

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
January 4, 2011**

CALL TO ORDER

President Geyer called the meeting to order at 7:00 p.m.

BOARD MEMBERS PRESENT

Craig Geyer
Dr. David C. Lewis
Larry D. Meyer
Eva Turenchalk

BOARD MEMBER ABSENT

Dave Bearman, M.D.

STAFF PRESENT

Diane P. Powers, Secretary; Mr. Mark Nation, General Manager/Superintendent; Mr. Steven A. Amerikaner, General Counsel

OTHERS PRESENT

Mr. George W. Emerson, Director, Goleta Sanitary District

APPROVE THE ORDER OF THE AGENDA

There was no change to the order of the agenda.

PUBLIC INPUT

There was no public input presented at this time.

MINUTES

(11-01-01)

Upon a motion by Director Lewis, seconded by Director Turenchalk the Board unanimously approved the minutes of the regular meeting of December 7, 2010 as written.

ACTION ITEMS

1) Appoint Standing and Ad-Hoc Committees and District Representatives

President Geyer stated that the Committees and representatives will remain the same for the time being and that Director Meyer is the District's appointed representative to the Regional Water Quality Control Board.

2) Consider adoption of the Mitigated Negative Declaration for the Mesa Road Sewer Replacement Project

Mr. Nation provided an overview of the requirements associated with the adoption of the Mesa Road Mitigated Negative Declaration. He explained that as the lead agency the District must adopt said Mitigated Negative Declaration. Mr. Nation added that no comments were received

during the 30-day review period. He told the Board that Mr. Bruce Corwin from CDM was in attendance to answer any questions. No questions were raised by the Board.

(11-01-02)

Upon a motion by Director Turenchalk, seconded by Director Meyer the Board unanimously approved to adopt the Mitigated Negative Declaration for the Mesa Road Sewer Replacement Project.

3) Consider awarding bid for the Embarcadero Del Norte Sewer Replacement Project

Mr. Nation informed the Board that the bid opening for the Embarcadero Del Norte Sewer Replacement Project took place on December 21, 2010 and that all bids were then submitted to MNS Engineers, Inc. for their review. No irregularities were found. The Engineering Committee and staff had met and recommend that the bid be awarded to Lash Construction as the lowest, responsible bidder.

(11-01-03)

Upon a motion by Director Turenchalk, seconded by Director Meyer the Board unanimously approved to award the bid for the Embarcadero Del Norte Sewer Replacement Project to Lash Construction as the lowest responsible bidder at a cost not-to-exceed \$337,950.50.

4) Proposal by MNS Engineers, Inc. for Construction Management Services for the Embarcadero Del Norte Sewer Main Replacement Project

Mr. Nation supplied an explanation for the proposal by MNS Engineers, Inc. He remarked that MNS Engineers, Inc. has performed a good job on prior projects for the District and that District staff have been very busy on operation and maintenance tasks. Hiring MNS Engineers, Inc. for the construction management services for this project will ensure that the operation and maintenance schedule remains current.

(11-01-04)

Upon a motion by Director Meyer, seconded by Director Lewis the Board unanimously approved to accept the proposal from MNS Engineers, Inc. for Construction Management Services for the Embarcadero Del Norte Sewer Main Replacement Project at a cost not-to-exceed \$41,590.00.

COMMUNICATIONS

The communications were noted as received.

REPORTS

Operating Report

There were no questions concerning the Operating Report.

Engineering Committee Meeting:

Director Lewis provided a report on the December 16, 2010 Engineering Committee Meeting.

Finance Committee Meeting:

Director Lewis provided a report on the December 20, 2010 Finance Committee Meeting.

Ad-Hoc Committee Meeting:

President Geyer provided a report on the December 10, 2010 Ad-Hoc Committee Meeting.

Goleta Water District Board Meeting:

President Geyer provided a report on the December 14, 2010 Goleta Water District Board Meeting.

IVR&PD Board Meeting:

Director Lewis provided a report on the December 9, 2010 IVR&PD Board Meeting.

Goleta Sanitary District Board Meetings:

Director Meyer provided a report on the December 20, 2010 and January 3, 2011 Goleta Sanitary District Board Meetings.

City of Goleta Council Meeting

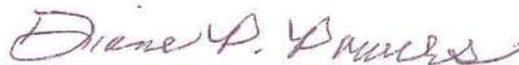
No report was provided.

SBCSDA Executive Board Meeting

Director Meyer provided a report on the December 8, 2010 SBCSDA Executive Board Meeting.

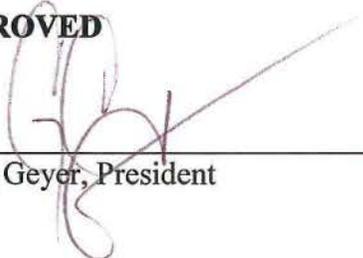
ADJOURNMENT

There being no further business, President Geyer adjourned the meeting at 7:26 p.m.



Diane P. Powers, Secretary

APPROVED



Craig Geyer, President

GOLETA WEST SANITARY DISTRICT

Operating Report for December 1 – December 28, 2010

I. Administration

Prepared Board Agenda packets for January 4, 2011 Regular Board Meeting.

Completed the Secretary of State Statement of Facts; Roster of Public Agencies Filing.

Completed the Financial Report for the month ending November 30, 2010.

Completed the 2011-2012 Master Crime Program Renewal questionnaire for CSRMA.

Received payment for all manual billings for the 2010-2011 tax year (schools are invoiced in May of 2011).

Updated State Unemployment Insurance employer experience rate with ADP for payroll processing beginning 2011 in addition to updating the District's payroll Management Report.

Website consultant updated District website with employee compensation information.

Attended Ad-Hoc, Finance & Engineering Committee meetings.

District staff performed a plan check for the Haskell's Landing Project sewer improvement plans.

Updated the Collection System Questionnaire on CIWQS. This is required annually by the State.

Submitted the no-spill certification for November 2010 to CIWQS.

Issued Sewer Availability Letter for 60 ERUs at 7400 Cathedral Oaks Rd.

Took delivery of the new 2011 Ford Fusion Hybrid sedan.

Received bids for the Embarcadero Del Norte Sewer Replacement Project.

II. Collection System Maintenance

Emergency Power Controls performed the annual service and test of the emergency transfer switch.

The entire staff continues SCADA training.

The crew continues CCTV inspecting primarily in the Dos Pueblos High School area. 23,743 ft. inspected since the last report.

The crew completed cleaning hotspots throughout the District. 1,659 ft. cleaned since the last report.

Operating Report
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The crew verified the sewer configuration at the Los Carneros and Covington intersection.

The crew has been working on all year-end maintenance on vehicles and equipment that the District completes on an annual basis.

All District Staff participated in the following safety trainings: OSHA required hearing tests, hand tool training and personal protective equipment (PPE).

Staff completed the 2011 Annual SB County CAER Membership Application.

Staff completed plan check for tenant improvements to SFR at 6638 Sabado Tarde Road in Isla Vista.

Staff investigated odor complaint at 6650 Picasso Road in Isla Vista. No odor was detected from the sewer. The resident thanked the District for investigating this complaint.

III. Industrial Waste

Staff continues with the Industrial Wastewater Discharge Permit renewal process with all permitted industries within the District.

Staff conducted Industrial Wastewater Discharge Compliance Inspections at the following locations: Raytheon B-1 Campus and B-8, BEI Industrial Encoders, Lockheed Martin SB Focalplane, Delco Groundwater Remediation System, and FLIR Systems.

Staff collected Industrial Wastewater Discharge Compliance Samples from the following locations: Allergan Medical, Calient Networks, DuPont Displays, Cree SB Technology Center, Delco Groundwater Remediation System, FLIR Systems, Heidenhain, Inc.

Staff collected Non Industrial Source Control (NISC) samples from three designated sample locations within the District.

Staff received and reviewed November well water discharge calculations from Raytheon for water used in their industrial processes and discharged to the GWSD collection system.

Staff received and reviewed November discharge meter readings for the groundwater remediation system operated by Hargis + Associates at the former Delco Electronics site.

Staff received and reviewed November discharge meter readings for the groundwater remediation system operated by Campbell Geo, Inc. at the former Joslyn Electronics site.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicles – none to report at this time

Operating Report
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Hours – 70
Miles – 532.4
Loads-35

Net tons-haul date: 9.36 tons 12/02/10

STREET SWEEPER MAINTENANCE

- Changed hydraulic oil
- Replaced transmission oil & filter
- Adjusted conveyor tension and alignment
- Replaced right side head lamp
- Changed coolant in front & rear engines

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	November 2010	MGD 1.6155 49.10%
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**GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
December 2 - 29, 2010**

SERVICES & SUPPLIES	Wastewater O & M	Other Activities	Capital Outlay	Total
Acorn Landscape - Monthly maintenance fees	\$ 333.41			\$ 333.41
ADP, Inc. - Payroll processing for period ending 12/01/10	\$ 184.62	\$ 20.51		\$ 205.13
Airflow Filter Service, Inc. - Trans filter kit for Vactor	\$ 93.08			\$ 93.08
Arrowhead - Monthly cooler rental & drinking water	\$ 64.83			\$ 64.83
AT&T - Monthly long distance service/main facility	\$ 204.90	\$ 13.08		\$ 217.98
AT&T Mobility - Monthly cell phone service	\$ 111.61			\$ 111.61
Axis Control Engineering Solutions, Inc. - Retention for SCADA Proj.			\$ 5,547.60	\$ 5,547.60
Barricade Pest Control, Inc. - Monthly rodent service	\$ 100.00			\$ 100.00
Bartlett, Pringle & Wolf, LLP - Accounting services	\$ 833.40	\$ 92.60		\$ 926.00
Bio-Acoustical Corporation - Hearing tests for District staff	\$ 225.00	\$ 45.00		\$ 270.00
Brownstein, Hyatt Farber & Schreck - Legal services	\$ 922.50	\$ 18,782.50	\$ 2,792.55	\$ 22,497.55
CalPERS - Pension contributions; 11/18/10 - 12/01/10	\$ 2,302.44	\$ 170.34		\$ 2,472.78
CalPERS - Pension contributions; 12/02/10 - 12/15/10	\$ 2,302.44	\$ 170.34		\$ 2,472.78
CalPERS - January 2011 health insurance premium	\$ 10,427.38	\$ 819.18		\$ 11,246.56
CalPERS - Pension contributions; 12/16/10 - 12/29/10	\$ 2,302.44	\$ 170.34		\$ 2,472.78
CampbellGeo, Inc. - Progress billing; Remediation System		\$ 4,256.82		\$ 4,256.82
CASA - 2011 Membership Dues renewal	\$ 8,000.00			\$ 8,000.00
CDM - Design of Main Trunks Project			\$ 13,180.36	\$ 13,180.36
Central Coast Regional WQCB. - WQ Cert./401 Permit; Mesa Rd. Proj.			\$ 645.00	\$ 645.00
Cintas First Aid & Supply - First aid supplies	\$ 68.48			\$ 68.48
Conocophillips Fleet - Fuel for District vehicles	\$ 475.61			\$ 475.61
Covad - Monthly internet service	\$ 203.00			\$ 203.00
CSRMA - 2011 Primary Insurance Program renewal	\$ 30,616.43	\$ 3,401.82		\$ 34,018.25
FIA Card Services - Mtg exp;postage;diaries;battery back-up	\$ 507.16			\$ 507.16
Fleet Services - Fuel for District vehicles	\$ 137.68			\$ 137.68
Geyer, Craig - SBCSDA Executive Mtg. meal & travel reimbursement	\$ 51.71			\$ 51.71
Goleta Sanitary District - Nov. 2010 treatment, FA, Capital Projects	\$ 87,070.94		\$ 7,503.23	\$ 94,574.17
Goleta Water District - Monthly service/Emily	\$ 48.56			\$ 48.56
Haaker Equipment Co. - Sweeper nozzle (\$105.57 less credit of \$61.42)		\$ 44.15		\$ 44.15
Hanly General Engineering Corp. - Valve replacement; PS #1		\$ 3,900.00		\$ 3,900.00
Impulse Advanced Communications - Monthly virtual host service	\$ 55.00			\$ 55.00
Lenz Pest Control - Quarterly service for ants	\$ 120.00			\$ 120.00
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 675.00			\$ 675.00
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Lincoln National Life Insurance Co. - Deferred Compensation	\$ 675.00			\$ 675.00
Love, Shoshanna - November updates to District website	\$ 33.75			\$ 33.75
MarBorg Industries - 25YD roll off rental fee	\$ 19.80	\$ 79.20		\$ 99.00
MarBorg Industries - 25YD roll-off & recycle fee	\$ 159.80	\$ 639.22		\$ 799.02
McCormix Corp. - Oil and antifreeze	\$ 1,083.31	\$ 256.10		\$ 1,339.41
McCormix Corp. - Bio-diesel for street sweeper		\$ 244.59		\$ 244.59
McCormix Corp. - Hydraulic oil for street sweeper		\$ 557.24		\$ 557.24
McCormix Corp. - Bio-diesel for street sweeper		\$ 373.81		\$ 373.81
Mission Linen Supply - Monthly uniform service	\$ 648.41	\$ 114.43		\$ 762.84

Allowance of Claims

December 2 - 29, 2010

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MNS Engineers, Inc. - Ocean Meadows Golf Course Proj.			\$ 1,155.00	\$ 1,155.00
MNS Engineers, Inc. - Embarcadero Del Norte Sewer Main Project			\$ 1,666.35	\$ 1,666.35
MNS Engineers, Inc. - Mesa Road Trunk Sewer Replacement Proj.			\$ 3,453.75	\$ 3,453.75
MNS Engineers, Inc - Ocean Meadows Golf Course Proj.			\$ 495.00	\$ 495.00
Perry Ford - 2011 Ford Fusion Hybrid w/extended service contract			\$ 30,269.73	\$ 30,269.73
PFM Asset Management LLC - October 2010 investment services	\$ 2,711.92			\$ 2,711.92
Postmaster - P.O. Box 4 rental fee	\$ 60.00			\$ 60.00
Reliance Standard Life Insurance Co. - Jan. '11 LTD ins. Premium	\$ 622.39	\$ 37.49		\$ 659.88
Roston & Rogers - Reconcile October 2010 bank statements	\$ 79.00			\$ 79.00
S.B. County Clerk - CEQA document filing for Mesa Rd. Proj.			\$ 2,044.00	\$ 2,044.00
S.B. County Dept. of Child Support Serv - Child support payment	\$ 230.77			\$ 230.77
S.B. County Dept. of Child Support Serv - Child support payment	\$ 230.77			\$ 230.77
S.B. County Dept. of Child Support Serv - Child support payment	\$ 230.77			\$ 230.77
S.B. County Fire Department - Annual Hazardous Materials Permit	\$ 599.00			\$ 599.00
S.B. News-Press - Publish Mesa Rd. environmental document	\$ 311.52			\$ 311.52
SD Auto Parts - Drain Cock, oil & rags	\$ 86.51			\$ 86.51
Silvia's Cleaning Service - Monthly cleaning service	\$ 350.00			\$ 350.00
Southern California Edison - Monthly service/Emily	\$ 370.46			\$ 370.46
Southern California Edison - Monthly service/Main facility	\$ 3,414.30			\$ 3,414.30
The Gas Company - Monthly service/main facility	\$ 52.43			\$ 52.43
The Gas Company - Monthly service/main facility	\$ 21.83			\$ 21.83
UC Regents - District share of Work-Study wage	\$ 68.58			\$ 68.58
Underground Service Alert - November 2010 "Dig Alerts"	\$ 56.50			\$ 56.50
United Laboratories - Oxy Blue Odor Eliminator	\$ 1,366.34			\$ 1,366.34
Van Buren Consulting, LLC - Computer support services	\$ 2,128.44			\$ 2,128.44
Verizon California - Monthly service/Emily	\$ 125.86			\$ 125.86
Verizon Communications - Monthly charges; SCADA	\$ 294.81			\$ 294.81
Verizon Wireless - Monthly cell phone service	\$ 120.14			\$ 120.14
				\$ -
TOTAL SERVICES & SUPPLIES	\$165,265.03	\$ 34,188.76	\$ 68,752.57	\$ 268,206.36

Payroll - Pay Periods Ending: December 1 & 15, 2010

\$ 49,235.28

GRAND TOTAL - Fund 4900

\$ 317,441.64