or the principal profession, vocation, or occupation of the candidate during the calendar year immediately preceding the filing of nomination documents.

(3) A designation made pursuant to subparagraph (A) of paragraph (1) or paragraph (2) shall also contain relevant qualifiers, as follows:

(A) If the candidate is an official or employee of a city, the name of the city shall appear preceded by the words "City of."

(B) If the candidate is an official or employee of a county, the name of the county shall appear preceded by the words "County of."

(C) If the candidate is an official or employee of a city and county, the name of the city and county shall appear preceded by the words "City and County."

(D) If the candidate performs quasi-judicial functions for a governmental agency, the full name of the agency shall be included.

(c) A candidate for superior court judge who is an active member of the State Bar and practices law as one of the candidate's principal professions shall use one of the following ballot designations as the candidate's ballot designation: "Attorney," "Attorney at Law," "Lawyer," or "Counselor at Law." The designations "Attorney" and "Lawyer" may be used in combination with one other current principal profession, vocation, or occupation of the candidate, or the principal profession, vocation, or occupation of the candidate during the calendar year immediately preceding the filing of nomination documents.

(d) For purposes of this section, all California geographical names shall be considered to be one word. Hyphenated words that appear in any generally available standard reference dictionary, published in the United States at any time within the 10 calendar years immediately preceding the election for which the words are counted, including a generally available standard reference dictionary published online, shall be considered as one word. Each part of all other hyphenated words shall be counted as a separate word.

(e) The Secretary of State and any other elections official shall not accept a designation of which any of the following would be true:



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BALLOT DESIGNATION WORKSHEET**

November 3, 2026 General Election (Elections Code §§ 13107, 13107.3, 13107.5; California Code of Regulations § 20711)

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- (1) It would mislead the voter.
  - (2) It would suggest an evaluation of a candidate, such as outstanding, leading, expert, virtuous, or eminent.
  - (3) It abbreviates the word "retired" or places it following any word or words which it modifies.
  - (4) It uses a word or prefix, such as "former" or "ex-," which means a prior status. The only exception is the use of the word "retired."
  - (5) It uses the name of any political party, whether or not it has qualified for the ballot.
  - (6) It uses a word or words referring to a racial, religious, or ethnic group.
  - (7) It refers to any activity prohibited by law.
- (f) If, upon checking the nomination documents and the ballot designation worksheet described in Section 13107.3, the elections official finds the designation to be in violation of any of the restrictions set forth in this section, the elections official shall notify the candidate by registered or certified mail return receipt requested, addressed to the mailing address provided on the candidate's ballot designation worksheet.
- (1) The candidate shall, within three days, excluding Saturday, Sunday, and state holidays, from the date the candidate receives notice by registered or certified mail, or from the date the candidate receives actual notice of the violation, whichever occurs first, appear before the elections official or, in the case of the Secretary of State, notify the Secretary of State by telephone, and provide a designation that complies with subdivision (a) or (b).
  - (2) If a candidate fails to provide a designation that complies with subdivision (a) or (b) within the three-day period specified in paragraph (1), a designation shall not appear after the candidate's name.
- (g) A designation given by a candidate shall not be changed by the candidate after the final date for filing nomination documents, except as specifically requested by the elections official as specified in subdivision (f) or as provided in subdivision (h). The elections official shall maintain a copy of the ballot designation worksheet for each candidate that appears on the ballot in the county for the same period of time as applied to nomination documents pursuant to Section 17100.
- (h) The designation shall remain the same for all purposes of both primary and general elections, unless the candidate, at least 98 days before the general election, requests in writing a different designation which the candidate is entitled to use at the time of the request.
- (i) In all cases, the words so used shall be printed in a manner consistent with the space requirements of Sections 13207 and 13211.
- (j) If a foreign language translation of a candidate's designation is required under the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10101 et seq.), as amended, to appear on the ballot in addition to the English language version, it shall be as short as possible, as consistent as is practicable with this section, and shall employ abbreviations and initials wherever possible in order to avoid undue length.

***For your reference, Elections Code section 13107.3 is reproduced below:***

- (a) A candidate who submits a ballot designation pursuant to subdivision (a) of Section 13107 shall file a ballot designation worksheet that supports the use of that ballot designation by the candidate, in a format prescribed by the Secretary of State.
- (b) The ballot designation worksheet shall be filed with the elections official at the same time that the candidate files his or her declaration of candidacy.
- (c) In the event that a candidate fails to file a ballot designation worksheet in accordance with subdivision (a), no designation shall appear under the candidate's name on the ballot.

***For your reference, Elections Code section 13107.5 is reproduced below:***

- (a) A candidate's ballot designation as "community volunteer" shall constitute a valid principal vocation or occupation for purposes of subdivision (a) of Section 13107, if not otherwise in violation of any of the restrictions set forth in that section, and subject to the following conditions:
- (1) A candidate's community volunteer activities constitute his or her principal profession, vocation, or occupation.
  - (2) A candidate is not engaged concurrently in another principal profession, vocation, or occupation.
  - (3) A candidate may not use the designation of "community volunteer" in combination with any other principal profession, vocation, or occupation designation.
- (b) The Secretary of State shall by regulation define what constitutes a community volunteer for purposes of this section.



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**For your reference, California Code of Regulations section 20711 is reproduced below:**

(a) In order to facilitate review of a candidate's proposed ballot designation by the Secretary of State pursuant to Elections Code § 13107, the candidate shall submit, at the time of filing his or her proposed ballot designation on the Declaration of Candidacy, a completed Ballot Designation Worksheet on a form provided by the Secretary of State.

(b) All Ballot Designation Worksheets filed with the Office of the Secretary of State or the county elections officials pursuant to this section shall be public records and shall be available for inspection and copying at the public counter of the Elections Division of the Office of the Secretary of State, Fifth Floor, 1500 11th Street, Sacramento, California 95814, or at the office of the applicable county elections official.

(c) The Secretary of State shall provide a master copy or copies of the Ballot Designation Worksheet to all elections officials responsible for providing and accepting the nomination documents for candidates in elections for offices certified by the Secretary of State. The Ballot Designation Worksheet shall request that the candidate proposing the ballot designation provide the following information:

(1) The candidate's name, home, business and mailing addresses, telephone numbers, e-mail address, if available, and fax number;

(2) A designation of the office for which the candidate is seeking election;

(3) The name, home, business and mailing addresses, telephone numbers, e-mail address, if available, and fax number of the attorney representing the candidate or for any other person to be contacted in the event the Secretary of State requires further information regarding the proposed ballot designation;

(4) The proposed ballot designation submitted by the candidate;

(5) The candidate may submit one or more proposed alternate ballot designations ranked in order of the candidate's preference;

(6) A brief statement identifying the factual basis upon which the candidate claims the proposed ballot designation and each proposed alternate ballot designation, including the following:

(A) If the candidate holds elected office and is submitting his or her proposed ballot designation pursuant to Elections Code § 13107, subdivisions (a)(1) or (a)(2), the candidate shall indicate the elective office he or she currently occupies and may attach a copy of his or her Certificate of Election;

(B) If the candidate is a judicial officer and is submitting his or her proposed ballot designation pursuant to Elections Code § 13107, subdivisions (a)(1) or (a)(2), the candidate shall indicate the elective office he or she currently holds and may attach either (A) a copy of his or her Certificate of Election or (B) a copy of his or her commission or certificate of appointment, issued at the time the candidate was appointed to the judicial office which he or she currently occupies;

(C) If the candidate submits a ballot designation pursuant to Elections Code § 13107, subdivision (a)(3), the candidate shall indicate:

(i) The title of the position or positions which he or she claims supports the proposed ballot designation;

(ii) The dates during which the candidate held such position;

(iii) A description of the work he or she performs in the position;

(iv) The name of the candidate's business or employer;

(v) The name and telephone number of a person or persons who could verify such information; and

(vi) A statement that the professions, vocations or occupations relied upon to support the proposed ballot designation constitute the primary, main or leading professions, vocations or occupations of the candidate, in accordance with the definition of the term "principal" as set forth at § 20714, subdivision (b).

(D) If the candidate submits a ballot designation pursuant to Elections Code § 13107, subdivision (a)(4), the candidate shall indicate the date on which he or she was appointed to the office for which he or she is an appointed incumbent.

(d) The candidate may attach or append any supporting documents or other exhibits to his or her Ballot Designation Worksheet which he or she believes support his or her proposed ballot designation. Such attached documents or other exhibits shall be deemed to be incorporated by reference as part of the candidate's Ballot Designation Worksheet and shall be considered as such by the Secretary of State.

(e) If a candidate requests a change of his or her ballot designation pursuant to Elections Code § 13107(e), that request shall be accompanied by a Ballot Designation Worksheet.

# APPENDIX E – Candidate Filing Forms Checklist Candidate Filing Forms Checklist

DOCUMENT		FILING PERIOD OR DEADLINE	FILED
<b>Declaration of Candidacy</b>	Required	<b>July 13, 2026 to August 7, 2026</b>  Filed at the same time as the Declaration of Candidacy.	
<b>Ballot Designation Worksheet</b>	Optional (Required if requesting a Ballot Designation)		
<b>Statement of Economic Interests (Form 700)</b>	Required		
<b>Code of Fair Campaign Practices Form</b>	Optional		
<b>Candidate’s Statement of Qualifications</b>	Optional	<b>July 13, 2026 to August 7, 2026</b>  If filed, it must be filed at the same time as the Declaration of Candidacy and if applicable a check for the filing fee must also be provided.	
<b>Candidate Intention Statement (Form 501)</b>	Refer to Instructions on Form	Must be filed before a candidate solicits or receives any contributions or before they make expenditures from personal funds on behalf of their candidacy.	
<b>Campaign Disclosure Statements (Form 410 or 470)</b>	Refer to Instructions on Forms	Form 410 – Refer to instructions on form Form 470 - By September 24, 2026	
<b>Pre-Election Campaign Statements (Form 460)</b>	Refer to Instructions on Form	1 <sup>st</sup> Statement September 24, 2026 2 <sup>nd</sup> Statement October 22, 2026	
<b>Late Contribution &amp; Independent Expenditures (Form 497 &amp; Form 496)</b>	Refer to Instructions on Forms	Filing period August 5, 2026 to November 3, 2026	

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Appendix F begins on Next Page



## APPENDIX F – FPPC Schedules and Additional Information

STATE OF CALIFORNIA

FAIR POLITICAL PRACTICES COMMISSION

# Local Candidate/Committee Checklist

### File Form 501 (Candidate Intention)

You must file [Form 501](#) before soliciting, raising or spending any money in connection with your election. The only exception to this requirement is if you use personal funds to pay a filing fee or ballot statement fee.

## Candidates Raising and Spending Less than \$2,000

### File Form 470 (Officeholder and Candidate Campaign Statement Short Form)

The [Form 470](#) is filed by candidates who do not have a controlled committee and do not anticipate receiving or spending \$2,000 or more, including personal funds, in a calendar year. These candidates generally do not file a Form 410 or other campaign statements or reports related to their campaign unless they receive or anticipate receiving or spending \$2,000 or more.

## Candidates Raising \$2,000 or More

### File Form 410 (Statement of Organization)

Once you receive or spend \$2,000 or more in a calendar year, you must file a [Form 410](#) as a recipient committee within 10 days of qualifying. File the original and one copy of the Form 410 with the Secretary of State and a copy with your local filing officer. The Secretary of State's address is on the Form 410.

### Open a Campaign Bank Account

All monetary contributions (including all personal funds you use for your campaign) must be deposited in the campaign bank account before being spent. Never deposit campaign contributions in your personal bank account.

### Committee Treasurer

The Act requires that every committee appoint a treasurer. The individual listed on the most recent Form 410 with the Secretary of State continues to be legally responsible until an amendment is filed to designate a new treasurer. Please note a candidate may act as his or her own treasurer.

### File Campaign Statements

You must file campaign statements ([Form 460](#)) disclosing the committee's activity during a specified period. Please access the Commission's filing schedules to find the schedule that applies to you/your election. Committees are required to file campaign statements as well as other reports including semi-annual campaign statements until the committee terminates.

### 24-Hour Reports

Within 90 days before the election, including the date of the election, if a committee receives a contribution(s) of \$1,000 or more from a single source, including loans from the candidate, the [Form 497](#) must be filed within 24 hours.

### Local Campaign Contribution Limits

Make sure you are aware of any local contribution limits before accepting contributions.

### After the Election

Following the election, your duty to file campaign statements continues until your committee terminates. In order to terminate, you must file a Form 460 with your local filing officer reporting a zero balance AND a Form 410 indicating the termination with the Secretary of State's Office and a copy with your local filing officer.

*This factsheet provides guidance and a general overview of the rules for campaigns, but it does not replace any requirements under the [Political Reform Act](#) or [Fair Political Practices Commission Regulations](#). Information here should be used in conjunction with a careful review of the applicable laws.*

www.fppc.ca.gov  
FPPC Advice: [advice@fppc.ca.gov](mailto:advice@fppc.ca.gov) (866.275.3772)  
FPPC EAED • 10-2022 • Page 1 of 2



STATE OF CALIFORNIA

FAIR POLITICAL PRACTICES COMMISSION

## Local Candidate/Committee Checklist

### Additional Resources and Helpful Links

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- [Campaign Manual 2 - For Local Candidates and their Controlled Committees](#)
- [All Campaign Forms](#)
- [Filing Schedules](#)
- [Fact Sheet on Terminating Your Committee](#)
- [Political Advertisement Disclaimers for Candidate Committees for their own Election](#)
- [Frequently Asked Questions on Campaign Activity](#)
- [Local Campaign Ordinances](#)
- [City and County Campaign Contribution Limits](#)

### Have Further Questions?

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Feel free to contact us by email at [advice@fppc.ca.gov](mailto:advice@fppc.ca.gov) or by phone at 1-800-ASK-FPPC.  
Please note that our advice phone hours are 9:00 am – 11:30 am, Monday through Thursday.

*This factsheet provides guidance and a general overview of the rules for campaigns, but it does not replace any requirements under the [Political Reform Act](#) or [Fair Political Practices Commission Regulations](#). Information here should be used in conjunction with a careful review of the applicable laws.*

www.fppc.ca.gov  
FPPC Advice: [advice@fppc.ca.gov](mailto:advice@fppc.ca.gov) (866.275.3772)  
FPPC EAED • 10-2022 • Page 2 of 2

**Fair Political Practices Commission**

**Filing Schedule for**  
**Candidates and their Controlled Committees for Local Office**  
**Listed on the November 3, 2026 Ballot**

<b>Deadline</b>	<b>Period</b>	<b>Form</b>	<b>Notes</b>
<b>Jul 31, 2026</b> <i>Semi-Annual</i>	<b>* – 6/30/26</b>	<a href="#">460</a>	<ul style="list-style-type: none"> <li>All committees must file this statement.</li> </ul>
<b>Within 24 Hours</b> <i>Election Cycle Reports</i>	<b>8/5/26 – 11/3/26</b>	<a href="#">497</a>	<ul style="list-style-type: none"> <li>File if a contribution of \$1,000 or more in the aggregate is received from a single source.</li> <li>File if a contribution of \$1,000 or more in the aggregate is made to or in connection with <i>another</i> candidate or measure listed on the November 3, 2026, ballot.</li> <li>The recipient of a non-monetary contribution of \$1,000 or more in the aggregate must file a Form 497 within 48 hours of receiving the contribution.</li> <li>File by personal delivery, e-mail, guaranteed overnight service, or fax. The committee may also file online if available.</li> </ul>
<b>Sep 24, 2026</b> <i>1<sup>st</sup> Pre-Election</i>	<b>7/1/26 – 9/19/26</b>	<a href="#">460</a> or <a href="#">470</a>	<ul style="list-style-type: none"> <li>Each candidate listed on the ballot must file Form 460 or Form 470 (see below).</li> </ul>
<b>Oct 22, 2026</b> <i>2<sup>nd</sup> Pre-Election</i>	<b>9/20/26 – 10/17/26</b>	<a href="#">460</a>	<ul style="list-style-type: none"> <li>All committees must file this statement.</li> <li>File by personal delivery or guaranteed overnight service. The committee may also file online if available.</li> </ul>
<b>Feb 1, 2027</b> <i>Semi-Annual</i>	<b>10/18/26 – 12/31/26</b>	<a href="#">460</a>	<ul style="list-style-type: none"> <li>All committees must file Form 460 unless the committee filed termination Forms 410 and 460 before December 31, 2026.</li> <li>The January 31 deadline falls on a Sunday, so the deadline is extended to the next business day.</li> </ul>

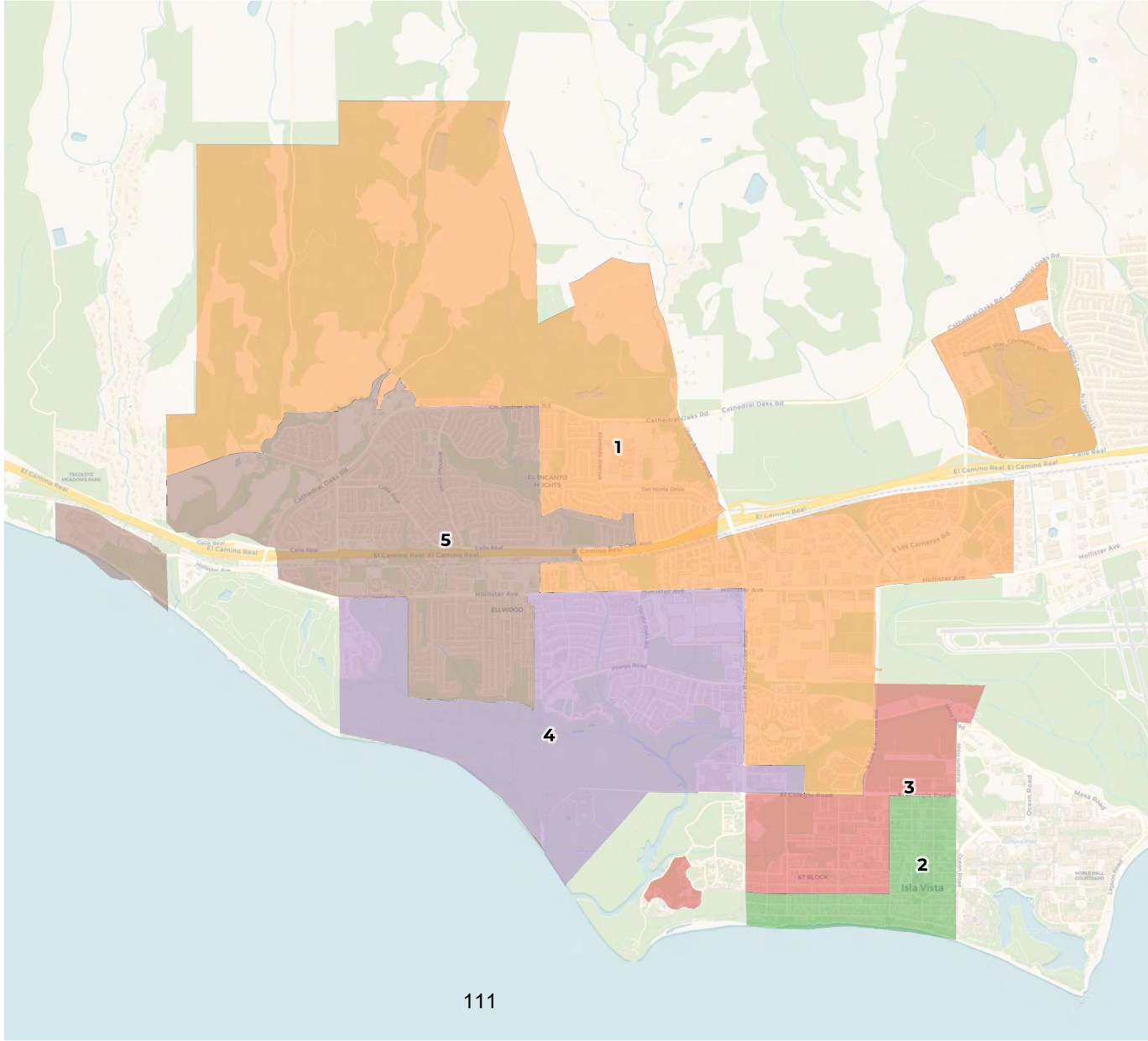
**Additional Notes:**

- **\*Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- **Local Ordinance:** Always check whether additional local rules apply.
- **Deadline Extensions:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to a 24-hour/10-day Contribution Report (Form 497) that is due the weekend before the election, and this extension never applies to any 24-hour/10-day Independent Expenditure Report (Form 496). Such reports must be filed within 24 hours, regardless of the day of the week.
- **Method of Delivery:** Unless otherwise noted, all paper filings may be filed by first-class mail. A paper copy of a statement may not be required if a local agency requires online filing pursuant to a local ordinance.
- **Form [501](#):** All candidates must file Form 501 (Candidate Intention Statement) before soliciting/receiving contributions.

## Fair Political Practices Commission

- **Form 460:** Candidates who have raised/spent \$2,000 or more file Form 460. The Form 410 (Statement of Organization) must also be filed once \$2,000 or more has been raised/spent.
- **Form 470:** Candidates who do not raise or spend \$2,000 or more (or anticipate raising or spending \$2,000 or more) in 2026 and do not have an open committee may file Form 470 on or before September 24, 2026. If the candidate raises or spends \$2,000 or more, later during the calendar year, a Form 470 Supplement and a Form 410 must be filed.
- **Independent Expenditures:** Committees making independent expenditures totaling \$1,000 or more to support or oppose other candidates or ballot measures also file:
  - **Form 496:** This form is due within 24 hours if made in the 90-day, 24-hour reporting period of the candidate's or measure's election. Refer to the applicable filing schedule. Form 496 is filed with the filing officer in the jurisdiction of the affected candidate or measure.
  - **Form 462:** This verification form must be e-mailed to the FPPC within 10 days.
- **After the Election:** Reporting requirements will depend on whether the candidate is successful and whether a campaign committee is open. See [Campaign Disclosure Manual 2](#) for additional information.
- **Public Documents:** All statements and reports are public documents.
- **Resources:** Campaign manuals and other instructional materials are available on the [Campaign Rules](#) page. Or, visit [www.fppc.ca.gov](http://www.fppc.ca.gov) > Learn > Campaign Rules. Refer to the FPPC video tutorial for candidates and treasurers for basic information for candidates and committees.

Goleta West Sanitary  
District  
Map A



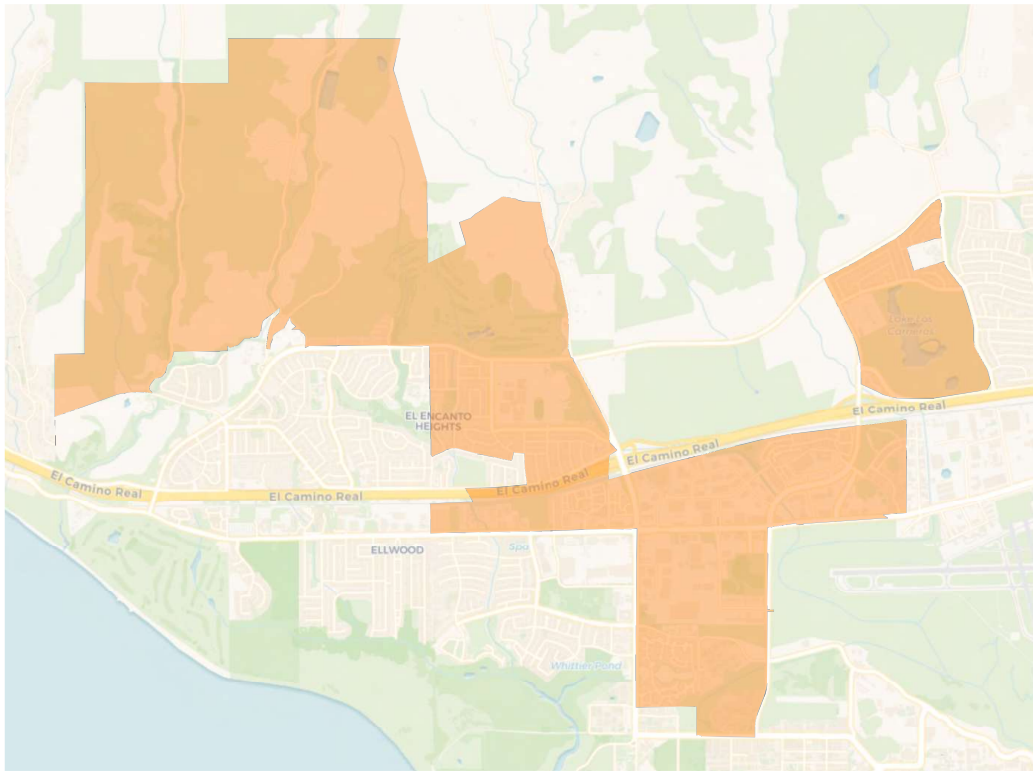
**2020 Census**

	1	2	3	4	5
Population	8,361	8,469	8,226	8,404	8,139
Deviation	41	149	-94	84	-181
Deviation %	0.5%	1.8%	-1.1%	1.0%	-2.2%
Other	4,176	4,529	3,681	4,412	4,235
Other %	49.9%	53.5%	44.7%	52.5%	52.0%
Latino	2,497	1,945	2,422	2,782	3,126
Latino %	29.9%	23.0%	29.4%	33.1%	38.4%
Asian	1,558	1,837	1,939	1,087	667
Asian %	18.6%	21.7%	23.6%	12.9%	8.2%
Black	130	158	184	123	111
Black %	1.6%	1.9%	2.2%	1.5%	1.4%

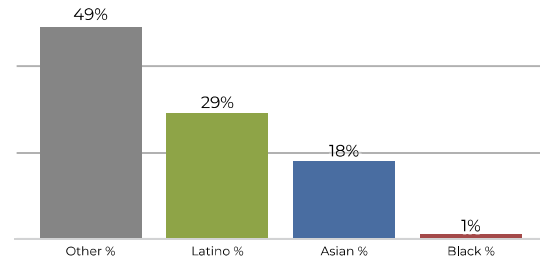
**Citizen Voting Age Population (CVAP)**

	1	2	3	4	5
Total CVAP	5,267	7,960	6,582	5,098	5,708
Other CVAP	3,167	4,847	4,043	3,249	3,350
Other CVAP %	60.1%	60.9%	61.4%	63.7%	58.7%
Latino CVAP	1,246	1,665	1,510	1,087	1,900
Latino CVAP %	23.7%	20.9%	22.9%	21.3%	33.3%
Asian CVAP	656	1,064	644	625	292
Asian CVAP %	12.5%	13.4%	9.8%	12.3%	5.1%
Black CVAP	198	384	385	137	166
Black CVAP %	3.8%	4.8%	5.8%	2.7%	2.9%

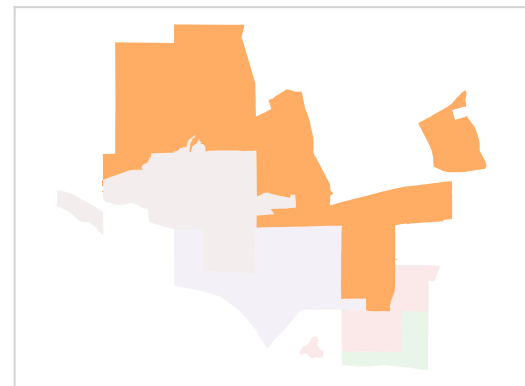
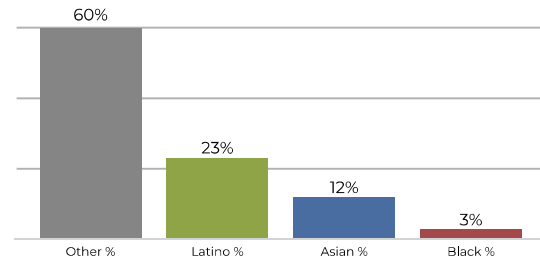
**District 1**



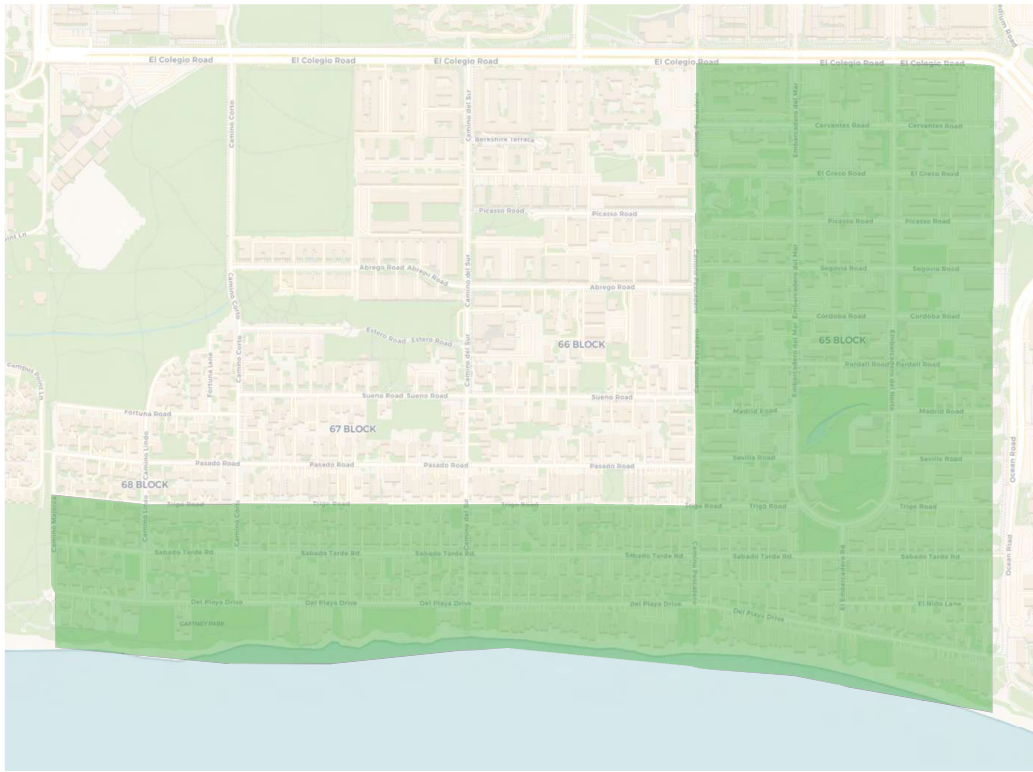
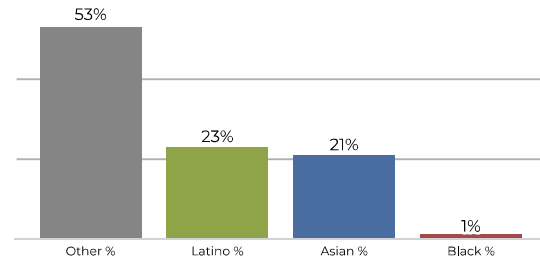
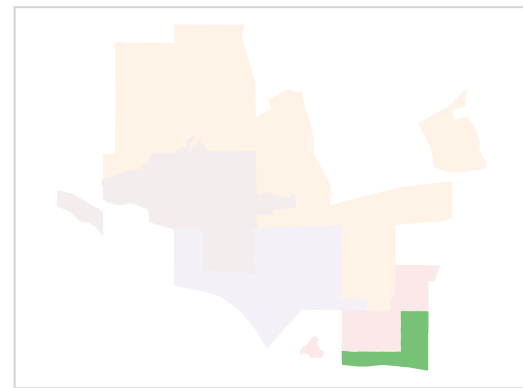
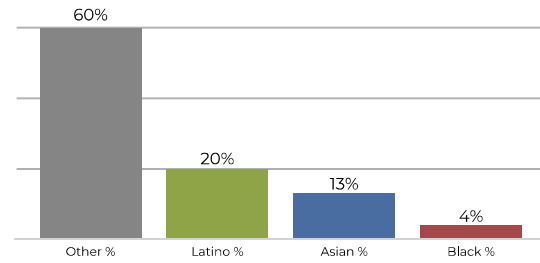
**2020 Census**



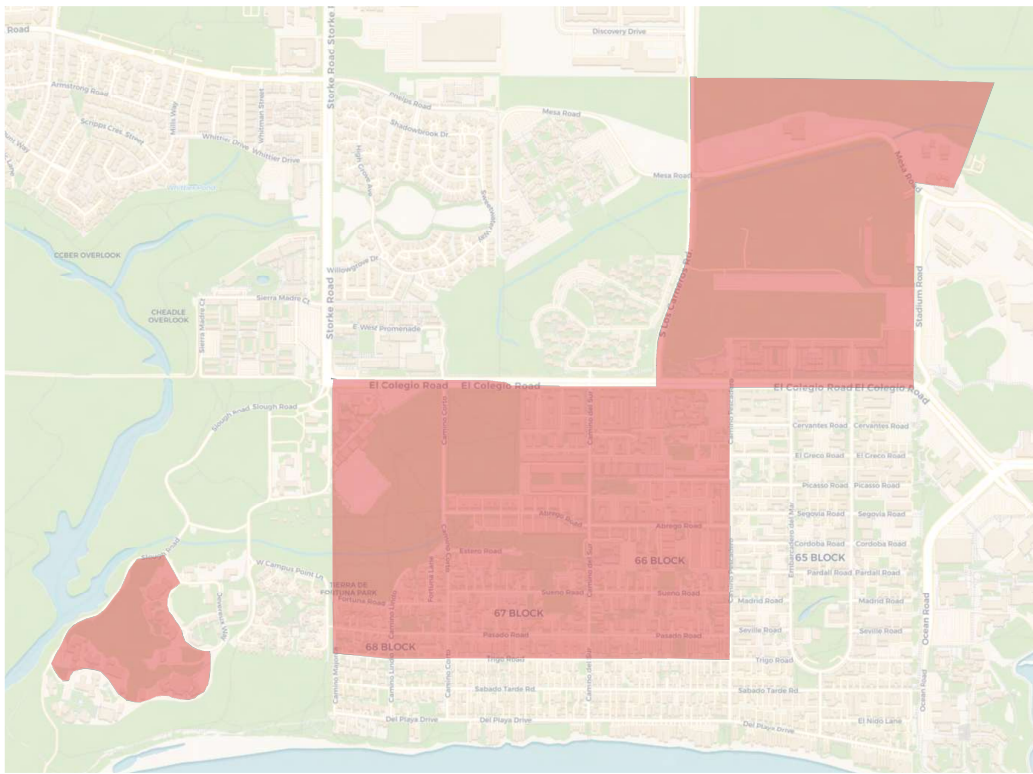
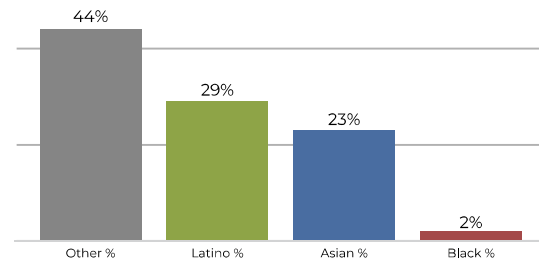
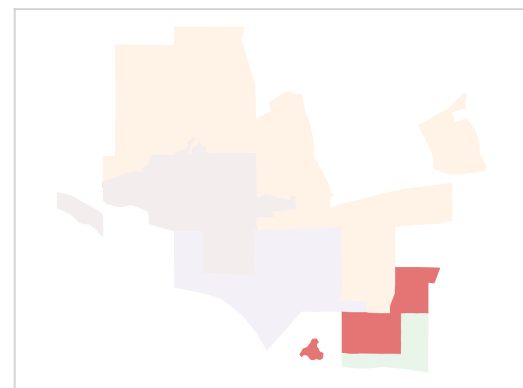
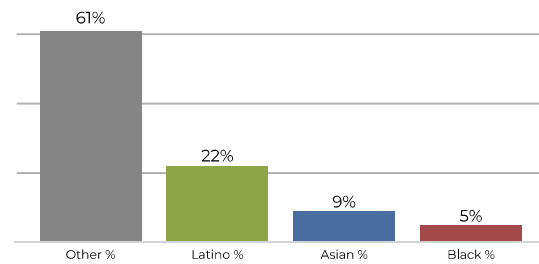
**Citizen Voting Age Population**



Population	Deviation	Deviation %	Other	Other %	Latino	Latino %	Asian	Asian %	Black	Black %
8,361	41	0.5%	4,176	49.9%	2,497	29.9%	1,558	18.6%	130	1.6%
<b>Total CVAP</b>	<b>Other CVAP</b>	<b>Other CVAP %</b>	<b>Latino CVAP</b>	<b>Latino CVAP %</b>	<b>Asian CVAP</b>	<b>Asian CVAP %</b>	<b>Black CVAP</b>	<b>Black CVAP %</b>		
5,267	3,167	60.1%	1,246	23.7%	656	12.5%	198	3.8%		

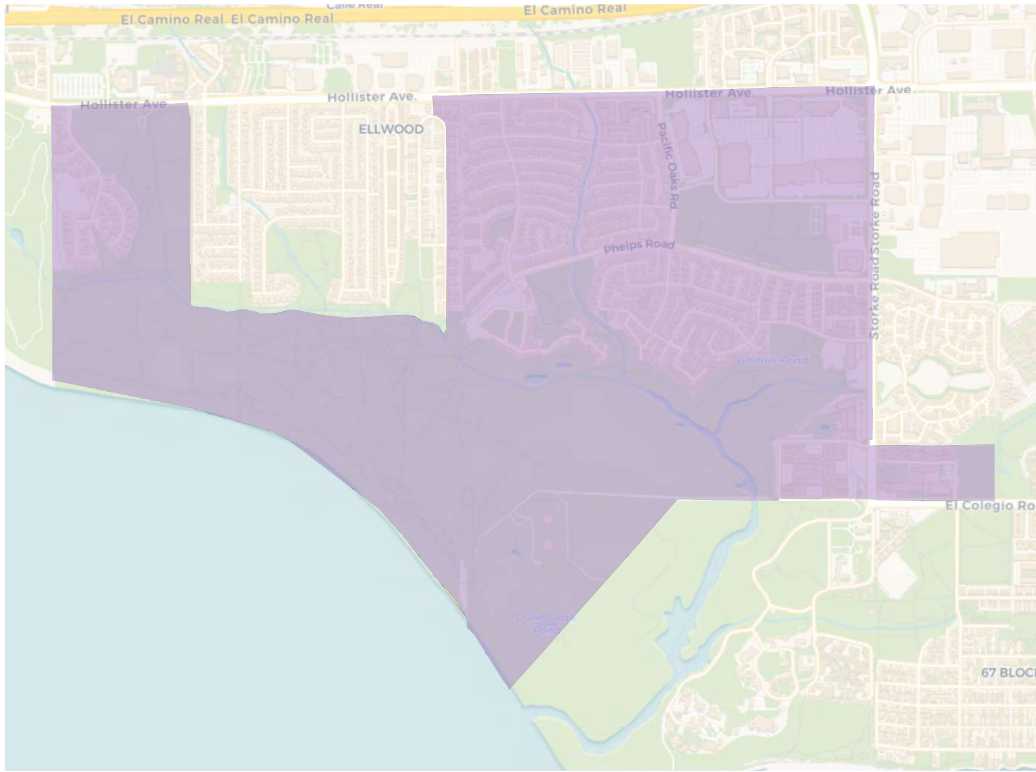
**District 2**

**2020 Census**

**Citizen Voting Age Population**


Population	Deviation	Deviation %	Other	Other %	Latino	Latino %	Asian	Asian %	Black	Black %
8,469	149	1.8%	4,529	53.5%	1,945	23.0%	1,837	21.7%	158	1.9%
<b>Total CVAP</b>	<b>Other CVAP</b>	<b>Other CVAP %</b>	<b>Latino CVAP</b>	<b>Latino CVAP %</b>	<b>Asian CVAP</b>	<b>Asian CVAP %</b>	<b>Black CVAP</b>	<b>Black CVAP %</b>		
7,960	4,847	60.9%	1,665	20.9%	1,064	13.4%	114	4.8%	384	4.8%

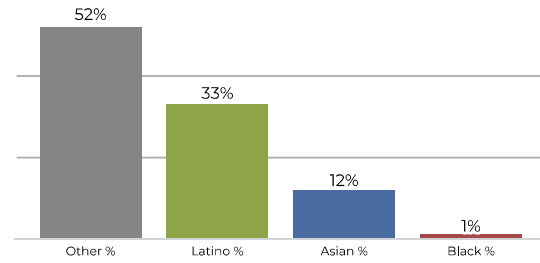
**District 3**

**2020 Census**

**Citizen Voting Age Population**


Population	Deviation	Deviation %	Other	Other %	Latino	Latino %	Asian	Asian %	Black	Black %
8,226	-94	-1.1%	3,681	44.7%	2,422	29.4%	1,939	23.6%	184	2.2%
<b>Total CVAP</b>	<b>Other CVAP</b>	<b>Other CVAP %</b>	<b>Latino CVAP</b>	<b>Latino CVAP %</b>	<b>Asian CVAP</b>	<b>Asian CVAP %</b>	<b>Black CVAP</b>	<b>Black CVAP %</b>		
6,582	4,043	61.4%	1,510	22.9%	644	9.8%	115	5.8%	385	5.8%

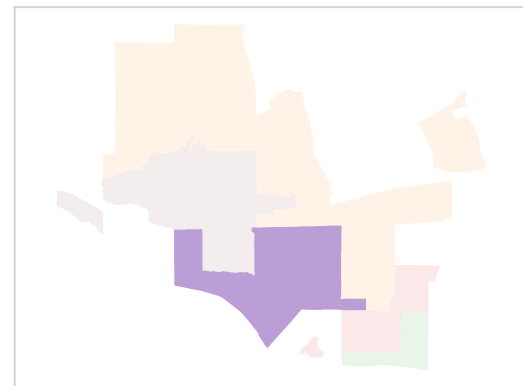
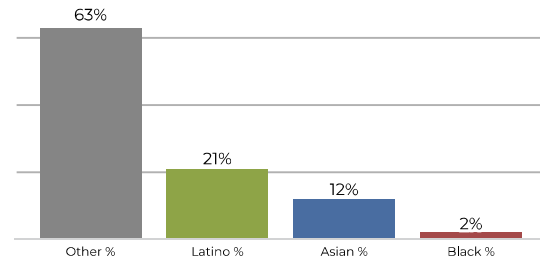
**District 4**



**2020 Census**

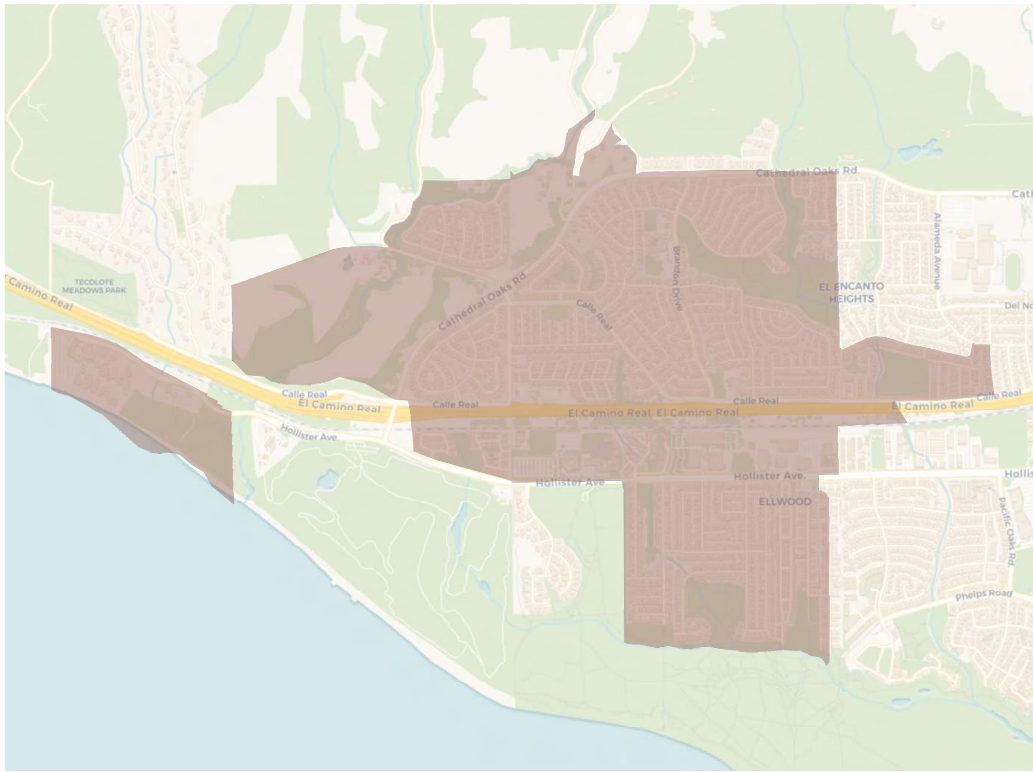


**Citizen Voting Age Population**

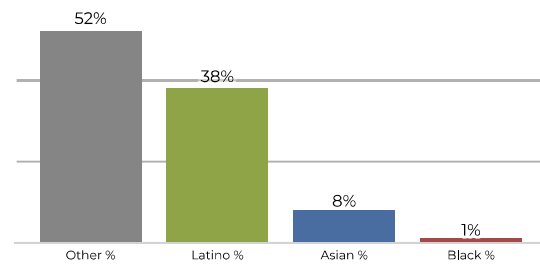


Population	Deviation	Deviation %	Other	Other %	Latino	Latino %	Asian	Asian %	Black	Black %
8,404	84	1.0%	4,412	52.5%	2,782	33.1%	1,087	12.9%	123	1.5%
<b>Total CVAP</b>	<b>Other CVAP</b>	<b>Other CVAP %</b>	<b>Latino CVAP</b>	<b>Latino CVAP %</b>	<b>Asian CVAP</b>	<b>Asian CVAP %</b>	<b>Black CVAP</b>	<b>Black CVAP %</b>		
5,098	3,249	63.7%	1,087	21.3%	625	12.3%	137	2.7%		

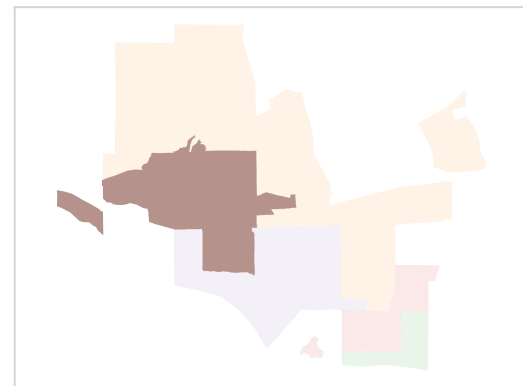
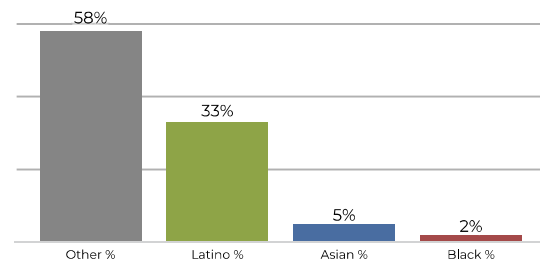
**District 5**



**2020 Census**



**Citizen Voting Age Population**



Population	Deviation	Deviation %	Other	Other %	Latino	Latino %	Asian	Asian %	Black	Black %
8,139	-181	-2.2%	4,235	52.0%	3,126	38.4%	667	8.2%	111	1.4%
<b>Total CVAP</b>	<b>Other CVAP</b>	<b>Other CVAP %</b>	<b>Latino CVAP</b>	<b>Latino CVAP %</b>	<b>Asian CVAP</b>	<b>Asian CVAP %</b>	<b>Black CVAP</b>	<b>Black CVAP %</b>		
5,708	3,350	58.7%	1,900	33.3%	292	5.1%	117	2.9%	166	2.9%

# GOLETA WEST SANITARY DISTRICT

JULY 7 , 2026  
AGENDA ITEM 14

## COMMUNICATIONS

### **CORRESPONDENCE SENT:**

#### Availability Letters:

- Lambda Chi Alpha Fraternity – Tenant Remodel
- 6750 Del Playa Drive – Attached ADU
- 6724 Pasado Road – 2 Detached ADU
- 183 Winchester Canyon – Camp
- 6777 Trigo Road – Attached ADU
- 60 Colusa Drive – 75-unit Affordable Housing Complex
- 6737 Sueno Road – 16-unit Apartment
- 6832 Shadowbrook Drive – ADU

#### Fee Estimates were issued for the following projects:

- 6724 Pasado Road – 2 Detached ADU
- 6750 Del Playa Drive – Attached ADU
- 6777 Trigo Road – Attached ADU
- 260 Saratoga Court – ADU
- 6519 Cervantes – Tenant Remodel
- 6737 Sueno Road – 16-unit Apartment
- 6832 Shadowbrook Drive – ADU
- 6639 El Colegio
- 7284 Del Norte

#### Permits Issued:

- 6519 Cervantes Road
- 260 Saratoga Court – ADU above garage
- 7284 Del Norte – Lateral replacement

### **CORRESPONDENCE RECEIVED:**

CAMP Current Rate Yield as of 07/01/2026 (attached)

LAIF Performance Report as of 06/10/2026 (attached)

PMIA Daily Effective Yield (attached)

Monthly Market Review PFM June 2026 (attached)

CalPERS Employer Bulletin – Board of Administration Update (attached)

County of Santa Barbara Board of Supervisors Agenda Letter – Property Tax Administrative Cost Recovery for FY 2025-26 (SB2557) (attached)



## Current Rate

Name	Date	Current Seven-Day Yield
California Asset Management Program	7/1/2026	3.78%

[Connect](#) users can find current CAMP Term rates on their account dashboard. Alternatively, please contact the Client Services Group at 800.729.7665 or [CSGMWW@pfmam.com](mailto:CSGMWW@pfmam.com).

A summary of the CAMP Pool holdings as of the most recent month end is available upon request by calling CAMP at 800.729.7665 or under the [Investor/Participant Resources](#) Section on this website.

## Historical Performance

For more information on the historical performance of the CAMP Cash Reserve Portfolio, refer to the [Monthly Distribution Yields](#) and [Historical Seven-Day Yields](#) reports.

### Current Annualized Yield

**Past performance does not guarantee future results.** The “current annualized yield” of the Pool may, from time to time, be quoted in reports, literature and advertisements published by the Trust. Current annualized yield represents the net change, exclusive of capital changes and income other than investment income, in the value of a hypothetical account with a balance of one share (normally \$1.00 per share) over a seven-day base period expressed as a percentage of the value of one share at the beginning of the seven-day period. This resulting net change in account value is then annualized by multiplying it by 365 and dividing the result by 7.

*CAMP® is a registered trademark and the CAMP logos and designs are trademarks owned by the California Asset Management Trust (Trust).*

*This information is for institutional investor use only, not for further distribution to retail investors, and does not represent an offer to sell or a solicitation of an offer to buy or sell any fund or other security. Investors should consider the Trust’s investment objectives, risks, charges and expenses before investing in the Trust. This and other information about the Trust is available in the Trust’s current Information Statement, which should be read carefully before investing. A copy of the Trust’s Information Statement may be obtained by calling 1-800-729-7665 or is available on the Trust’s website at [www.camponline.com](http://www.camponline.com). While the Cash Reserve Portfolio seeks to maintain a stable net asset value of \$1.00 per share and the CAMP Term Portfolio seeks to achieve a net asset value of \$1.00 per share at the stated maturity, it is possible to lose money investing in the Trust. An investment in the Trust is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Shares of the Trust are distributed by U.S. Bancorp Investments, Inc., member FINRA ([www.finra.org](http://www.finra.org)) and SIPC ([www.sipc.org](http://www.sipc.org)). PFM Asset Management is a division of U.S. Bancorp Asset Management, Inc., which serves as administrator and investment adviser to the Trust. U.S. Bancorp Asset Management, Inc. is a direct subsidiary of U.S. Bank N.A. and an indirect subsidiary of U.S. Bancorp. U.S. Bancorp Investments, Inc. is a subsidiary of U.S. Bancorp and affiliate of U.S. Bank N.A.*

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Important Announcements



# PMIA/LAIF Performance Report as of 06/10/26



## Quarterly Performance Quarter Ended 03/31/26

LAIF Apportionment Rate <sup>(2)</sup> :	3.98
LAIF Earnings Ratio <sup>(2)</sup> :	0.00010906180047888
LAIF Administrative Cost <sup>(1)*</sup> :	0.24
LAIF Fair Value Factor <sup>(1)</sup> :	0.999980831
PMIA Daily <sup>(1)</sup> :	3.82
PMIA Quarter to Date <sup>(1)</sup> :	3.92
PMIA Average Life <sup>(1)</sup> :	261

## PMIA Average Monthly Effective Yields<sup>(1)</sup>

May	3.810
April	3.811
March	3.826
February	3.871
January	3.931
December	4.025

## Pooled Money Investment Account Monthly Portfolio Composition <sup>(1)</sup> 05/31/26 \$177.4 billion

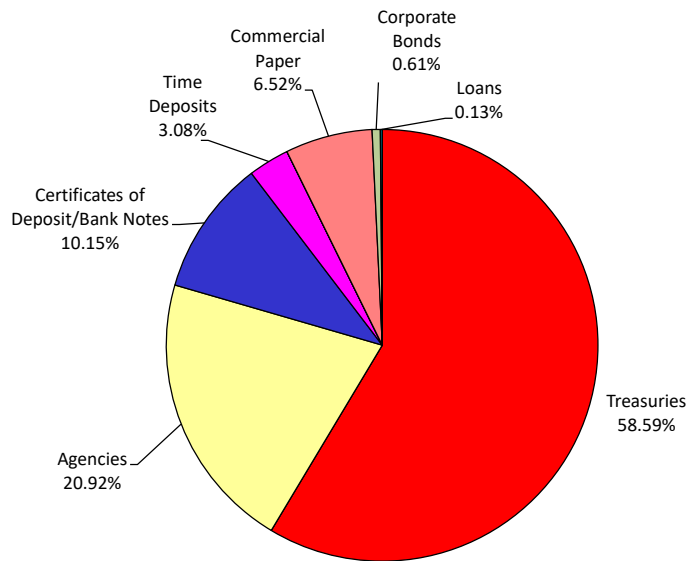


Chart does not include \$776,000.00 in mortgages, which equates to 0.001%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1).

\*The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.

Source:

<sup>(1)</sup> State of California, Office of the Treasurer

<sup>(2)</sup> State of California, Office of the Controller



**CALIFORNIA STATE TREASURER  
FIONA MA, CPA**



**PMIA Daily Effective Yield**

Date	Daily	Quarter to Date	Average Maturity
06/29/26	3.83	3.81	261
06/28/26	3.83	3.81	264
06/27/26	3.83	3.81	264
06/26/26	3.83	3.81	264
06/25/26	3.82	3.81	263
06/24/26	3.82	3.81	263
06/23/26	3.82	3.81	259
06/22/26	3.82	3.81	259
06/21/26	3.82	3.81	262
06/20/26	3.82	3.81	262
06/19/26	3.82	3.81	262
06/18/26	3.82	3.81	263
06/17/26	3.82	3.81	263
06/16/26	3.82	3.81	265
06/15/26	3.82	3.81	264
06/14/26	3.81	3.81	267
06/13/26	3.81	3.81	267
06/12/26	3.81	3.81	267
06/11/26	3.81	3.81	268
06/10/26	3.81	3.81	265
06/09/26	3.81	3.81	267
06/08/26	3.81	3.81	266
06/07/26	3.81	3.81	268
06/06/26	3.81	3.81	268
06/05/26	3.81	3.81	268
06/04/26	3.81	3.81	268
06/03/26	3.81	3.81	270
06/02/26	3.81	3.81	272
06/01/26	3.81	3.81	272
05/31/26	3.82	3.81	269
05/30/26	3.82	3.81	269
05/29/26	3.82	3.81	269
05/28/26	3.81	3.81	268
05/27/26	3.81	3.81	269
05/26/26	3.81	3.81	266
05/25/26	3.81	3.81	265
05/24/26	3.81	3.81	266

\*Daily yield does not reflect capital gains or losses



CALIFORNIA STATE TREASURER  
FIONA MA, CPA



### PMIA Daily Effective Yield

Date	Daily	Quarter to Date	Average Maturity
05/23/26	3.81	3.81	267
05/22/26	3.81	3.81	268
05/21/26	3.81	3.81	267
05/20/26	3.81	3.81	268
05/19/26	3.81	3.81	268
05/18/26	3.81	3.81	269
05/17/26	3.81	3.81	273
05/16/26	3.81	3.81	273
05/15/26	3.81	3.81	273
05/14/26	3.82	3.81	270
05/13/26	3.81	3.81	266
05/12/26	3.81	3.81	268
05/11/26	3.81	3.81	265
05/10/26	3.81	3.81	268
05/09/26	3.81	3.81	268
05/08/26	3.81	3.81	268
05/07/26	3.81	3.81	267
05/06/26	3.81	3.81	268
05/05/26	3.81	3.81	269
05/04/26	3.81	3.81	268
05/03/26	3.81	3.81	268
05/02/26	3.81	3.81	268
05/01/26	3.81	3.81	268

\*Daily yield does not reflect capital gains or losses

## U.S. Equity

- U.S. equities posted another strong month in May, with the S&P 500 Index and Russell 3000 Index returning 5.3% and 5.1%, respectively.<sup>1</sup> The S&P 500 achieved a new record close at month end, supported by falling oil prices and strong earnings results. Performance remained positive across the style spectrum, although gains were more selective than in April.
- Sector returns were mixed in May, with three of 11 sectors posting positive returns. Information Technology was the best-performing sector, returning 16.0%, followed by Consumer Discretionary at 2.6%. Energy was the weakest sector, falling -5.6%, while Utilities and Consumer Staples also declined for the month.
- Returns were positive across market capitalizations. Large-caps (Russell 1000 Index) posted the strongest return of 5.1%, while small-caps (Russell 2000 Index) returned 4.4%, and mid-caps (Russell Mid Cap Index) returned 2.9%. Growth stocks continued to outperform value stocks across all capitalizations in May.
- According to FactSet Earnings Insight as of May 29, 2026, S&P 500 companies are reporting growth in earnings of 28.6% year-over-year (YoY) for the first quarter of 2026. For Q2 2026, analysts are projecting earnings growth of 21.6% and revenue growth of 12.0%. This earnings growth estimate reflects an increase of 2.5% in the bottom-up earnings per share (EPS) estimate in the first two months of the quarter, a reversal of the 10-year historical average change of -2.2%. The Energy (+59.2%) and Information Technology (+5.6%) sectors have led the increase in bottom-up EPS estimates for Q2.

## Non-U.S. Equity

- Non-U.S. equities also delivered strong gains in May. The MSCI ACWI ex-U.S. Index returned 5.0%, while developed markets, represented by the MSCI EAFE Index, gained 3.1%. Among developed regions, Japan (MSCI Japan) returned 5.0% and Europe (MSCI Europe) rose 2.8%. Emerging markets (EM) outperformed developed markets, with the MSCI Emerging Markets Index returning 9.7%, supported by particularly strong performance in countries where artificial intelligence related stocks remain a major driver, with Korea (MSCI Korea) and Taiwan (MSCI Taiwan) returning 35.3% and 16.5%, respectively.
- Within the MSCI ACWI ex-U.S. Index, seven of the 11 sectors posted positive returns. Sector performance was led by Information Technology, which returned 23.8% for the month. The next strongest sectors, Materials and Consumer Discretionary, also posted solid gains though significantly behind Information Technology, at 3.9% and 3.3% respectively, Energy was the weakest sector, declining -6.0%.

## Fixed Income

- Treasury yields moved modestly higher across the intermediate portion of the curve in May, with rates anchored at the long end.

The 2-year Treasury yield rose 13 basis points (bps), the 5-year rose 14 bps, while the 10-year rose 7 bps and the 30-year was unchanged for the month.

- Despite slightly higher yields, fixed-income sectors generally posted positive returns in May. The Bloomberg U.S. Aggregate Index returned 0.3%, investment-grade (IG) credit returned 0.7%, and high-yield (ICE BofA U.S. High Yield Index) returned 0.5%. Higher-quality credit also advanced, with AAA-, AA-, A-, and BBB-rated bonds returning 0.1%, 0.5%, 0.6%, and 0.8%, respectively. Credit spreads tightened further, with IG spreads narrowing 6 bps and high-yield spreads narrowing 11 bps, pushing spreads closer to multi-decade lows.

## Listed Real Assets

- Listed real asset returns were mixed in May. Real estate investment trusts (REITs) were little changed overall, with the FTSE NAREIT Index rising 0.1%. Within listed real estate, lodging/resorts led performance, while Healthcare, Data Centers, and Retail sub-sectors were weaker. Listed infrastructure declined, with the FTSE Global Core Infrastructure 50/50 Index returning -2.3% for the month, as lower oil prices weighed on energy infrastructure.

## Items to Watch

- Personal consumption expenditures (PCE) inflation rose 3.8% YoY through April, the largest increase since May 2023, remaining well above the Fed's 2% target. This rise underscores the uneven progress on disinflation, as the continued disruption of the Strait of Hormuz boosted energy prices and strained global supply chains. Core PCE (excluding food and energy) inflation rose 3.3% YoY. With these hotter inflation figures, inflation outpaced average wage growth (3.6% YoY) for the first time in three years.
- Consumer sentiment weakened further in May, with the University of Michigan index falling to a new all-time low of 44.8 as the elevated cost of gas and other essentials worsened sentiment that was already low. Cost of living continues to be a first-order concern, with 57% of consumers mentioning that high prices were eroding their personal finances.
- We continue to monitor the conflict in Iran and its impacts on the global economy. After renewed optimism surrounding a potential U.S.-Iran agreement, crude oil prices decreased in May, with both WTI and Brent crude oil prices falling, though they remain above pre-conflict levels.

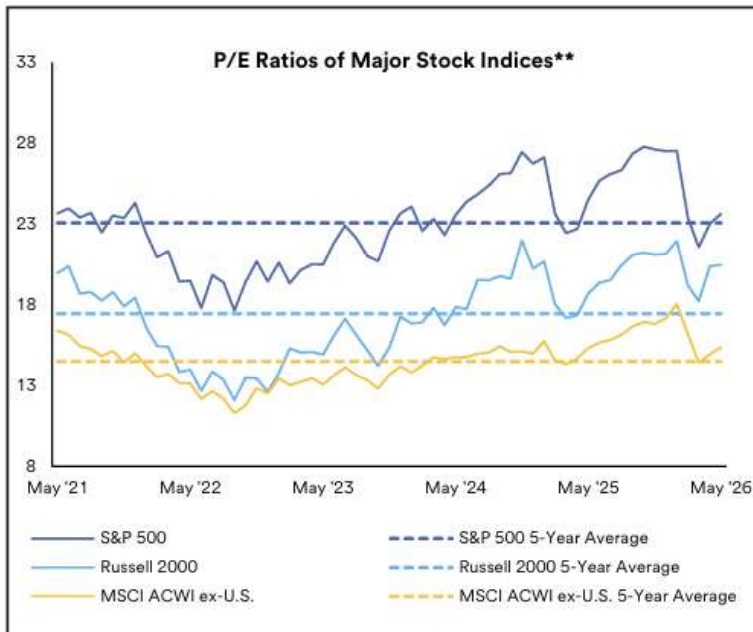
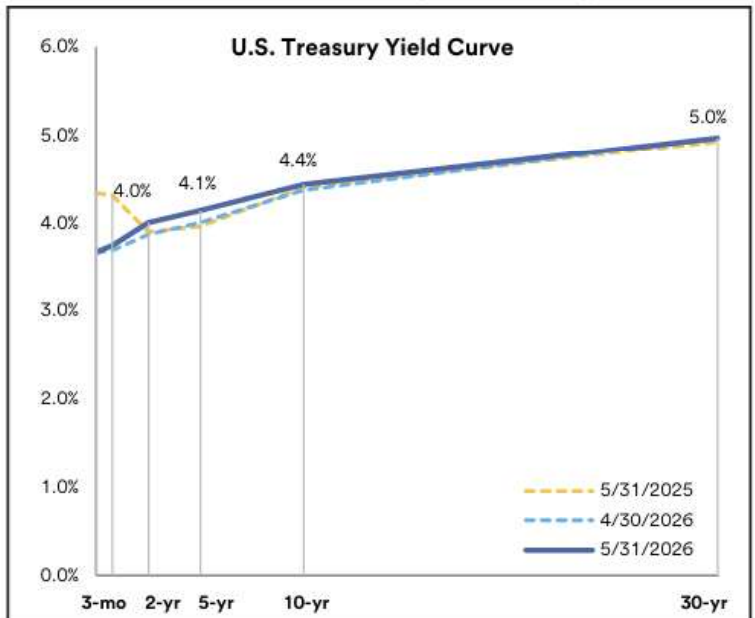
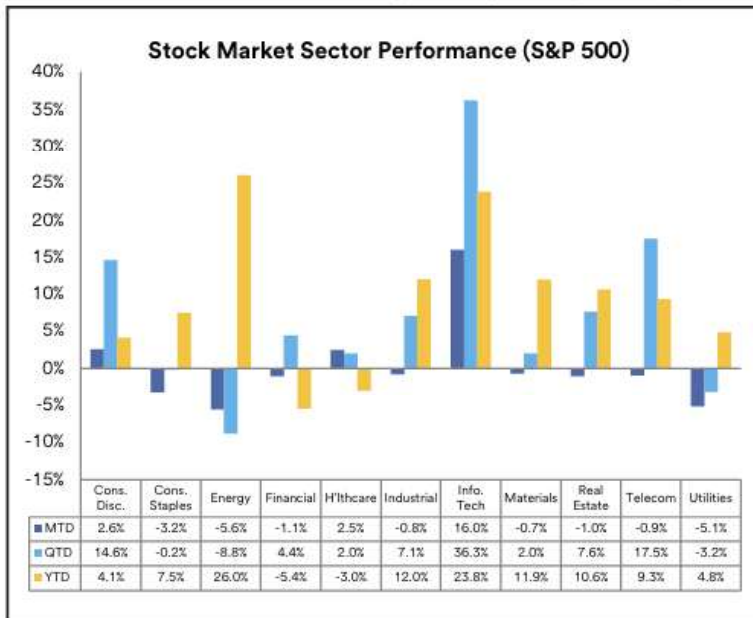
## Sources

- Bloomberg
- FactSet

*1 - All returns are expressed as total returns (price returns net of dividends).*

Total Return of Major Indices				
Domestic Equity	MTD	QTD	YTD	1 YR
S&P 500	5.3%	16.3%	11.2%	29.7%
Russell 3000	5.1%	15.8%	11.2%	29.4%
Russell 2000	4.4%	17.2%	18.3%	43.2%
Russell 1000	5.1%	15.7%	10.9%	28.8%
International Equity	MTD	QTD	YTD	1 YR
MSCI ACWI ex-U.S.	5.0%	15.2%	14.4%	32.8%
MSCI EAFE	3.1%	10.7%	9.4%	22.8%
MSCI Emerging Markets	9.7%	25.8%	25.6%	54.3%
Fixed Income	MTD	QTD	YTD	1 YR
Bloomberg U.S. Agg	0.3%	0.4%	0.4%	5.1%
Bloomberg Global Agg	0.3%	1.6%	0.5%	3.3%
ICE BofA U.S. HY	0.5%	2.2%	1.6%	7.4%
Listed Real Assets	MTD	QTD	YTD	1 YR
MSCI U.S. REIT	-0.2%	8.7%	13.6%	15.4%
FTSE NAREIT All Equity REITs	0.1%	9.1%	13.2%	13.6%
MSCI World Core Infrastructure	-2.5%	1.9%	9.9%	13.7%
FTSE Global Core Infrastructure 50/50 Index	-2.3%	1.1%	9.4%	15.5%

Economic Indicators			
Domestic	Current	Previous Month	
Unemployment Rate (%)	4.3%	4.3%	
Initial Jobless Claims (4 week average)	209 K	202.8 K	
CB Leading Economic Indicators	0.1	-0.6	
Capacity Utilization	76.1%	75.7%	
GDP (annual growth rate)	1.6%	0.5%	
University of Michigan Consumer Confidence	44.8	49.8	
New Home Starts	622 K	663 K	
Existing Home Sales	4 MM	4 MM	
Retail Sales (YoY)	4.9%	4.2%	
U.S. Durable Goods (MoM)	7.9%	1.3%	
Consumer Price Index (YoY)	3.8%	3.3%	
Producer Price Index (MoM)	1.7%	1.6%	
Developed International*		3/31/2026	12/31/2025
Market GDP (annual rate)		1.1%	1.1%
Market Unemployment		4.9%	4.9%



Source: Bloomberg. Data as of May 31, 2026, unless otherwise noted.

\*Developed market data is calculated with respect to the weightings in the MSCI World ex-U.S. Index. Most current data is as of March 31, 2026 due to release dates of numerous countries.

\*\*P/E ratios are calculated based on one-year forward estimates and adjusted to include only positive earning results for consistency.

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**Kristyn Lopez**

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**From:** CalPERS Employer Bulletin <CalPERS\_Employer\_Communications@calpers.ca.gov>  
**Sent:** Friday, June 19, 2026 9:32 AM  
**To:** Kristyn Lopez  
**Subject:** CalPERS Employer Bulletin: Board of Administration Update



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June 19, 2026

**Employer Bulletin**  
**Board of Administration Update**

[June Board Meeting](#)

The CalPERS Board of Administration and its committees met June 15-17, 2026. The board considers recommendations from individual committees and other matters related to the administration of retirement benefits, health benefits, and investment management.

Board meetings are open to the public and are broadcast live via webcast during open session. All open sessions from this board meeting can be found on the [CalPERS YouTube](#) channel.

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### **[Investment Committee](#)**

#### **Quarterly Chief Investment Officer Report**

The committee received an update on the economic conditions and commentary on performance and risk positioning across the CalPERS Public Retirement Employees' Fund (PERF) as of March 31, 2026.

For more information, access the [agenda item \(PDF\)](#), or the [Trust Level Review \(PDF\)](#), or the [presentation \(PDF\)](#).

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### **[Pension & Health Benefits Committee](#)**

#### **Preliminary 2027 Health Maintenance Organization & Preferred Provider Organization Plan Premiums**

The committee heard an update on the rate development process and the 2027 preliminary premiums for CalPERS health plans.

While the figures are not finalized, they provide an important gauge for healthcare costs and the potential impact on your employees and budgets. Also factored into preliminary premiums are the health program changes for 2027, including new health plans, expansions of existing health plans, and benefit design changes for next year.

The final 2027 health premiums will be approved by the board at the July 2026 board offsite meeting.

To learn more, access the [agenda \(PDF\)](#), the [presentation \(PDF\)](#) or the [state, CSU, and regional public agency and school employer HMO and PPO Health Premiums \(PDF\)](#).

#### **Preferred Provider Organization (PPO) Fertility Benefit Design Change**

The board approved the family building benefit for the PPO Basic plans effective July 1, 2027.

This change is part of CalPERS' efforts to comply with Senate Bill 729, which requires Basic HMO plans to offer coverage for the diagnosis and treatment of infertility and expands the definition of infertility. CalPERS will implement the benefit based on guidance from the California Department of Managed Health Care.

CalPERS will require all health plans to contract with a fertility vendor with a comprehensive high-quality statewide provider network to implement the family building benefit, except Kaiser Permanente. Kaiser will implement the family building benefit as part of its own integrated model of care.

To learn more, access the [agenda \(PDF\)](#), or the [presentation \(PDF\)](#).

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### **Board of Administration**

#### **State Legislation Update**

The board approved to support proposed legislation for Senate Bill (SB) 1038 (Laird), as amended on April 29, 2026. SB 1038 assists CalPERS to resolve open audit observations and improve collaboration between the employer and employee representatives throughout the audit resolution process.

To learn more, access the [agenda \(PDF\)](#).

---

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BOARD OF SUPERVISORS  
AGENDA LETTER

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Agenda Number:

Submitted on:  
(COB Stamp)

Department Name: Auditor-Controller  
Department No.: 061  
Agenda Date: April 7, 2026  
Placement: Administrative Agenda  
Estimated Time:  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

**TO:** Board of Supervisors  
**FROM:** Department Director(s): Betsy M. Schaffer, CPA, CPFO, CFE (805) 568-2100  
Contact Info: Nicolas Nocker, CPA (805) 568-2135  
**SUBJECT: Property Tax Administrative Cost Recovery for FY 2025-26 (SB2557)**

**County Counsel Concurrence**

As to form: Yes

**Other Concurrence:**

As to form: N/A

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Receive and file a report prepared by the Santa Barbara County Auditor-Controller determining recoverable fiscal year (FY) 2025-26 Property Tax Administrative Costs (Exhibits I and II are attached to the Resolution)
- b) Adopt the Resolution to recover property tax administrative costs pursuant to California Revenue and Taxation Code section 95.3.
- c) Determine that the above actions are not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(4) of the CEQA Guidelines, because they consist of government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment

**Summary Text:**

Pursuant to Revenue and Taxation Code section 95.3, the County Auditor has the authority to recover a portion of its costs attributable to assessing, collecting and allocating property tax revenues from cities, special districts and redevelopment agencies, proportionate to the tax revenues received by these entities. School districts and the Education Revenue Augmentation Fund (ERAF) are exempt from paying their proportionate share of these costs under this statute. In FY 2025-26, the recoverable property tax administrative costs are \$2,568,578 which is approximately (19.15%) of total net costs. Non-recoverable costs consist of Schools and ERAF which are exempt from paying their share (59.68%); the County General Fund which is not charged for its share of the costs (18.24%); and special districts which receive a direct offset against other property tax fees charged (2.94%).

**Background:**

Revenue and Taxation Code section 95.3 establishes the method and authorizes the County Auditor to annually determine property tax administrative costs proportionately attributable to cities and special districts and to recover from each such entity its proportionate share of costs by withholding the same from each entity's property tax distribution. Senate Bill 2557 established the methodology in 1990; however, several modifications to the methodology have been approved by the legislature in the years since.

- In FY 2004-05, the Vehicle License Fee "swap" was initiated by the State of California. The "swap" reapportioned property tax revenues away from ERAF and to counties and cities. In August 2008, forty-seven cities in Los Angeles County brought a lawsuit against the County of Los Angeles regarding the calculation of the recoverable property tax administrative costs. The legal issue in dispute was whether counties can include "swap" revenues in the calculation of administrative costs that counties recover from cities. In FY 2012-13, the Supreme Court of California issued an opinion in favor of the cities. Beginning in FY 2012-13, the recoverable property tax administrative cost calculation has omitted "swap" revenues accordingly.
- The dissolution of the redevelopment agencies (RDAs) in FY 2011-12, impacted the recovery of property tax administrative costs. Per dissolution legislation, property tax administrative costs associated with the revenues (formerly known as tax increment) flowing through the dissolution process continue to be recoverable per H&S 34183(a). Per the legislation, recoverable property tax administrative costs are identified for the revenues (former tax increment) flowing to the Redevelopment Property Tax Trust Fund (RPTTF) associated with each former RDA; however, the amounts are paid from the associated RPTTF, rather than withheld from RDA Successor Agency property tax distributions. The recoverable amount of property tax administrative costs associated with these revenues in FY 2025-26 is \$444,853.
- Another component that impacts the property tax administrative costs is the replacement of the computer systems used by the Assessor, Treasurer-Tax Collector, and Auditor-Controller. Phase I of the property tax system became operational in August 2014 with total project costs of approximately \$6,500,000. Phase II of the system became operational in October 2017 and project costs totaled approximately \$3,531,000. Project costs were amortized (spread) over 5 years in accordance with generally accepted accounting principles. Amortization for Phase I concluded in FY 2019-20, and amortization for Phase II concluded in FY 2023-24.

**Performance Measure:**

The recommendation is primarily aligned with actions required by law or by routine business necessity.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

The costs of property tax administration and the allocation of administrative costs to the various taxing entities, including revenue adjustments, are shown in Exhibits I and II (attached to the Resolution). The calculation is prepared in accordance with the guidelines issued by the California State Association of Auditors Accounting Standards and Procedures Committee, which represents County Auditors.

Exhibit I shows the current and prior year administrative costs. The FY 2024-25 net departmental costs related to the collection of property taxes for use in determining the FY 2025-26 property tax administration costs per SB 2557 are \$13,414,481, a net increase of \$1,530,443 compared to the FY 2024-25 net departmental costs related to the collection of property tax for use in determining the FY 2024-25 property tax administration costs per SB 2557 of \$11,884,038. This increase is driven by a combination of an increase in total costs coupled with a decrease in offsetting revenues. The increase in total costs of \$759,453 is primarily related to an increase in Overhead of \$659,743, and Salaries & Benefits of \$93,572, offset by a decrease in amortization of the Property Tax System Amortization of \$31,333. The decrease in offsetting revenues of \$770,990 is primarily due to the decrease in administrative fees charged as revenue associated with Supplemental Taxes (SB 813), Fixed Charges, and Delinquent Roll Maintenance. In total, the recoverable portion of costs increased by \$319,547 compared to the prior year.

Exhibit II is summarized below. For FY 2025-26, the recoverable property tax administrative costs are \$2,568,578. Schools and ERAF are exempt from paying their share of total costs, \$8,005,288, and the County General Fund is not charged its share of the costs, \$2,446,600, to avoid the overstatement of revenues and expenditures in the County’s books and accounts. Operations for all departments that perform administrative functions are funded by the County’s General Fund.

<u>Entity</u>	<u>Administrative Cost</u>	<u>Non-Recoverable</u>	<u>Direct Credit (1/4 of 1%)</u>	<u>Recoverable (SB 2557)</u>
County of SB	\$ 2,446,600	\$ (2,446,600)	\$ -	\$ -
Cities	777,304	-	-	777,304
Dependent Special Districts	1,102,545	-	(250,980)	851,565
Independent Special Districts	637,891	-	(143,035)	494,856
School Districts	6,298,921	(6,298,921)	-	-
ERAF	1,706,367	(1,706,367)	-	-
Redevelopment Property Tax Trust Funds	444,853	-	-	444,853
Total FY 2025-26	13,414,481	(10,451,888)	(394,015)	2,568,578
Total FY 2024-25	11,884,038	(9,263,042)	(371,965)	2,249,031
Change	\$ 1,530,443	\$ (1,188,846)	\$ (22,050)	\$ 319,547

**Special Instructions:**

Upon approval by the Board of Supervisors, forward signed copies of resolutions and minute order to Arielle Beltran, Accountant-Auditor II, Auditor-Controller’s Office, Claudia Ornelas, Property Tax Supervisor, Auditor-Controller’s Office, and Erica Ruiz, Financial Accounting Analyst, Auditor-Controller’s Office

**Attachments:**

**Attachment A** – Resolution, including the following attachments:

- Exhibit I – Departmental Property Tax Administration Costs for Fiscal Year 2024-25
- Exhibit II – SB 2557 Property Tax Administrative Recoverable Costs for Fiscal Year 2025-26

**Authored by:**

Arielle Beltran  
Accountant-Auditor II  
(805) 568-2180  
ArBeltran@countyofsb.org

RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SANTA BARBARA  
OF THE STATE OF CALIFORNIA

RESOLUTION NO. 26-85

WHEREAS, Section 95.3 of the California Revenue and Taxation Code provides for the recovery by the County of its actual costs of assessing, collecting, and allocating property taxes, including applicable administrative overhead costs as permitted by Federal Regulation 2 CFR 200, from all public agencies, except schools, in proportion to the property tax proceeds received by each public agency; and,

WHEREAS, the allocation of property tax administrative costs shall not exceed the actual County costs of assessing, collecting, and allocating property taxes, including applicable administrative overhead costs as permitted by Federal Regulation 2 CFR 200; and,

WHEREAS, the recovery of such County property tax administrative costs during the 2025-26 fiscal year is to be based on a determination by the County Auditor-Controller of the County's property tax administrative costs for the 2024-25 fiscal year, and an allocation of such costs among public agencies, pursuant to Section 95.3 of the Revenue and Taxation Code; and,

WHEREAS, this Board has conducted a noticed public hearing at which time it received and considered evidence relative to the determination of recoverable property tax administrative costs; and,

WHEREAS, this Board finds that it is appropriate to recover property tax administrative costs as authorized by Sections 95.3 of the Revenue and Taxation Code, and that the costs to be recovered by this Resolution do not exceed the actual County costs of assessing, collecting, and allocating property taxes;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Santa Barbara as follows:

1. In accordance with the attached reports, recoverable property tax administrative costs are hereby determined, that do not exceed the actual administrative costs, including applicable overhead costs as permitted by Federal Regulation 2 CFR 200, incurred in assessing, collecting, and allocating property taxes.

2. The recoverable property tax administrative costs shall be deducted from the property tax revenue allocation of the relevant jurisdiction or distributed from the Redevelopment Property Tax Trust Fund associated with former community redevelopment agencies in fiscal year 2025-26 based upon fiscal year 2024-25 costs.

PASSED, APPROVED, AND ADOPTED by the Board of Supervisors of the County of Santa Barbara, State of California, this 7th day of April by the following vote:

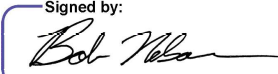
AYES: Supervisors Lee, Capps, Hartmann and Nelson

NOES: None

ABSENT: Supervisor Lavagnino


ABSTAIN: None

COUNTY OF SANTA BARBARA

Signed by:   
BY: 9DD6B7A21FC646A...  
Bob Nelson, Chair, Board of Supervisors

ATTEST:

MONA MIYASATO  
County Executive Officer  
Clerk of the Board

Signed by:   
BY: 0B03F3DDF9EE4AA...  
Sheila de la Guerra  
Deputy

APPROVED AS TO FORM:

RACHEL VAN MULLEM  
County Counsel

Signed by:  
BY: A87566BC50FF4D0...  
Anne Kierson  
Deputy County Counsel

APPROVED AS TO ACCOUNTING FORM:

BETSY M. SCHAFFER, CPA, CPFO  
Auditor-Controller

Signed by:  
BY: A99ED06D71D04FB...  
C. Schaffer  
Deputy Auditor-Controller

County of Santa Barbara  
 Departmental Costs for Fiscal Year 2024-25  
 For Use in Determining Fiscal Year 2025-26 Property Tax Administration Costs per SB 2557

Departments:	062 Clerk-Recorder Assessor	065 Treasurer/ Tax Collector	061 Auditor Controller	013 County Counsel	012 County Executive	Total
<b>Costs:</b>						
Salaries & Benefits	\$ 4,817,624	\$ 1,650,226	\$ 1,580,246	\$ 87,721	\$ 88,069	\$ 8,223,886
Services & Supplies	79,165	432,989	33,896	-	62,725	608,776
Overhead for 2024-25	5,395,257	1,089,974	317,629	49,167	124,504	6,976,532
	<u>10,292,046</u>	<u>3,173,189</u>	<u>1,931,772</u>	<u>136,888</u>	<u>275,299</u>	<u>15,809,194</u>
Property Tax System Amortization	-	-	-	-	-	-
<b>Total Costs:</b>	<u>10,292,046</u>	<u>3,173,189</u>	<u>1,931,772</u>	<u>136,888</u>	<u>275,299</u>	<u>15,809,194</u>
<b>Offsetting Revenues:</b>						
Admin Fees-Supplemental Tax (SB 813)	1,281,675	160,922	89,223	-	-	1,531,820
Admin Fees-Fixed Charges	-	38,000	347,993	-	-	385,993
Redemption Fee (LGFA 225)	-	-	40,220	-	-	40,220
Delinquent Roll Maintenance	-	372,182	-	-	-	372,182
Miscellaneous Other	26,920	37,579	-	-	-	64,499
<b>Total Revenue:</b>	<u>1,308,595</u>	<u>608,682</u>	<u>477,435</u>	<u>-</u>	<u>-</u>	<u>2,394,713</u>
Total Net Costs:	<u>\$ 8,983,451</u>	<u>\$ 2,564,507</u>	<u>\$ 1,454,336</u>	<u>\$ 136,888</u>	<u>\$ 275,299</u>	<u>\$ 13,414,481</u>
<b>Department Ratio of Total Net Cost</b>	66.97%	19.12%	10.84%	1.02%	2.05%	100.00%
<b>Recoverable Cost from Exhibit II</b>						2,568,578
<b>Recoverable Cost</b>	<u>\$ 1,720,133</u>	<u>\$ 491,047</u>	<u>\$ 278,473</u>	<u>\$ 26,211</u>	<u>\$ 52,714</u>	<u>\$ 2,568,578</u>
(Department Ratio x Total Recoverable Cost)						19.15%

County of Santa Barbara  
 Departmental Costs for Fiscal Year 2023-24  
 For Use in Determining Fiscal Year 2024-25 Property Tax Administration Costs per SB 2557

Departments:	062 Clerk-Recorder Assessor	065 Treasurer/ Tax Collector	061 Auditor Controller	013 County Counsel	012 County Executive	Total
<b>Costs:</b>						
Salaries & Benefits	\$ 4,948,591	\$ 1,407,728	\$ 1,510,211	\$ 175,984	\$ 87,800	\$ 8,130,314
Services & Supplies	106,161	409,011	36,257	-	19,877	571,305
Overhead for 2023-24	4,242,922	999,487	899,935	86,408	88,037	6,316,789
	<u>9,297,674</u>	<u>2,816,225</u>	<u>2,446,403</u>	<u>262,392</u>	<u>195,714</u>	<u>15,018,408</u>
Property Tax System Amortization		31,333		-	-	31,333
<b>Total Costs:</b>	<u>9,297,674</u>	<u>2,847,558</u>	<u>2,446,403</u>	<u>262,392</u>	<u>195,714</u>	<u>15,049,741</u>
<b>Offsetting Revenues:</b>						
Admin Fees-Supplemental Tax (SB 813)	1,856,578	252,022	218,611	-	-	2,327,210
Admin Fees-Fixed Charges	-	35,351	338,649	-	-	373,999
Redemption Fee (LGFA 225)	-	-	36,980	-	-	36,980
Delinquent Roll Maintenance	-	373,993	-	-	-	373,993
Miscellaneous Other	28,398	25,123	-	-	-	53,521
<b>Total Revenue:</b>	<u>1,884,976</u>	<u>686,488</u>	<u>594,239</u>	<u>-</u>	<u>-</u>	<u>3,165,703</u>
Total Net Costs:	<u>\$ 7,412,699</u>	<u>\$ 2,161,071</u>	<u>\$ 1,852,163</u>	<u>\$ 262,392</u>	<u>\$ 195,714</u>	<u>\$ 11,884,038</u>
<b>Department Ratio of Total Net Cost</b>	62.38%	18.18%	15.59%	2.21%	1.65%	100.00%
<b>Recoverable Cost from Exhibit II</b>						2,249,031
<b>Recoverable Cost</b>	<u>\$ 1,402,839</u>	<u>\$ 408,978</u>	<u>\$ 350,518</u>	<u>\$ 49,657</u>	<u>\$ 37,038</u>	<u>\$ 2,249,031</u>
(Department Ratio x Total Recoverable Cost)						19.04%

County of Santa Barbara  
 SB 2557 PROPERTY TAX ADMINISTRATIVE RECOVERABLE COSTS  
 FOR FISCAL YEAR 2025-26

B  
 TOTAL TO ALLOCATE: \$ 13,414,481

FUND	ENTITY	A	C	D	E = A + C + D	F = E / K	G = F x B	H	I	J = G - H - I
		AB 8 (Adj) PT Revenue less delinquent Allocation	To RPTTF (Formerly known as RDA Increment)	Unitary & Operating Non-Unitary	Adjusted Net Property Tax AB 8 Revenue Total	Administrative Cost Apportionment Factors	Administrative Cost Apportioned	Less: Direct Credit 1/4 of 1%	Less: Non-Recoverable Schools, ERAF General Fund	Recoverable Administration Costs
0001	County General Fund	\$ 224,297,463	\$ (5,672,810)	\$ 4,398,437	\$ 223,023,090	18.2385%	\$ 2,446,600	\$ -	\$ (2,446,600)	\$ -
0578	City Of Buellton	2,166,356	-	25,079	2,191,435	0.1792%	24,040	-	-	24,040
0580	City Of Carpinteria	3,272,885	-	58,366	3,331,251	0.2724%	36,544	-	-	36,544
0602	City Of Carp Ltg #1	254,646	-	7,239	261,885	0.0214%	2,873	(627)	-	2,246
0632	City Of Goleta	5,145,069	(837,513)	46,263	4,353,819	0.3560%	47,762	-	-	47,762
0640	City Of Guadalupe	1,011,709	(439,712)	12,285	584,282	0.0478%	6,410	-	-	6,410
0680	Guadalupe City Ltg Dist	235,128	(132,784)	1,786	104,130	0.0085%	1,142	(568)	-	574
0700	City Of Lompoc	6,888,473	(1,219,391)	120,926	5,790,008	0.4735%	63,517	-	-	63,517
0760	City Of Santa Barbara	36,667,747	-	577,600	37,245,347	3.0459%	408,587	-	-	408,587
0840	City Of Santa Maria	15,932,264	-	266,796	16,199,060	1.3247%	177,706	-	-	177,706
0875	City Of Solvang	1,126,570	-	34,571	1,161,141	0.0950%	12,738	-	-	12,738
2120	Co Svc Area #3	1,415,967	-	39,356	1,455,323	0.1190%	15,965	(3,449)	-	12,516
2130	Co Svc Area #4	59,675	-	2,019	61,694	0.0050%	677	(147)	-	530
2140	Co Svc Area #5	207,471	-	4,817	212,288	0.0174%	2,329	(502)	-	1,827
2170	Co Svc Area #11	77,222	-	945	78,167	0.0064%	858	(183)	-	675
2220	Co Svc Area #31	99,108	(86,257)	442	13,293	0.0011%	146	(237)	-	(91)
2280	SB Co Fire Prot Dist	79,995,924	(4,414,347)	858,947	76,440,524	6.2512%	838,564	(192,175)	-	646,389
2400	SB Co Fld Cont/Wtr Con	3,483,649	(100,852)	50,722	3,433,519	0.2808%	37,666	(8,382)	-	29,284
2460	Guad Fld Zn #3	117,391	(29,771)	1,468	89,088	0.0073%	977	(285)	-	692
2470	Lompoc Cty Fld Zn #2	512,147	(95,789)	7,382	423,740	0.0347%	4,648	(1,226)	-	3,422
2480	Lompoc Vly Fld Zn #2	307,394	-	4,889	312,283	0.0255%	3,426	(747)	-	2,679
2500	Los Alamos Fld Zn #1	78,614	-	2,158	80,772	0.0066%	886	(205)	-	681
2510	Orcutt Fld Zn #3	485,408	-	7,055	492,463	0.0403%	5,402	(1,174)	-	4,228
2560	S.M. Fld Zn #3	1,504,760	-	23,368	1,528,128	0.1250%	16,764	(3,634)	-	13,130
2570	S.M. Rvr Levee Mtc Zn	149,493	(4,306)	2,353	147,540	0.0121%	1,619	(361)	-	1,258
2590	S.Y. Fld Zn #3	486,129	-	7,475	493,604	0.0404%	5,415	(1,177)	-	4,238
2610	S.C. Fld Zn #2	10,214,623	(307,841)	140,516	10,047,298	0.8217%	110,220	(24,463)	-	85,757
2670	N County Ltg Dst	755,576	-	8,616	764,192	0.0625%	8,383	(1,818)	-	6,565
2700	Mission Ltg Dst	12,245	-	141	12,386	0.0010%	136	(30)	-	106
3050	S.B. Co Wtr Agr	4,484,391	(129,458)	62,850	4,417,783	0.3613%	48,464	(10,784)	-	37,680
3210	S.M. Pub Arpt Dst	2,435,923	(33,135)	46,580	2,449,368	0.2003%	26,870	(5,939)	-	20,931
3260	Carpinteria Cmty	321,072	-	4,533	325,605	0.0266%	3,572	(774)	-	2,798
3270	Goleta Cmty	827,645	(71,179)	14,337	770,803	0.0630%	8,456	(1,998)	-	6,458
3280	Guadalupe Cmty	171,523	(66,527)	2,318	107,314	0.0088%	1,177	(424)	-	753
3290	Lompoc Cmty	588,551	(55,241)	10,372	543,682	0.0445%	5,964	(1,431)	-	4,533
3300	Los Alamos Cmty	19,156	-	755	19,911	0.0016%	218	(50)	-	168
3310	Oak Hill Cmty	303,011	-	5,364	308,375	0.0252%	3,383	(736)	-	2,647
3320	Santa Maria Cmty	1,148,758	-	19,261	1,168,019	0.0955%	12,813	(2,788)	-	10,025
3516	Los Alamos Cmm Svc	121,393	-	1,653	123,046	0.0101%	1,350	(284)	-	1,066
3566	Santa Ynez Comm Svc	253,908	-	3,597	257,505	0.0211%	2,825	(603)	-	2,222
3630	Carp-Summer. Fire	13,843,264	-	175,334	14,018,598	1.1464%	153,786	(33,307)	-	120,479
3650	Mont. Fire Prot	25,696,391	-	278,533	25,974,924	2.1242%	284,949	(61,148)	-	223,801
3750	Lompoc Hsp. Dst	1,499,873	(137,729)	25,318	1,387,462	0.1135%	15,221	(3,635)	-	11,586
3817	Embar. Muni Impt	501,308	-	5,694	507,002	0.0415%	5,562	(1,228)	-	4,334
4090	SB Metro Translt Dst	1,918,348	(64,357)	30,386	1,884,377	0.1541%	20,672	(4,612)	-	16,060
4150	Carpinteria Mosq Abtmt	220,692	-	3,054	223,746	0.0183%	2,455	(531)	-	1,924
4160	SB Coastal Vector Ctrl	474,519	(49,065)	7,223	432,677	0.0354%	4,747	(1,143)	-	3,604
4300	Stowell Pkg/Ltg Dst	36,169	-	675	36,844	0.0030%	404	(88)	-	317
4400	Cuyama Vly Rec Dst	142,405	-	7,086	149,491	0.0122%	1,640	(374)	-	1,266
4410	I.V. Rec & Park	773,502	(667,146)	3,206	109,562	0.0090%	1,202	(1,850)	-	(648)
4500	Cachuma Res. Cons	154,145	(2,534)	2,610	154,221	0.0126%	1,692	(376)	-	1,316
4560	Carpinteria Snty	886,447	-	14,756	901,203	0.0737%	9,886	(2,146)	-	7,740
4640	Goleta Snty	242,717	(27,086)	3,234	218,865	0.0179%	2,401	(582)	-	1,819
4900	Goleta West Snty	4,371,862	(902,117)	62,794	3,532,539	0.2889%	38,752	(10,558)	-	28,194
5100	Montecito Snty	856,939	-	10,888	867,027	0.0709%	9,511	(2,042)	-	7,469
5215	Summerland Snty	412,198	-	5,235	417,433	0.0341%	4,579	(986)	-	3,593
5700	SM Vly Wtr Cons Dst	473,463	(13,225)	7,382	467,620	0.0382%	5,130	(1,145)	-	3,985
5800	S.Y. Rvr Wtr Cons	440,494	(22,745)	6,971	424,720	0.0347%	4,659	(1,062)	-	3,597
6001	Ballard Sch Dst	2,458,345	-	31,791	2,490,136	0.2036%	27,317	-	(27,317)	-
6101	Bloch. Un Sch Dst	556,543	-	19,638	576,181	0.0471%	6,321	-	(6,321)	-
6301	Buellton Un Sch Dst	5,494,288	-	83,905	5,578,193	0.4562%	61,194	-	(61,194)	-
6501	Cold Spring Sch Dst	5,212,572	-	57,128	5,269,700	0.4309%	57,809	-	(57,809)	-
6601	Coll. Sch Dst	6,997,795	-	106,359	7,104,154	0.5810%	77,934	-	(77,934)	-
6801	Goal Un Sch Dst	56,584,151	(8,298,537)	1,019,416	49,305,030	4.0321%	540,884	-	(540,884)	-
6901	Guad Un Sch Dst	2,590,143	(1,000,059)	30,254	1,620,338	0.1325%	17,775	-	(17,775)	-
7001	Hope Sch Dst	13,559,862	-	164,934	13,724,796	1.1224%	150,563	-	(150,563)	-
7101	Los Alamos Sch Dst	-	-	-	-	0.0000%	-	-	-	-
7201	Los Olivos Sch Dst	2,362,286	-	38,788	2,401,074	0.1964%	26,340	-	(26,340)	-
7301	Mont. Un Sch Dst	18,922,596	-	204,226	19,126,822	1.5642%	209,824	-	(209,824)	-
7401	Orcutt Un Sch Dst	17,264,570	-	275,228	17,539,798	1.4344%	192,414	-	(192,414)	-
7501	S.B. Sch Dst	-	-	-	-	0.0000%	-	-	-	-
7601	SM Bonita Sch Dist	29,932,549	-	452,497	30,385,046	2.4848%	333,329	-	(333,329)	-
7701	Sol. Sch Dst	4,285,744	-	77,219	4,362,963	0.3568%	47,862	-	(47,862)	-
7801	Vista Del Mar Sch Dst	1,705,898	-	45,870	1,751,768	0.1433%	19,217	-	(19,217)	-
8201	S.B. Hgh Sch	183,744,608	(4,017,312)	2,522,226	182,249,522	14.9041%	1,999,305	-	(1,999,305)	-
8301	S.M. Jt Un Hgh	43,205,974	(543,153)	702,628	43,365,449	3.5464%	475,726	-	(475,726)	-
8401	S.Y. Vly Hgh	17,182,788	-	291,858	17,474,646	1.4290%	191,700	-	(191,700)	-

County of Santa Barbara  
 SB 2557 PROPERTY TAX ADMINISTRATIVE RECOVERABLE COSTS  
 FOR FISCAL YEAR 2025-26

B  
 TOTAL TO ALLOCATE: \$ 13,414,481

FUND	ENTITY	A	C	D	E = A + C + D	F/E / K	G = F x B	H	I	J = G - H - I
		AB 8 (Adj) PT Revenue less delinquent Allocation	To RPTTF (Formerly known as RDA Increment)	Unitary & Operating Non-Unitary	Adjusted Net Property Tax AB 8 Revenue Total	Administrative Cost Apportionment Factors	Administrative Cost Apportioned	Less: Direct Credit 1/4 of 1%	Less: Non-Recoverable Schools, ERAF General Fund	Recoverable Administration Costs
8701	Carpinteria Unif Sch	\$ 32,636,962	\$ -	\$ 414,065	\$ 33,051,027	2.7029%	\$ 362,575	\$ -	\$ (362,575)	\$ -
8801	Cuyama Unif Sch	1,096,924	-	47,999	1,144,923	0.0936%	12,560	-	(12,560)	-
8901	Lompoc Unif Sch	23,868,792	(2,315,186)	393,799	21,947,405	1.7948%	240,766	-	(240,766)	-
9401	A Hancock Jt Comm Col	21,802,741	(560,963)	363,508	21,605,286	1.7668%	237,013	-	(237,013)	-
9610	SB Comm Coll Dst	46,570,056	(1,405,056)	635,956	45,800,956	3.7455%	502,443	-	(502,443)	-
9801	Co Sch Ser	46,978,588	(1,352,463)	685,941	46,312,066	3.7873%	508,050	-	(508,050)	-
9802	Education Revenue Aug Buellton RPTTF * (Dissolved)	160,717,897	(5,171,555)	-	155,546,342	12.7203%	1,706,367	-	(1,706,367)	-
0685	Guadalupe RPTTF *	--	3,543,490	40,397	3,583,887	0.2931%	39,316	-	-	39,316
**	Lompoc RPTTF * Santa Barbara RPTTF * (Dissolved)	--	7,303,591	53,661	7,357,252	0.6017%	80,710	-	-	80,710
3128	SB County - Isla Vista RPTTF *	--	15,791,034	125,563	15,916,597	1.3016%	174,607	-	-	174,607
0633	Goleta RPTTF *	--	13,609,086	84,414	13,693,500	1.1198%	150,220	-	-	150,220
<b>TOTAL</b>		<b>\$ 1,206,313,845</b>	<b>\$ -</b>	<b>\$ 16,502,486</b>	<b>\$ 1,222,816,331</b>	<b>100.00%</b>	<b>\$ 13,414,481</b>	<b>\$ (394,015)</b>	<b>\$(10,451,888)</b>	<b>\$ 2,568,578</b>

\* = Redevelopment Property Tax Trust Fund

\*\* The Lompoc RPTTF includes funds 0725-0727

Recoverable @ 19.15%

Summary by Entity Type					Administrative		Non-		Direct Credit		Recoverable	
	Cost	Recoverable	(1/4 of 1%)	SB 2557	Cost	Recoverable	(1/4 of 1%)	SB 2557				
County	\$ 224,297,463	\$ (5,672,810)	\$ 4,398,437	\$ 223,023,090	18.24%	\$ 2,446,600	\$ (2,446,600)	\$ -	\$ -			
Cities	72,211,073	(2,496,616)	1,141,888	70,856,345	5.79%	777,304	-	-	777,304			
Dependent Districts	104,447,187	(5,168,621)	1,225,519	100,504,085	8.22%	1,102,545	-	(250,980)	851,565			
Independent Districts	59,625,450	(2,244,870)	767,372	58,147,952	4.76%	637,891	-	(143,035)	494,856			
School Districts	585,014,775	(19,492,729)	8,665,237	574,187,283	46.96%	6,298,921	(6,298,921)	-	-			
ERAF	160,717,897	(5,171,555)	-	155,546,342	12.72%	1,706,367	(1,706,367)	-	-			
RPTTFs	-	40,247,201	304,034	40,551,235	3.32%	444,853	-	-	444,853			
<b>TOTAL</b>	<b>\$ 1,206,313,845</b>	<b>\$ -</b>	<b>\$ 16,502,486</b>	<b>\$ 1,222,816,331</b>	<b>100.00%</b>	<b>\$ 13,414,481</b>	<b>\$(10,451,888)</b>	<b>\$ (394,015)</b>	<b>\$ 2,568,578</b>			

	Amount	%
Gross Admin Costs	13,414,481	100.00%
Less: Non Recoverable GF Share	(2,446,600)	-18.24%
Non Recoverable Schools/ ERAF	(8,005,288)	-59.68%
Less: Direct Offset	(394,015)	-2.94%
<b>Recoverable Costs under SB2557</b>	<b>2,568,578</b>	<b>19.15%</b>



# County of Santa Barbara BOARD OF SUPERVISORS

## Minute Order

April 7, 2026

---

**Present:** 4 - Supervisor Lee, Supervisor Capps, Supervisor Hartmann, and Supervisor Nelson  
**Absent:** 1 - Supervisor Lavagnino

AUDITOR-CONTROLLER'S OFFICE

File Reference No. 26-00241

**RE:** Consider recommendations regarding Property Tax Administrative Cost recovery for Fiscal Year (FY) 2025-2026 (SB2557), as follows:

- a) Receive and file a report prepared by the Santa Barbara County Auditor-Controller determining recoverable FY 2025-2026 Property Tax Administrative Costs;
- b) Adopt a Resolution to recover Property Tax Administrative Costs pursuant to California Revenue and Taxation Code section 95.3; and
- c) Determine that the above actions are not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(4) of the CEQA Guidelines, because they consist of government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

**A motion was made by Supervisor Capps, seconded by Supervisor Hartmann, that this matter be acted on as follows:**

- a) Received and filed;
- b) Adopted; and

**RESOLUTION NO. 26-85**

- c) Approved.

**The motion carried by the following vote:**

- Ayes:** 4 - Supervisor Lee, Supervisor Capps, Supervisor Hartmann, and Supervisor Nelson
- Absent:** 1 - Supervisor Lavagnino

**CalPERS Headquarters**  
Lincoln Plaza North, 400 Q Street, Sacramento, CA 95811

# **GOLETA WEST SANITARY DISTRICT**

**JULY 7, 2026**

**AGENDA ITEM 15**

## **REPORTS**

## Operations Report

May 26 to June 25, 2026

### Administration

Newton Construction & Management (NCM) continues progress on the Phase 2 Administration Building. Exterior utility connections for water, sewer and electrical have been installed. Mission Audio & Visual have been visiting the site to develop a plan for installation.

The District hosted the June 10, 2026 SAMA meeting.

Staff continue to work on the Budget. The Finance Committee met on June 25 to discuss preliminary budget numbers.

Kristyn has been taking online courses for CalPERS and ADP payroll. As of now, Kristyn is completing payroll in-house with some support from BPW accounting services. Over time the goal is to complete all ADP, CalPERS and Lincoln Financial reporting in-house.

The General Manager attended the Regional Water Quality Control Board meeting at the City of Goleta.

### Availability Letters:

- Lambda Chi Alpha Fraternity – Tenant Remodel
- 6750 Del Playa Drive – Attached ADU
- 6724 Pasado Road – 2 Detached ADU
- 183 Winchester Canyon – Camp
- 6777 Trigo Road – Attached ADU
- 60 Colusa Drive – 75-unit Affordable Housing Complex
- 6737 Sueno Road – 16-unit Apartment
- 6832 Shadowbrook Drive – ADU

Fee Estimates were issued for the following projects:

- 6724 Pasado Road – 2 Detached ADU
- 6750 Del Playa Drive – Attached ADU
- 6777 Trigo Road – Attached ADU
- 260 Saratoga Court – ADU
- 6519 Cervantes – Tenant Remodel
- 6737 Sueno Road – 16-unit Apartment
- 6832 Shadowbrook Drive – ADU
- 6639 El Colegio
- 7284 Del Norte

#### Permits Issued:

- 6519 Cervantes Road
- 260 Saratoga Court – ADU above garage
- 7284 Del Norte – Lateral replacement

#### **Collection System**

On Friday, June 19, a planned power outage in the Winchester Canyon area cut the power supply to the Emily lift station. Staff was notified prior to the outage and brought the trailer mounted emergency generator on site to maintain normal operations of the lift station. Edison power returned to the facility around 7:30 PM, and on-call staff returned the lift station to normal operation.

Staff continue to meet with Mobile-MMS consultants and are close to launching the new maintenance software.

Lateral replacements at 6767 Sabado Tarde and 180 Vereda Leyenda were inspected by District staff.

Zebron Coatings performed manhole rehab on 5 separate manholes in the District.

Duke's Root Control performed root foaming operations throughout the District collection system.

Closed Circuit Television Inspections continue in The Bluffs neighborhood.

Staff continue to inspect the Heritage Ridge Project at Camino Vista, Phase 3 of the Willow Springs Housing Project. Mainline sewer is currently being installed with the intent of dedication to the District upon completion.

Attended a preconstruction meeting with Dugan Construction for a new sewer connection.

Porfirio Avila and Ty Smith both passed their commercial driver's license test. Both staff members have now been added to the on-call duty schedule.

#### **Industrial Waste & Environmental Compliance**

Staff completed all scheduled Q2 Pretreatment Program inspections, sampling events, and compliance activities.

Staff initiated preparation of the Semi-Annual Pretreatment Report by compiling compliance data, sampling results, and industrial user records for regulatory reporting.

Staff continued development of the Oasis Industrial Wastewater Discharge Permit by coordinating with facility representatives, reviewing facility operations, and finalizing permit conditions.

FOG inspections continue at food service establishments throughout the District to verify compliance with grease control requirements and maintain program records.

Staff conducted business inspections throughout the District to evaluate commercial and industrial facilities, verify wastewater-generating activities, and determine whether Pretreatment Program permitting or oversight was warranted

**Training**

- Heat Illness Prevention
- Fall Protection Safety
- Email Phishing awareness provided by CITIG

**Street Sweeping**

Porfirio Avila has taken his first sweep schedule shift after successfully passing his commercial driver’s test. Porfirio and Peter Estrada will take turns on the sweeping schedule to allow cross training for collections operations.

The street sweeping schedule and holiday makeup dates continue to be published on the District website. The sweeping program remains on schedule and continues to operate safely.

Graffiti: None reported

Abandoned Vehicles: None reported

Miles: 533.7

Hours: 72.7

Water fills: 35

Loads: 19

Maintenance: Routine inspection, maintenance, and replacement of worn or failed parts on the street sweepers were performed per scheduled or as needed.

**Table of Treatment Capacity at the GSD Regional Wastewater Treatment Plant**

GWSD Average Daily Flow	March 2026	2.1976 MGD; 44.2974 %
	April 2026	2.2921 MGD; 44.0418 %



# Sewer Operations Cleaning Summary from May 27, 2026 to June 30, 2026

Your environmental partner since 1954

Description	Quantity
<b>Feet Cleaned</b>	
Hydroclean	16,167 ft.
Hot Spot	1,110 ft.
	<hr/> <b>17,277 ft.</b>
<b>Lines Cleaned</b>	
Hydroclean	54 lines
Hot Spot	4 lines
	<hr/> <b>58 lines</b>
<b>Other Work Orders</b>	
Parcel Permit	1 Work Order
	<hr/> <b>1 Work Order</b>

**Goleta West Sanitary District****Allowance of Claims****05/27/26 - 06/30/26**

Rev\_n

<b>Vendor ID</b>	<b>Vendor Name</b>	<b>Transaction Description</b>	<b>Check Date</b>	<b>Document Amount</b>
19SIX001	19six Architects	Construction Services	6/12/2026	8,875.00
ADP01	ADP Inc	Payroll Fees	6/12/2026	1,331.88
AMA001	Amazon Capital Services, Inc	Treatment Supplies	6/1/2026	81.83
AMA001	Amazon Capital Services, Inc	Office Supplies	6/12/2026	16.27
AMA001	Amazon Capital Services, Inc	Office Supplies	6/22/2026	310.60
BAD001	Badger Meter, Inc	Meter Subscription	6/12/2026	3,712.00
BAR01	Bartlett Pringle & Wolf LLC	Accounting, IT, & Audit	6/1/2026	17,557.50
BAR01	Bartlett Pringle & Wolf LLC	Accounting Consulting	6/9/2026	1,947.00
CAL03	Public Health Employees HEALTH	Health Insurance	6/9/2026	26,468.19
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	5/29/2026	2,424.07
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	5/29/2026	7,659.72
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	6/15/2026	2,424.07
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	6/15/2026	7,659.72
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	6/26/2026	2,424.07
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	6/26/2026	7,659.72
CIT0001	City of Goleta	Utility Pavement	6/9/2026	32,228.75
CITIG06	Channel Islands Technology Integrators' Group	Computer Services	6/9/2026	3,273.14
CWE01	CWEA CA Water Environmental Association	Membership Renewal	6/22/2026	479.00
DAL01	Dal Pozzo Tire Corp	Vehicle Parts	6/12/2026	1,124.13
FGL01	FGL Environmental	Spill Sampling	6/1/2026	4,052.00
FIL01	Filippin Engineering	Construction Services	6/9/2026	6,780.50
FIR01	First Bankcard	Credit Card	6/15/2026	1,683.29
FIR02	FirstNet	Phones	6/24/2026	477.83
GOL001	Goleta Valley Paint	Vehicle Parts	6/1/2026	60.33
GOL001	Goleta Valley Paint	Vehicle Parts	6/9/2026	155.70
GOL02	Goleta Sanitary District	Sewage Treatment	6/12/2026	470,113.55
GOL04	Goleta Water District	Water	6/12/2026	156.05
HIT01	HiTech Concepts, Inc.	Construction Services	6/1/2026	20,340.00
JVE01	J.V. Enterprises	Smoke Testing	6/1/2026	200.00
JVE01	J.V. Enterprises	Smoke Testing	6/22/2026	200.00
KIM001	Kimley-Horn and Associates, Inc	Construction Services	6/12/2026	971.13
LIN01	Lincoln National Life Ins	457 Plan Contributions	6/8/2026	3,967.81
LIN01	Lincoln National Life Ins	457 Plan Contributions	6/17/2026	3,967.57
LIN01	Lincoln National Life Ins	457 Plan Contributions	6/17/2026	3,994.41
MAR001	Marborg Industries	Roll-off Waste	6/9/2026	5,063.89
MIS001	Mission Audio Video	Audio & Video Equipment	6/1/2026	71,718.00
MIS01	Mission Linen Supply	Uniforms and Towels	6/9/2026	2,683.96
MSW01	Mountain Spring Water	Water Delivery	6/1/2026	188.60

MSW01	Mountain Spring Water	Water Delivery	6/9/2026	151.90
NTN01	Newton Construction	Construction Services	6/12/2026	549,503.69
NTN01	Newton Construction	Construction Services	6/22/2026	4,920.00
PML01	Pacific Materials Laboratory	Construction Materials	6/9/2026	2,536.00
REL01	Reliance Standard Life Insurance	Insurance	6/9/2026	908.49
RIN001	Rincon Consultants, Inc	District-HQ Upgrade	6/12/2026	3,163.71
SIL01	Silvia's Cleaning Company, Inc.	Cleaning	6/1/2026	1,300.00
SIL01	Silvia's Cleaning Company, Inc.	Cleaning	6/12/2026	1,300.00
SOC01	So Cal Pest Control	Rodent Station	6/1/2026	115.00
SOU02	Southern California Edison Co	Electricity	6/3/2026	296.71
SOU02	Southern California Edison Co	Electricity	6/3/2026	6,264.83
SPR001	Springbrook	System Implementation	6/22/2026	24,500.00
TIE01	Tierra Contracting Inc	Manhole Repairs	6/1/2026	43,605.00
TRU01	Truist Governmental Finance	Loan Payment	6/22/2026	487,590.01
TWO01	Two Trumpets Communications	Communications	6/9/2026	7,500.00
UCR08	UC Regents	Capital Funds Payment Error	6/12/2026	273,929.78
UCR08	UC Regents	Network Access	6/22/2026	103.92
UND01	Underground Service Alert	Digi Alerts	6/9/2026	34.55
UND01	Underground Service Alert	Digi Alerts	6/9/2026	111.05
WEX01	WEX Bank	Credit Card	6/5/2026	4,379.73
ZWO01	ZWORLD GIS	District GIS Support	6/9/2026	1,900.00

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<b>Total Services &amp; Supplies</b>				<b>\$ 2,138,545.65</b>
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Payroll - (3) Pay Dates				\$ 243,767.80
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<b>Total Allowance of Claims</b>				<b>\$ 2,382,313.45</b>
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**GOLETA SANITARY**  
 Water Resource Recovery District  
 One William Moffett Place, Goleta, CA 93117  
 Phone:(805) 967-4519 Fax: (805) 964-3583

DATE	INVOICE NO
6/3/2026	0000962

<b>BILL TO</b>
Goleta West Sanitary District P.O. Box 4 Goleta, CA 93116

<b>DUE DATE</b>
6/30/2026

DESCRIPTION	QUANTITY	EFFECTIVE RATE	AMOUNT	DISCOUNT	CREDIT	BALANCE
PREVIOUS OUTSTANDING BALANCE						0.00
Sewage Treatment & Disposal, May 2026:						
Sewage Treatment & Disposal	1.00	333,383.60	333,383.60	0.00	0.00	333,383.60
Admin Charge @6%	1.00	20,003.02	20,003.02	0.00	0.00	20,003.02
Capital Projects in Progress 650	1.00	97,847.46	97,847.46	0.00	0.00	97,847.46
Capital Projects in Progress 655	1.00	18,879.47	18,879.47	0.00	0.00	18,879.47
<b>INVOICE TOTAL:</b>			<b>470,113.55</b>	<b>0.00</b>	<b>0.00</b>	<b>470,113.55</b>

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (805) 967-4519

DUE DATE	INVOICE NO
6/30/2026	0000962

Customer Name: Goleta West Sanitary District  
 Customer No: 000006  
 Account No: 0000002

**Please remit payment by the due date to:**

Goleta Sanitary District  
 1 William Moffett Pl  
 Goleta, CA 93117-3901

Invoice Total: 470,113.55  
 Discounts: 0.00  
 Credit Applied: 0.00  
 Ending Balance: 470,113.55

**INVOICE BALANCE: \$470,113.55**  
**AMOUNT PAID: \_\_\_\_\_**



**GOLETA SANITARY**  
 Water Resource Recovery District  
 One William Moffett Place, Goleta, CA 93117  
 Phone: (805) 967-4519, (805) 964-3583

*Invoice Detail*

**GOLETA WEST SANITARY DISTRICT**

**Customer #000006**

**Account #000002**

DESCRIPTION	SUBTOTAL	TOTAL
Sewage Treatment & Disposal <b>May, 2026</b>		
\$ 757,617.68 x 44.0042%	\$ 333,383.60	
Administration Charge: 6%	\$ 20,003.02	\$ 353,386.62
Capital Projects in Progress - See attached (#4650)		
Brenntag Pacific Inc. - Biosolids Reduction Sludge Project \$ 6,890.19 x 40.78%	\$ 2,809.82	
Gateway Pacific Contractors, Inc. - Biosolids & Energy Phase 1 \$ 81,249.64 x 40.78%	\$ 33,133.60	
Hazen and Sawyer - Biosolids & Energy Phase 1 \$ 24,186.50 x 40.78%	\$ 9,863.25	
Hazen and Sawyer - Solids Handling Improv Prjct \$ 12,483.50 x 40.78%	\$ 5,090.77	
MNS Engineers Inc. - Biosolids & Energy Phase 1 \$ 59,082.00 x 40.78%	\$ 24,093.64	
SB County APCD - Biosolids & Energy Phase 1 \$ 6,153.45 x 40.78%	\$ 2,509.38	
SB County Planning & Development - Solids Handling Improv Prjct \$ 1,410.40 x 40.78%	\$ 575.16	
TerraVerde Energy LLC - Solids Handling Improv Prjct \$ 36,426.57 x 40.78%	\$ 14,854.76	
The Gas Company (ACH) - Energy Storage Project \$ 5,606.86 x 40.78%	\$ 2,286.48	
Umpqua Bank - Biosolids & Energy Phase 1 \$ 4,276.30 x 40.78%	\$ 1,743.88	
United Rentals - Biosolids & Energy Phase 1 \$ 1,525.41 x 40.78%	\$ 622.06	
U.S. Bank Corporate Payment System (ACH) - Energy Storage Project \$ 649.00 x 40.78%	\$ 264.66	\$ 97,847.46
Capital Projects in Progress - See attached (#4655)		
Power Machinery - Maintenance Cart \$ 21,189.39 x 40.78%	\$ 8,641.03	
Zemarc Corporation - Digester 2 & 3 Gas Sys Rehab \$ 25,106.53 x 40.78%	\$ 10,238.44	\$ 18,879.47
<b>INVOICE TOTAL \$</b>		<b>470,113.55</b>

<b>GOLETA SANITARY DISTRICT AGENCY FLOWS *</b> For the month of May, 2026			
	<b>METER READINGS (MILLION GALLONS)</b>	<b>NET FLOW (MILLION GALLONS)</b>	<b>PERCENTAGE</b>
<b>GOLETA SANITARY DISTRICT:</b>			
GSD Gross Flow:	82.6748		
<i>Less SBMA Firestone Flow:</i>	-1.1644		
<b>NET GSD FLOW:</b>		81.5104	<b>51.6914%</b>
<b>GOLETA WEST SANITARY DISTRICT:</b>	WIMS System read:	69.3887	<b>44.0042%</b>
<b>UNIVERSITY OF CALIFORNIA:</b>	WIMS System read:	5.3321	<b>3.3815%</b>
<b>SANTA BARBARA MUNICIPAL AIRPORT:</b>			
Airport Terminal Flow:	0.2910		
Firestone L/S Flow:	3.7821		
Less Flowdar flow into Firestone L/S:	2.6177		
Airport Flow through Firestone L/S:	1.1644		
<b>NET SBMA FLOW:</b>		1.4554	<b>0.9230%</b>
<b>TOTAL PLANT NET FLOW:</b>		<b>157.6866</b>	<b>100.0000%</b>

\* Goleta Sanitary District has put in place a Water Information Management System or WIMS that began running December, 2016. This system gathers telemetry data from the various flow meters on a daily basis and is reflected here. The flow meters throughout the system and the data gathered does away with the prior return flow calculation for some of the entity users. The monthly totals and percentage flow are displayed above.

**GOLETA SANITARY DISTRICT  
BILLING STATEMENT  
For the month of May, 2026**

<b>AGENCY</b>	<b>PLANT, LAB &amp; OUTFALL COSTS</b>	<b>PERCENTAGE OF COSTS</b>	<b>SHARE OF COSTS (SUBTOTAL)</b>	<b>FIRESTONE L/S COSTS</b>	<b>SHARE OF FIRESTONE COSTS</b>	<b>SHARE OF COSTS INCL L/S</b>	<b>PLUS 6% ADMIN CHARGE</b>	<b>AGENCY TOTAL</b>
<b>GSD</b>	757,617.68	51.6914%	391,622.43			391,622.43	23,497.35	415,119.78
<b>GWSD</b>	757,617.68	44.0042%	333,383.60			333,383.60	20,003.02	353,386.62
<b>UCSB</b>	757,617.68	3.3815%	25,618.84			25,618.84	1,537.13	27,155.97
<b>SBMA</b>	757,617.68	0.9230%	6,992.81	4,041.38	30.7869%	8,237.03	494.22	8,731.25
<b>TOTALS:</b>		<b>100.0000%</b>	<b>757,617.68</b>	<b>4,041.38</b>		<b>758,861.90</b>	<b>45,531.72</b>	<b>804,393.62</b>

**GOLETA SANITARY DISTRICT OPERATING STATEMENT**  
For the month of May, 2026

NUMBER	ACCOUNT NAME	TOTAL	LINES 4100	PLANT 4200	PUMP STATION 4300	OUTFALL 4400	ADMIN 4500	LAB 4600	WWREC 4700	IWC 4800	FIRESTONE L/S 4900
4010-4050	Salaries	541,118.85	88,964.10	262,443.83	13,490.90	1,103.64	92,277.88	43,691.28	23,519.67	13,905.89	1,721.66
4060	Elected Officials	6,378.75					6,378.75				
4080	Retirement	124,855.11	15,026.54	61,575.03	3,100.38	253.63	24,332.42	10,389.93	4,731.29	5,103.39	342.50
4088	Employee Recognition Program	874.42					874.42				
4090	Employee Insurance	104,655.31	19,009.16	49,975.23	2,060.52	142.53	14,788.34	10,730.21	4,260.73	3,404.90	283.69
4095	Workers' Compensation	6,435.91	962.48	3,233.45	117.65	12.67	1,160.65	506.26	254.64	165.64	22.47
4100	FICA	41,845.29	6,766.19	20,063.07	1,036.80	84.16	7,537.16	3,347.97	1,811.08	1,067.40	131.46
4110	Unemployment Insurance	53.36	22.77	5.45	0.14	0.29	21.23	0.72	1.16	1.45	0.15
4140	Public Education	1,721.79	275.49	654.27	17.22	34.44	327.14	86.09	137.74	172.18	17.22
4150	Janitorial Service/Supplies	4,100.29	1,021.16	2,019.07	7.02	4.00	511.60	315.32	138.87	83.25	-
4160	Uniforms	1,288.42	287.96	763.89			0.00	196.58		39.99	
4170	Licenses & Permits	427.41	193.55	233.86		0.00	0.00	0.00	0.00		-
4180	Postage & Freight	35.41	35.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-
4190	Subscriptions	470.00	98.70	300.80			0.00	56.40		14.10	
4200	Vehicle Expenses	2,532.69	2,103.09	323.76	0.00	0.00	0.00	0.00	0.00	105.84	-
4210	Insurance	38,113.81	8,618.98	20,796.05	1,335.13	1,070.33	698.94	199.03	4,473.50	46.29	875.56
4220	Memberships	339.00	0.00	225.00	0.00	0.00	0.00	114.00	0.00	0.00	-
4230	Office Supplies	1,227.30	189.23	326.92	7.65	6.10	475.51	39.11	3.66	179.12	-
4235	Analysis/Monitoring	2,329.00	0.00	0.00	0.00	0.00	2,000.00	0.00	0.00	329.00	-
4240	Operating Supplies	73,484.07	960.69	66,519.63	0.00	0.00	0.00	4,564.38	1,438.14	1.23	-
4250	Attorney Fees	4,438.40	364.60	1,814.00	14.00	22.00	1,149.20	41.00	27.00	1,001.60	5.00
4260	Printing/Publication	335.00	0.00	335.00	0.00	0.00	0.00	0.00	0.00	0.00	-
4270	Repair and Maintenance	13,153.79	8,472.63	43,746.56	1,187.48	0.00	(48,108.00)	0.00	6,307.83	1,547.29	-
4280	Travel	3,606.02	0.00	0.00	0.00	0.00	3,468.04	0.00	0.00	137.98	-
4290	Seminars & Conferences	660.00	660.00	0.00			0.00	0.00	0.00	0.00	
4300	Utilities	81,606.70	2,552.85	56,875.85	7,784.76	10.40	1,772.83	905.65	11,025.06	40.59	638.71
4310	Election Expense	0.00					0.00				
4330	Computer Svc & Maintenance	8,445.32	2,097.81	5,011.89	151.94	0.00	890.14	234.04	36.12	23.38	-
4340	Leases & Rentals	528.78	115.29	252.68	8.89	5.93	90.50	37.71	5.93	8.89	2.96
4360	Biosolids Hauling	57,186.44		57,186.44							
4370	Other Professional Services	25,821.64	3,034.08	22,697.32	0.00	0.00	49.22	32.83	0.00	8.19	-
4380	Interest Expense	7,300.93					7,300.93				
4390	Other Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
4400	Machinery & Equipment	29,262.73	20,440.18	0.00	0.00	0.00	0.00	0.00	0.00	8,822.55	-
	<b>Subtotals:</b>	<b>1,184,631.94</b>	<b>182,272.94</b>	<b>677,379.05</b>	<b>30,320.48</b>	<b>2,750.12</b>	<b>115,996.90</b>	<b>77,488.51</b>	<b>58,172.42</b>	<b>36,210.14</b>	<b>4,041.38</b>
25	Meter Service	0.00									
4400	Machinery & Equipment (M&E)	(29,262.73)	(20,440.18)	0.00	0.00	0.00	0.00	0.00	0.00	(8,822.55)	0.00
	Fixed Assets (1160 & 1170)										
	<b>ADJUSTED TOTALS:</b>	<b>1,155,369.21</b>	<b>161,832.76</b>	<b>677,379.05</b>	<b>30,320.48</b>	<b>2,750.12</b>	<b>115,996.90</b>	<b>77,488.51</b>	<b>58,172.42</b>	<b>27,387.59</b>	<b>4,041.38</b>

05/31/2026 Operating Trial Balance:	1,511,221.69
Less Depreciation Expense:	326,589.75
Net Operating Expenses:	<u>1,184,631.94</u>
05/31/2026 Capital Trial Balance:	0.00
Total Trial Balances:	1,184,631.94
Less Total Operating Statement:	<u>1,184,631.94</u>
Difference	<u>0.00</u>

0.00 Should equal Meter Service "No 25"

Total Plant +Lab + Outfall Expenses (not including Meter Service, M&E, or Fixed Assets): **\$ 757,617.68**

754,867.56 Plant & Lab