

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
May 20, 2014**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 24 hours in advance of the meeting.

1. CALL TO ORDER

President Bearman called the meeting to order at 6:30 PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

David Bearman, M.D.
Craig Geyer
Dr. David C. Lewis
Larry D. Meyer
Eva Turenchalk

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Mr. Mark Nation, General Manager/Superintendent
Mr. Steven A. Amerikaner, General Counsel

OTHERS PRESENT

Jerry D. Smith – Director, Goleta Sanitary District

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda

4. PUBLIC COMMENT

None

5. MINUTES

(14-05-46)

Upon a motion by Director Meyer, seconded by Director Geyer, the Board unanimously approved the minutes of the regular Board Meeting of May 6, 2014 as written.

DISCUSSION-ACTION ITEMS

6. REVIEW DRAFT FY 2014-15 BUDGET DOCUMENT

Mark Nation went through the Draft budget document in detail with the Board of Directors. The Board asked questions and provided comments. The final draft Budget Document will be brought back to the Board for approval at the June 3, 2014 regular Board meeting.

7. **THIRD QUARTER FY 2013-14 FINANCIAL REPORT**

(14-05-47)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved to accept the Third Quarter FY 2013-14 Financial Report.

8. **CONSIDER BIDS FOR CHEVROLET CAB CHASSIS 3500HD TRUCK AND FLATBED AND CRANE**

(14-05-48)

Upon a motion by Director Meyer, seconded by Director Lewis, the Board unanimously approved to accept the bids for both the Cab Chassis Truck and the Flatbed with Crane from Graham Auto Center as the lowest, responsible bidder at a cost not-to-exceed \$51,276.06.

9. **COMMUNICATIONS**

The communications were noted as received.

10. **REPORTS**

Operations Report

The General Manager provided a report.

Engineering Committee Meeting

Director Meyer provided a report on the May 13, 2014 meeting.

Finance Committee Meeting

Director Geyer provided a report on the May 15, 2014 meeting.

Goleta Sanitary District Board Meeting

Director Meyer provided a report on the May 15, 2014 Board meeting.

Goleta Water District Board Meeting

Director Turenchalk provided a report on the May 13, 2014 Board meeting.

Isla Vista Recreation and Park District

Director Lewis provided a report on the May 12, 2014 Board meeting.

City of Goleta Council Meeting

No report.

Santa Barbara County Special District Executive Board Meeting

No report.

Other Reports

District Counsel provided a report to the Board on AB2211(Ting). District Counsel will follow this bill and keep the Board informed as needed.

11. Future Agenda Items

President Bearman requested that Staff place an item on the agenda sometime after July
G:\GOLETA\DOCUMENTS\Minutes\2014\140520.docx2014 regarding an update on
progress of Hannah Beth Jackson's proposed bill concerning pharmaceutical disposal.

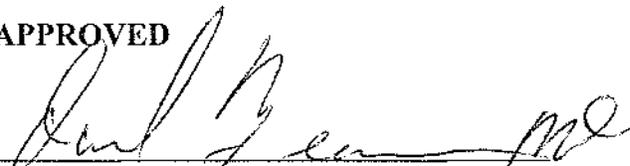
12. ADJOURNMENT

There being no further business, President Bearman adjourned the meeting at 7:10 PM.



Mark Nation, Board Secretary

APPROVED



David Bearman M.D., President

GOLETA WEST SANITARY DISTRICT

Operating Report for April 30 – May 13, 2014

I. Administration

Completed routine administrative duties.

Prepared Board Agenda packet for the May 20, 2014 Regular Board Meeting.

Completed Capital Fund Charge billing for UCSB owned properties for 2014-2015. All funds have been received to date.

Disposed of obsolete computer equipment as per District Resolution No. 611. The General Manager is authorized to dispose of obsolete property that has a value of less than \$2,500.

Entered 37 APNs for Ocean Walk North Campus Faculty Housing, Phase 2 into the District GIS billing database.

Attended Engineering and Finance Committee meetings.

The field crew completed the annual business inventory verification.

Staff continues to work on the draft fiscal year 2014-2015 budget document.

II. Collection System Maintenance

Held pre-construction meeting for the Mesa Road Trunk Sewer Project.

The crew is currently performing off-tract maintenance throughout the District.

The crew completed root cutting throughout the District. Sewer cleaning operations are summarized on the attached sheet.

Oilfield Electric completed infrared testing on switchgear, electrical terminals, main breakers etc.

The crew continues CCTV work for 2014. This year's schedule includes the Phelps area and the Cannon Green area.

Staff is inspecting the main sewer installation for the Westar/Hollister Mixed Use Development.

Staff continues inspecting as needed at the Haskell's Landing and Willow Springs II developments as needed.

The entire crew participated in safety training regarding the quarterly safety inspection.

Staff completed permit for the Clubhouse expansion at Willow Springs.

Staff disassembled, cleaned and reinstalled the dewatering well pump that services the P1 Diversion Structure vault.

An all-staff meeting was held to discuss findings of the 1st Quarter Facility Safety Inspection.

III. Industrial Waste

Staff conducted Industrial Wastewater Discharge Permit compliance inspections at two permitted FLIR facilities.

Staff collected Industrial Wastewater Discharge Permit compliance samples from Medtronic, Inc., Kari Storz Imaging, Cree SB Technology Center, Costco Photo, and the US Postal Service Processing and Distribution Center on Storke Road.

Staff received and reviewed April well water meter estimates provided by Raytheon for well water used in their industrial processes and discharged to the sewer system.

Staff corresponded with a potential business owner regarding Industrial Wastewater Regulation with regards to a micro-brewery he is proposing to open at 6483 Calle Real.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicle – none to report at this time

Hours – 37

Miles – 267

Loads – 23.5

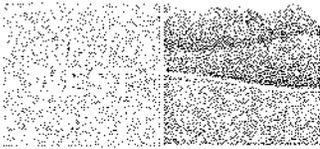
4/22/14 = 9.38 tons, 4/11/14 = 10.74 tons

STREET SWEEPER MAINTENANCE

- Dal Pozzo Tire Corp. replaced blown rear tire
- Replaced side brooms
- Replaced front turn indicator lamps

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	March 2014	MGD 1.6891; 54.31%
--------------------------------	------------	--------------------



Sewer Operations Cleaning Summary from April 30, 2014 to May 14, 2014

View this report at [http://www.ci.commm.com](#)



Feet Cleaned

Root Cutting	3,130 ft.
	<hr/>
	3,130 ft.

Lines Cleaned

Root Cutting	11 lines
	<hr/>
	11 lines

Other Work Orders

Parcel Permit	4 Work Orders
	<hr/>
	4 Work Orders

GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
April 30 - May 13, 2014

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
ADP, Inc. - Payroll quarterly documents	\$ 17.82	\$ 1.98		\$ 19.80
ADP, Inc. - Payroll processing for period ending 04/16/14	\$ 218.10	\$ 24.23		\$ 242.33
ADP, Inc. - Payroll processing for period ending 04/30/14	\$ 203.20	\$ 22.58		\$ 225.78
Arrowhead Direct - Monthly cooler rental & drinking water	\$ 70.82			\$ 70.82
AT&T - Monthly long distance service	\$ 318.54	\$ 20.33		\$ 338.87
AT&T Mobility - Monthly cell phone service	\$ 256.50			\$ 256.50
Blueisle - March bank reconciliations	\$ 79.00			\$ 79.00
CalPERS - Pension; 04/17/14 - 04/30/14	\$ 3,371.48	\$ 190.65		\$ 3,562.13
CalPERS - Pension; 05/01/14 - 05/14/14	\$ 3,371.48	\$ 190.65		\$ 3,562.13
Campbell-Geo, Inc. - UST site closure progress billing		\$ 435.00		\$ 435.00
Carrot-Top Industries, Inc. - US flag	\$ 37.20			\$ 37.20
CDM Smith, Inc. - PS#2 Upgrade & New Admin Bldg Projects			\$ 16,792.90	\$ 16,792.90
Cintas Corporation - First aid supplies	\$ 104.88			\$ 104.88
Coastal Copy, LP - Quarterly copier services	\$ 549.25			\$ 549.25
Coastal Copy - Staples for copier	\$ 97.20			\$ 97.20
Dal Pozzo Tire Corp. - New tire for street sweeper	\$ 454.43			\$ 454.43
Dal Pozzo Tire Corp. - Repair flat on tractor		\$ 189.13		\$ 189.13
Geyer, Craig - SBCSDA meal/travel reimbursements	\$ 80.68			\$ 80.68
Goleta Sanitary District - March treatment	\$ 108,750.21			\$ 108,750.21
Goleta Water District - Monthly service/Emily	\$ 68.11			\$ 68.11
Haaker Equipment Co. - Parts for sweeper and Vactor	\$ 1,369.87	\$ 83.46		\$ 1,453.33
Larrys Auto Parts - Turn indicator lamps for sweeper		\$ 20.69		\$ 20.69
Larrys Auto Parts - 2 batteries for generator	\$ 613.42			\$ 613.42
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 750.00			\$ 750.00
MarBorg Industries - 25YD roll-off & recycle fees	\$ 176.78	\$ 707.14		\$ 883.92
MarBorg Industries - 25YD roll-off rental	\$ 23.94	\$ 95.76		\$ 119.70
McCormix Corp. - Fuel for street sweeper		\$ 232.47		\$ 232.47
Meyer, Larry D. - SBCSDA meal & travel reimbursements	\$ 130.94			\$ 130.94
Mission Linen Supply - April uniform service	\$ 653.21	\$ 115.27		\$ 768.48
Nation, Mark - SBCSDA Chapter Meeting meal reimbursement	\$ 40.00			\$ 40.00
Office Depot - Office supplies	\$ 232.41			\$ 232.41
Penfield & Smith - Mesa Road Project			\$ 16,314.75	\$ 16,314.75
Silvia's Cleaning Service - April cleaning services	\$ 387.50			\$ 387.50
Santa Barbara News-Press - Publish Ordinance No. 14-85	\$ 267.52			\$ 267.52
Southern California Edison - Monthly service/Emily	\$ 303.44			\$ 303.44
TelePacific Communications - Monthly internet service	\$ 204.00			\$ 204.00
The Corwin Group, Inc. - Mesa Road Project			\$ 10,914.96	\$ 10,914.96
The Gas Company - Monthly service/main facility	\$ 88.81			\$ 88.81
Underground Service Alert - April "Dig Alerts"	\$ 57.00			\$ 57.00
US Bank - Quarterly investment services	\$ 1,089.51			\$ 1,089.51
Van Buren Consulting, LLC - Computer support services	\$ 1,247.40			\$ 1,247.40
Verizon California - Monthly service/SCADA	\$ 249.99			\$ 249.99
WEX Bank - Fuel for District vehicles	\$ 1,318.68	\$ 518.35		\$ 1,837.03

Allowance of Claims
April 30 - May 13, 2014
Page Two

TOTAL SERVICES & SUPPLIES	\$ 127,253.32	\$ 2,847.69	\$ 44,022.61	\$ 174,123.62
--------------------------------------	---------------	-------------	--------------	---------------

Payroll - Pay Period Ending: April 30, 2014 \$ 25,099.46

GRAND TOTAL - Fund 4900 **\$ 199,223.08**