

GOLETA WEST SANITARY DISTRICT

Regular Board Meeting

AGENDA

Date: March 2, 2021

5:30 P.M.

UCSB Campus, Parking Lot 32

Santa Barbara, CA 93106

(District Office)

The Goleta West Sanitary District has determined this meeting to be an essential public meeting and will be conducting the meeting pursuant to the provisions of the Governor's Executive Orders N-29-20 and N-33-20 and the Santa Barbara County Health Officer's order.

In response to the spread of the COVID-19 virus, Governor Newsom has temporarily suspended the requirement for local agencies to provide a physical location from which members of the public can observe and offer public comment and has ordered all Californians to stay home except as needed to maintain continuity of operations of certain critical infrastructure.

To minimize the potential spread of the COVID-19 virus, the Goleta West Sanitary District has decided to close physical access for members of the public to Goleta West Sanitary District Board meetings until further notice.

Members of the public who wish to attend should contact the District office by phone (805-968-2617) or email (info@goletawest.org) prior to two (2) hours before the meeting time to obtain the remote participation information.

Since this is an evolving COVID-19 situation, the Goleta West Sanitary District will provide updates to any changes to this policy as soon as possible. The Goleta West Sanitary District thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

1. CALL TO ORDER

2. ROLL CALL **Members: President Geyer, Directors Turenchalk, Meyer, Bearman, Lewis**

3. APPROVE THE ORDER OF THE AGENDA

4. PUBLIC COMMENT

The public may address the Board for no more than (3) minutes on any issue within the District's jurisdiction which is not on the agenda. No action will be taken on any non-agenda item, except as provided by law.

5. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF February 2, 2021.

DISCUSSION-ACTION AGENDA

The Board will consider and may take action on the following items.

- 6. CONSIDER AWARDING CONTRACT FOR PROJECT #12-03 HEADQUARTERS BUILDING UPGRADES - OPERATIONS BUILDING, EQUIPMENT GARAGE EXPANSION AND PERIMETER FLOOD WALL PROJECT**
 - a. The Board will consider awarding the aforementioned project to the lowest responsible bidder.**
- 7. CONSIDER PROPOSAL FROM RINCON CONSULTANTS, INC. FOR ENVIRONMENTAL COORDINATOR AND BIOLOGICAL MONITORS FOR PROJECT #12-03 HEADQUARTERS BUILDING UPGRADES PROJECT**
 - a. The Board will consider the aforementioned proposal.**
- 8. COMMUNICATIONS**

January 2021 PFM Statement.
February 3, 2021 SBCSDA Board of Directors Meeting Minutes.
January 28, 2021 CSDA Board of Directors Call for Nominations – Seat A.
- 9. REPORTS**
 - A. Operations Report from General Manager**
 - B. Goleta Sanitary District**
 - C. Goleta Water District**
 - D. Isla Vista Recreation and Park District**
 - E. SBCCSDA Meetings**
 - F. City of Goleta**
 - G. Other Director Reports**
- 10. CLOSED SESSION: Public Employee Performance Evaluation (Gov't Code Section 54957)**

Employee: General Manager/Superintendent
Quarterly Update Report (4th Quarter 2020)
- 11. FUTURE AGENDA ITEMS:**
- 12. ADJOURNMENT:**

Written materials relating to an item on this agenda that are distributed to the Goleta West Sanitary District within 72 hours before the meeting during which the item will be considered are made available for public inspection at the District administrative offices located at UCSB Campus, Parking Lot 32, Santa Barbara, CA, during business hours.

NEXT RESOLUTION NO. 796

NEXT ORDINANCE 93

March 2021

March 2021						
Su	Mo	Tu	We	Th	Fr	Sa
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April 2021						
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18	19	20	21	22	23	24
25	26	27	28	29	30	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Feb 28	Mar 1 6:30pm GSD Board Meeting	2 5:30pm City of Goleta Council Meeting 5:30pm GWSD Regular Board Meeting	3 12:00pm SBCCSDA Executive Board Meeting	4	5 10:00am Special Management Committee Meeting	6
7	8 10:00am Special GWSD Board Meeting	9 1:00pm Special Finance Committee Meeting 5:30pm Goleta Water District Board Meeting	10	11 5:30pm IVR&PD Regular Meeting	12	13
14	15 6:30pm GSD Board Meeting	16 5:30pm GWSD Regular Board Meeting 5:30pm City of Goleta Council Meeting	17 6:00pm Santa Barbara Airport Commission Mtg	18	19	20
21	22	23	24	25	26	27
28	29	30	31	Apr 1	2	3

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
February 2, 2021**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 48 hours in advance of the meeting.

This Board meeting was conducted pursuant to California Government Code Section 54953 and Governor Newsom's Executive Order, N-29-20, temporarily suspending portions of the Brown Act to implement social distancing in response to the COVID-19 pandemic. Members of the Board participated in this meeting remotely. Public Comment on agenda items also could occur remotely.

1. CALL TO ORDER

President Geyer called the meeting to order at 5:30PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Craig Geyer – attended remotely
Eva Turenchalk – attended remotely
Larry Meyer – attended remotely
David Bearman M.D. - attended remotely
David C. Lewis – attended remotely

BOARD MEMBERS ABSENT

None.

STAFF PRESENT

Mark Nation – General Manager/Superintendent
Steven A. Amerikaner – District Counsel – attended remotely

OTHERS PRESENT

Jena Acos – Brownstein Hyatt Farber Schreck (BHFS) – attended remotely
Steve Majeowsky – Goleta Sanitary District – attended remotely

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None.

5. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF JANUARY 19, 2021

(21-02-07)

Upon a motion by Director Lewis, seconded by Director Turenchalk, the Board approved the minutes of the Regular Board Meeting of January 19, 2021 as amended by the following roll call vote:

AYES:	Geyer, Turenchalk, Meyer, Bearman, Lewis
NOES:	None
ABSTAIN:	None
ABSENT:	None

6. UPDATE REGARDING NEW LEGISLATION RELATED TO THE BROWN ACT AND SOCIAL MEDIA

Jena Acos from BHFS provided a PowerPoint presentation updating the Board on changes to the law regarding the Brown Act and social media. Ms. Acos also answered questions from the Board.

7. SCHEDULE SPECIAL BOARD MEETINGS FOR BOARD MEMBER REQUIRED ETHICS AND HARASSMENT TRAININGS

The Board discussed the available dates for the ethics and harassment training. Following the discussion the Board President scheduled the following Special Board Meetings:

AB1234 Ethics Training – February 26, 2021 at 10AM.

Harassment Training – March 8, 2021 at 10AM.

8. COMMUNICATIONS

Noted as received.

At this time (6:13PM) Director Bearman had to leave the meeting

9. REPORTS

Operations Report

The General Manager provided a report.

Goleta Sanitary District

Director Meyer provided a report.

Santa Barbara Airport Commission

Director Lewis provided a report.

SBCCSDA Chapter Meeting

No Report.

City of Goleta

No Report.

Other Director Reports

None.

11. FUTURE AGENDA ITEMS

None.

12. ADJOURNMENT

There being no further business, President Geyer adjourned the meeting at 6:18PM.

Mark Nation, Clerk - Secretary

APPROVED

Craig Geyer, Board President

January 14, 2021 – January 27, 2020

Administration

Staff submitted the No-Spill Certification to the State CIWQS database as required for the month of December 2020.

Staff performed the annual update to the Collection System Questionnaire on the State CIWQS database as required.

Staff mailed the annual reminder letter to the owners of the Glen Annie Golf Course Property regarding the agreement for annexation fees.

Staff continues reviewing the first draft of the GWSD Standard Specifications Update Project from Stantec Consulting.

The Pre-Bid Meeting for the Equipment Garage, Operations Building and Flood Wall Project was held. Seven contractors and sub-contractors attended the meeting.

Staff issued Sewer Availability Letters for the following:

- Proposed garage conversion to an ADU at 6697 Del Playa
- Conversion of storage space to offices at 6529 Seville Road.
- Proposed garage conversion to ADUs at 930 & 936 Camino Del Sur

The CalOSHA Form 300 was completed and posted in the lunch room as required.

Collection System

Staff continues inspection of the public sewer portion of the Cortona Apartments Project.

This period the crew worked cleaning the Willow Springs area, Los Carneros area, Offtract Los Carneros area, Hotspots and Hydroflush. A sewer operations summary is enclosed with this operations report.

The crew is currently CCTV inspecting in the areas of Phelps Road and the Storke Ranch Development.

V&A Engineering continues the flow monitoring for the master plan project. The recent rain events are what the District was looking for to determine rain infiltration into the GWSD system.

Zebron a manhole rehabilitation contractor completed repairs and coating of a few District manholes that required repair.

All staff received refresher safety training on maintenance, testing and use of the Honeywell Escape-Air self-rescue equipment.

Replacement calibration gas cylinders for the District's Industrial Scientific gas detectors/monitors was ordered.

Industrial Waste

Staff has been corresponding with GSD regarding changes to their Sewer Use Ordinance that will necessitate changes in the District Pretreatment Program and documents.

Street Sweeping

Graffiti: None to report.

Abandoned vehicles: None to report.

Hrs. – 48

Miles – 360

Loads - 32

Marborg: None to report.

Maintenance:

- Routine maintenance

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	November 2020	MGD 1.788; 44.7286%
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Your environmental partner since 1954

Sewer Operations Cleaning Summary from January 14, 2021 to January 27, 2021

Description	Quantity
Feet Cleaned	
Hydroclean	18,697 ft.
	18,697 ft.
Lines Cleaned	
Hydroclean	82 lines
	82 lines
Other Work Orders	
CCTV Work Order	4 Work Orders
Service Call	1 Work Order
	5 Work Orders

GOLETA WEST SANITARY DISTRICT

DATE: MARCH 2, 2021

AGENDA ITEM #6

**AGENDA TITLE: CONSIDER AWARDING CONTRACT FOR PROJECT #12-03
HEADQUARTERS BUILDING UPGRADES - OPERATIONS
BUILDING, EQUIPMENT GARAGE EXPANSION AND
PERIMETER FLOOD WALL PROJECT**

SUMMARY DESCRIPTION:

The District received bids for the aforementioned project on February 16, 2021. Three bids were received. One contractor chose to bid solely on the perimeter floodwall as the bidding procedure allowed. Staff and Ed Galindo (EGA) met with the Engineering Committee and reviewed the bids.

The Committee, Staff and EGA recommend that the Board award the project to Newton Construction and Management, Inc. as the lowest responsible bidder.

SUPPLEMENTARY MATERIALS:

February 22, 2021 letter from EGA.

Bid Evaluation Form.



EDUARDO GALINDO, ARCHITECT LLC

AIA, CSI, CDT, LEED AP BD+C

9733 W. SUNNYSLOPE LANE
480. 751. 8780

PEORIA, ARIZONA 85345
ed@egadesign.net

February 22, 2021

Goleta West Sanitary District
PO Box 4
Santa Barbara, California 93116-0004

re: Goleta West Sanitary District
Headquarters, Building Upgrades
Bid Evaluation

Goleta West Sanitary District received Bids for the Headquarters, Building Upgrades projects on Tuesday, February 16, 2021. The Invitation to Bid, included Bid Forms that were formatted to allow Bidders the option to Bid the Building Components (Equipment Garage Expansion and Operations Building) and the Perimeter Flood Wall projects either individually, and separate, or combined.

The District received a total of three (3) Bids. One Bidder chose to submit a Bid solely for the Perimeter Flood Wall project. Two Bidders submitted (combined) Bids for the total scope of work. However, one of those Bidders submitted their combined Bid (contrary to instructions) using two separate Bid Forms.

This misunderstanding of instructions allowed an evaluation and comparison of Bids, including a combined Bid using the Bids of two separate Bidders.

EGA completed an evaluation of the Bids (Spreadsheet attached). Due Diligence included contacting references requested in the Bid Documents.

Based on our evaluation of the Bids received; EGA has determined that the Apparent Low Bid, submitted by Newton Construction & Management, Inc. is responsive to the Invitation to Bid and is a responsible Bid.

EGA recommends that the Goleta West Sanitary District enter into an Agreement with Newton Construction & Management, Inc., for the Construction of the entire Scope of Work described as the Headquarters, Building Upgrades including the Equipment Garage Expansion, Operations Building, and Perimeter Flood Wall, for the Bid Amount of Four Million, Five Hundred and Nine Thousand (\$ 4,519,000.) Dollars.

Ed 

Eduardo Galindo, for
Eduardo Galindo, Architect LLC

Goleta West Sanitary District Headquarters, Building Upgrades		Project Number	BID	Bid Forms	REMARKS
BIDDER					
LASH CONSTRUCTION INC. PO Box 4640 Santa Barbara, CA 93140	James W. Lash, Vice President License No. 373001 Expires 04.03.2021	12-03B	\$1,190,001.00	✓	
NEWTON CONSTRUCTION & MANAGEMENT, INC. 2436 Broad Street San Luis Obispo, CA 93401	Eric Newton, President License No. 783608 Expires 09.30.2022	12-03C	\$4,519,000.00	✓	APPARENT LOW BID
QUINCON, INC. 200 S. 13th Street Grover Beach, Ca 93433	Jose Quintana, President License No. 88845 Expires 21.31.2022	12-03A 12-03B 12-03C	\$ 4,248,441.00 \$ 1,355,966.00 \$ 5,604,407.00	✓	Submitted a COMBINED BID, using separate Bid Forms.
ARCHITECT'S ESTIMATE		12-03A 12-03B 12-03C	\$ 4,500,000.00 \$ 200,000.00 \$ 4,700,000.00		
<div> <div>PROJECT NUMBER</div> <div>12-03A - Includes Operations Building, Equipment Garage Expansion, and Wet Well Reconditioning</div> <div>12-03B - Includes Perimeter Flood Wall (Permanent Walls and Demountable Flood Barrier System)</div> <div>12-03C - COMBINED BID, Includes Scope of Work of BOTH 12-03A and 12-03B</div> </div>					

GOLETA WEST SANITARY DISTRICT

DATE: MARCH 2, 2021

AGENDA ITEM #7

**AGENDA TITLE: CONSIDER PROPOSAL FROM RINCON CONSULTANTS, INC.
FOR ENVIRONMENTAL COORDINATOR AND BIOLOGICAL
MONITORS FOR PROJECT #12-03 HEADQUARTERS BUILDING
UPGRADES PROJECT**

SUMMARY DESCRIPTION:

At the January 5, 2021 Regular Board Meeting the Board directed BHFS to obtain a proposal for the required biological monitoring for the District's floodwall construction project. Rincon Consultants provided a proposal for consideration by the Board. Staff recommends that the Board accept the proposal from Rincon Consultants at the estimated budget of \$155,563.00.

SUPPLEMENTARY MATERIALS:

February 24, 2021 Staff report from BHFS.

February 24, 2021 proposal from Rincon Consultants, Inc.

GOLETA WEST SANITARY DISTRICT

Staff Report

To: Board of Directors, Goleta West Sanitary District

From: Brownstein Hyatt Farber Schreck, LLP, District Legal Counsel

Date: February 24, 2021

Re: District Headquarters Projects – Project Environmental Coordinator/Biological Monitor Proposal

At its January 5, 2021 meeting the Board directed staff to proceed with obtaining a proposal from Rincon Consultants for project environmental coordination and biological monitoring required for the District headquarters floodwall construction project. Rincon's proposal is attached for your consideration.

Background

Given the floodwall's proximity to the Goleta Slough, the environmental mitigation measures and coastal development permit (CDP) conditions for the floodwall include requirements to ensure adverse impacts to biological resources are avoided during construction. These include:

- A project environmental coordinator (PEC), contracted by the District, is required to monitor and ensure compliance with permit conditions during construction and report to the city of Santa Barbara (City).
- A biological monitor, contracted by the District, is required to conduct on-going monitoring during construction.
- Temporary fencing identifying the limit of disturbance must be installed as directed by a qualified biologist prior to the start of construction.
- Pre-construction training is required to ensure all construction personnel are aware of their responsibilities related to environmental conditions.
- Surveys for nesting birds in and adjacent to the project area are required prior to the start of construction.

The District is required to execute a contract with PEC and biological monitor and submit the contract for review and approval by the City before the building permit for the floodwall may be issued.

Proposal

Rincon has provided biological support services for similar infrastructure and utility projects under the jurisdictions of the City, County of Santa Barbara and UCSB, as well as providing biological services directly to the District, and is familiar with negotiating the complex overlapping environmental and regulatory issues in this area.

Rincon has provided a proposal for services covering all of the above described requirements for the floodwall construction project (attached). Costs would be billed on a time and materials basis depending on the actual amount of time required for each of the described tasks. The estimated budget for these services, based on the information currently available regarding the construction timeline, is \$155,563.

Rincon Senior Biologist/Project Manager, Eric Schaad will attend the March 2, 2021 meeting to answer any questions the Board may have regarding the proposal.

Recommendation

We recommend the Board approves the Rincon proposal and direct the General Manager to execute a contract with Rincon for the proposed services.

Attachment: Rincon Consultants Proposal to Provide Environmental Coordinator and Biological Monitors, February 24, 2021



Rincon Consultants, Inc.

180 North Ashwood Avenue
Ventura, California 93003

805 644 4455 OFFICE AND FAX

info@rinconconsultants.com
www.rinconconsultants.com

February 24, 2021
Rincon Project No. 20-09222

Mark Nation, General Manager
Goleta West Sanitary District
c/o Patsy Price
Brownstein Hyatt Farber Schreck, LLP
1021 Anacapa Street, 2nd Floor
Santa Barbara, California 93101
Email: pprice@bhfs.com

Subject: Proposal to Provide Environmental Coordinator and Biological Monitors for the Goleta West Sanitary District Headquarters Upgrade Project, Santa Barbara County, California

Dear Mr. Nation:

Rincon Consultants, Inc. (Rincon) appreciates the opportunity to submit this proposal to Goleta West Sanitary District (GWSD) to provide a Project Environmental Coordinator and Biological Monitors for the GWSD Headquarters Upgrade Project (project) located in the City of Santa Barbara (City), California.

The project is located on the southwest edge of the City of Santa Barbara Municipal Airport at the corner of Stadium Road and Mesa Road, behind the University of California, Santa Barbara (UCSB) Police Station (project site). We understand the overall project consists of three main parts: 1) a perimeter floodwall development; 2) a 900-square-foot addition to an existing equipment garage and partial demolition and reconstruction of an existing decommissioned pump station building to convert it to an operations building; and, 3) demolition of two existing garage/shop buildings and construction of a new administration building. Rincon understands the project has undergone environmental review and environmental compliance measures have been prepared for the components of the project including the floodwall development and construction of the new administration building. Given the proposed timing of construction, this proposal includes biological support services only for the floodwall development component (#1 above) of the overall project.

Rincon has provided biological support services for similar infrastructure and utility projects under the jurisdictions of the City, County of Santa Barbara and UCSB, as well as providing biological services directly to GWSD, and is familiar with negotiating the complex overlapping environmental and regulatory issues in this area.

Under this scope of work, Rincon will serve as the Project Environmental Coordinator (PEC) under Construction Implementation Requirement (CIR) D(4) of the Planning Commission Resolution (Resolution NO. 019-19) Coastal Development Permit (Dated Nov 21, 2019), will provide Biological Monitors for the floodwall development component of the overall project [D(5)], including protections of jurisdictional waters [D(6)], and will perform per-construction nesting birds [D(7)]. The following outlines Rincon's scope of work for this project:



SCOPE OF WORK

Task 1: Project Environmental Coordinator

Rincon will provide a senior-level staff person with construction management experience to serve as the project PEC. Rincon understands the PEC is subject to the approval of the City's Environmental Analyst and is confident in obtaining approval. The Rincon PEC will review, and be familiar with, the Mitigation, Monitoring, and Reporting Program (MMRP) of the Mitigated Negative Declaration (MND) and with the CIRs of the CDP. The Rincon PEC will assume the responsibility of coordinating and communicating with GWSD, and its general contractor for the project (General Contractor), and the City on all matters relevant to the MMRP and CIR compliance.

Subtask 1.1 Prepare Project Environmental Coordinator Contract

Rincon will coordinate with GWSD and the General Contractor to prepare a PEC contract that will satisfy the requirements of the City. Rincon will coordinate on preparation of the contract to address the needs of the Construction Implementation Requirements provided by the City, as follows:

1. Establish a frequency and/or schedule for monitoring of the mitigation measures.
2. Establish a method for monitoring the mitigation measures.
3. Prepare a list of reporting procedures, including the responsible party, and frequency.
4. Prepare a list of other, species-specific monitors to be hired, if applicable, including qualifications
5. Submittal of biweekly reports during demolition, excavation, grading, and footing installation and monthly reports on all other construction activity regarding MMRP and CIR by the PEC to the Community Development Department.
6. Submittal of a Final Mitigation and Monitoring Report.
7. Outline policies and procedures to establish that the PEC shall have authority over all other monitors/specialists, the contractor, and all construction personnel for those actions that relate to the items listed in the MMRP and CIR, including the authority to stop work, if necessary, to achieve compliance with mitigation measures.

We have provided a budget for Subtask 1.1 of 40 hours to cover the cost of preparation of the contract and coordination with GWSD and the City. The cost estimate for this subtask is **\$6,395** (Table 1 below).

Subtask 1.2 Project Environmental Coordinator

The PEC will coordinate with GWSD and the General Contractor to provide PEC services for the duration of the project. At project initiation, the PEC will gather and review all information related to the project including, the project design plans, project reports, project MND and associated MMRP, and project CDP and associated CIR. This task will include review of base maps and any other mapping prepared for the project. With a full understanding of the project, the PEC will coordinate with GWSD and the contractor to develop a schedule and plan for biological monitoring. For this scope of work, we have assumed 124 days for the floodwall construction that may require biological monitoring and PEC oversight.

This task involves the daily duties of the PEC that include:



- Maintaining and managing the project biological monitoring schedule and coordinating with on-site construction foreman, the General Contractor, and GWSD on the schedule
- Providing oversight for compliance with mitigation measures during construction activities
- Reviewing and approving daily biological monitoring logs
- Preparing, reviewing, and approving weekly and monthly biological monitoring reports
- As needed coordination with the biological monitors, construction foreman, the General Contractor, GWSD, and City

We have provided a budget for Subtask 1.2 of 330 hours based on the construction monitoring schedule of 124 days (25 weeks) and the need for daily PEC coordination, as well as preparation and review of weekly and monthly reports, and general execution of the PEC contract with GWSD and the City. The cost estimate for this subtask is **\$59,064** (Table 1 below).

Task 2: Nesting Bird Survey

Per the MMRP (MM-BIO-2) and the CDP [CIR D(7)], nesting bird surveys will be performed prior to the start of construction if construction will begin during the nesting bird season (February 1 through July 31) near Goleta Slough and the riparian vegetation community on the southern side of the site. Surveys are required whenever planned construction activities will result in disturbance levels above ambient (i.e., typical daily activity levels). In the event a pause in construction activities occurs for greater than 14 days during the nesting season, nesting bird surveys must be repeated prior to resuming construction activities.

A qualified Rincon avian biologist will conduct nesting bird surveys in all areas adjacent to potential nesting habitat (e.g., Goleta Slough and riparian vegetation community), plus a 200-foot buffer, prior to the start of construction activities during the nesting bird season. Rincon will conduct one initial survey prior to the start of initial construction activities. We assume one additional survey will be required for portions of the project where construction activities are scheduled to start at a later date in the overall process. Each survey will be performed no more than 14 days prior to the start of construction activities.

Construction activities should be maintained at a consistent level to avoid the need for additional nesting bird surveys. Rincon assumes no more than 14 days will lapse between the nest survey and the start of construction, and once initially performed, no nesting bird surveys will need to be repeated before construction starts.

We have provided a budget for nesting bird surveys of 24 hours based on two staff conducting two surveys over the course of the project. The cost estimate for this task is **\$5,939** (Table 1 below). If additional surveys become required, each additional survey would be billed according to the area required to be surveyed based on Rincon's 2021 fee schedule (Attached).

Task 3: Biological Monitoring

Per condition D(5) of the Construction Implementation Requirements, Rincon will provide biological monitors in support of the project. Resumes of biological monitors will be made available to GWSD and will be kept on file with the PEC. Under the direction of the PEC, the biological monitors will be responsible for supporting the contractor in implementation of the conservation measures outlined in the MMRP and CIR, specifically MM-BIO-1, Jurisdictional Waters Protective Measures (CDP condition D[6]), and MM-BIO-2, Nesting Birds Protective Measures (CDP condition D[7]). Biological monitors will



report directly to the PEC for construction scheduling and coordination on implementation of the MMRP and CIRs. Under the direction of the PEC, the biological monitors shall have the authority to stop work, if necessary, to achieve compliance with mitigation measures.

To ensure construction workers are aware of their responsibilities related to environmental concerns, and to ensure compliance with mitigation measures, biological monitors will be responsible for conducting a Worker Environmental Awareness Program (WEAP) training. The WEAP will provide an outline of the mitigation measures, review how mitigation measures are to be implemented, discuss sensitive biological resources to be avoided, and provide an overview of the consequences of non-compliance with mitigation measures. Rincon has assumed 28 hours for preparation and presentation of the WEAP, at a cost of **\$3,599** (Table 1 below).

Biological monitors will be responsible for coordinating with the General Contractor on-site personnel to achieve compliance with implementing mitigation measures. Biological monitors will be responsible for coordinating daily construction and monitoring activities to the PEC. If in the event a potential environmental concern is found during monitoring, Rincon's biological monitor will immediately notify the PEC who will immediately notify the General Contractor and GWSD points of contact. Biological monitors will have stop work authority in the event of non-compliance with mitigation measures.

Daily monitoring logs will be recorded and maintained by the biological monitors and provided to GWSD on a weekly basis along with the weekly monitoring summary report. Daily monitoring logs will include information on project activities, species observation, if any, incidents observed, if any, and photographs of daily activities and species observed, if any.

Rincon understands construction of the floodwall is expected to take approximately 124 days to complete. During the construction period, the level of activity near sensitive natural resources will vary. The exact number of biological monitoring visits will depend on site conditions, level of activity near sensitive natural resources, and the construction schedule. For the purposes of this proposal we have assumed that the floodwall construction will have to be monitored daily for the first two weeks, followed by twice weekly (average) site visit spot checks for the remaining 23 weeks (total 124 days) duration of the construction period. This construction monitoring estimates amounts to 56 total monitoring days. We assume no more than a single biological monitor will be required per day to maintain necessary observation of construction activities. Any additional biological monitors required per day or any additional monitor days beyond 56 would be billed at our daily biological monitoring rate of \$1,230/day. Our daily monitoring rate assumes and is inclusive of a 10-hour workday, consisting of eight (8) hours of construction monitoring and up to two (2) hours for mobilization to and from the site, and completing and maintaining daily monitoring logs. We assume construction will only occur Monday through Friday, between the hours of 7:00 am to 5:00 pm excluding federal holidays. The actual workday will depend upon the final construction schedule.

We have provided a budget for biological monitoring of the floodwall construction of 56 days at our daily rate of \$1,230/day to cover the cost of daily biological monitoring. The cost estimate for this task is **\$68,880** (Table 1 below).



Project Management and Client Coordination

Rincon will be highly responsive to project management and coordination with the various parties involved as needed to ensure all project requirements described above are met in a timely and cost-effective manner. This includes miscellaneous project activities required to manage the various tasks above, such as regular e-mail and telephone communications, and other tasks associated with contract administration and client coordination. Project Management includes our internal quality control / Quality Assurance procedures, which include principal review of submittals that will be prepared under this work program. Rincon will provide monthly invoices with updates of the scope of work progress and budget. This task also includes clerical work and production of submittals where not specifically identified above. Our project management budget is approximately **8% of the overall labor budget** for this work program according to the above discussed biological monitoring scenario for a budget of **\$11,686** (Tables 1 below).

Cost Estimate, Schedule, and Assumptions

The total estimated fee to complete this work program for the subject project is **\$155,563** (Table 1 below). The cost provides the anticipated, general costs for Rincon to provide a Project Environmental Coordinator, perform nesting bird surveys, provide Biological Monitors, coordinate with the project team and agencies, and track the environmental and permit compliance processes. The cost estimate table provided below is based on a more detailed cost analysis spreadsheet that can be provided upon request. All work will be performed on a time and materials reimbursement basis.

Upon notice to proceed, Rincon will initiate review of background information and preparation of the PEC contract. We understand the construction schedule has not yet been finalized but GWSD will need the PEC contract to obtain the required permits prior to starting work.

We have made the following assumptions regarding the work program:

- Construction operations can be effectively monitored utilizing one full time Biological Monitor per day.
- A detailed project construction schedule will be provided prior to project activities and will be regularly coordinated with the PEC.
- Any additional surveys or tasks associated with specialized survey requirements are not included in this scope or work but can be conducted on a time and materials basis if needed, for a cost to be negotiated under separate work order.
- GWSD will provide supporting digital files and georeferenced CAD files data for the biological reports and permit applications. The base map will include the limits of the project site and trunk location, grading, and all proposed staging.



Table 1. Cost Estimate – Project Environmental Coordinator and Biological Monitoring Services



RINCON CONSULTANTS, INC.
GWSD HQ Upgrade Project

Environmental Services Program			
Tasks	Labor	Direct Expense	Budget
Task 1: Project Environmental Coordinator			
Subtask 1.1 Prepare PEC Contract	\$ 6,395	\$ -	\$ 6,395
Subtask 1.2 Project Environmental Coordinator (Assumes 124 days)	\$ 59,064	\$ -	\$ 59,064
<i>Task 1 Subtotal Cost</i>	<i>\$ 65,459</i>	<i>\$ -</i>	<i>\$ 65,459</i>
Task 2: Nesting Bird Survey			
Nesting bird Survey (Assumes 2 surveys during nesting season)	\$ 5,344	\$ 595	\$ 5,939
<i>Task 2 Subtotal Cost</i>	<i>\$ 5,344</i>	<i>\$ 595</i>	<i>\$ 5,939</i>
Task 3: Biological Monitoring			
Floodwall - Biological Monitoring (Assumes 56 days)	\$ 68,880	\$ -	\$ 68,880
WEAP	\$ 3,599	\$ -	\$ 3,599
<i>Task 3 Subtotal Cost</i>	<i>\$ 72,479</i>	<i>\$ -</i>	<i>\$ 72,479</i>
Task 4: Project Management and Client Coordination			
Project Management	\$ 11,686	\$ -	\$ 11,686
TOTAL PROJECT BUDGET	\$154,968	\$595	\$155,563
Direct Cost Summary			
Vehicle Costs	\$ 405		
Standard Field Equipment Package	\$ 190		
Subtotal Additional Costs:	\$ 595		

We are prepared to begin this project immediately following receipt of authorization to proceed. We are very excited about the opportunity to work with you on this important project. Please feel free to contact us if you have any questions.

Sincerely,
RINCON CONSULTANTS, INC.

Eric Schaad
Senior Biologist/Project Manager

Christopher Julian
Principal

Attachments: Contract for Professional Services
July 2021 Fee Schedule



Rincon Consultants, Inc.

General Contract for Professional Services

Rincon Consultants, Inc. is pleased to offer this contract for professional services. This Agreement for Consulting Services ("AGREEMENT") is made and entered into in the County of Ventura, State of California, by and between Goleta West Sanitary District ("CLIENT"), and Rincon Consultants, Inc. ("Rincon"). The following sections describe the terms and conditions under which our services will be provided. Rincon Consultants, Inc. is founded on the principle of building sound, long-standing relationships with our clients where client/consultant responsibilities are well understood. We have found that these mutual understandings coupled with good communication are critical ingredients to successful project execution.

1.0 Scope of Services

The scope of services, hereinafter referred to as SERVICES, covered by this AGREEMENT is specified in our proposal number 20-09222 dated February 23, 2021, which is herein incorporated into this AGREEMENT.

2.0 Risks and Responsibilities

The client understands that there are risks and responsibilities that the CLIENT will maintain during the execution of the project by Rincon. These risks include:

2.1 Toxic and Hazardous Materials

In the event that Rincon is performing work at CLIENT work locations, CLIENT will provide to Rincon all of the information that CLIENT has pertaining to the presence or possible occurrence of toxic or hazardous substances at the site being investigated. If unanticipated toxic or hazardous materials are encountered during the course of our work, we reserve the right to demobilize our equipment and personnel from the field at the CLIENT's expense. Remobilization will occur following an appraisal of the field conditions by our site safety coordinator and the CLIENT's acceptance of the proposed safety measures and fee modification.

2.2 Right of Entry

Unless otherwise agreed, CLIENT will furnish right of entry and obtain the permits necessary for Rincon to conduct its field work.

2.3 Damage to Property

Rincon will take reasonable precautions to minimize the damage to land or other property caused by the execution of the field work. The cost to repair any damage is not included in the fee for this project. If the CLIENT wishes that the damages be repaired or that we pay for the damages, we will undertake the repairs and add the cost plus administrative charges to our fee for the project.

2.4 Utilities and Pipelines

During the course of our field work, we will take precautions to avoid damaging above ground or subterranean or subaqueous structures, utilities, or pipelines. It is the responsibility of the CLIENT to mark the presence of subterranean structures, pipelines, or utilities prior to us performing any subterranean exploration or sampling. CLIENT agrees to hold Rincon and its officers, agents, employees, and subcontractors harmless for any damage to such structures, pipelines, or utilities that are not called to our attention and accurately identified to us prior to the commencement of field work.

3.0 Liability

Rincon's liability to CLIENT for damages or injury to property or persons arising out of work performed for CLIENT and for which legal liability may be found to rest upon us will be limited to our available general liability insurance coverage. CLIENT and Rincon agree to a mutual waiver of consequential damages that may occur as a result of the work performed.

4.0 Warranty

In performing the requested work scope, Rincon will strive to conduct such work in a manner consistent with the level of care and skill ordinarily exercised by members of the same profession currently practicing under similar conditions and in the same locality. No warranty, either expressed or implied, is made or intended by our proposal, contract, reports, or any other oral or written communication.

CLIENT acknowledges that conditions on a site may vary across the site and over the course of time. Our interpretations and recommendations are based solely on data collected at specific locations on a site and at the time collected. Field data collected may not be fully representative of site conditions. CLIENT acknowledges the limitations inherent in any limited sampling program. Rincon will be responsible for our data, interpretations, and recommendations. Rincon shall not be responsible for the interpretation by others on the information developed. CLIENT agrees to hold Rincon harmless for any inverse condemnation or devaluation of said property that may result if Rincon's report or information generated during our performance of services is used for other purposes. Also, this information is issued with the understanding that it is to be used only in its entirety, and the CLIENT may not reference this report unless it is used in this manner.

Rincon does not guarantee the accuracy of possible or probable costs associated with planning or environmental services or regulatory compliance that may be estimated. Such estimated costs are only Rincon's judgment as a professional corporation and, if furnished, are to be used only for CLIENT's general guidance.

5.0 Invoices and Payment

Payment for all services is due and payable on completion of services rendered. Payment is due upon receipt of the invoice or as otherwise specified in the proposal for this project. The invoice is considered past due if not paid within 15 working days from the specified due date. If the CLIENT objects to all or any portion of the invoice, the CLIENT shall so notify Rincon within 10 calendar days of the invoice date, identify the cause of disagreement, and pay when due that portion of the invoice, if any, not in dispute. CLIENT agrees to pay a service fee of 1.5 percent per month (or the maximum allowable by law, whichever is greater), on past due accounts, with the exception of any portion of the invoiced amount in dispute and resolved in favor of the CLIENT. If CLIENT fails to pay undisputed invoiced amounts within 10

calendar days from the invoice due date, Rincon may then and at any time, without waiving any claims or incurring any liability, suspend this agreement. All claims, disputes or controversies arising out of, or in connection with the interpretation, application, or enforcement of this agreement shall be decided by arbitration in accordance with the then most current rules of the American Arbitration Association. Any attorney's fees or other costs incurred on collecting any delinquent amount shall be paid by the CLIENT. If the amount owed can be resolved through the Small Claims Court system, then the Arbitration provision described above shall be waived.

6.0 Data, Samples, and Records

All samples collected will be discarded within 15 days following submittal of our report unless CLIENT advises us otherwise. Upon written request, we will deliver the samples in accordance with CLIENT's instructions, or we will store the samples for an agreed charge. All pertinent records relating to services performed shall be retained for two years after completion of the work. CLIENT shall have access to the records at all reasonable times during this period. CLIENT gives Rincon Consultants the express permission to use and modify any image, map, or other graphic provided by CLIENT or CLIENT's subcontractors or subconsultants.

7.0 Indemnification

CLIENT shall defend, indemnify, and hold harmless Rincon and its directors, officers, shareholders, employees, contractors, subcontractors, agents, or affiliates from and against any and all suits, legal or administrative proceedings, claims, demands, actual damages, fines, punitive damages, losses, costs, liabilities, interest, and attorneys' fees (including any such fees and expenses incurred in enforcing this indemnity) which, irrespective of Rincon's negligence: (a) exceed the limitation of Rincon's liability provided for in Article 3 of this contract, or (b) result from, arise out of, or are in any way connected with (1) acts or omissions of CLIENT's employees, agents, and subcontractors, and their employees or agents; (2) the release of any hazardous substance; or (3) any other generation, treatment, or transport of waste material.

8.0 Term and Termination

The Term of this Agreement shall commence upon the below date or as authorized in writing by the CLIENT and shall continue until completion of the Services identified per Section 1. Notwithstanding the foregoing, this AGREEMENT may be terminated by either party seven (7) days after written notice in the event of any breach of any provision of this AGREEMENT; in the event of substantial failure of performance by either party; or if CLIENT suspends the SERVICES for more than three (3) months. In the event of termination, CONSULTANT will be paid for SERVICES performed prior to the date of termination plus reasonable termination expenses including, but not limited to, the cost of completing analyses, records, and reports necessary to document job status at the time of termination.

Authorization:

Goleta West Sanitary District
Client Name
Signature
Printed Name
Title
Date

Rincon Consultants, Inc.
Signature
Printed Name
Title
Date



Standard Fee Schedule for Environmental Sciences and Planning Services

Professional, Technical and Support Personnel*	Hourly Rate
Principal II	\$247
Director II	\$247
Principal I	\$227
Director I	\$227
Senior Supervisor II	\$211
Supervisor I	\$201
Senior Professional II	\$180
Senior Professional I	\$165
Professional IV	\$149
Professional III	\$134
Professional II	\$118
Professional I	\$108
Associate III	\$98
Associate II	\$93
Associate I	\$84
Project Assistant	\$77
Senior GIS Specialist	\$144
GIS/CADD Specialist II	\$129
GIS/CADD Specialist I	\$115
Technical Editor	\$115
Production Specialist	\$91
Clerical	\$77

*Professional classifications include environmental scientists, urban planners, biologists, geologists, marine scientists, GHG verifiers, sustainability experts, cultural resources experts, and other professionals. Expert witness services consisting of depositions or in-court testimony are charged at the hourly rate of \$350.

Reimbursable Expenses

Direct Cost	Rates
Photocopies – Black and White	\$0.20 (single-sided) & \$0.40 (double-sided)
Photocopies – Color	\$1.50 (single-sided) & \$3.00 (double-sided)
Photocopies – 11 x 17	\$0.50 (B&W) & \$3.30 (color)
Oversized Maps	\$8.00/square foot
Digital Production	\$15/disc and \$20/flash drive
Light-Duty and Passenger Vehicles*	\$85/day
4WD and Off-Road Vehicles*	\$135/day

* \$0.65/mile for mileage over 50 and for all miles incurred in employee-owned vehicles.

Other direct costs associated with the execution of a project, that are not included in the hourly rates above, are billed at cost plus 15%. These may include, but are not limited to, laboratory and drilling services, subcontractor services, authorized travel expenses, permit charges and filing fees, mailings and postage, performance bonds, sample handling and shipment, rental equipment and vehicles other than covered by the above charges.

Annual Escalation – Standard rates subject to annual escalation

Payment Terms. All fees will be billed to Client monthly and shall be due and payable upon receipt. Invoices are delinquent if not paid within 10 days from receipt.



Equipment	Day Rate
Environmental Site Assessment	
Soil Vapor Extraction Monitoring Equipment	\$144
Four Gas Monitor	\$124
Flame Ionization Detector	\$100
Photo Ionization Detector	\$75
Hand Auger Sampler	\$57
Water Level Indicator, DC Purge Pump	\$41
Natural Resources Field Equipment	
UAS Drone	\$250
Spotting or Fiberoptic Scope	\$155
Pettersson Bat Ultrasound Detector/Recording Equipment	\$155
Sound Level Metering Field Package (Anemometer, Tripod and Digital Camera)	\$103
GPS (Sub-meter Accuracy)	\$60
Infrared Sensor Digital Camera or Computer Field Equipment	\$52
Scent Station	\$21
Laser Rangefinder/Altitude	\$10
Pit-fall Traps, Spotlights, Anemometer, GPS Units, Sterilized Sample Jar	\$8
Mammal Trap, Large/Small	\$1.50/\$0.50
Water and Marine Resources Equipment	
Boat (26 ft. Radon or Similar)	\$565
Boat (20 ft. Boston Whaler or Similar)	\$310
Multi Parameter Sonde (Temp, Cond, Turbidity, DO, pH) with GPS	\$155
Water Quality Equipment (DO, pH, Turbidity, Refractometer, Temperature)	\$57
Refractometer (Salinity) or Turbidity Meter	\$35
Large Block Nets	\$103
Minnow Trap	\$88
Net, Hand/Large Seine	\$10/\$50
Field Equipment Packages	
Standard Field Package (Digital Camera, GPS, Thermometer, Binoculars, Tablet, Safety Equipment, and Botanic Collecting Equipment)	\$100
Remote Field Package (Digital Camera, GPS, Thermometer, Binoculars, Tablet and Mifi, Delorme Satellite Beacon, 24-Hour Safety Phone)	\$130
Amphibian/Vernal Pool Field Package (Digital Camera, GPS, Thermometer, Decon Chlorine, Waders, Float Tube, Hand Net, Field Microscope)	\$155
Fisheries Equipment Package (Waders, Wetsuits, Dip Nets, Seine Nets, Bubblers, Buckets)	\$52
Underwater and Marine Sampling Gear (U/W Photo/Video Camera, Scuba Equipment (Tanks, BCD, Regulators, Wetsuits, etc.)	\$50/diver
Marine Field Package (PFDs – Personal Flotation Devices, 100-foot Reel Tapes with Stainless Carabiners, Pelican Floats, Underwater Slates, Thermometer, Refractometer, Anemometer, Various Field Guides)	\$50
Insurance, Hazard and Safety Fees	
L&H Dive Insurance	\$50/diver
Level C Health and Safety	\$60 person

GOLETA WEST SANITARY DISTRICT MEMORANDUM

Date: February 23, 2021

To: Board of Directors

From: David Lewis
District Treasurer

Subject: Monthly PFM Statement

Enclosed for your review is the most recent monthly report from the District's registered investment advisor, PFM.



Managed Account Summary Statement

For the Month Ending **January 31, 2021**

GOLETA GENERAL FUND - 31912525

Transaction Summary - Managed Account

Opening Market Value	\$10,864,431.42
Maturities/Calls	(150,000.00)
Principal Dispositions	0.00
Principal Acquisitions	0.00
Unsettled Trades	(1,062.00)
Change in Current Value	(11,356.47)
Closing Market Value	\$10,702,012.95

Cash Transactions Summary - Managed Account

Maturities/Calls	151,593.75
Sale Proceeds	0.00
Coupon/Interest/Dividend Income	16,761.64
Principal Payments	0.00
Security Purchases	0.00
Net Cash Contribution	333,823.98
Reconciling Transactions	0.00

Earnings Reconciliation (Cash Basis) - Managed Account

Interest/Dividends/Coupons Received	18,355.39
Less Purchased Interest Related to Interest/Coupons	0.00
Plus Net Realized Gains/Losses	2,203.12

Total Cash Basis Earnings **\$20,558.51**

Cash Balance

Closing Cash Balance **\$1,360,772.95**

Earnings Reconciliation (Accrual Basis)

Total

Ending Amortized Value of Securities	10,599,270.35
Ending Accrued Interest	41,179.03
Plus Proceeds from Sales	202,463.89
Plus Proceeds of Maturities/Calls/Principal Payments	151,593.75
Plus Coupons/Dividends Received	16,761.64
Less Cost of New Purchases	(199,888.00)
Less Beginning Amortized Value of Securities	(10,752,051.73)
Less Beginning Accrued Interest	(45,563.36)

Total Accrual Basis Earnings **\$13,765.57**



Portfolio Summary and Statistics

For the Month Ending **January 31, 2021**

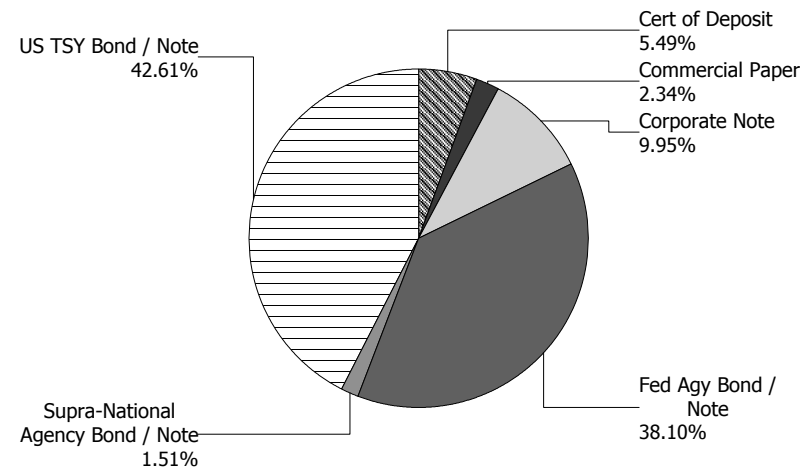
GOLETA GENERAL FUND - 31912525

Account Summary

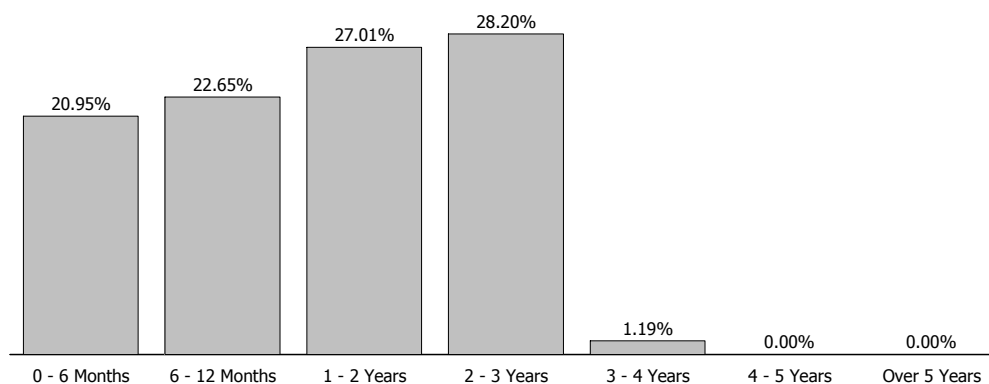
Description	Par Value	Market Value	Percent
U.S. Treasury Bond / Note	4,465,000.00	4,560,798.46	42.61
Supra-National Agency Bond / Note	160,000.00	161,977.44	1.51
Federal Agency Bond / Note	4,040,000.00	4,077,010.22	38.10
Corporate Note	1,050,000.00	1,064,556.21	9.95
Commercial Paper	250,000.00	249,940.00	2.34
Certificate of Deposit	575,000.00	587,730.62	5.49
Managed Account Sub-Total	10,540,000.00	10,702,012.95	100.00%
Accrued Interest		41,179.03	
Total Portfolio	10,540,000.00	10,743,191.98	

Unsettled Trades **200,000.00** **199,982.60**

Sector Allocation



Maturity Distribution



Characteristics

Yield to Maturity at Cost	1.35%
Yield to Maturity at Market	0.16%
Weighted Average Days to Maturity	489



Managed Account Issuer Summary

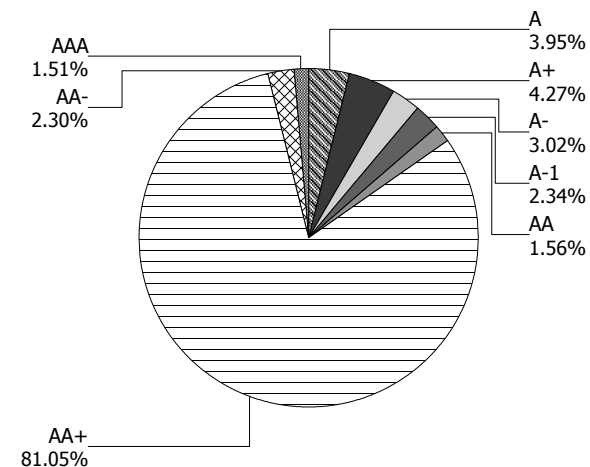
For the Month Ending **January 31, 2021**

GOLETA GENERAL FUND - 31912525

Issuer Summary

Issuer	Market Value of Holdings	Percent
ADOBE INC	15,420.48	0.14
AMERICAN HONDA FINANCE	195,721.30	1.83
APPLE INC	35,826.32	0.33
BANK OF AMERICA CO	127,726.75	1.19
BNP PARIBAS	249,940.00	2.34
CATERPILLAR INC	75,633.15	0.71
CHARLES SCHWAB	70,473.41	0.66
CREDIT SUISSE GROUP RK	95,168.06	0.89
DEERE & COMPANY	120,422.80	1.13
FANNIE MAE	1,838,199.23	17.18
FEDERAL FARM CREDIT BANKS	199,982.60	1.87
FEDERAL HOME LOAN BANKS	1,098,313.50	10.26
FREDDIE MAC	940,514.89	8.79
HONEYWELL INTERNATIONAL	25,675.35	0.24
IBM CORP	115,024.50	1.07
INTL BANK OF RECONSTRUCTION AND DEV	161,977.44	1.51
NORDEA BANK ABP	246,262.56	2.30
PACCAR FINANCIAL CORP	55,417.53	0.52
SKANDINAVISKA ENSKILDA BANKEN AB	246,300.00	2.30
TOYOTA MOTOR CORP	60,300.12	0.56
UNITED STATES TREASURY	4,560,798.46	42.62
WAL-MART STORES INC	166,914.50	1.56
Total	\$10,702,012.95	100.00%

Credit Quality (S&P Ratings)





Managed Account Detail of Securities Held

For the Month Ending **January 31, 2021**

GOLETA GENERAL FUND - 31912525

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 05/02/2016 1.375% 04/30/2021	912828Q78	135,000.00	AA+	Aaa	05/15/18	05/16/18	129,795.12	2.74	476.88	134,575.90	135,421.88
US TREASURY NOTES DTD 05/31/2016 1.375% 05/31/2021	912828R77	300,000.00	AA+	Aaa	07/12/19	07/15/19	297,304.69	1.86	713.94	299,532.45	301,265.64
US TREASURY NOTES DTD 08/15/2018 2.750% 08/15/2021	9128284W7	350,000.00	AA+	Aaa	12/19/19	12/31/19	356,261.72	1.63	4,446.33	352,059.08	355,031.25
US TREASURY NOTES DTD 10/15/2018 2.875% 10/15/2021	9128285F3	65,000.00	AA+	Aaa	09/27/19	10/01/19	66,525.98	1.70	559.60	65,524.36	66,269.53
US TREASURY NOTES DTD 10/31/2016 1.250% 10/31/2021	912828T67	30,000.00	AA+	Aaa	10/28/19	10/30/19	29,743.36	1.69	96.34	29,904.64	30,257.81
US TREASURY NOTES DTD 11/15/2018 2.875% 11/15/2021	9128285L0	195,000.00	AA+	Aaa	11/25/19	11/27/19	199,661.72	1.63	1,207.98	196,860.80	199,235.17
US TREASURY NOTES DTD 12/17/2018 2.625% 12/15/2021	9128285R7	540,000.00	AA+	Aaa	01/30/19	01/31/19	541,054.69	2.55	1,869.23	540,318.72	551,812.50
US TREASURY NOTES DTD 01/31/2017 1.875% 01/31/2022	912828V72	100,000.00	AA+	Aaa	01/07/20	01/10/20	100,632.81	1.56	5.18	100,306.31	101,765.62
US TREASURY NOTES DTD 03/31/2020 0.375% 03/31/2022	912828ZG8	175,000.00	AA+	Aaa	08/06/20	08/10/20	175,738.28	0.12	223.56	175,522.23	175,574.21
US TREASURY NOTES DTD 04/15/2019 2.250% 04/15/2022	9128286M7	110,000.00	AA+	Aaa	09/23/19	09/25/19	111,718.75	1.62	741.14	110,806.87	112,835.93
US TREASURY NOTES DTD 04/15/2019 2.250% 04/15/2022	9128286M7	170,000.00	AA+	Aaa	09/03/19	09/04/19	173,678.91	1.40	1,145.40	171,689.06	174,382.81
US TREASURY NOTES DTD 05/31/2017 1.750% 05/31/2022	912828XR6	385,000.00	AA+	Aaa	05/28/20	06/01/20	396,971.09	0.19	1,166.11	392,947.88	393,421.88
US TREASURY NOTES DTD 07/15/2019 1.750% 07/15/2022	9128287C8	190,000.00	AA+	Aaa	06/29/20	06/30/20	196,130.47	0.17	156.15	194,353.05	194,542.18
US TREASURY NOTES DTD 08/31/2017 1.625% 08/31/2022	9128282S8	110,000.00	AA+	Aaa	10/21/19	10/25/19	110,133.20	1.58	760.43	110,073.70	112,612.50



Managed Account Detail of Securities Held

For the Month Ending **January 31, 2021**

GOLETA GENERAL FUND - 31912525

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 09/15/2019 1.500% 09/15/2022	912828YF1	145,000.00	AA+	Aaa	02/03/20	02/03/20	145,589.06	1.34	835.15	145,364.54	148,239.85
US TREASURY NOTES DTD 02/15/2020 1.375% 02/15/2023	912828Z86	250,000.00	AA+	Aaa	03/02/20	03/03/20	254,228.52	0.79	1,587.98	252,915.68	256,367.20
US TREASURY NOTES DTD 02/28/2018 2.625% 02/28/2023	9128284A5	240,000.00	AA+	Aaa	03/09/20	03/10/20	255,318.75	0.46	2,680.11	250,687.83	252,450.00
US TREASURY NOTES DTD 05/31/2018 2.750% 05/31/2023	9128284S6	400,000.00	AA+	Aaa	11/16/20	11/17/20	425,734.38	0.20	1,903.85	423,619.99	424,250.00
US TREASURY NOTES DTD 06/15/2020 0.250% 06/15/2023	912828ZU7	175,000.00	AA+	Aaa	12/15/20	12/16/20	175,451.17	0.15	57.69	175,427.89	175,437.50
US TREASURY NOTES DTD 10/15/2020 0.125% 10/15/2023	91282CAP6	400,000.00	AA+	Aaa	11/16/20	11/17/20	398,781.25	0.23	149.73	398,868.47	399,625.00
Security Type Sub-Total		4,465,000.00					4,540,453.92	1.10	20,782.78	4,521,359.45	4,560,798.46
Supra-National Agency Bond / Note											
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 07/25/2018 2.750% 07/23/2021	459058GH0	160,000.00	AAA	Aaa	07/18/18	07/25/18	159,625.60	2.83	97.78	159,941.14	161,977.44
Security Type Sub-Total		160,000.00					159,625.60	2.83	97.78	159,941.14	161,977.44
Federal Agency Bond / Note											
FANNIE MAE NOTES DTD 04/13/2018 2.500% 04/13/2021	3135G0U27	50,000.00	AA+	Aaa	07/03/18	07/05/18	49,749.00	2.69	375.00	49,981.42	50,242.70
FANNIE MAE NOTES DTD 04/13/2018 2.500% 04/13/2021	3135G0U27	450,000.00	AA+	Aaa	08/07/18	08/08/18	446,530.50	2.80	3,375.00	449,748.38	452,184.30
FEDERAL HOME LOAN BANKS NOTES DTD 06/07/2019 1.875% 07/07/2021	3130AGLD5	415,000.00	AA+	Aaa	07/01/19	07/02/19	415,282.20	1.84	518.75	415,059.81	418,220.82
FEDERAL HOME LOAN BANKS NOTES DTD 10/12/2018 3.000% 10/12/2021	3130AF5B9	500,000.00	AA+	Aaa	01/30/19	01/31/19	504,895.00	2.62	4,541.67	501,257.29	510,134.50



Managed Account Detail of Securities Held

For the Month Ending **January 31, 2021**

GOLETA GENERAL FUND - 31912525

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency Bond / Note											
FANNIE MAE NOTES DTD 01/11/2019 2.625% 01/11/2022	3135G0U92	45,000.00	AA+	Aaa	02/11/19	02/12/19	45,125.10	2.53	65.63	45,040.45	46,076.18
FANNIE MAE NOTES DTD 01/11/2019 2.625% 01/11/2022	3135G0U92	550,000.00	AA+	Aaa	02/26/19	02/27/19	551,628.00	2.52	802.08	550,533.87	563,153.25
FREDDIE MAC NOTES DTD 06/08/2020 0.250% 06/08/2022	3134GVJ66	500,000.00	AA+	Aaa	06/04/20	06/08/20	499,760.00	0.27	184.03	499,838.25	500,950.50
FEDERAL HOME LOAN BANK NOTES DTD 10/22/2020 0.125% 10/21/2022	3130AKDH6	170,000.00	AA+	Aaa	10/21/20	10/22/20	169,775.60	0.19	58.44	169,807.00	169,958.18
FEDERAL FARM CREDIT BANK NOTES DTD 02/03/2021 0.125% 02/03/2023	3133EMPH9	200,000.00	AA+	Aaa	01/26/21	02/03/21	199,888.00	0.15	0.00	199,888.00	199,982.60
FANNIE MAE NOTES DTD 05/22/2020 0.250% 05/22/2023	3135G04O3	485,000.00	AA+	Aaa	05/28/20	06/01/20	483,685.65	0.34	232.40	483,982.44	486,124.72
FREDDIE MAC NOTES DTD 06/11/2018 2.750% 06/19/2023	3137EAEN5	65,000.00	AA+	Aaa	04/13/20	04/15/20	69,861.35	0.38	208.54	68,637.63	69,020.12
FANNIE MAE NOTES DTD 11/25/2020 0.250% 11/27/2023	3135G06H1	240,000.00	AA+	Aaa	11/24/20	11/30/20	239,875.20	0.27	110.00	239,882.40	240,418.08
FREDDIE MAC NOTES DTD 12/04/2020 0.250% 12/04/2023	3137EAFA2	370,000.00	AA+	Aaa	12/02/20	12/04/20	369,633.70	0.28	146.46	369,653.44	370,544.27
Security Type Sub-Total		4,040,000.00					4,045,689.30	1.37	10,618.00	4,043,310.38	4,077,010.22
Corporate Note											
IBM CORP CORP NOTES DTD 02/06/2018 2.650% 02/05/2021	44932HAG8	115,000.00	A	A2	02/01/18	02/06/18	114,943.65	2.67	1,489.89	114,999.79	115,024.50
PACCAR FINANCIAL CORP NOTES DTD 02/27/2018 2.800% 03/01/2021	69371RN93	20,000.00	A+	A1	02/22/18	02/27/18	19,990.20	2.82	233.33	19,999.75	20,041.56
JOHN DEERE CAPITAL CORP NOTES DTD 03/13/2018 2.875% 03/12/2021	24422EUD9	40,000.00	A	A2	03/08/18	03/13/18	39,972.80	2.90	444.03	39,999.03	40,115.12
TOYOTA MOTOR CREDIT CORP NOTES DTD 04/13/2018 2.950% 04/13/2021	89236TEU5	60,000.00	A+	A1	04/10/18	04/13/18	59,976.00	2.96	531.00	59,998.45	60,300.12



Managed Account Detail of Securities Held

For the Month Ending **January 31, 2021**

GOLETA GENERAL FUND - 31912525

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
CHARLES SCHWAB CORP NOTES DTD 05/22/2018 3.250% 05/21/2021	808513AW5	70,000.00	A	A2	05/17/18	05/22/18	69,997.90	3.25	442.36	69,999.79	70,473.41
WAL-MART STORES INC CORP NOTES DTD 06/27/2018 3.125% 06/23/2021	931142EJ8	165,000.00	AA	Aa2	06/20/18	06/27/18	164,991.75	3.13	544.27	164,998.93	166,914.50
CATERPILLAR FINL SERVICE CORPORATE NOTES DTD 05/15/2020 0.950% 05/13/2022	14913R2B2	75,000.00	A	A3	05/12/20	05/15/20	74,933.25	1.00	154.38	74,957.27	75,633.15
AMERICAN HONDA FINANCE DTD 06/27/2019 2.200% 06/27/2022	02665WCY5	100,000.00	A-	A3	06/24/19	06/27/19	99,908.00	2.23	207.78	99,957.11	102,583.90
JOHN DEERE CAPITAL CORP CORPORATE NOTES DTD 06/04/2020 0.550% 07/05/2022	24422EVG1	80,000.00	A	A2	06/01/20	06/04/20	79,983.20	0.56	31.78	79,988.54	80,307.68
HONEYWELL INTERNATIONAL (CALLABLE) NOTE DTD 08/08/2019 2.150% 08/08/2022	438516BT2	25,000.00	A	A2	07/30/19	08/08/19	24,974.75	2.19	258.30	24,987.26	25,675.35
APPLE INC DTD 09/11/2019 1.700% 09/11/2022	037833DL1	35,000.00	AA+	Aa1	09/04/19	09/11/19	34,994.05	1.71	231.39	34,996.81	35,826.32
ADOBE INC CORP NOTE DTD 02/03/2020 1.700% 02/01/2023	00724PAA7	15,000.00	A	A2	01/22/20	02/03/20	14,979.45	1.75	127.50	14,986.29	15,420.48
AMERICAN HONDA FINANCE DTD 01/10/2020 1.950% 05/10/2023	02665WDH1	90,000.00	A-	A3	01/07/20	01/10/20	89,966.70	1.96	394.88	89,977.33	93,137.40
PACCAR FINANCIAL CORP CORPORATE NOTES DTD 06/08/2020 0.800% 06/08/2023	69371RQ82	35,000.00	A+	A1	06/01/20	06/08/20	34,951.35	0.85	41.22	34,961.92	35,375.97
BANC OF AMERICA CORP (CALLABLE) DTD 05/19/2020 1.486% 05/19/2024	06051GJC4	125,000.00	A-	A2	05/14/20	05/19/20	125,000.00	1.49	371.50	125,000.00	127,726.75
Security Type Sub-Total		1,050,000.00					1,049,563.05	2.17	5,503.61	1,049,808.27	1,064,556.21
Commercial Paper											



Managed Account Detail of Securities Held

For the Month Ending **January 31, 2021**

GOLETA GENERAL FUND - 31912525

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Commercial Paper											
BNP PARIBAS NY BRANCH COMM PAPER DTD 07/14/2020 0.000% 04/09/2021	09659BR93	250,000.00	A-1	P-1	07/14/20	07/15/20	249,404.44	0.32	0.00	249,851.11	249,940.00
Security Type Sub-Total		250,000.00					249,404.44	0.32	0.00	249,851.11	249,940.00
Certificate of Deposit											
CREDIT SUISSE NEW YORK CERT DEPOS DTD 08/07/2020 0.520% 02/01/2022	22549L6F7	95,000.00	A+	Aa3	08/05/20	08/07/20	95,000.00	0.52	244.26	95,000.00	95,168.06
NORDEA BANK ABP NEW YORK CERT DEPOS DTD 08/29/2019 1.850% 08/26/2022	65558TLL7	240,000.00	AA-	Aa3	08/27/19	08/29/19	240,000.00	1.84	1,961.00	240,000.00	246,262.56
SKANDINAV ENSKILDA BANK LT CD DTD 09/03/2019 1.860% 08/26/2022	83050PDR7	240,000.00	A+	Aa2	08/29/19	09/03/19	240,000.00	1.85	1,971.60	240,000.00	246,300.00
Security Type Sub-Total		575,000.00					575,000.00	1.63	4,176.86	575,000.00	587,730.62
Managed Account Sub-Total		10,540,000.00					10,619,736.31	1.35	41,179.03	10,599,270.35	10,702,012.95
Securities Sub-Total		\$10,540,000.00					\$10,619,736.31	1.35%	\$41,179.03	\$10,599,270.35	\$10,702,012.95
Accrued Interest											\$41,179.03
Total Investments											\$10,743,191.98

Bolded items are forward settling trades.



Managed Account Fair Market Value & Analytics

For the Month Ending **January 31, 2021**

GOLETA GENERAL FUND - 31912525

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	YTM at Mkt
U.S. Treasury Bond / Note										
US TREASURY NOTES DTD 05/02/2016 1.375% 04/30/2021	912828078	135,000.00	RBS		100.31	135,421.88	5,626.76	845.98	0.25	0.10
US TREASURY NOTES DTD 05/31/2016 1.375% 05/31/2021	912828R77	300,000.00	CITIGRP		100.42	301,265.64	3,960.95	1,733.19	0.34	0.09
US TREASURY NOTES DTD 08/15/2018 2.750% 08/15/2021	9128284W7	350,000.00	LOOP		101.44	355,031.25	(1,230.47)	2,972.17	0.54	0.09
US TREASURY NOTES DTD 10/15/2018 2.875% 10/15/2021	9128285F3	65,000.00	CITIGRP		101.95	66,269.53	(256.45)	745.17	0.70	0.10
US TREASURY NOTES DTD 10/31/2016 1.250% 10/31/2021	912828T67	30,000.00	CITIGRP		100.86	30,257.81	514.45	353.17	0.75	0.10
US TREASURY NOTES DTD 11/15/2018 2.875% 11/15/2021	9128285L0	195,000.00	MORGAN_S		102.17	199,235.17	(426.55)	2,374.37	0.79	0.11
US TREASURY NOTES DTD 12/17/2018 2.625% 12/15/2021	9128285R7	540,000.00	BNP_PARI		102.19	551,812.50	10,757.81	11,493.78	0.87	0.11
US TREASURY NOTES DTD 01/31/2017 1.875% 01/31/2022	912828V72	100,000.00	CITIGRP		101.77	101,765.62	1,132.81	1,459.31	0.99	0.11
US TREASURY NOTES DTD 03/31/2020 0.375% 03/31/2022	912828ZG8	175,000.00	NOMURA		100.33	175,574.21	(164.07)	51.98	1.16	0.09
US TREASURY NOTES DTD 04/15/2019 2.250% 04/15/2022	9128286M7	110,000.00	NOMURA		102.58	112,835.93	1,117.18	2,029.06	1.19	0.11
US TREASURY NOTES DTD 04/15/2019 2.250% 04/15/2022	9128286M7	170,000.00	MORGAN_S		102.58	174,382.81	703.90	2,693.75	1.19	0.11
US TREASURY NOTES DTD 05/31/2017 1.750% 05/31/2022	912828XR6	385,000.00	NOMURA		102.19	393,421.88	(3,549.21)	474.00	1.32	0.10
US TREASURY NOTES DTD 07/15/2019 1.750% 07/15/2022	9128287C8	190,000.00	MERRILL		102.39	194,542.18	(1,588.29)	189.13	1.45	0.11
US TREASURY NOTES DTD 08/31/2017 1.625% 08/31/2022	9128282S8	110,000.00	CITIGRP		102.38	112,612.50	2,479.30	2,538.80	1.56	0.12
US TREASURY NOTES DTD 09/15/2019 1.500% 09/15/2022	912828YF1	145,000.00	MERRILL		102.23	148,239.85	2,650.79	2,875.31	1.60	0.12
US TREASURY NOTES DTD 02/15/2020 1.375% 02/15/2023	912828Z86	250,000.00	CITIGRP		102.55	256,367.20	2,138.68	3,451.52	2.01	0.13
US TREASURY NOTES DTD 02/28/2018 2.625% 02/28/2023	9128284A5	240,000.00	NOMURA		105.19	252,450.00	(2,868.75)	1,762.17	2.02	0.12



Managed Account Fair Market Value & Analytics

For the Month Ending **January 31, 2021**

GOLETA GENERAL FUND - 31912525

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	YTM at Mkt
U.S. Treasury Bond / Note										
US TREASURY NOTES DTD 05/31/2018 2.750% 05/31/2023	9128284S6	400,000.00	CITIGRP		106.06	424,250.00	(1,484.38)	630.01	2.27	0.14
US TREASURY NOTES DTD 06/15/2020 0.250% 06/15/2023	912828ZU7	175,000.00	NOMURA		100.25	175,437.50	(13.67)	9.61	2.37	0.14
US TREASURY NOTES DTD 10/15/2020 0.125% 10/15/2023	91282CAP6	400,000.00	RBS		99.91	399,625.00	843.75	756.53	2.70	0.16
Security Type Sub-Total		4,465,000.00				4,560,798.46	20,344.54	39,439.01	1.40	0.12
Supra-National Agency Bond / Note										
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 07/25/2018 2.750% 07/23/2021	459058GH0	160,000.00	MORGAN_S		101.24	161,977.44	2,351.84	2,036.30	0.48	0.18
Security Type Sub-Total		160,000.00				161,977.44	2,351.84	2,036.30	0.48	0.18
Federal Agency Bond / Note										
FANNIE MAE NOTES DTD 04/13/2018 2.500% 04/13/2021	3135G0U27	50,000.00	MORGAN_S		100.49	50,242.70	493.70	261.28	0.21	0.10
FANNIE MAE NOTES DTD 04/13/2018 2.500% 04/13/2021	3135G0U27	450,000.00	JEFFERIE		100.49	452,184.30	5,653.80	2,435.92	0.21	0.10
FEDERAL HOME LOAN BANKS NOTES DTD 06/07/2019 1.875% 07/07/2021	3130AGLD5	415,000.00	WELLS_FA		100.78	418,220.82	2,938.62	3,161.01	0.44	0.09
FEDERAL HOME LOAN BANKS NOTES DTD 10/12/2018 3.000% 10/12/2021	3130AF5B9	500,000.00	MORGAN_S		102.03	510,134.50	5,239.50	8,877.21	0.70	0.10
FANNIE MAE NOTES DTD 01/11/2019 2.625% 01/11/2022	3135G0U92	45,000.00	RBC		102.39	46,076.18	951.08	1,035.73	0.94	0.10
FANNIE MAE NOTES DTD 01/11/2019 2.625% 01/11/2022	3135G0U92	550,000.00	JPM_CHAS		102.39	563,153.25	11,525.25	12,619.38	0.94	0.10
FREDDIE MAC NOTES DTD 06/08/2020 0.250% 06/08/2022	3134GVJ66	500,000.00	NOMURA		100.19	500,950.50	1,190.50	1,112.25	1.36	0.11
FEDERAL HOME LOAN BANK NOTES DTD 10/22/2020 0.125% 10/21/2022	3130AKDH6	170,000.00	CITIGRP		99.98	169,958.18	182.58	151.18	1.73	0.14



Managed Account Fair Market Value & Analytics

For the Month Ending **January 31, 2021**

GOLETA GENERAL FUND - 31912525

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	YTM at Mkt
Federal Agency Bond / Note										
FEDERAL FARM CREDIT BANK NOTES DTD 02/03/2021 0.125% 02/03/2023	3133EMPH9	200,000.00	TD		99.99	199,982.60	94.60	94.60	2.01	0.13
FANNIE MAE NOTES DTD 05/22/2020 0.250% 05/22/2023	3135G04O3	485,000.00	TD		100.23	486,124.72	2,439.07	2,142.28	2.31	0.15
FREDDIE MAC NOTES DTD 06/11/2018 2.750% 06/19/2023	3137EAEN5	65,000.00	MKTX		106.18	69,020.12	(841.23)	382.49	2.32	0.15
FANNIE MAE NOTES DTD 11/25/2020 0.250% 11/27/2023	3135G06H1	240,000.00	MORGAN_		100.17	240,418.08	542.88	535.68	2.82	0.19
FREDDIE MAC NOTES DTD 12/04/2020 0.250% 12/04/2023	3137EAF2	370,000.00	CITIGRP		100.15	370,544.27	910.57	890.83	2.84	0.20
Security Type Sub-Total		4,040,000.00				4,077,010.22	31,320.92	33,699.84	1.37	0.12
Corporate Note										
IBM CORP CORP NOTES DTD 02/06/2018 2.650% 02/05/2021	44932HAG8	115,000.00	BNP_PARI		100.02	115,024.50	80.85	24.71	0.02	1.10
PACCAR FINANCIAL CORP NOTES DTD 02/27/2018 2.800% 03/01/2021	69371RN93	20,000.00	JPM_CHAS		100.21	20,041.56	51.36	41.81	0.09	0.38
JOHN DEERE CAPITAL CORP NOTES DTD 03/13/2018 2.875% 03/12/2021	24422EUD9	40,000.00	BARCLAYS		100.29	40,115.12	142.32	116.09	0.12	0.40
TOYOTA MOTOR CREDIT CORP NOTES DTD 04/13/2018 2.950% 04/13/2021	89236TEU5	60,000.00	JPM_CHAS		100.50	60,300.12	324.12	301.67	0.21	0.48
CHARLES SCHWAB CORP NOTES DTD 05/22/2018 3.250% 05/21/2021	808513AW5	70,000.00	CSFB	04/21/21	100.68	70,473.41	475.51	473.62	0.23	1.04
WAL-MART STORES INC CORP NOTES DTD 06/27/2018 3.125% 06/23/2021	931142EJ8	165,000.00	CITIGRP		101.16	166,914.50	1,922.75	1,915.57	0.40	0.20
CATERPILLAR FINL SERVICE CORPORATE NOTES DTD 05/15/2020 0.950% 05/13/2022	14913R2B2	75,000.00	CITIGRP		100.84	75,633.15	699.90	675.88	1.28	0.29
AMERICAN HONDA FINANCE DTD 06/27/2019 2.200% 06/27/2022	02665WCY5	100,000.00	MERRILL		102.58	102,583.90	2,675.90	2,626.79	1.39	0.36



Managed Account Fair Market Value & Analytics

For the Month Ending **January 31, 2021**

GOLETA GENERAL FUND - 31912525

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	YTM at Mkt
Corporate Note										
JOHN DEERE CAPITAL CORP CORPORATE NOTES DTD 06/04/2020 0.550% 07/05/2022	24422EVG1	80,000.00	HSBC		100.38	80,307.68	324.48	319.14	1.43	0.28
HONEYWELL INTERNATIONAL (CALLABLE) NOTE DTD 08/08/2019 2.150% 08/08/2022	438516BT2	25,000.00	DEUTSCHE	07/08/22	102.70	25,675.35	700.60	688.09	1.41	0.37
APPLE INC DTD 09/11/2019 1.700% 09/11/2022	037833DL1	35,000.00	GOLDMAN		102.36	35,826.32	832.27	829.51	1.59	0.23
ADOBE INC CORP NOTE DTD 02/03/2020 1.700% 02/01/2023	00724PAA7	15,000.00	MERRILL		102.80	15,420.48	441.03	434.19	1.96	0.30
AMERICAN HONDA FINANCE DTD 01/10/2020 1.950% 05/10/2023	02665WDH1	90,000.00	SOCGEN		103.49	93,137.40	3,170.70	3,160.07	2.23	0.41
PACCAR FINANCIAL CORP CORPORATE NOTES DTD 06/08/2020 0.800% 06/08/2023	69371RQ82	35,000.00	TD		101.07	35,375.97	424.62	414.05	2.34	0.34
BANC OF AMERICA CORP (CALLABLE) DTD 05/19/2020 1.486% 05/19/2024	06051GJC4	125,000.00	MERRILL	05/19/23	102.18	127,726.75	2,726.75	2,726.75	2.27	0.82
Security Type Sub-Total		1,050,000.00				1,064,556.21	14,993.16	14,747.94	1.09	0.51
Commercial Paper										
BNP PARIBAS NY BRANCH COMM PAPER DTD 07/14/2020 0.000% 04/09/2021	09659BR93	250,000.00	BNP_PAR		99.98	249,940.00	535.56	88.89	0.19	0.13
Security Type Sub-Total		250,000.00				249,940.00	535.56	88.89	0.19	0.13
Certificate of Deposit										
CREDIT SUISSE NEW YORK CERT DEPOS DTD 08/07/2020 0.520% 02/01/2022	22549L6F7	95,000.00	CSFB		100.18	95,168.06	168.06	168.06	1.02	0.34
NORDEA BANK ABP NEW YORK CERT DEPOS DTD 08/29/2019 1.850% 08/26/2022	65558TLL7	240,000.00	MERRILL		102.61	246,262.56	6,262.56	6,262.56	1.55	0.17
SKANDINAV ENSKILDA BANK LT CD DTD 09/03/2019 1.860% 08/26/2022	83050PDR7	240,000.00	BARCLAYS		102.63	246,300.00	6,300.00	6,300.00	1.55	0.17



Managed Account Fair Market Value & Analytics

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GOLETA GENERAL FUND - 31912525

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	YTM at Mkt
Security Type Sub-Total		575,000.00				587,730.62	12,730.62	12,730.62	1.46	0.20
Managed Account Sub-Total		10,540,000.00				10,702,012.95	82,276.64	102,742.60	1.32	0.16
Securities Sub-Total		\$10,540,000.00				\$10,702,012.95	\$82,276.64	\$102,742.60	1.32	0.16%
Accrued Interest						\$41,179.03				
Total Investments						\$10,743,191.98				

Bolded items are forward settling trades.



Managed Account Security Transactions & Interest

For the Month Ending **January 31, 2021**

GOLETA GENERAL FUND - 31912525

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
BUY										
01/26/21	02/03/21	FEDERAL FARM CREDIT BANK NOTES DTD 02/03/2021 0.125% 02/03/2023	3133EMPH9	200,000.00	(199,888.00)	0.00	(199,888.00)			
Transaction Type Sub-Total				200,000.00	(199,888.00)	0.00	(199,888.00)			
INTEREST										
01/04/21	01/04/21	MONEY MARKET FUND	MONEY0002	0.00	0.00	3.74	3.74			
01/05/21	01/05/21	JOHN DEERE CAPITAL CORP CORPORATE NOTES DTD 06/04/2020 0.550% 07/05/2022	24422EVG1	80,000.00	0.00	257.89	257.89			
01/07/21	01/07/21	FEDERAL HOME LOAN BANKS NOTES DTD 06/07/2019 1.875% 07/07/2021	3130AGLD5	415,000.00	0.00	3,890.63	3,890.63			
01/11/21	01/11/21	FANNIE MAE NOTES DTD 01/11/2019 2.625% 01/11/2022	3135G0U92	595,000.00	0.00	7,809.38	7,809.38			
01/15/21	01/15/21	US TREASURY NOTES DTD 07/15/2019 1.750% 07/15/2022	9128287C8	190,000.00	0.00	1,662.50	1,662.50			
01/23/21	01/23/21	INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 07/25/2018 2.750% 07/23/2021	459058GH0	160,000.00	0.00	2,200.00	2,200.00			
01/31/21	01/31/21	US TREASURY NOTES DTD 01/31/2017 1.875% 01/31/2022	912828V72	100,000.00	0.00	937.50	937.50			
Transaction Type Sub-Total				1,540,000.00	0.00	16,761.64	16,761.64			
MATURITY										
01/31/21	01/31/21	US TREASURY NOTES DTD 01/31/2014 2.125% 01/31/2021	912828B58	150,000.00	150,000.00	1,593.75	151,593.75	2,203.12	0.00	
Transaction Type Sub-Total				150,000.00	150,000.00	1,593.75	151,593.75	2,203.12	0.00	
SELL										



Managed Account Security Transactions & Interest

For the Month Ending **January 31, 2021**

GOLETA GENERAL FUND - 31912525

Transaction Type					Principal	Accrued		Realized G/L	Realized G/L	Sale
Trade	Settle	Security Description	CUSIP	Par	Proceeds	Interest	Total	Cost	Amort Cost	Method
SELL										
01/26/21	02/02/21	FANNIE MAE NOTES DTD 04/13/2018 2.500% 04/13/2021	3135G0U27	200,000.00	200,950.00	1,513.89	202,463.89	1,954.00	1,019.38	FIFO
Transaction Type Sub-Total				200,000.00	200,950.00	1,513.89	202,463.89	1,954.00	1,019.38	
Managed Account Sub-Total					151,062.00	19,869.28	170,931.28	4,157.12	1,019.38	
Total Security Transactions					\$151,062.00	\$19,869.28	\$170,931.28	\$4,157.12	\$1,019.38	

Bolded items are forward settling trades.



Board of Directors Regular Meeting MINUTES

Date: February 3, 2021
Time: Noon
Place: Zoom Meeting ID: 850 7069 2098 Passcode: 208873

1) Call to Order

Meeting was called to order at 12:02 p.m.

2) Roll Call

In attendance were President Rose, Vice-President Berry, Secretary Allen, Treasurer Reade, Past President Rafferty, Director Barget, Director Geyer, Director Meyer, Director Emerson, and Charlotte Hollifield, CSDA Coastal Network Public Affairs Field Coordinator.

3) Approval of the Agenda

Motion by Rafferty to approve the agenda as presented. Second by Geyer. Motion passed.

4) Approval of Minutes (January 6)

Motion by Rafferty to approve the minutes as presented. Second by Meyer. Motion passed.

5) Check-in / Board Members

Each board member reported news from their district.

6) Treasurer's Report

Treasurer Reade emailed the Treasurer's report to all board members on February 2, 2021. The current checking account balance is \$13,516.10. We have two new member agencies:

1. Isla Vista Community Service District
2. Summerland Sanitary District

To date, the following agencies have not renewed their membership:

1. Cachuma Resource Conservation District
2. Carpinteria Public Cemetery District
3. Carpinteria Sanitary District
4. Carpinteria/Summerland Fire Protection
5. Guadalupe Public Cemetery District
6. Isla Vista Recreation & Park District
7. Lompoc Health Care District
8. Mosquito & Vector Mgt. District
9. Oak Hill Cemetery District

Veroneka will send reminders to delinquent agencies.

7) Vice-President's Report

Vice-President Berry had nothing to report.

8) Written/Oral communications

Secretary Allen reported that there were no written or oral communications. She also reported that the associate member application for Claire Alex had not yet been received. Cynthia will work with Charlotte on reaching out to Claire.

9) New Business

Charlotte Hollifield

Charlotte requested information from all Santa Barbara County special districts regarding COVID funding for local governments. CSDA plans to aggregate the data and take it to the state for future legislation. She would like SBCCSDA to spread the word to all districts within the county to participate in the survey distributed by CSDA.

10) Old Business

Awards

Awards nomination forms were emailed by President Rose to the membership on November 6. Only two nomination forms have been received to date. Both were for Professional or Staff Person of the Year. The Awards Committee are President Rose and Past President Rafferty.

Motion by Rose to add a President's Award category. Second by Barget. Motion passed.

Elections

At the January 25 chapter meeting, the 2020 officers were reelected for 2021.

President	Sharon Rose, GSD
Vice President	Wendy Berry, SYCSD
Secretary	Cynthia Allen, VVCSD
Treasurer	Veroneka Reade, SMPAD
Past President	Hugh Rafferty, SMPAD
Director, District 2	George Emerson, GSD
Director, District 3	Joe Barget, VVCSD
Director, At-Large	Craig Geyer, GWSD
Director, At-Large	Larry Meyer, GWSD

11) Committee Reports

Legislative

Director Emerson had nothing to report.

12) LAFCO Update

Director Geyer reported that the next LAFCO meeting will be February 4. Municipal Service Reviews will be discussed.

13) Future Agenda Items

None

14) Next Board/Chapter Meetings

- a. Board: March 3, 2021
- b. Chapter: April 26, 2021

15) Adjournment

Meeting was adjourned at 12:59 p.m.

Respectfully submitted,

Cynthia Allen, Ph.D., CSDM
Secretary



**California Special
Districts Association**
Districts Stronger Together

RECEIVED
FEB 01 2021
GOLETA WEST
SANITARY DISTRICT

DATE: January 28, 2021
TO: CSDA Voting Member Presidents and General Managers
FROM: CSDA Elections and Bylaws Committee
SUBJECT: **CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS
SEAT A**

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2022 - 2024 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network that they seek to represent.
(See attached CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

Commitment and Expectations:

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.
(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.
*(CSDA does **not** reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event)*
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.
*(CSDA does **not** reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).*

Nomination Procedures: Any Regular Member in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations is March 29, 2021. Nominations and supporting documentation may be mailed or emailed.**

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814
Fax: 916.442.7889
E-mail: amberp@csda.net

Once received, nominees will receive a candidate's letter. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.

CSDA will begin electronic voting on May 28, 2021. All votes must be received through the system no later than 5:00 p.m. July 16, 2021. The successful candidates will be notified no later than July 20, 2021. All selected Board Members will be introduced at the Annual Conference in Monterey, CA in August 2021.

Expiring Terms

(See enclosed map for Network breakdown)

Northern Network Seat A – Ralph Emerson, GM, Garberville Sanitary District*
Sierra Network Seat A – Noelle Mattock, Director, El Dorado Hills Community Services District*
Bay Area Network Seat A – Chad Davisson, GM, Ironhouse Sanitary District*
Central Network Seat A – Vacant
Coastal Network Seat A – Elaine Magner, Director, Pleasant Valley Recreation and Park District*
Southern Network Seat A – Jo MacKenzie, Director, Vista Irrigation District*

This year we will be using a web-based online voting system, allowing your district to cast your vote easily and securely. *Electronic Ballots will be emailed to the main contact in your district May 28, 2021. All votes must be received through the system no later than 5:00 p.m. July 16, 2021.*

*Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail Amberp@csda.net by **March 29, 2021** in order to ensure that you will receive a paper ballot on time.*

CSDA will mail paper ballots on May 28, 2021 per district request only. ALL ballots must be received by CSDA no later than 5:00 p.m. July 16, 2021.

The successful candidates will be notified no later than July 20, 2021. All selected Board Members will be introduced at the Annual Conference in Monterey, CA in August 2021.

(* = Incumbent is running for re-election)

If you have any questions, please contact Amber Phelen at amberp@csda.net.



**California Special
Districts Association**
Districts Stronger Together

2021 BOARD OF DIRECTORS NOMINATION FORM

Name of Candidate: _____

District: _____

Mailing Address: _____

Network: _____ (see map)

Telephone: _____

(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

Fax: _____

E-mail: _____

Nominated by (optional): _____

Return this form and a Board resolution/minute action supporting the candidate
and Candidate Information Sheet by mail or email to:

CSDA
Attn: Amber Phelen
1112 I Street, Suite 200
Sacramento, CA 95814
(877) 924-2732

amberp@csla.net

DEADLINE FOR RECEIVING NOMINATIONS – March 29, 2021



California Special
Districts Association
Districts Stronger Together

2021 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: _____

District/Company: _____

Title: _____

Elected/Appointed/Staff: _____

Length of Service with District: _____

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

4. List civic organization involvement:

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after March 29, 2021 will not be included with the ballot.**



California Special Districts Association

DISTRICT NETWORKS



January 28, 2021 – February 23, 2020

Administration

Staff attended a Personnel Committee Meeting.

Staff submitted the No-Spill Certification to the State CIWQS database as required for the month of January 2021.

Staff continues working with Stantec Consulting on the GWSD Standard Specifications Update Project.

Staff held the bid opening for the Equipment Garage, Operations Building and Flood Wall Project.

Staff completed the badge holders list form for the SB Airport Security as requested.

Collection System

Staff continues inspection of the public sewer portion of the Cortona Apartments Project.

This period the crew completed cleaning hotspots and root cutting for the month of February 2021.

The crew completed cleaning the Industry East Central Area including some night work to clean pipelines in and around the Storke/Hollister intersection. The crew is currently cleaning the Storke Ranch area. A sewer operations summary is enclosed with this operations report.

The crew is currently CCTV inspecting in the Storke Ranch Development.

V&A Engineering completed the flow monitoring for the master plan project. Technicians were onsite and removed all their equipment from the District's facilities.

Staff issued a Sewer Availability Letter for an ADU at 6657 Sueno Road in Isla Vista.

Representatives of Cannon Corp Engineering met with staff to discuss ongoing maintenance and improvements to the District SCADA System.

Flow'N'Control and Venco Controls were onsite to troubleshoot, adjust parameters, and make repairs to the Sulzer emergency pump in PS1.

Duke's Root Control was onsite to treat several GWSD mainlines with root foam.

Staff completed reports required for diesel powered equipment and vehicles and submitted them to APCD & CARB.

Staff received safety training on the following topics: Confined Space Entry & Non-Entry Rescue; Conducting Pre-Trip Inspections on the Vector. All-staff also reviewed and discussed the findings of the 4th Quarter 2020 Safety Inspection.

Industrial Waste

Staff conducted an Industrial Wastewater Discharge Permit compliance inspection at Transphorm, Inc.

Staff has been corresponding with representatives of Google regarding change of ownership and operations at 55 Castilian Drive, the current site of Corning Glass Microsystems.

Staff received and reviewed November and December 2020 discharge estimates from Raytheon for well water utilized in their industrial processes and discharged to sewer.

Street Sweeping

Graffiti: None to report.

Abandoned vehicles: White Vespa scooter at Camino Laguna Vista/Caroldale Lane

Hrs. – 112.1

Miles – 1,164.4

Loads – 39

Marborg: 12/14/20 - 9.690 TN, 12/17/20 - 7.530 TN, 1/11/21 - 5.890 TN. 1/13/21 - 5.980 TN.

Maintenance:

- Replaced all fuel filters on both engines on the crosswind
- Changed hydraulic oil, breather and hydraulic filter on crosswind
- Changed coolant on both engines on crosswind
- Serviced transmission, replaced internal and external and trans oil on crosswind

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	December 2020	MGD 1.684; 42.3702%
-------------------------	---------------	---------------------



Your environmental partner since 1954

Sewer Operations Cleaning Summary from January 28, 2021 to February 23, 2021

Descripton	Quantity
Feet Cleaned	
Hydroclean	12,085 ft.
Hot Spot	8,639 ft.
Root Cutting	575 ft.
	<hr/>
	21,298 ft.
Lines Cleaned	
Hydroclean	65 lines
Hot Spot	33 lines
Root Cutting	3 lines
	<hr/>
	101 lines
Other Work Orders	
CCTV Work Order	34 Work Orders
Parcel Permit	2 Work Orders
Service Call	1 Work Order
	<hr/>
	37 Work Orders

Goleta West Sanitary District
Allowance of Claims
Jan08, 2021 - Feb 25, 2021

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amour
ADP01	ADP Inc	Payroll Svcs	2/25/2021	790.98
ADT01	ADT Security Service Inc*	Alarm Svc	2/2/2021	268.74
AIR01	Airflow Filter Service Inc	Sweeper Parts	2/25/2021	95.00
AIR02	Air Pollution Control District	SB County Emissions Fee	2/2/2021	459.31
ALL08	CSRMA c/o Alliant Insurance Svcs, Inc.	csrma pip insur 2021	2/16/2021	56,891.76
AQU01	Aqua-Flo Supply	Maintenance Supplies	2/2/2021	381.95
BAR01	Bartlett Pringle & Wolf LLC	Audit & Accounting Svcs	2/10/2021	1,000.00
BAR02	Barricade Pest Control	Pest Control	2/2/2021	100.00
BLU01	Blueisle Bookkeeping	Bookkeeping Svcs	2/10/2021	170.00
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Services	2/23/2021	12,850.50
CAL03	Public Employees HEALTH	cp hlth stmt 210216 mar covg	2/22/2021	31,860.42
CAL09	Cal EPA Air Resources Board	PERP Fee	2/2/2021	735.00
CAL12	CalPERS Public Employee's Retirement System	cp pens eft 210218 wk07	2/22/2021	20,875.12
CAL16	California Chamber of Commerce	Compliance Poster	2/2/2021	54.34
CHA03	Ruben Chavez	Safety Boot Reimbursement	2/10/2021	150.00
CIN01	Cintas Corporation	Safety First Aid Supplies	2/25/2021	101.75
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	2/25/2021	2,108.55
COA01	Coastal Copy	Copier Contract	2/2/2021	179.31
CWE07	CWEA	CWEA Membership Renewal	2/25/2021	298.00
DAL01	Dal Pozzo Tire Corp	Trailer Tires	2/25/2021	183.13
DAT01	Datco Service Corp	DOT Tracking	2/2/2021	175.50
FIR01	First Bankcard	Operations Supplies & Support	2/25/2021	853.72
FIR02	FirstNet	Wireless Svc	2/2/2021	333.81
FRO01	Frontier Communications	Phone Service	2/25/2021	1,724.23
GEY01	Craig Geyer	SBCCSDA Director Reimbursement	1/22/2021	40.00
GOL02	Goleta Sanitary District	Treatment	2/10/2021	238,014.57
GOL04	Goleta Water District	Utility Water	2/2/2021	388.76
HIL01	Joseph Hilliard	Safety Boot Reimbursement	2/25/2021	150.00
HOM01	Home Depot Credit Svcs	Operations Supplies	2/2/2021	261.33
JAI01	Jaimes Landscape	Landscape Maint	2/2/2021	810.00
JOY01	Joy Equipment Protection Inc	Safety Training Extinguishers	2/2/2021	536.54
LAR01	Larry's Auto Parts	Vehicle Maint Parts	2/2/2021	140.74
LEN01	Lenz Pest Control	Pest Control	2/25/2021	100.00
LIN01	Lincoln National Life Ins	Deferred Compensation	2/3/2021	4,800.00
MAR01	Marborg Industries	Waste Removal & Rolloff	2/2/2021	9,621.16
MCC02	McCormix Corporation	Oil Recycling	2/10/2021	655.79
MEY01	Larry D Meyer	SBCCSDA Reimbursement	1/22/2021	162.12
MIS01	Mission Linen Supply	Uniforms & Towels	2/2/2021	1,959.79
MNS01	MNS Engineers Inc	GIS Updates	2/3/2021	850.00
MSW01	Mountain Spring Water	Drinking Water	2/2/2021	90.00
OFF01	Office Depot	Office Supplies	2/25/2021	277.29
PFM01	PFM Asset Management LLC	Investment Advisory Svcs	2/10/2021	2,576.58
REL01	Reliance Standard Life Insurance	LTD	2/3/2021	1,664.26
SAN03	Sansum SBMFC Occupational Medicine Ctr	DOT Exam	2/2/2021	135.00
SAN20	Santa Barbara County EHS/CUPA	Annual Hazmat Permit SB Co	2/10/2021	1,216.00
SBA01	Santa Barbara Aquatics	Safety Escape Air	2/25/2021	69.00
SIL01	Silvia's Cleaning Company, Inc.	Janitorial Service	2/10/2021	1,012.50
SMI01	Smith & Loveless Inc	Maintenance Parts	2/10/2021	1,856.54
SOU02	Southern California Edison Co	Electricity	2/10/2021	12,269.20
SPE03	Special District Risk Management Authority	Life & Dental	2/2/2021	954.30
STA04	Stantec Consulting Services Inc.	Std. Specs Update	2/2/2021	2,662.00
THE02	The Gas Company	Natural Gas	2/10/2021	553.22
THE07	The Corwin Group, Inc.	Master Plan Project	2/1/2021	30,270.00
THE08	The Regents of the University of California	Internet Svc	2/2/2021	206.50
UND01	Underground Service Alert	Dig Alerts	2/2/2021	255.13
WEX01	WEX Bank	Fuel	2/8/2021	1,011.99
WIN01	Winema Industrial & Safety Supply	Safety Supplies	2/10/2021	437.17
ZEB01	Zebon Contracting, Inc.	Manhole Rehab	2/2/2021	13,650.00

Total Services & Supplies **\$462,298.60**

Payroll - (2) pay date Wks 03 05 2021 **\$88,953.82**

Total **\$551,252.42**



GOLETA SANITARY
Water Resource Recovery District
One William Moffett Place, Goleta, CA 93117
Phone: (805) 967-4519, (805) 964-3583

Invoice Detail

GOLETA WEST SANITARY DISTRICT

DESCRIPTION	SUBTOTAL	TOTAL
Sewage Treatment & Disposal December, 2020		
\$ 513,087.42 x 42.3702%	\$ 217,396.17	
Administration Charge: 6%	\$ 13,043.77	\$ 230,439.94
Capital Projects in Progress - See attached (#4655)		
All-Phase Electrical Supply - Electrical Bucket for MCC		
\$ 39.29 x 40.78%	\$ 16.02	
BPS Supply Group - SS Air Valves on Headworks		
\$ 17,771.28 x 40.78%	\$ 7,247.13	
Graybar Electrical - Cart Store & Charge Facility		
\$ 309.10 x 40.78%	\$ 126.05	
Ventura Steel - SS Air Valves on Headworks		
\$ 454.71 x 40.78%	\$ 185.43	\$ 7,574.63
INVOICE TOTAL		\$ 238,014.57

GOLETA SANITARY DISTRICT AGENCY FLOWS * For the month of December, 2020			
	METER READINGS (MILLION GALLONS)	NET FLOW (MILLION GALLONS)	PERCENTAGE
GOLETA SANITARY DISTRICT:			
WIMS System Record of GSD Gross Flow:	69.2666		
Less SBMA Firestone Flow:	-0.5447		
NET GSD FLOW:		68.7219	55.7599%
GOLETA WEST SANITARY DISTRICT:	WIMS System read:	52.2196	42.3702%
UNIVERSITY OF CALIFORNIA:	WIMS System read:	1.6426	1.3328%
SANTA BARBARA MUNICIPAL AIRPORT:			
WIMS System Airport Terminal Flow:	0.1174		
WIMS System Firestone L/S Flow:	3.0130		
Less Flowdar flow into Firestone L/S:	2.4684		
Airport Flow through Firestone L/S:	0.5447		
NET WIMS SYSTEM SBMA FLOW:		0.6621	0.5372%
TOTAL PLANT NET FLOW:		123.2462	100.0000%

Invoice dated 02/03/20

* Goleta Sanitary District has put in place a Water Information Management System or WIMS that began running December, 2016. This system gathers telemetry data from the various flow meters on a daily basis and is reflected here. The flow meters throughout the system and the data gathered does away with the prior return flow calculation for some of the entity users. The monthly totals and percentage flow are displayed above.

**GOLETA SANITARY DISTRICT
BILLING STATEMENT
For the month of December, 2020**

AGENCY	PLANT & OUTFALL COSTS	PERCENTAGE OF COSTS	SHARE OF COSTS (SUBTOTAL)	FIRESTONE L/S COSTS	SHARE OF FIRESTONE COSTS	SHARE OF COSTS INCL L/S	PLUS 6% ADMIN CHARGE	AGENCY TOTAL
GSD	513,087.42	55.7599%	286,096.51			286,096.51	17,165.79	303,262.30
GWSD	513,087.42	42.3702%	217,396.17			217,396.17	13,043.77	230,439.94
UCSB	513,087.42	1.3328%	6,838.43			6,838.43	410.31	7,248.74
SBMA	513,087.42	0.5372%	2,756.31	6,205.93	18.0776%	3,878.19	232.69	4,110.88
TOTALS:		100.0000%	513,087.42	6,205.93		514,209.30	30,852.56	545,061.86

GOLETA SANITARY DISTRICT OPERATING STATEMENT

For the month of December, 2020

NUMBER	ACCOUNT NAME	TOTAL	LINES 4100	PLANT 4200	PUMP STATION 4300	OUTFALL 4400	ADMIN 4500	LAB 4600	WWREC 4700	IWC 4800	FIRESTONE L/S 4900
4010-4050	Salaries	367,318.55	69,228.84	171,136.74	7,711.58	613.63	56,577.03	34,084.53	13,458.34	12,262.36	2,245.50
4060	Elected Officials	2,700.00					2,700.00	0.00			
4080	Retirement	79,701.58	12,657.57	39,232.73	1,048.61	77.99	11,329.39	9,518.85	2,227.71	3,281.97	326.76
4088	Employee Recognition Program	132.13					132.13				
4090	Employee Insurance	63,736.03	15,465.45	26,044.60	1,399.04	82.98	8,448.85	7,159.83	2,558.45	2,082.13	494.70
4095	Workers' Compensation	5,441.75	1,023.54	2,554.19	125.68	17.37	818.57	410.05	268.99	185.83	37.53
4100	FICA	25,125.20	4,947.84	12,068.82	534.65	29.95	3,082.86	2,518.82	912.47	892.51	137.28
4110	Unemployment Insurance	104.77	3.30	81.99	1.67	0.00	0.00	0.00	17.81	0.00	-
4140	Public Education	235.00	37.60	89.30	2.35	4.70	44.65	11.75	18.80	23.50	2.35
4150	Janitorial Service/Supplies	3,576.85	994.24	1,626.76	6.00	4.00	468.67	275.97	119.44	81.77	
4160	Uniforms	773.41	177.55	463.68			0.00	99.06		33.12	
4170	Licenses & Permits	53,954.00	2,970.00	50,984.00		0.00	0.00	0.00	0.00		-
4180	Postage & Freight	400.00	76.00	144.00	12.00	8.00	52.00	76.00	20.00	12.00	-
4190	Subscriptions	410.00	84.48	211.21			60.00	36.21		18.10	-
4200	Vehicle Expenses	1,898.02	1,770.07	87.44	0.00	0.00	0.00	0.00	0.00	40.51	-
4210	Insurance	15,334.06	3,449.16	8,609.83	366.71	146.68	858.46	733.42	652.74	231.03	286.03
4220	Memberships	9,494.00	180.00	663.00	0.00		8,555.00	0.00		96.00	-
4230	Office Supplies	604.56	54.52	344.08	3.14	3.14	154.61	15.72	3.14	26.21	-
4235	Analysis/Monitoring	(1,050.00)	0.00	0.00		0.00		160.00	0.00	(1,210.00)	-
4240	Operating Supplies	40,892.20	426.43	36,472.99	0.00	0.00	239.47	2,815.92	914.76	22.63	-
4250	Attorney Fees	3,974.20	165.00	119.40	2.98	8.95	2,821.53	16.72	8.95	828.88	1.79
4260	Printing/Publication	101.46	101.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-
4270	Repair and Maintenance	27,319.48	895.35	21,298.25	0.00	0.00	798.50	597.24	1,434.09	0.00	2,296.05
4280	Travel	389.53	45.90	174.05	0.00	0.00	153.98	15.60	0.00	0.00	
4290	Seminars & Conferences	800.00	800.00	0.00			0.00	0.00	0.00	0.00	
4300	Utilities	49,811.33	865.47	35,561.13	5,012.84	10.12	1,098.05	605.81	6,254.56	28.37	374.98
4310	Election Expense	0.00					0.00				
4330	Computer Svc & Maintenance	15,590.65	8,898.33	4,427.74	113.51		1,544.06	493.51	56.75	56.75	-
4340	Leases & Rentals	1,322.13	61.69	1,157.25	8.89	5.93	32.60	23.71	5.93	23.17	2.96
4350	Consulting Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	-
4360	Biosolids Hauling	37,753.28		37,753.28							
4370	Other Professional Services	9,611.23	8,445.23	1,070.00	0.00	0.00	54.40	28.80	0.00	12.80	-
4390	Other Expenses	510.83	0.00	0.00	0.00	0.00	510.83	0.00	0.00	0.00	
4400	Machinery & Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-
Subtotals:		817,966.23	133,825.02	452,376.46	16,349.65	1,013.44	100,535.64	59,697.52	28,932.93	19,029.64	6,205.93
25	Meter Service	0.00									\$ -
4400	Machinery & Equipment (M&E)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fixed Assets (1160 & 1170)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ -
ADJUSTED TOTALS:		817,966.23	133,825.02	452,376.46	16,349.65	1,013.44	100,535.64	59,697.52	28,932.93	19,029.64	6,205.93

12/31/2020 Operating Trial Balance: 1,113,683.48

Less Depreciation Expense: 295,717.25

Net Operating Expenses: 817,966.23

0.00 Should equal Meter Service "No 25"

12/31/2020 Capital Trial Balance: 0.00

Total Trial Balances: 817,966.23

Total Plant +Lab + Outfall Expenses (not including Meter Service, M&E, or Fixed Assets): \$ 513,087.42

Less Total Operating Statement: 817,966.23

Difference: 0.00

512,073.98 Plant & Lab