

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
March 5, 2013**

CALL TO ORDER

Vice-President Bearman called the meeting to order at 6:30 P.M.

BOARD MEMBERS PRESENT

Dave Bearman, M.D.

Craig Geyer

Dr. David C. Lewis

Larry D. Meyer (arrived 6:34 P.M.)

Eva Turenchalk (arrived 6:31 P.M.)

STAFF PRESENT

Diane P. Powers, Secretary; Mr. Mark Nation, General Manager/Superintendent; Mr. Steven A. Amerikaner, General Counsel

OTHERS PRESENT

Mr. Jerry Smith, Director, Goleta Sanitary District; Mr. Bruce Corwin and Mr. Eduardo Galindo, CDM Smith

APPROVE THE ORDER OF THE AGENDA

There was no change to the order of the agenda.

PUBLIC INPUT

There was no public input presented at this time.

MINUTES

(13-03-12)

Upon a motion by Director Geyer, seconded by Director Lewis the Board unanimously approved the minutes of the Special meeting of February 11, 2013 as written.

ACTION ITEMS

1) Review Draft 90% Design Drawings for Pump Station #2 Remodel

Mr. Nation introduced Mr. Bruce Corwin and Mr. Eduardo Galindo of CDM Smith. Mr. Galindo displayed a Power Point presentation of the 90% Design Upgrades for PS#2. Director Meyer had some concerns with regards to the number of exits. Mr. Galindo replied that the building complies with all exiting requirements. He stated that the old locker room area will be vacated first and temporarily relocated to a portable building in the District yard in order to make room for the transfer switch relocation, which will be the first upgrade to take place. Mr. Galindo examined the areas to be demolished and the means that will be taken to address moisture. He added that in order to reduce maintenance that no paint or stucco will be used on the outside of the block building. The wet well will be demolished, filled in and sealed. There will be a number of solar tube lighting structures installed to bring in natural light. Director Bearman suggested that some sort of decorative planting, etc. be placed on the outside of the building to make it look less institutional in appearance. He went on to say that one of the side

windows should be brought closer to grade or add an additional door. President Turenchalk recommended the use of LED lighting. Director Bearman agreed to minimize fluorescent lighting.

Mr. Galindo presented the conceptual drawing of the new Administrative Building and the garage structure. Director Bearman suggested that CDM Smith return to the Board with the final design drawings to incorporate the minor revisions as discussed by the Board. Mr. Galindo requested that the required permitting process be addressed at the same time. Once the required permits have been secured the project can then go out to bid.

(13-03-13)

Upon a motion by Director Geyer, seconded by President Turenchalk the Board unanimously approved to move forward with the permitting process and to direct CDM Smith to return to the Board with the final design drawings to include the revisions.

2) **Fair Political Practices Commission required website posting of California Form 806**

Director Geyer questioned whether District Representatives must be included on Form 806. District Counsel replied that he will research the matter and report back to the Board. This item was tabled to the next regular Board meeting.

3) **Consider approval for Director Geyer to attend the UCLA Extension Class-Funding and Financing of Maintenance and Public Infrastructure Using Special Assessments: New Approaches for Achieving Successful Outcomes**

(13-03-14)

Upon a motion by Director Meyer, seconded by Director Bearman the Board unanimously approved for Director Geyer to attend the UCLA Extension Class-Funding and Financing of Maintenance and Public Infrastructure Using Special Assessments: New Approaches for Achieving Successful Outcomes.

4) **Report from Legal Counsel on Proposed Legislation**

Mr. Amerikaner explained that AB 741 is a tax reallocation bill designed to take funds from Special Districts and allocate them to cities. He added that the bill is confusing and does not yet know what the effects will be on Special Districts. Director Geyer suggested sending a letter to CSDA in opposition to AB 741. Mr. Amerikaner replied that it might be more prudent to wait to see what transpires with regards to the bill and then write to the State Legislators. Director Bearman declared that he would prefer to submit a letter to CSDA with cc's to the State Legislators.

(13-03-15)

Upon a motion by Director Bearman, seconded by Director Geyer the Board unanimously approved to direct Counsel to prepare a draft letter and to bring this item back to the Board at the next regular meeting.

COMMUNICATIONS

The communications were noted as received.

REPORTS

Operating Report:

Mr. Nation provided a brief review of the Operating Report for the period of February 6 – 26, 2013.

Management Committee Meeting:

Director Geyer provided a report on the February 15, 2013 Management Committee Meeting.

Public Relations Committee Meeting:

President Turenchalk provided a report on the February 21, 2013 Public Relations Committee Meeting.

Goleta Sanitary District Board Meetings:

Director Meyer provided a report on the February 18 and March 4, 2013 Goleta Sanitary District Board Meetings.

IVR&PD Board Meeting:

Director Lewis provided a report on the February 28, 2013 IVR&PD Board Meeting.

SBCSDA Chapter Meeting:

Director Meyer provided a report on the February 25, 2013 SBCSDA Board Meeting.

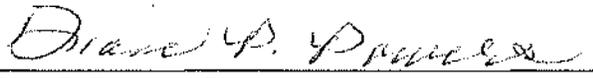
Other Director Reports:

No additional reports were provided by the Board.

FUTURE AGENDA ITEMS

ADJOURNMENT

There being no further business, President Turenchalk adjourned the meeting at 7:51 P.M.



Diane P. Powers, Secretary

APPROVED



Eva Turenchalk, President

GOLETA WEST SANITARY DISTRICT

Operating Report for February 6 – February 26, 2013

I. Administration

Completed routine administrative duties.

Prepared Board Agenda packet for March 5, 2013 Regular Board Meeting.

Completed Financial Report for month ending January 31, 2013.

Completed 2013 Annual CASA Survey.

Completed Agency Report of: Public Official Appointments Form 806.

Staff met with representatives from UCSB Office of Financial Aid & Scholarships for an on-site visit for Work- Study Program.

Attended multiple Management Committee meetings, Public Relations and Finance Committee meetings.

Staff continues to work with Raftelis Financial Consultants to provide the necessary information with regards to the Cost of Service Study.

District staff attended a pre-construction meeting for the Haskell's Landing project.

Issued a check to EMID for the recovery contract fees associated with the Haskell's Landing Project. The check was in the amount of \$113,625. There were 101 ERU's.

Issued sewer connection permits for:

- Haskell's Landing Project (101 ERUs)
- 816 Vereda Cordillera conversion of pool cabana to second residence (1 ERU)
- 6881 Del Playa Drive (permit for inspection etc. rebuilding existing residence)

II. Collection System Maintenance

Staff completed plan check for second residential unit at 103 Vereda Cordillera in EMID.

Staff completed plan check and issued a sewer connection permit to Sorissio Restaurant at 909 Embarcadero Del Mar in the Paradise Ivy building.

Staff completed and submitted required Annual Reports to the appropriate agency (CA Air Resources Board or SB County Air Pollution Control District) for District diesel powered vehicles and equipment.

The crew continues CCTV work for the 2013 calendar year in the EMID area and San Miguel area. The crew is currently cleaning hotspots throughout the District. Field work is summarized on the following page.

District staff began providing inspection services for the new sewer system being installed by the developer of the Haskell's Landing project located toward the west end of Hollister Avenue.

District Staff continues to inspect as needed at the Bluffs development as construction has restarted at that site. Three connection permits were completed as houses were finished since the last report.

The entire crew participated in safety training on safe driving and commercial driver license requirements.

The crew performed routine test runs of the main facility emergency generator, the Roiline emergency pump and the Emily emergency generator.

While performing routine CCTV work the crew found a manhole ring and cover that had been broken off the top of an above grade manhole on the San Miguel easement area. The crew suspects that farm workers in that area accidentally knocked it off with a tractor. The ring and cover are being replaced.

The crew performed routine maintenance on the Ford Fusion and the Ford flatbed truck.

III. Industrial Waste

Staff completed the Annual Pretreatment and Non-Industrial Source Control (NISC) Reports and delivered them to GSD.

Staff Issued a Notice of Warning to Lockheed Martin Santa Barbara Focalplane for discharging wastewater that was not within their Industrial Wastewater Discharge Permit limits. The issue was attributed to a faulty pH probe. The incident was reported to the District by the industry and was immediately corrected.

Staff collected Industrial Wastewater Discharge Permit compliance samples from BEI Industrial Encoders, Inc. and two Raytheon sites.

Staff issued a revised Industrial Wastewater Discharge Permit to new owners (BRS Investment Properties, LLC) of the Bacara Resort & Spa.

Staff inspected and approved modifications made to the Industrial Wastewater Discharge Permit compliance sample location at the FLIR Systems facility located at 55 Castilian Drive.

Staff received and reviewed well water discharge estimates from Raytheon for water used in their industrial processes and discharged to the GWSD sewer system.

IV. Street Sweeping

Required Smoke Testing was completed on the District Street Sweeper.

Graffiti – none to report at this time

Abandon vehicles – none to report at this time

Hours – 44.2

Miles – 277.2

Loads – 19

2.71 tons 2/07/13; 11.10 tons 2/06/13; 2.89 tons 1/24/13

STREET SWEEPER MAINTENANCE

- Air filters
- Auxiliary engine oil change

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	January 2013	MGD 1.7639; 56.71%
--------------------------------	--------------	--------------------

**GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
February 6 - 26, 2013**

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
Acorn Landscape - Monthly maintenance fees	\$ 333.41			\$ 333.41
ADP, Inc. - Payroll processing charges for period ending 01/23/13	\$ 193.78	\$ 21.53		\$ 215.31
ADP, Inc. - Payroll processing charges for period ending 02/06/13	\$ 207.91	\$ 23.10		\$ 231.01
AT&T Mobility - Monthly cell phone service	\$ 113.16			\$ 113.16
Barricade Pest Control, Inc. - Monthly rodent service	\$ 100.00			\$ 100.00
Bartlett, Pringle & Wolf, LLP - Accounting services	\$ 347.40	\$ 38.60		\$ 386.00
Brownstein, Hyatt, Farber, Schreck - Legal services		\$ 9,391.16		\$ 9,391.16
CalPERS - Pension contributions: 02/07/13 - 02/20/13	\$ 2,695.03	\$ 188.77		\$ 2,883.80
CalPERS - March health insurance premiums	\$ 9,878.99	\$ 992.61		\$ 10,871.60
Campbell-Geo, Inc. - UST Progress Billing/Remediation System		\$ 4,092.03		\$ 4,092.03
CDM Smith - Pump Station #2 Upgrade Project			\$ 40,945.66	\$ 40,945.66
Cintas First Aid & Safety - First aid supplies	\$ 107.51			\$ 107.51
Coastal Copy, LP - Quarterly copier charges	\$ 482.02			\$ 482.02
County of S.B. - Embarcadero Del Mar & Mesa Rd Projects			\$ 1,429.99	\$ 1,429.99
Diane Powers, Petty Cash Custodian - Petty cash reimbursement	\$ 70.87	\$ 20.56		\$ 91.43
EMID - EMID Recovery Contract payment			\$ 113,625.00	\$ 113,625.00
Geyer, Craig - SBCSDA Exec. Mtg travel & meal reimbursements	\$ 54.32			\$ 54.32
Goleta Sanitary District - Plant Upgrade Progress Payment #22			\$ 195,403.66	\$ 195,403.66
Goleta Sanitary District - January treatment & Fixed Asset	\$ 123,362.84		\$ 6,609.21	\$ 129,972.05
Goleta Valley Paint - Rust Defender	\$ 78.78			\$ 78.78
Goleta Water District - Monthly service/Emily	\$ 63.86			\$ 63.86
Grainger - Lockout Safety Kit	\$ 142.83			\$ 142.83
Impulse Advanced Communications - Monthly virtual host service	\$ 55.00			\$ 55.00
Interstate Billing Service, Inc. - Head lamp for sweeper		\$ 6.99		\$ 6.99
J.V. Enterprises - Smoke test sweeper		\$ 75.00		\$ 75.00
Larry Walker Associates - Pretreatment Program Documents Update		\$ 3,280.00		\$ 3,280.00
Lenz Pest Control - Quarterly service for ants	\$ 120.00			\$ 120.00
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 675.00			\$ 675.00
MarBorg Industries - 25YD roll-off rental	\$ 20.46	\$ 81.84		\$ 102.30
MarBorg Industries - 25YD roll-off & recycle fees	\$ 73.05	\$ 292.20		\$ 365.25
MarBorg Industries - 25YD roll-off & recycle fees	\$ 196.20	\$ 784.80		\$ 981.00
MarBorg Industries - 25YD roll-off & rental; recycle fees	\$ 49.77	\$ 199.08		\$ 248.85
McCormix Corp. - Fuel for street sweeper		\$ 129.07		\$ 129.07
McCormix Corp. - Fuel for street sweeper		\$ 246.59		\$ 246.59
Meyer, Larry D. - SBCSDA meal & travel reimbursements	\$ 130.95			\$ 130.95
MNS Engineers, Inc. - Ocean Meadows Golf Course Easement Survey		\$ 2,965.00		\$ 2,965.00
Reliance Standard Life Insurance Co. - Mar LTD insurance premiums	\$ 599.18	\$ 37.49		\$ 636.67
RFC Financial Consultants - Financial Plan/Rate Update: COS Study		\$ 8,622.60		\$ 8,622.60
Southern California Edison - Monthly service/main facility	\$ 3,096.25			\$ 3,096.25
Specialty Tool & Bolt - Parts for Valve Vault	\$ 66.33			\$ 66.33
Specialty Tool & Bolt - Parts for CCTV camera	\$ 24.96			\$ 24.96
Telepacific Communications - Monthly internet service	\$ 185.00			\$ 185.00
UC Regents - District share of Work-Study wage	\$ 94.30			\$ 94.30

Verizon - Monthly service/SCADA	\$ 231.30			\$ 231.30
Verizon California - Monthly service/Emily	\$ 143.96			\$ 143.96
Verizon Wireless - Monthly broadband service	\$ 120.14			\$ 120.14
WEX Bank - Fuel for District vehicles	\$ 1,213.53	\$ 346.69		\$ 1,560.22
				\$ -
TOTAL SERVICES & SUPPLIES	\$ 258,953.09	\$ 31,835.71	\$ 244,388.52	\$ 535,177.32

Payroll - Pay Period Ending: February 6, 2013 \$ 29,629.83

GRAND TOTAL - Fund 4900 **\$ 564,807.15**