

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
May 17, 2011**

CALL TO ORDER

President Geyer called the meeting to order at 7:00 P.M.

BOARD MEMBERS PRESENT

Dave Bearman, M.D.
Craig Geyer
Dr. David C. Lewis
Larry D. Meyer
Eva Turenchalk

STAFF PRESENT

Diane P. Powers, Secretary; Mr. Mark Nation, General Manager/Superintendent; Mr. Steven A. Amerikaner; General Counsel

OTHERS PRESENT

Mr. Steven Campbell, CampbellGeo, Inc.; Mr. George W. Emerson, Director, Goleta Sanitary District

APPROVE THE ORDER OF THE AGENDA

There was no change to the order of the agenda.

PUBLIC INPUT

There was no public input presented at this time.

MINUTES

(11-05-29)

Upon a motion by Director Lewis, seconded by Director Turenchalk the Board approved (Director Bearman & Director Meyer abstained) the minutes of the Special meeting of May 9, 2011 as written.

ACTION ITEMS

1) Consider proposal from CampbellGeo, Inc for *In Situ* Remediation System Operation and Quarterly Monitoring for FY 2011-2012

Mr. Nation provided a brief review of the proposal by CampbellGeo, Inc. He then introduced Mr. Steven Campbell who updated the Board on the current progress of the *In Situ* Remediation System. He explained that the work is required by Santa Barbara County. Mr. Campbell reported that the levels of MTBE contamination have been significantly reduced since the remediation system was started in 2009.

(11-05-30)

Upon a motion by Director Meyer, seconded by Director Turenchalk the Board unanimously approved the proposal from CampbellGeo, Inc. to continue the operation of the *In Situ* Remediation System and Quarterly Monitoring for FY 2011-2012 at a cost not-to-exceed \$82,845.

2) Consider Cost of Living salary adjustment for District employees

Mr. Nation explained that the District's Personnel Policy/Employee Handbook acknowledges that the Board of Directors shall consider a cost of living pay adjustment on an annual basis, customarily in May of each year. Any pay adjustment is at the discretion of the Board. He went on to say that the Personnel Committee had met and recommends that the Board approve a 3% COLA to all regular employees effective July 1, 2011.

(11-05-31)

Upon a motion by Director Lewis, seconded by Director Bearman the Board unanimously approved a 3% COLA for all regular District employees effective July 1, 2011.

3) Review Board President and Vice-President appointments

Director Bearman remarked that he sees no reason to change the current slate of officers. Director Lewis agreed. Director Meyer suggested that the District continue as is for the remainder of the year.

4) Review Draft FY 2011-2012 Budget Document

Mr. Nation provided a page by page examination of the draft FY 2011-2012 Budget Document. He informed the Board that a final draft incorporating any changes suggested by the Board will be brought back to the Board for approval on June 7, 2011.

COMMUNICATIONS

The communications were noted as received.

REPORTS

Operating Report

Mr. Nation furnished answers to a couple of questions raised by Director Meyer.

Engineering Committee:

The topic of the May 5, 2011 Engineering Committee Meeting had been addressed earlier as an item on the agenda.

Finance Committee:

The topic of the May 11, 2011 Finance Committee Meeting had been addressed earlier as an item on the agenda.

Goleta Sanitary District Board Meetings:

Director Meyer provided a report on the May 16, 2011 Goleta Sanitary District Board Meeting.

Goleta Water District Board Meeting

Director Turenchalk provided a report on the May 10, 2011 Goleta Water District Board Meeting.

IVR&PD Board Meeting:

Director Lewis provided a report on the May 12, 2011 IVR&PD Board Meeting.

City of Goleta Council Meeting:

No report was provided on the May 17, 2011 City of Goleta Council Meeting.

SBCSDA Executive Committee Meeting:

Director Meyer provided a report on the May 4, 2011 SBCSDA Executive Committee Meeting.

ADJOURNMENT

There being no further business, President Geyer adjourned the meeting at 8:14 P.M.



Diane P. Powers, Secretary

APPROVED



Craig Geyer, President

GOLETA WEST SANITARY DISTRICT

Operating Report for April 27, 2011 – May 10, 2011

I. Administration

Completed routine administrative duties.

Prepared Board Agenda packets for May 17, 2011 Regular Board Meeting.

Attended PERS System Conversion Impacts for Employers Teleconference.

Continued to work on data entry for commercial billing portion of the 2011-2012 tax roll.

Completed April 2011 Financial Report.

Attended Engineering, Finance, Management and Special Board meetings.

Staff attended the monthly LAFCO meeting.

Staff continues to prepare the draft FY 2011-2012 budget.

Staff has provided information to Raftelis Financial Consultants for their work to update the GWSD financial plan. Following Board approval staff completed the agreement with RFC to perform a Miscellaneous Fee Study.

Staff continues to work with UCSB regarding Mesa Rd. Project easements etc.

II. Collection System Maintenance

Staff continues monitoring the County of SB storm drain project in Isla Vista to ensure that GWSD facilities are not compromised.

Staff performed plan check for the "Loop" project on Trigo Rd. in Isla Vista and is working on a fee estimate for the developer.

The crew completed hydrocleaning the Storke Ranch area. 8,657 ft. cleaned since the last report.

The crew is currently hydrocleaning the Evergreen area. 20,876 ft. cleaned since the last report.

The crew continues to paint in Pump Station #1.

The crew mowed and trimmed several of the District's easements to maintain access.

Santa Barbara County Air Pollution Control District (APCD) conducted a routine inspection of the District's stationary emergency generator and associated records.

Operating Report
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New lights were installed in the PS #1 Dry Well.

Staff received required Commercial Driver Training from CHP Officer Ty Murray.

III. Industrial Waste

Staff conducted a Second Quarter Industrial Wastewater Discharge Compliance inspection at Lockheed Martin Santa Barbara Focalplane.

Staff collected Industrial Wastewater Discharge Compliance samples from the following industries: Calient, Costco, and UCSB Engineering Research Centers.

Staff received and reviewed a First Quarter Report and March meter readings for groundwater remediation system operated by Hargis + Associates at the former Delco Electronics site.

Staff received and reviewed Second Quarter Report and April meter readings for groundwater remediation system operated by Campbell Geo, Inc. at the former Joslyn site.

Staff received and reviewed April Well Water discharge estimates from Raytheon for groundwater utilized in their industrial processes and discharged to sewer.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicles – none to report at this time

Hours – 39.7

Miles – 298.6

Loads- 18

Net tons-haul date: 4/12/11 8.82 tons; 4/22/11 8.45 tons.

STREET SWEEPER MAINTENANCE

- Serviced air filters
- Modified main broom lift arm
- Adjusted conveyor belt
- Replaced brooms and associated parts as necessary

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	March 2011	MGD 1.7326 55.7%
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GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
April 27 - May 10, 2011

SERVICES & SUPPLIES	Wastewater O & M	Other Activities	Capital Outlay	Total
ADP, Inc. - Management reports for period ending 04/15/11	\$ 93.73	\$ 10.42		\$ 104.15
ADP, Inc. - Payroll processing for periods ending 04/15/11 & 04/20/11	\$ 200.82	\$ 22.31		\$ 223.13
Arrowhead direct - Monthly cooler rental; & drinking water	\$ 60.26			\$ 60.26
Asbury Environmental Services - Pick-up oil & anti-freeze	\$ 15.12	\$ 15.13		\$ 30.25
AT&T - Monthly long distance service	\$ 161.91	\$ 10.33		\$ 172.24
Brownstein, Hyatt Farber, Schreck - Legal services	\$ 6,966.00	\$ 3,421.30	\$ 57.00	\$ 10,444.30
CalPERS - Pension contributions; 04/21/11 - 05/04/11	\$ 2,302.44	\$ 170.34		\$ 2,472.78
CampbellGeo, Inc. - UST Remediation System progress billing		\$ 7,185.62		\$ 7,185.62
CCRWQCB - 401 cert for the Mesa Rd. Proj.			\$ 408.00	\$ 408.00
CDM - Design of Main Trunks Project			\$ 21,842.41	\$ 21,842.41
CWEA - Membership/certification; Chavez, Nation, Powers, Spencer	\$ 512.00			\$ 512.00
FGL Environmental - NISC sampling for stations 2, 4 & 5	\$ 1,317.00			\$ 1,317.00
Fleet Services - Fuel for District vehicles	\$ 900.83			\$ 900.83
Geyer, Craig - SBCSDA Chapter Mtg meal/travel reimbursements	\$ 76.00			\$ 76.00
Geyer, Craig - SBCSDA Executive Comm travel & meal reimbursemen	\$ 53.23			\$ 53.23
Goleta Sanitary District - March treatment; Fixed Assets; Capital	\$ 93,658.10	\$ 13,074.09		\$ 106,732.19
Goleta Water District - Monthly service/Emily	\$ 48.56			\$ 48.56
Grainger - Lighting fixtures for PS#1	\$ 1,098.16			\$ 1,098.16
Haaker Equipment Co. - Marker light assembly for street sweeper		\$ 45.11		\$ 45.11
HSBC Business Solutions - Operating supplies	\$ 105.86			\$ 105.86
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 675.00			\$ 675.00
Love, Shoshanna - Monthly updates to District website	\$ 56.25			\$ 56.25
MarBorg Industries - 25YD roll-off & recycle fee	\$ 152.30	\$ 609.19		\$ 761.49
MarBorg Industries - 25YD roll-off & recycle fee	\$ 147.16	\$ 588.62		\$ 735.78
MarBorg Industries - 25YD roll-off rental	\$ 19.80	\$ 79.20		\$ 99.00
McCormix Corp. - Bio-diesel for street sweeper		\$ 384.72		\$ 384.72
Meyer, Larry - SBCSDA & RWQCB travel and meal reimbursements	\$ 519.49			\$ 519.49
Mission Linen Supply - Monthly uniform service	\$ 926.07	\$ 163.42		\$ 1,089.49
Nation, Mark - SBCSDA Chapter Meeting meal reimbursement	\$ 40.00			\$ 40.00
Office Depot - Office supplies	\$ 89.88			\$ 89.88
PFM Asset Management - March Investment Advisory Services	\$ 2,699.42			\$ 2,699.42
Raftelis Financial Consultants, Inc. - Rate Study Update		\$ 5,298.00		\$ 5,298.00
S.B. County Dept. of Child Support Services - Child support payment	\$ 230.77			\$ 230.77
SDRMA - May 2011 dental/life insurance premiums	\$ 931.31	\$ 107.23		\$ 1,038.54
Silvia's Cleaning Service, LLC - Monthly cleaning service	\$ 280.00			\$ 280.00
Southern California Edison - Monthly service/Emily	\$ 357.68			\$ 357.68
Specialty Tool & Bolt - Maintenance parts for street sweeper		\$ 56.55		\$ 56.55
TelePacific Communications - Monthly internet service	\$ 200.00			\$ 200.00
The Gas Company - Monthly service/main facility	\$ 52.81			\$ 52.81
The Home Depot - Maintenance parts for Roiline pump	\$ 32.57			\$ 32.57
Tierra Contracting, Inc. - Permit for Hollister Ave. repair		\$ 320.85		\$ 320.85
Tierra Contracting, Inc. - Sewer repair work for Phase V Project			\$ 61,753.75	\$ 61,753.75
Tierra Contracting, Inc. - Sewer repair work for Phase V Project			\$ 218.67	\$ 218.67

Allowance of Claims

April 27 - May 10, 2011

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Titan - MSA respirator regulator	\$ 293.34			\$ 293.34
Underground Service Alert - April 2011 "Dig Alerts"	\$ 46.50			\$ 46.50
US Bank - Quarterly transactions service; 01/01/11 - 03/31/11	\$ 1,311.18			\$ 1,311.18
Van Buren Consulting - Computer support services	\$ 1,045.94			\$ 1,045.94
Verizon California - Monthly service;main facility	\$ 185.07	\$ 11.81		\$ 196.88
Verizon California - Monthly service/Emily	\$ 128.61			\$ 128.61
				\$ -
TOTAL SERVICES & SUPPLIES	\$117,991.17	\$ 31,574.24	\$ 84,279.83	\$ 233,845.24

Payroll - Pay Period Ending: May 4, 2011

\$ 27,884.20

GRAND TOTAL - Fund 4900

\$ 261,729.44