

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
April 2, 2013**

CALL TO ORDER

President Turenchalk called the meeting to order at 6:30 P.M.

BOARD MEMBERS PRESENT

Dave Bearman, M.D. (arrived at 6:31 P.M.)
Craig Geyer
Dr. David C. Lewis
Larry D. Meyer
Eva Turenchalk

STAFF PRESENT

Mr. Mark Nation, General Manager/Superintendent; Mr. Steven A. Amerikaner, General Counsel

OTHERS PRESENT

Mr. Sudhir Pardiwalla, Raftelis Financial Consultants, Inc.; Mr. Jerry Smith, Goleta Sanitary District

APPROVE THE ORDER OF THE AGENDA

There was no change to the order of the agenda.

PUBLIC INPUT

There was no public input presented at this time.

MINUTES

(13-04-18)

Upon a motion by Director Geyer, seconded by Director Lewis the Board unanimously approved the minutes of the regular meeting of March 19, 2013 as corrected.

ACTION ITEMS

1) **Cost of Service Study and Financial Plan Prepared by Raftelis Financial Consultants**

Mr. Sudhir Pardiwalla provided a Power Point presentation of the Wastewater Cost of Service Study. His presentation included i) Financial Plan Changes, ii) ERU Definition; iii) Proposed Rate Comparisons v) Annual Residential Charges and vi) Impacts to Several of the Larger Commercial Customers.

Mr. Pardiwalla explained the methodology of the Cost of Service Study. He explained that the strength data used for the analysis is from the City of Los Angeles. Directors had several questions about the data. Mr. Pardiwalla answered questions and explained that the City of Los Angeles strength data is widely accepted for this type of analysis.

Rate alternatives were discussed including a restructuring to a surcharge type of system instead of the current long list of commercial users. The following action was taken after a lengthy discussion.

(13-04-19)

Upon a motion by Director Geyer, seconded by Director Lewis the Board unanimously approved to redefine the ERU definition from 80,300 to 74,600 for any future rate increase.

(13-04-20)

Upon a motion by Director Geyer, seconded by Director Lewis the Board unanimously approved to adopt the City of Los Angeles strength data for use with the future rate increase.

(13-04-21)

Upon a motion by Director Bearman, seconded by Director Geyer the Board unanimously approved to adopt the surcharge type of rate structure for the future rate increase.

The Board then directed the Public Relations Committee to work with Terrain Consulting and meet with some of the large commercial users. Then following that meeting return to a Special Board meeting to be held later this month.

2) Draft Spring 2013 Newsletter

Director Bearman stated that he did not like the newsletter. He explained there were too many pictures in the center section and he was not happy with the way the text was laid out. Director Meyer requested more labeling on the photos and a few other formatting changes. The Board directed the Public Relations Committee to work with the consultant and finalize then deliver the newsletter with the changes discussed.

COMMUNICATIONS

The communications were noted as received.

REPORTS

Operating Report:

Mr. Nation answered questions raised by the Board.

Public Relations Committee Meetings:

President Turenchalk provided a report on the March 21, 2013 Public Relations Committee Meeting.

Finance Committee Meeting:

Director Geyer provided a report on the March 21, 2013 Finance Committee Meeting.

Management Committee Meeting:

The Committee did not meet as shown on the agenda.

Goleta Sanitary District Board Meeting:

Director Meyer provided a report on the April 1, 2013 Goleta Sanitary District Board meeting.

IVR&PD Board Meeting

No report.

City of Goleta Council Meeting

No report.

SBCSDA Chapter Meeting

Director Geyer provided a report on the March 25, 2013 SBCSDA Chapter Meeting.

Other Director Reports:

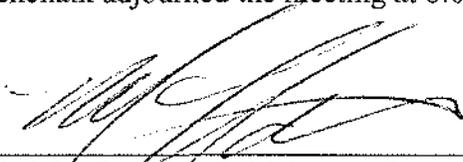
None.

FUTURE AGENDA ITEMS

None.

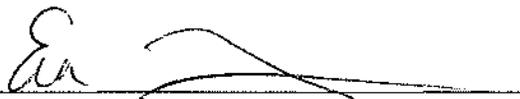
ADJOURNMENT

There being no further business, President Turenchalk adjourned the meeting at 8:07 P.M.



Mark Nation, General Manager/Superintendent

APPROVED



Eva Turenchalk, President

GOLETA WEST SANITARY DISTRICT

Operating Report for March 13 – March 26, 2013

I. Administration

Completed routine administrative duties.

Prepared Board Agenda packet for April 2, 2013 Regular Board Meeting.

Completed the Financial Report for February 2013.

Assisted staff and Board in electronically completing their Form 700. This is the first year that said Form could be completed on line, thus saving on paper and no longer requiring a signature. Prior Form 700's can also be viewed on the County Elections Division website to act as a reference when completing current forms.

Contacted the District's insurance provider to place the new Elgin Crosswind Street Sweeper on the District's inventory of insured vehicles. The new sweeper was also added to the District's Inventory Control Register.

Completed CSRMA Workers' Compensation Payroll Renewal Form for 2013-2014.

Attended multiple Public Relations and a Finance Committee meeting.

Staff continues to work with Raftelis Financial Consultants with regards to the Cost of Service Study.

Staff is working with Terrain Consulting on the spring newsletter.

Staff began preparation of the FY 2013-14 Budget.

II. Collection System Maintenance

District Staff came in consecutive evenings and shut down PS #1 for a GSD plant shutdown required by the upgrade construction project.

The crew continues to clean lines in the Lake Los Carneros area and hotspots throughout the District. Field work is summarized on a following page.

District Staff continues to inspect the new sewer system being installed by the developer of the Haskell's Landing project located toward the west end of Hollister Avenue.

District Staff continues to inspect as needed at the Bluffs development as construction has restarted at that site.

The crew performed routine maintenance. Test ran air compressor and Roiline pump, exercised valves in the force main valve vault and the Bacara force main vac release valves.

Campbell – Geo was on site and drilled down at several locations to sample soil vapors. This is one of the final steps required before the application to close the site is submitted.

Staff completed plan check for the 7-Eleven Store proposed for the first floor of the Icon at UCSB building at 6545 Trigo Road.

Staff received Safety Training on Fire Safety 2013: Procedure and Extinguisher Use.

An All-Staff Safety Meeting was held to discuss the findings of the 4th Quarter Facility Safety Inspection.

III. Industrial Waste

Staff completed the Industrial Wastewater Discharge Permit renewal process. The last permit to be issued was for Cree SB Technology Center who had requested a time extension to submit their renewal fees. The fees were submitted on February 15th as agreed and the Permit renewal was mailed to the industry.

Staff conducted Industrial Wastewater Discharge Permit compliance inspections and collected compliance samples at Lockheed Martin SB Focalplane and Transphorm.

Staff corresponded with Cree SB Technology Center regarding a request that the District reduce the frequency of compliance sampling. The Class 2 Industrial Wastewater Discharge Permit issued to this facility states that they will be sampled and inspected a minimum of one time per year. This is a R&D facility that staff routinely inspects once and samples twice per year. Staff explained to Cree that the District will sample and inspect as often as necessary to ensure Permit compliance.

Staff corresponded with Lockheed Martin SB Focalplane regarding proposed changes to one of their wet processes that has the potential to impact their discharge pollutant concentrations. They will follow up with documentation to support the process change without exceeding their permit discharge limits.

Staff corresponded with FLIR regarding sample location requirements for the facility they are planning to open on Hollister Ave. at the old Delco Electronics site. This facility will be a Class 4 industry subject to Federal Categorical Pretreatment Standards.

Staff received and reviewed well water discharge estimates for groundwater used by Raytheon in their industrial processes and discharged to the sewer system.

Staff attended the CWEA Annual P3S (Pretreatment, Pollution Prevention, & Stormwater) Conference in Napa, CA.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicles – none to report at this time

Hours – 39.2
Miles – 281.1
Loads – 19

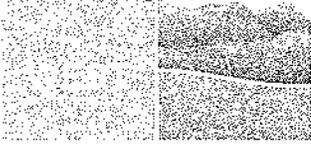
3/9/2013 = 9.51 tons

STREET SWEEPER MAINTENANCE

- Replaced main broom

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	February 2013	MGD 1.8114; 58.24%
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Sewer Operatons Cleaning Summary from March 13, 2013 to March 26, 2013

City of Columbus Public Utilities Department

Feet Cleaned

Hot Spot	3,249 ft.
Hydroclean	2,137 ft.
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	5,386 ft.

Lines Cleaned

Hot Spot	13 lines
Hydroclean	10 lines
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	23 lines

**GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
March 13 - 26, 2013**

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
Acorn Landscape - Monthly maintenance fee	\$ 333.41			\$ 333.41
ADP, Inc. - Payroll processing for period ending 03/06/13	\$ 207.91	\$ 23.10		\$ 231.01
Barricade Pest Control, Inc. - Monthly rodent service	\$ 100.00			\$ 100.00
Blueisle Bookkeeping - February bank reconciliations	\$ 79.00			\$ 79.00
BNS Electronics, Inc. - Antennas for street sweeper		\$ 33.92		\$ 33.92
Brownstein, Hyatt Farber, Schreck - Legal services		\$ 10,382.50		\$ 10,382.50
CalPERS - April health insurance premiums	\$ 9,878.99	\$ 992.61		\$ 10,871.60
CalPERS - Pension; 03/07/13 - 03/20/13	\$ 2,707.54	\$ 188.77		\$ 2,896.31
Geyer, Craig - SBCSDA Board Meeting reimbursements	\$ 57.67			\$ 57.67
Goleta Sanitary District - Plant Upgrade Proj. Progress Billing #23			\$ 277,495.79	\$ 277,495.79
Goleta Sanitary District - February treatment & fixed assets	\$ 103,816.25		\$ 5,791.91	\$ 109,608.16
Goleta Water District - Monthly service/Emily	\$ 63.86			\$ 63.86
Haaker Equipment Co. - 2012 Elgin Crosswind Street Sweeper			\$ 254,201.76	\$ 254,201.76
Impulse Advanced Communications - Monthly virtual host service	\$ 55.00			\$ 55.00
Larrys Auto Parts - Maintenance supplies	\$ 20.92			\$ 20.92
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 675.00			\$ 675.00
MarBorg Industries - 25YD roll-off & recycle fee	\$ 172.35	\$ 689.40		\$ 861.75
McCormix Corp. - Fuel for street sweeper		\$ 227.25		\$ 227.25
Meyer, Larry D. - SBCSDA meal & travel reimbursements	\$ 93.09			\$ 93.09
New Pig - Absorbant mats, socks and spill kit for tractor	\$ 304.98			\$ 304.98
PFM Asset Management LLC - Feb. investment advisory services	\$ 1,534.59			\$ 1,534.59
Reliance Standard Life Insurance Co. - Apr. LTD insurance premiums	\$ 599.18	\$ 37.49		\$ 636.67
SDRMA - April Dental/Life insurance premiums	\$ 885.99	\$ 106.98		\$ 992.97
Southern California Edison - Monthly service/main facility	\$ 3,305.39			\$ 3,305.39
UC Regents - District share of Work-Study wage	\$ 30.01			\$ 30.01
U.S. Postal Service - Bulk Mail annual permit fee; Permit #606	\$ 200.00			\$ 200.00
Verizon Wireless - Monthly broadband service	\$ 120.34			\$ 120.34
				\$ -
TOTAL SERVICES & SUPPLIES	\$ 125,241.47	\$ 12,682.02	\$ 537,489.46	\$ 675,412.95

Payroll - Pay Period Ending: March 20, 2013

\$ 23,517.33

GRAND TOTAL - Fund 4900

\$ 698,930.28