

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
March 5, 2019**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

1. CALL TO ORDER

President Bearman called the meeting to order at 5:30PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

David Bearman, M.D.
Dr. David C. Lewis
Eva Turenchalk
Craig Geyer

BOARD MEMBERS ABSENT

Larry Meyer

STAFF PRESENT

Mark Nation – General Manager/Superintendent
Steven A. Amerikaner - District Counsel

OTHERS PRESENT

Steve Majeowsky – Goleta Sanitary District

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None.

**5. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF
FEBRUARY 5, 2019**

(19-03-09)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board unanimously approved the minutes of the Regular Board Meeting of February 5, 2019 as presented.

6. **ADOPT-A-BLOCK FY 2018-2019 2ND QUARTER REPORT**

(19-03-10)

Upon a motion by Director Lewis, seconded by Director Geyer, the Board unanimously approved to accept the 2nd Quarter FY Adopt-A-Block Report as presented.

7. **2ND QUARTER FY 2018-2019 FINANCIAL REPORT**

(19-03-11)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved to accept the 2nd Quarter FY 2018-2019 Financial Report as presented.

8. **RESOLUTION NO. 19-781 ADOPTING THE 2019 SANTA BARBARA COUNTY INTEGRATED REGIONAL WATER MANAGEMENT PLAN**

(19-03-12)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board adopted Resolution No. 19-781 adopting the 2019 Santa Barbara County Integrated Regional Water Management Plan by the following roll call vote:

AYES: Lewis, Bearman, Turenchalk, Geyer

NOES: None

ABSTAIN: None

ABSENT: Meyer

9. **CONSIDER SENDING LETTER SUPPORTING ASSEMBLY BILL 510 (COOLEY)**

(19-03-13)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved to send a letter supporting Assembly Bill 510 (Cooley).

10. **COMMUNICATIONS**

Noted as received.

11. **REPORTS**

Operations Report

The General Manager provided a report.

Public Relations Committee

Director Turenchalk provided a report.

Finance Committee

Director Lewis provided a report.

Management Committee

Director Geyer provided a report.

Goleta Sanitary District

No report.

Goleta Water District

Director Turenchalk provided a report.

Isla Vista Recreation & Park District

Director Lewis provided a report.

Santa Barbara Airport Commission

No report.

SBCCSDA Chapter Meeting

President Bearman provided a report.

SBCCSDA Executive Board Meeting

Director Geyer provided a report.

City of Goleta

No report.

Other Director Reports

Director Turenchalk reported on the Goleta Chamber Round Table event she attended.

12. FUTURE AGENDA ITEMS

None.

**13. CLOSED SESSION: Public Employee Annual Performance Evaluation
(Gov't Code Section 54957)
Employee: General Manager/Superintendent**

The Board entered closed session at 5:59.

The Board returned to open session at 6:10.

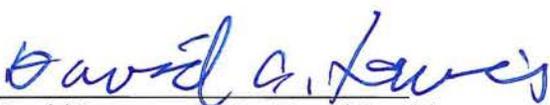
No reportable action was taken.

14. ADJOURNMENT

There being no further business, President Bearman adjourned the meeting at 6:12PM.


Mark Nation, Clerk - Secretary

APPROVED


David Bearman M.D., Board President
DAVID LEWIS FOR

January 30, 2019 – February 25, 2019

Administration

Office staff has been completing annual forms and information for insurance renewals through CSRMA.

Staff submitted the no-spill certification for January 2019 to the State CIWQS system.

Staff continues proofing the hydraulic model following the consultants update work.

Staff is working on completing a State Water Resources Control Board Survey for all wastewater agencies.

Staff completed and mailed Annual Report for the District stationary emergency generator to SB APCD.

Staff attended Utility Coordination Meeting at City of Goleta.

Staff completed annual application and paid annual renewal fee and for CAER (Community Awareness and Emergency Response) membership.

Collection System Maintenance

The crew completed hydro-cleaning the Los Carneros area, the Willow Springs area and the Industry West area. The crew is currently hydro-cleaning in the Industry East area and cleaning the 42-inch trunkline just west of the GWSD Headquarters. The crew also completed root cutting and hotspots throughout the District. A sewer operations summary is enclosed with this operations report.

Staff continues working on a project to install a transducer in the wet well at the Emily lift station for improved level sensing.

Staff inspected and completed a permit for a resident on Newport Drive.

Staff inspected and completed the permit for the CVS Pharmacy in the Hollister Village Center.

Staff prepared fee estimate and corresponded with home owner, engineer, and contractor regarding sewer lateral tie-in to collection system and abandonment of septic system at 662 Vereda Del Ciervo in Rancho Embarcadero.

Staff completed plan check and prepared fee estimate for tenant improvements proposed by Intuitive Surgical at 7406 Hollister Ave, Suite 202.

Staff completed initial plan review and issued Sewer Availability Letters to Devereaux Capital Group, LLC for Ocean Meadows Subdivision. The proposed project consists of 32 homes and 6 condominiums on two separate parcels on the old Ocean Meadows Golf Course property.

Staff inspected and signed the City job card for tenant improvements at a commercial building at 110 Castilian.

Safety training was held on the following subjects: crane & hoist safety including hand signals, CHP commercial driver – defensive driving and a safety tailgate on fall protection.

The crew installed the transducer at Emily which is part of a project to increase the accuracy and dependability of the level monitoring for the lift station.

Staff corresponded plumber regarding installation of grease interceptor at Rockfire Grill at 6583 Pardall Rd in Isla Vista. The fees have been paid and the permit for this installation has already been issued.

CUPA inspectors from SB County Environmental Health conducted a Hazardous Waste inspection of the District facilities.

Staff replaced Oxygen Sensors in the District's two Industrial Scientific gas detectors.

Staff received safety training on the following topics: Cranes, rigging and hand signals; Drivers Safety and Commercial Driver Rules and Regulations with CHP Officer Brian Bedford; and Fall Protection

Industrial Waste

Staff completed 9 FOG inspections at restaurants throughout the District.

Staff attended the annual CWEA Pretreatment, Pollution Prevention, & Stormwater Conference (P3S) in Monterey.

Staff received and reviewed well water discharge estimates provided by Raytheon for well water utilized in their industrial processes and discharged to sewer.

Staff continues receiving and reviewing required 2018 4th Quarter Self-Monitoring Reports from all class 4 industrial permittees.

Staff continues work renewing Industrial Wastewater Discharge Permits with industries in the District.

Street Sweeping

Graffiti – none to report at this time

Abandon vehicle –none to report at this time

Hrs. - 47

Miles- 489.6

Loads- 18

Marborg: 1/23/19 = 09.89 TN, 1/25/19 = 7.790 TN, 1/31/19 = 10.42 TN.

- J Hayes here to adjust valves on the Eagle's auxiliary engine
- Haaker tech installed auxiliary safety lights on both sweepers and replaced the gutter broom wiring harness on the Crosswind.
- Replaced the fuel filters on both engines on the Crosswind
- Changed the coolant on main engine on the Crosswind

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	December 2018	MGD 1.77; 41.2093%
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Sewer Operations Cleaning Summary from January 30, 2019 to February 25, 2019

Your environmental partner since 1954

Description	Quantity
Feet Cleaned	
Hydroclean	20,007 ft.
Hot Spot	1,818 ft.
Hydroflush	1,088 ft.
Root Cutting	656 ft.
	<hr/>
	23,569 ft.
Lines Cleaned	
Hydroclean	86 lines
Hot Spot	8 lines
Hydroflush	3 lines
Root Cutting	2 lines
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	99 lines
Other Work Orders	
FOG Inspection	8 Work Orders
CCTV Work Order	7 Work Orders
Parcel Permit	7 Work Orders
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	22 Work Orders

Goleta West Sanitary District
Allowance of Claims
January 31, 2019 - February 26, 2019

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ADP01	ADP Inc	Payroll Services	2/14/2019	\$674.07
AIR01	Airflow Filter Service Inc	Disposal of Used Oil and Filters	2/14/2019	\$65.00
ATT02	AT&T Mobility	Wireless Phone Service	2/14/2019	\$372.46
BAR01	Bartlett Pringle & Wolf LLC	Accounting and Audit Services	2/14/2019	\$108.00
BLU01	Blueisle Bookkeeping	Bookkeeping Service	2/26/2019	\$194.45
BRJ01	C. Philip Brittain	De-watering Well Repairs and Misc.	2/14/2019	\$4,162.83
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Services	2/26/2019	\$9,418.50
CAL03	Public Employees Health	CalPERS Health Insurance	2/20/2019	\$13,552.60
CAL12	CalPERS Public Employee's Retirement System	CalPERS Pension	2/20/2019	\$8,471.00
CHA02	Challenge Asphalt, Inc.	Street Repair at Manholes	2/26/2019	\$850.00
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	2/14/2019	\$1,569.00
DAL01	Dal Pozzo Tire Corp	Sweeper Flat Tire	2/14/2019	\$20.00
FGL01	FGL Environmental	Non-Industrial Sample Analysis	2/14/2019	\$5,244.00
FIR01	First Bankcard	Training Conferences and Operating Supplies	2/26/2019	\$2,451.46
FRE01	Freedom Signs	Sign Replacements	2/26/2019	\$295.80
FRO01	Frontier Communications	Phone Service	2/14/2019	\$611.03
GEY01	Craig Geyer	Reimbursement Meeting Attendance	2/14/2019	\$269.09
GOL02	Goleta Sanitary District	Treatment	2/14/2019	\$200,850.43
GOL04	Goleta Water District	Water	2/14/2019	\$81.45
HAA01	Haaker Equipment Company	Sweeper Parts	2/14/2019	\$4,722.64
HOM01	Home Depot Credit Svcs	Operations Supplies	2/14/2019	\$126.23
IND02	Industrial Scientific Corp.	Oxygen Sensors	2/14/2019	\$443.88
JAI01	Jaimes Landscape	Landscape Maintenance	2/14/2019	\$418.75
LIN01	Lincoln National Life Ins	Deferred Compensation	2/20/2019	\$1,700.00
MAR01	Marborg Industries	Waste Removal and Roll Off	2/14/2019	\$5,672.34
MCC01	Brian McCarthy	Safety Boots Reimbursement	2/26/2019	\$141.38
MCC02	McCormix Corporation	Sweeper Fuel	2/14/2019	\$313.38
MEY01	Larry D Meyer	Reimbursement Meeting Attendance	2/14/2019	\$162.18
MIS01	Mission Linen Supply	Uniforms and Towels	2/14/2019	\$879.14
MNS01	MNS Engineers Inc	GIS Mapping Service	2/26/2019	\$75.00
OFF01	Office Depot	Office Supplies	2/26/2019	\$54.57
PFM01	PFM Asset Management LLC	Investment Service	2/26/2019	\$1,548.76
REA01	ReadyRefresh by Nestle	Drinking Water	2/14/2019	\$82.83
REL01	Reliance Standard Life Insurance	Insurance LTD	2/26/2019	\$686.86
SAN04	Santa Barbara News Press	Legal Publication	2/14/2019	\$95.68
SAN07	Santa Barbara County Water Agency	IRWMP MOU	2/14/2019	\$4,283.99
SBH01	Santa Barbara Hose and Supply	Sweeper Parts	2/14/2019	\$157.78
SED01	Sedaru Inc.	InfoSewer Model Update	2/14/2019	\$1,688.00
SIL01	Silvia's Cleaning Company, Inc.	Janitorial Service	2/14/2019	\$400.00
SOU02	Southern California Edison Co	Electricity	2/14/2019	\$4,241.14
SOU04	South Coast Deli	Committee Lunches	2/14/2019	\$89.07
SPE01	Specialty Tool And Bolt	Emily Parts	2/14/2019	\$129.99
SPE03	Special District Risk Management Authority	Insurance Dental and Life	2/14/2019	\$2,077.70
STA04	Stantec Consulting Services Inc.	Phelps Road Project	2/14/2019	\$522.40
THE02	The Gas Company	Natural Gas	2/14/2019	\$94.97
TOT02	Total Compensation Systems, Inc.	Actuary Services	2/14/2019	\$675.00
UND01	Underground Service Alert	Dig Alerts	2/14/2019	\$76.94
USB01	US Bank	Bank Services	2/14/2019	\$1,045.76
VEL01	Velocity Truck Center Ventura County	Sweeper Parts	2/14/2019	\$52.69
WEX01	WEX Bank	Vehicle Fuel	2/14/2019	\$1,465.64
WIN911	WIN-911	Maintenance Agreement SCADA	2/26/2019	\$495.00
Total Services & Supplies				\$283,880.86
Payroll - (2) pay dates 02/06/2019, 02/20/2019				\$62,573.99
Total				\$346,454.85