

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
January 21, 2014**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

CALL TO ORDER

President Bearman called the meeting to order at 6:30 PM.

ROLL CALL: BOARD MEMBERS PRESENT

David Bearman, M.D.
Craig Geyer
Dr. David C. Lewis
Larry D. Meyer
Eva Turenchalk

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Mr. Mark Nation, General Manager/Superintendent
Mr. Steven A. Amerikaner, General Counsel

OTHERS PRESENT

Jerry D. Smith – Director, Goleta Sanitary District
John Fox – Director, Goleta Sanitary District
Nancy Jones – PFM
Bruce Corwin – The Corwin Group, Inc.
Ken Warfield

APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

PUBLIC COMMENT

None

MINUTES

(14-01-11)

Upon a motion by Director Geyer, seconded by President Bearman, the Board unanimously approved the minutes of the Regular Board Meeting of January 7, 2014 as amended.

DISCUSSION-ACTION ITEMS

1) PFM Fourth Quarter Investment Portfolio Review

Nancy Jones from PFM provided an overview of the report and answered questions from the Board.

(14-01-12)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved to accept the Fourth Quarter 2014 Report from PFM.

2) Program Management Proposal From The Corwin Group, Inc.

The Board discussed the proposal from The Corwin Group, Inc. The General Manager and Bruce Corwin answered questions from the Board.

(14-01-13)

Upon a motion by Director Geyer, seconded by Director Meyer, the Board unanimously approved directing the General Manager to work with General Counsel and the Consultant to develop a contract for the proposed work and return to the Board for consideration of said contract.

3) Discussion Regarding Expansion of Pharmaceutical Collection Program

Following a discussion on the subject the President of the Board directed Staff to draft a letter supporting the DEA's proposed new regulations for the disposal of controlled substances and bring said letter to the next Management Committee meeting for review.

COMMUNICATIONS

The communications were noted as received.

REPORTS

Operations Report

The General Manager/Superintendent provided a report

Engineering Committee Meeting

Director Meyer provided a report on the January 9, 2014 meeting.

Finance Committee Meeting

Director Lewis provided a report on the January 21, 2014 meeting.

Goleta Sanitary District Board Meetings

Director Meyer provided a report on the January 20, 2014 meeting.

Goleta Water District Board Meeting

Director Turenchalk provided a report on the January 14, 2014 meeting.

IVR&PD Board Meeting

Director Lewis provided a report on the January 9, 2014 meeting.

City of Goleta Council Meeting

Director Geyer provided a report on the January 14, 2014 City Council meeting.

SBCSDA Executive Board Meeting

Director Meyer provided a report on the January 8, 2014 meeting.

Other Director Reports

Director Bearman provided a report on his attendance at the 2014 CASA Winter Conference.

Future Agenda Items

None


ADJOURNMENT

There being no further business, President Bearman adjourned the meeting at 7:50 PM.



Mark Nation, Board Secretary

APPROVED



David Bearman M.D., President

GOLETA WEST SANITARY DISTRICT

Operating Report for January 1 – 14, 2014

I. Administration

Completed routine administrative duties.

Prepared Board Agenda packet for January 21, 2014 Regular Board Meeting.

Sent 2013 Board minutes to Whetstone's Book Bindery for professional binding.

Attended an Engineering Committee meeting.

Completed the no-spill certification for the month of December 2013 on the state CIWQS database as required.

Staff has updated the CCTV routes into 7 newly organized zones. This should improve efficiency of the routine CCTV work.

Staff passed required tests and renewed Airport Operations Area (AOA) credentials for access to the area where District pipes are located and to continue serving as authorized signatory for the District for the AOA security program.

II. Collection System Maintenance

Staff signed a County Utility Demo Clearance for IV Parks & Rec to tear down and rebuild the IV Teen Center building located in Estero Park.

Staff received safety training on types and proper use of Fire Extinguishers.

The crew completed cleaning hotspots throughout the District. Line cleaning is summarized on the attached sewer operations summary sheet.

The crew began the CCTV work for 2014. This year's schedule includes the Phelps area and the Cannon Green area.

The crew serviced the groundwater well for the diversion structure.

Staff responded to a call from a resident on Placer Dr. complaining about a rattling manhole lid. The crew responded and reset the lid which eliminated the noise.

Staff responded to a call about a plumbing problem at a residence on La Colina Way. The problem was roots in the homeowner's private sewer. They were instructed to call a plumber.

Staff continues working on revisions to the District's Sewer System Management Plan as required by new regulations from the State Water Resources Control Board.

Staff continues inspecting as needed at the Bluffs, Haskell's Landing and Willow Springs II developments.

Staff attended pre-construction meeting for the Westar/Hollister Village Project.

The crew performed routine test runs of the emergency generator and the Roiline emergency pump.

III. Industrial Waste

Staff conducted an Industrial Wastewater Discharge Permit close out inspection at the Raytheon B-2 groundwater remediation site operated by Oneida Total Integrated Enterprises (OTIE). The treatment system has been dismantled.

Staff conducted an Industrial Wastewater Discharge Permit inspection at Costco One Hour Photo to follow up on the NOV that was issued in December for an exceedance of their permit limit for Silver. The Photo Manager and Costco's Regional Photo Manager met with staff to discuss measures they are taking to prevent violating their permit limits. Staff will resample to confirm compliance.

Staff received and reviewed December discharge estimates from Raytheon for well water used in their industrial processes and discharged to the sewer.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicles - none to report at this time

Hours – 28

Miles – 173

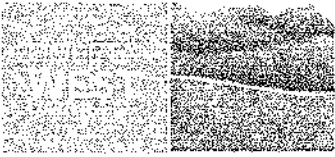
Loads – 16

STREET SWEEPER MAINTENANCE

- Serviced air filters
- Inspect water spray nozzle

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	November 2013	MGD 1.6697; 53.69%
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Sewer Operations Cleaning Summary from December 31, 2013 to January 13, 2014

Sewer Operations Cleaning Summary from December 31, 2013

PERFORMANCE SUMMARY

Feet Cleaned

Hot Spot	1,208 ft.
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	1,208 ft.

Lines Cleaned

Hot Spot	4 lines
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	4 lines

Other Work Orders

Service Call	2 Work Orders
	<hr/>
	2 Work Orders

GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
January 2 - 14, 2014

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
ADP, Inc. - Payroll processing for period ending 12/25/13	\$ 202.55	\$ 22.50		\$ 225.05
ADT Security Services - Quarterly service/main facility	\$ 249.66			\$ 249.66
Arrowhead Direct - Monthly cooler rental & drinking water	\$ 59.82			\$ 59.82
AT&T - Monthly cell phone service	\$ 256.66			\$ 256.66
AT&T - Monthly long distance service	\$ 120.25	\$ 7.68		\$ 127.93
Auto Parts Restoration - Repair top radiator tank on Onan Generator	\$ 80.00			\$ 80.00
Blucisle - November bank reconciliations	\$ 79.00			\$ 79.00
CalPERS - Pension contributions: 12/26/13 - 01/08/14	\$ 3,326.03	\$ 190.65		\$ 3,516.68
Campbell-Geo, Inc. - UST site closure work		\$ 41,250.02		\$ 41,250.02
Cardmember Service - Mtg. exp.; webinar; SSO Workbook	\$ 389.38			\$ 389.38
Cintas First Aid & Safety - First aid supplies	\$ 144.46			\$ 144.46
CSRMA c/o Alliant Insurance Services - Annual PIP Insurance	\$ 39,489.26	\$ 4,387.70		\$ 43,876.96
DATCO - Quarterly service: January - March 2014	\$ 136.50			\$ 136.50
Duthie Electric Service Corp. - Annual service on generators	\$ 1,362.00			\$ 1,362.00
Duthie Electric Service Corp. - Annual service on generators	\$ 2,194.24			\$ 2,194.24
FGL Environmental - NISC Sampling; stations 1,3 & 5	\$ 1,359.00			\$ 1,359.00
Geyer, Craig - SBCSDA meal & travel reimbursements	\$ 59.29			\$ 59.29
Haaker Equipment Co. - LED strobe light for sweeper		\$ 149.48		\$ 149.48
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 700.00			\$ 700.00
MarBorg Industries - 25YD roll-off & recycle fees	\$ 738.20	\$ 2,952.78		\$ 3,690.98
MarBorg Industries - 25YD roll-off rental	\$ 27.21	\$ 108.85		\$ 136.06
Mission Linen Supply - Monthly uniform service	\$ 651.04	\$ 114.89		\$ 765.93
Office Depot - Office supplies	\$ 130.83			\$ 130.83
Oilfield Electric & Motor - Inspect breakers for areflash compliance	\$ 600.00			\$ 600.00
Ron Edwards, M.S. - Biomechanics training	\$ 261.10	\$ 52.22		\$ 313.32
Silvia's Cleaning Service - Monthly cleaning service	\$ 310.00			\$ 310.00
Southern California Edison - Monthly service/E mily	\$ 371.85			\$ 371.85
TelePacific Communications - Monthly internet service	\$ 204.00			\$ 204.00
The Gas Company - Monthly service/main facility	\$ 141.26			\$ 141.26
Underground Service Alert - December "Dig Alerts"	\$ 49.50			\$ 49.50
Van Buren Consulting, LLC - Computer support services	\$ 1,507.50			\$ 1,507.50
Verizon California - Monthly service/main facility	\$ 211.81	\$ 13.52		\$ 225.33
Verizon California - Monthly service/E mily	\$ 156.70			\$ 156.70
Verizon California - Monthly service/SCADA	\$ 232.56			\$ 232.56
WEX Bank - Fuel for District vehicles	\$ 760.89	\$ 570.52		\$ 1,331.41
				\$ -
TOTAL SERVICES & SUPPLIES	\$ 56,562.55	\$ 49,820.81	\$ -	\$ 106,383.36

Payroll - Pay Period Ending: December 25, 2013 & January 8, 2014

\$ 78,373.73

GRAND TOTAL - Fund 4900

\$ 184,757.09