

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
January 2, 2018**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

1. CALL TO ORDER

President Turenchalk called the meeting to order at 5:30PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Larry Meyer

Dr. David C. Lewis (arrived at 5:31)

Eva Turenchalk

Dr. David Bearman (arrived at 5:32)

Craig Geyer

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Mark Nation – General Manager/Superintendent

Dylan Johnson – Assistant Counsel

OTHERS PRESENT

Lindsey Sarquilla – Rincon Consultants, Inc.

Holly Harris – Rincon Consultants, Inc.

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None.

**5. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF
DECEMBER 5, 2017**

(18-01-01)

Upon a motion by Director Meyer, seconded by Director Geyer, the Board unanimously approved the minutes of the Regular Board Meeting of December 5, 2017 as presented.

6. **CONSIDER ADOPTION OF RESOLUTION NO. 18-773 ADOPTING THE MITIGATED NEGATIVE DECLARATION FOR THE GOLETA WEST SANITARY DISTRICT PHELPS ROAD TRUNK SEWER PROJECT AND APPROVING THE PROJECT**

President Turenchalk opened the Public Hearing at 5:31PM.

Hearing no requests to speak President Turenchalk closed the Public Hearing at 5:32PM.

The General Manager, Lindsey Sarquillo and Holly Harris from Rincon Consultants, Inc. discussed the Mitigated Negative Declaration and answered questions from the Board.

(18-01-02)

Upon a motion by Director Meyer, seconded by Director Geyer, the Board approved to adopt Resolution No. 18-773 approving the Mitigated Negative Declaration for the Goleta West Sanitary District Phelps Road Sewer Trunk Line Project and approving the Project by the following roll call vote:

AYES:	Meyer, Lewis, Turenchalk, Bearman, Geyer
NOES:	None
ABSTAIN:	None
ABSENT:	None

7. **ANNUAL RESERVE FUND TRANSFERS**

(18-01-03)

Upon a motion by Director Bearman, seconded by Director Lewis, the Board unanimously approved to make the annual reserve fund transfers as recommended and shown in the FY 2017-2018 Budget.

8. **APPOINTMENT OF COMMITTEE MEMBERS AND DISTRICT REPRESENTATIVES**

President Turenchalk appointed Directors other than herself to committees and as District representatives in the same positions as in the prior year.

At this time President Turenchalk recused herself and left the room. Vice-President Bearman then chaired the meeting.

(18-01-04)

Upon a motion by Director Meyer, seconded by Director Geyer, the Board unanimously approved to appoint President Turenchalk to continue to serve in her current committee and District representative positions.

At this time President Turenchalk returned to the Board room and resumed her position as chair of the meeting.

9. COMMUNICATIONS

Noted as received.

10. REPORTS

Operations Report

The General Manager provided a report.

Finance Committee Meeting

Director Lewis provided a report.

Goleta Sanitary District Board Meeting

No report.

Goleta Water District Board Meeting

Meeting this period was canceled.

SBCCSDA Board Meeting

Director Meyer provided a report.

Isla Vista Recreation & Park District Board Meeting

No meeting was held.

City of Goleta Council Meeting

No report.

Other Reports

Director Lewis reported on the Santa Barbara Airport Commission Meeting & Santa Barbara City Council Meeting where the Airport Master Plan was discussed.

11. FUTURE AGENDA ITEMS

District Counsel will return to an upcoming Board meeting with a legislative update.

12. ADJOURNMENT

There being no further business, President Turenchalk adjourned the meeting at 5:58PM.



Mark Nation, Board Secretary

APPROVED



Eva Turenchalk, Board President

December 1, 2017 – December 26, 2017

Administration

Staff attended Finance Committee meeting.

Staff sent the completed application to SDLF for renewal of the District Transparency Certificate of Excellence.

Staff participated in meetings at County OES during the Thomas Fire as part of the team to develop an “Ash Management Plan” which included addressing street sweeping best practices.

Collection System Maintenance

Emergency Power Controls performed the annual service and tests on the emergency transfer switch.

Vehicles in the District’s fleet whose VIN number ends in an odd number were smogged and reporting paperwork was completed as required for the State’s fleet smog program.

The crew continues its start on 2018 CCTV work.

This period the crew completed all scheduled, hotspots, root cutting and hydrocleaning in the following areas: Winchester Commons, Westfield Tract and Pacific Glen. A Sewer Operations Summary is attached to this report.

Nu-Line Technologies completed all pipelining for the Phase VI Pipeline and Manhole Maintenance Project. The only remaining work on the project is rehabilitation of a couple of manholes and a small amount of post lining CCTV work. They are expected to be 100% done by January 10th. District Staff is inspecting this project.

Tierra Contracting has completed all work on the 6-inch Pipeline upgrade Project. Closeout paperwork is in progress.

District Staff continues inspecting the public sewer portion of the Village at Los Carneros Project as needed.

Staff continues working with a consultant to improve communications and reliability of District’s SCADA (Supervisory Control and Data Acquisition) system.

Staff continues monitoring Granite Construction as they work on the City of Goleta’s Hollister Avenue bike path project which requires raising and/or lowering some of the sewer manholes in that area and the raising of sewer manholes in areas affected by the City of Goleta 2016-2017 Pavement Overlay Project.

Staff continues working with MNS Engineers to complete some GIS map update/corrections that are needed on the collection system maps.

The District received a call regarding a possible sewer spill at 665 La Patera Lane. Staff responded, the spill is from a resident’s private lateral being blocked. Not a GWSD problem.

Final inspection was performed for Ca Dario Restaurant at 250 Storke Road.

Staff inspected and completed permits for lateral replacements at 7388 Elmhurst Place & 15 Calaveras Avenue.

The crew completed all the annual year-end maintenance that is performed on GWSD vehicles, equipment etc.

Industrial Waste

District Staff prepared for and attended the annual PCI Audit of the Pretreatment Program. The audit seemed to go well. A written audit report will be issued by the regulators.

District Staff continues FOG inspections for the 2017 period. 6 restaurant inspections were completed.

Staff continues with the annual Industrial Wastewater Discharge Permit renewal process with all permitted industries within the District.

Staff continues corresponding with Corning Technology Santa Barbara regarding their new facility at 55 Castilian Drive and Industrial Wastewater Discharge Permit requirements.

Street Sweeping

Graffiti & Abandon vehicles – none to report at this time

Hrs. – 61.7

Miles – 481

Loads – 32

MARBORG: 11-02-17 = 05.98 TN, 11-17-17 = 11.00 TN

- Changed hydraulic oil and filter on both sweepers
- Changed coolant on both engines on both sweepers
- Changed main engine oil and filters on crosswind
- Preventive maintenance checks and services

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	October 2017	MGD 1.442; 36.04%
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Sewer Operations Cleaning Summary from December 1, 2017 to December 26, 2017

Your environmental partner since 1954

Description	Quantity
Feet Cleaned	
Hydroclean	8,340 ft.
Hot Spot	4,260 ft.
Root Cutting	706 ft.
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	13,306 ft.
Lines Cleaned	
Hydroclean	45 lines
Hot Spot	13 lines
Root Cutting	3 lines
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	61 lines
Other Work Orders	
Parcel Permit	7 Work Orders
FOG Inspection	6 Work Orders
CCTV Work Order	2 Work Orders
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	15 Work Orders

Goleta West Sanitary District
Allowance of Claims
December 02, 2017 - December 27, 2017

Vendor ID	Vendor Name	Transaction Description	Posted Date	Amount
ACC01	ACCONTEMPS	Contract Labor	12/6/2017	\$822.50
ACC01	ACCONTEMPS	Contract Labor	12/15/2017	\$1,330.00
ADP01	ADP Inc	Payroll Processing	12/15/2017	\$267.12
ADP01	ADP Inc	Payroll Processing	12/6/2017	\$19.80
AIR01	Airflow Filter Service Inc	Oil & Air Filters	12/6/2017	\$47.50
ALL07	Alliant Insurance Services, Inc.	Insurance	12/6/2017	\$350.00
ATT02	AT&T Mobility	Cellular Service	12/6/2017	\$348.94
BLU01	Blueisle Bookkeeping	Bank Reconciliation	12/6/2017	\$191.25
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Services	12/15/2017	\$9,664.00
BUY01	Buynak, Fauver, Archbald, Spray	Legal Services	12/15/2017	\$907.50
CAL12	CalPERS Public Employee's Retirement	Pension	12/14/2017	\$3,550.12
CIN01	Cintas Corporation	Safety Supplies	12/15/2017	\$93.52
CITIG06	CITIG	IT Support	12/15/2017	\$1,598.65
CITIG06	CITIG	IT Support	12/6/2017	\$612.52
DAL01	Dal Pozzo Tire Corp	Sweeper Tire Repair	12/6/2017	\$102.32
EPC01	EPC, Inc.	Annual Transfer Switch Service	12/15/2017	\$1,850.00
FRO01	Frontier Communications	Phone Service	12/15/2017	\$170.62
FRO01	Frontier Communications	Phone Service	12/6/2017	\$71.47
GOL02	Goleta Sanitary District	October 2017	12/6/2017	\$150,635.13
GOL04	Goleta Water District	Water Service- Emily	12/15/2017	\$78.27
JAI01	Jaimes Landscape	Landscape Maintenance	12/15/2017	\$300.00
LAR01	Larry's Auto Parts	Vehicle Maintenance	12/15/2017	\$41.50
LAR01	Larry's Auto Parts	Vehicle Maintenance	12/6/2017	\$64.52
LIN01	Lincoln National Life Ins	Deferred Compensation	12/12/2017	\$1,150.00
MAR01	Marborg Industries	Waste Removal	12/15/2017	\$2,387.93
MIS01	Mission Linen Supply	Uniforms, Towels	12/6/2017	\$1,533.63
MNS01	MNS Engineers Inc	Recycled Water Project	12/6/2017	\$3,732.50
NUL01	Nu-Line Technologies, LLC	Pipeline Rehabilitation Project	12/15/2017	\$12,977.53
OFF01	Office Depot	Office Supplies	12/15/2017	\$66.24
OFF01	Office Depot	Office Supplies	12/6/2017	\$212.47
REA01	ReadyRefresh by Nestle	Drinking Water	12/6/2017	\$83.26
REC01	RECON	Admin Building- Environmental	12/15/2017	\$806.82
SIL01	Silvia's Cleaning Company, Inc.	Janitorial	12/6/2017	\$400.00
SOU02	Southern California Edison Co	Electric Service	12/6/2017	\$474.87
STA01	State Water Resources Control Board	WDR- Permit	12/15/2017	\$2,088.00
TEL03	TPX COMMUNICATIONS	Internet Service	12/15/2017	\$194.00
TER01	Terrain Consulting	Public Relations- Newsletter, Website	12/6/2017	\$10,731.38
THE02	The Gas Company	Gas Service	12/6/2017	\$44.91
THE07	The Corwin Group, Inc.	Phelps Road Project	12/15/2017	\$4,461.63
TIE01	Tierra Contracting Inc	8- inch Pipeline Project	12/15/2017	\$564,326.72
TRI04	Tri-County Locksmiths, Inc.	Service Call	12/6/2017	\$105.00
UCR08	UC Regents	Network Setup & Monthly Charges	12/15/2017	\$1,308.30
UND01	Underground Service Alert	Dig Alerts	12/6/2017	\$166.85

Goleta West Sanitary District
Allowance of Claims
December 02, 2017 - December 27, 2017

USP	US Postal Service, Bulk Mail Entry Unit	Annual P.O. Box fee	12/6/2017	\$90.00
VEL01	Velocity Truck Center Ventura County	Sweeper Parts	12/6/2017	\$18.75
WEX01	WEX Bank	Gas/ Fuel	12/6/2017	\$1,082.87
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	Total Services & Supplies			\$781,560.91
	Payroll - pay periods ending 12/06/2017 & 12/20/2017			\$53,876.32
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	Total			\$835,437.23
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