

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
October 7, 2014**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

1. CALL TO ORDER

President Bearman called the meeting to order at 6:31 PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

David Bearman, M.D.
Craig Geyer
Dr. David C. Lewis
Larry D. Meyer
Eva Turenchalk

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Mr. Mark Nation, General Manager/Superintendent
Mr. Steven A. Amerikaner, General Counsel

OTHERS PRESENT

None

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None

5. MINUTES

(14-10-77)

Upon a motion by Director Geyer, seconded by Director Meyer, the Board unanimously approved the minutes of the regular Board Meeting of September 16, 2014 as written.

DISCUSSION-ACTION ITEMS

6. DISCUSSION AND REVIEW OF ORDINANCE NO. 11-80

(14-10-78)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board approved to increase Director's compensation by \$5.00/day to \$220/day and to direct staff to schedule a public hearing and prepare the required Ordinance by the following vote.

AYES: Bearman, Geyer, Lewis, Meyer, Turenchalk
NOES: None
ABSTAINED: None
ABSENT: None

7. **INVESTMENT POLICY REVIEW AND CONSIDERATION TO ADOPT
RESOLUTION NO. 14-749; AMENDING THE DISTRICT'S INVESTMENT
POLICY**

(14-10-79)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved to adopt Resolution No. 14-749; Amending the District's Investment Policy by the following vote.

AYES: Bearman, Geyer, Lewis, Meyer, Turenchalk
NOES: None
ABSTAINED: None
ABSENT: None

8. **PFM ASSET MANAGEMENT, LLC 2nd QUARTER 2014 INVESTMENT
REPORT**

(14-10-80)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved to accept the 2nd Quarter 2014 Investment Report from PFM Asset Management, LLC.

9. **RESOLUTION NO. 14-750; REVISING AND RESTATING FINANCIAL
AUTHORIZATIONS**

(14-10-81)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board approved to adopt Resolution No. 14-750; Revising and Restating Financial Authorizations by the following vote.

AYES: Bearman, Geyer, Lewis, Meyer, Turenchalk
NOES: None
ABSTAINED: None
ABSENT: None

10. **DEDICATION AND EASEMENT AGREEMENTS FOR WILLOW SPRINGS II
DEVELOPMENT**

(14-10-82)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board unanimously approved to accept both the Dedication Agreement and the Easement Agreement for the Willow Springs II Development and authorize the Board President to sign the Certificates of Acceptances.

11. **COMMUNICATIONS**

The communications were noted as received.

12. **REPORTS**

Operations Report

The General Manager provided a report.

Finance Committee Meeting

Director Lewis provided a report on the September 17, 2014 meeting.

Management Committee Meeting

Director Geyer provided reports on the September 21 and October 6, 2014 meetings.

Goleta Sanitary District Board Meeting

Director Meyer provided a report on the October 6, 2014 Board meetings.

Isla Vista Recreation and Park District Board Meeting

No report.

City of Goleta Council Meeting

No report.

Santa Barbara County Special District Chapter Meeting

Director Meyer provided a report on the September 22, 2014 meeting.

Santa Barbara County Special District Board Meeting

No report.

Other Director Reports

No other reports.

13. **Future Agenda Items**

None

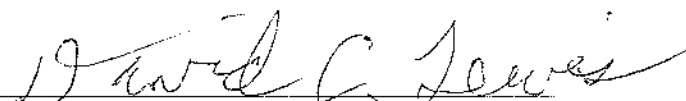
14. **ADJOURNMENT**

There being no further business, President Bearman adjourned the meeting at 6:59 PM.



Mark Nation, Board Secretary

APPROVED



~~David Bearman M.D., President~~
DAVID LEWIS, VICE PRESIDENT

GOLETA WEST SANITARY DISTRICT

Operating Report for September 10 – September 30, 2014

I. Administration

Completed routine administrative duties.

Prepared Board Agenda packet for the October 6, 2014 Regular Board Meeting.

Completed the August 2014 Financial Report.

Issued 31 permits for the North Campus Faculty Housing Project, Phase III.

Issued 5 permits for commercial development as part of the Westar Project.

Completed the 2014 CSRMA Risk Control Survey.

Completed the CSRMA Certificate of Insurance review.

Attended weekly construction project meetings for the Mesa Rd. Project and additional meetings as needed. At this time the schedule is to turn over Mesa road to UCSB on or about October 15th after which UCSB will be paving Mesa Road.

Attended Finance, Public Relations, Engineering and Management Committee meetings.

Per Board Direction, District Staff drafted a letter to GSD requesting that GWSD be included in meetings between GSD and GWD about reclaimed water.

Two District Staff members took the Vactor and Street Sweeper to the PEP Touch-a-Truck event. Everything went well at the event.

Staff working with Terrain Consulting and the Public Relations Committee on the draft winter newsletter.

Staff working with Counsel on amendments to sewer service agreements with UCSB for San Joaquin and the Kavli Institute for Theoretical Physics.

II. Collection System Maintenance

Joey Hilliard Utility Worker I attended the Tri-State Wastewater Conference. Joey completed the NASSCO Pipeline Assessment and Certification program for CCTV inspections at the conference.

The crew completed root cutting and hotspots hydro-cleaning throughout the District.

The crew is currently hydro-cleaning with the Vactor truck in the Winchester area.

Sewer maintenance operations are summarized on the attached sheet.

Staff continues inspecting the main sewer installation for the Westar/Hollister Mixed Use Development as needed.

Staff inspected new lateral connection to sewer system at 761 Camino Pescadero.

Staff completed preliminary plan check and issued a Sewer Availability Letter for proposed duplex on a vacant lot at 6730 Del Playa.

Staff responded to a request for utility information for a project in the area of Dos Pueblos High School. GWSD has no structures or improvements in the project area.

Staff corresponded with the County Building and Safety Permitting Department regarding minor tenant improvements proposed for Domino's Pizza in Isla Vista.

Staff and the District's electrical contractor replaced the photohelic level sensor/pump controller for the dewatering well in Pump Station 1.

Staff received safety training on Heat Illness Prevention, Eye Protection and PPE.

III. Industrial Waste

Staff conducted FOG/Grease Interceptor inspections at the Bacara Resort & Spa.

Staff reviewed semi-annual report submitted by Hargis + Associates for the groundwater remediation system at the old Delco Electronics site. The system is currently shut down as site rebound testing is being conducted.

Staff received and reviewed August discharge estimates from Raytheon for well water utilized in their industrial processes and discharged to the sewer system.

IV. Street Sweeping

Graffiti -- none to report at this time

Abandon vehicle -- none to report at this time

Hours -- 54.7

Miles -- 277.8

Loads -- 27

9/06/14 = 08.16 tons

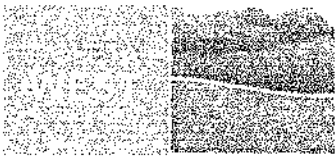
STREET SWEEPER MAINTENANCE

- Replaced broken shackle on pick up head

- Changed oil and filter on main engine
- Serviced air filter on main engine
- Routine maintenance

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	August 2014	MGD 1.4350; 46.14%
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Sewer Operations Cleaning Summary from September 10, 2014 to September 30, 2014

Your elevation is 1000 feet above sea level.

Summary of Work Orders

Feet Cleaned

Hydroclean	4,374 ft.
Root Cutting	2,473 ft.
Hot Spot	850 ft.
	<hr/>
	7,697 ft.

Lines Cleaned

Hydroclean	21 lines
Root Cutting	8 lines
Hot Spot	3 lines
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	32 lines

Other Work Orders

CCTV Work Order	14 Work Orders
FOG Inspection	1 Work Order
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	15 Work Orders

GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
September 10 - 30, 2014

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
Acorn Landscape - Monthly maintenance fees	\$ 333.41			\$ 333.41
ADP, LLC - Payroll processing for period ending 09/03/14	\$ 228.07	\$ 25.34		\$ 253.41
AT&T Mobility - Monthly cell phone service	\$ 257.44			\$ 257.44
Bank of Sacramento - Mesa Rd Project; 5% retention for invoice #2			\$ 87,331.40	\$ 257.44
Barricade Pest Control - Monthly rodent service	\$ 100.00			\$ 100.00
Bartlett, Pringle & Wolf, LLP - Audit progress billing & acct. services	\$ 10,755.00	\$ 1,195.00		\$ 11,950.00
Blueisle Bookkeeping - July bank reconciliations	\$ 79.00			\$ 79.00
CalPERS - October health insurance premiums	\$ 8,241.50	\$ 638.22		\$ 8,879.72
CalPERS - Pension contributions: 09/04/14 - 09/17/14	\$ 3,399.12	\$ 192.53		\$ 3,591.65
Cardmember Service - Meeting expenses & Conference registration	\$ 932.30			\$ 932.30
CDM Smith - Mesa Road Project			\$ 12,783.50	\$ 12,783.50
CITIG - Computer support services; GFI Max Email annual billing	\$ 750.00			\$ 750.00
C. Philip Brittain - New isolation transformer & misc. electrical	\$ 910.00		\$ 8,920.90	\$ 9,830.90
First Bankcard - Meeting expenses	\$ 109.07			\$ 109.07
Geyer, Craig - SBCSDA Chapter Meeting meal reimbursement	\$ 40.00			\$ 40.00
Goleta Sanitary District - August treatment & Capital Projects	\$ 101,311.95		\$ 344.83	\$ 101,656.78
Goleta Valley Paint - Paint for PS#1	\$ 93.14			\$ 93.14
Haaker Equipment Company - Switch for street sweeper		\$ 256.78		\$ 256.78
Impulse Advanced Communications - Monthly virtual host services	\$ 55.00			\$ 55.00
Larrys Auto Parts - Clamps for street sweeper		\$ 18.17		\$ 18.17
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 575.00			\$ 575.00
MarBorg Industries - 25YD roll-off rental fee	\$ 24.74	\$ 98.95		\$ 123.69
McCormix Corp. - Fuel for street sweepers		\$ 241.54		\$ 241.54
Mladen Buntich - Mesa Rd Project progress payment #2			\$ 1,659,296.60	\$ 1,659,296.60
PFM Asset Management LLC - Aug. investment advisory services	\$ 1,129.45			\$ 1,129.45
Reliance Standard Life Insurance Co. - Oct. LTD insurance premiums	\$ 681.34	\$ 54.05		\$ 735.39
Terrain Consulting - Public information services		\$ 4,205.00		\$ 4,205.00
The Corwin Group - Mesa Rd Project; Aug. & Sept., 2014			\$ 19,325.81	\$ 19,325.81
Verizon California - Monthly service/Emily	\$ 105.70			\$ 105.70
				\$ -
TOTAL SERVICES & SUPPLIES	\$ 130,111.23	\$ 6,925.58	\$ 1,788,003.04	\$ 1,925,039.85

Payroll - Pay Period Ending: September 17, 2014

\$ 25,485.04

GRAND TOTAL - Fund 4900

\$ 1,950,524.89