

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
January 6, 2015**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

1. CALL TO ORDER

President Lewis called the meeting to order at 6:31 PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Dr. David C. Lewis

Eva Turenchalk

Craig Geyer

David Bearman, M.D. (arrived at 6:55 PM)

Larry D. Meyer (arrived at 6:32 PM)

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Mr. Mark Nation, General Manager/Superintendent

Mr. Steven A. Amerikaner, General Counsel

OTHERS PRESENT

George Emerson – Goleta Sanitary District

Carla Frisk

Bruce Reitherman

Adam Porte

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None.

5. APPROVAL OF THE MINUTES

(15-01-01)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board unanimously approved the minutes of the Regular Board Meeting of December 2, 2014 as written.

DISCUSSION-ACTION ITEMS

6. **THE LAND TRUST FOR SANTA BARBARA COUNTY REQUEST FOR FUNDING FOR THE CORONADO BUTTERFLY PRESERVE REVITALIZATION PROJECT**

Carla Frisk, Consultant and Bruce Reitherman, Conservation Director provided an overview of the project and answered question from the Board.

(15-01-02)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board unanimously approved to provide funding for the Coronado Butterfly Preserve Revitalization Project in the amount of \$10,000 to The Land Trust for Santa Barbara County. It is also understood that a GWSD logo will be displayed on donor signs at the preserve.

7. **DISCUSSION OF PROPOSED AB3 – ISLA VISTA COMMUNITY SERVICES DISTRICT**

The AB3 Ad-Hoc Committee provided an update to the Board.

8. **DISPOSAL OF RECORDS AS PER DISTRICT RESOLUTION NO. 12-734**

(15-01-03)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board unanimously approved to dispose of the listed records as per District Resolution No. 12-734 as presented.

9. **ANNUAL RESERVE FUND TRANSFERS**

(15-01-04)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board unanimously approved to transfer funds as presented.

10. **APPOINTMENT OF COMMITTEE MEMBERS AND DISTRICT REPRESENTATIVES**

President Lewis appointed Directors as Committee Members and Representatives in the same positions as the prior year with the exception of Director Geyer being appointed to the Santa Barbara County Special District LAFCO Selection Committee in place of Director Bearman.

President Lewis then recused himself from the meeting and left the room. Vice-President Geyer chaired the meeting at this time and appointed President Lewis to the same committee and representative appointments as the prior year.

11. **COMMUNICATIONS**

Noted as received.

12. **REPORTS**

Operations Report

The General Manager provided a report.

Personnel Committee Meeting

Director Bearman provided a report on the December 5, 2014 meeting.

Management Committee Meeting

No meeting was held.

Finance Committee Meeting

Director Geyer provided a report on the December 10, 2014 meeting.

Goleta Sanitary District Board Meeting

Director Meyer provided a report on the December 15, 2014 and January 5, 2015 Board meetings.

Goleta Water District Board Meeting

Director Turenchalk provided a report on the December 9, 2014 Board meeting.

IVR&PD Board Meeting

President Lewis provided a report on the December 11, 2014 Board meeting.

City of Goleta Council Meeting

No report.

Santa Barbara County Special District Chapter Meeting

Director Geyer provided a report on the December 3, 2014 meeting.

Other Director Reports

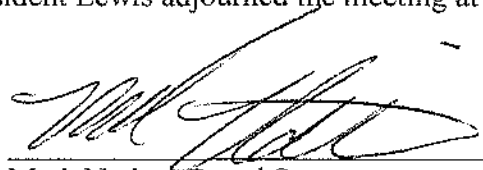
None

13. FUTURE AGENDA ITEMS

Director Geyer asked that an item regarding changing the format of the District's Board meeting agendas to include a consent section be placed on the next Board meeting agenda. President Lewis directed staff to place this item on the next Board agenda.

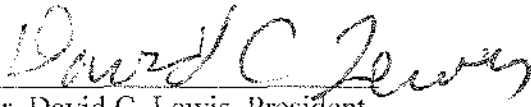
14. ADJOURNMENT

There being no further business, President Lewis adjourned the meeting at 7:44 PM.



Mark Nation, Board Secretary

APPROVED


Dr. David C. Lewis, President

GOLETA WEST SANITARY DISTRICT

Operating Report for November 25 – December 30, 2014

I. Administration

Completed routine administrative duties.

Prepared Board Agenda packet for the January 6, 2015 Regular Board Meeting.

Completed the November 2014 Financial Report.

Distributed 2013-2014 Annual Financial Statement to County Auditor-Controller and State Controller's Office, Special Districts Unit.

Updated District website with new Board Officers and term end date for Directors Geyer, Meyer & Turenchalk.

Updated the Ordinance section of the District's website and issued materials to all Directors to update their Ordinance binder.

Ed Galindo, Architect provided a nice holiday lunch for District staff.

Invoiced "Quiet Frenzy" for 2014-2015 prorated sewer user fees for nine (9) ERUs.

Attended weekly construction project meetings for the Mesa Rd. Project and additional meetings as needed. Mesa Road is planned to be reopened on January 5th.

Attended Personnel, Finance, Management and Ad-Hoc Committee meetings.

Participated in annual CERBT report via conference call.

Completed the annual permit with Santa Barbara County Roads Department for routine maintenance work.

Registered for Special District Leadership Academy Conference on January 25 through January 28, 2015.

Reviewed AB 2040 regarding public employee compensation disclosure. Confirmed that the current posting of annual compensation for employees and Directors is in compliance.

Completed No-Spill Certification for the month November 2014 on the State CIWQS data base.

II. Collection System Maintenance

The crew completed all the scheduled year-end maintenance on vehicles and equipment. In addition, all valves throughout the District were exercised and routine test runs were completed on generators.

Several of the crew has been renewing their AOA badges for entry onto the Santa Barbara Airport property.

The crew is currently cleaning and inspecting with CCTV in the area on Hollister west of Storke Road and Storke Road south of Hollister.

Sewer maintenance operations are summarized on the attached sheet.

Staff continues to inspect the main sewer installation for the Westar/Hollister Mixed Use Development as needed.

The crew is performing final inspections on new condominium units as they are being completed at "Quiet Frenzy" at the west end of Hollister Avenue.

The entire staff participated in safety training on the emergency action plan.

Staff and the District's Electrical Contractor made repairs on the Limitorque automated valve actuator in the Diversion Structure.

Staff completed the ARB PERP registration renewal for the Gorman Rupp Portable Emergency Trash Pump.

Staff received Safety Training on the following topics: Hearing Conservation, Fall Protection, and Safe Lifting.

An all-staff meeting was held to discuss the findings of the Third Quarter Facility Safety Inspection.

III. Industrial Waste

Staff is wrapping up the process of renewing Industrial Wastewater Discharge Permits with current permit holders.

Staff conducted Industrial Wastewater Discharge Permit compliance inspections at the following locations: BEI Sensors, Lockheed Martin Santa Barbara Focalplane, Transphorm, two Raytheon facilities, Calient, and Costco Wholesale Photo Center.

Staff collected Industrial Wastewater Discharge Permit compliance samples from Calient and Costco Wholesale Photo Center.

Staff conducted Industrial Wastewater Discharge Permit termination and facility close-out inspections at Allergan Medical and DuPont Displays.

Staff corresponded with owner of Calle Real Mini Market regarding installation of a grease removal device.

Staff received and reviewed November discharge estimated submitted by Raytheon for well water they utilize in their industrial processes and discharge to the public sewer system.

Staff met with FLIR representatives at their new facility that is currently under construction at 6767 Hollister Ave to discuss requirements of the Industrial Wastewater Discharge Permit program.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicle – none to report at this time

Hours – 54

Miles – 368

Loads – 23

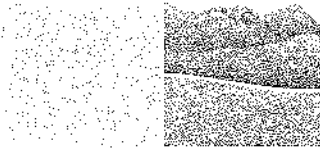
11/06/14 = 12.64 tons; 11/18/14 = 09.62 tons

STREET SWEEPER MAINTENANCE

- Preventative maintenance checks and services

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	November 2014	MGD 1.5355; 49.37%
--------------------------------	---------------	--------------------



Sewer Operations Cleaning Summary from November 24, 2014 to December 26, 2014

Your environmental partner since 1961



Feet Cleaned

Hydroclean	13,136 ft.
Hot Spot	4,367 ft.
	<hr/>
	17,503 ft.

Lines Cleaned

Hydroclean	63 lines
Hot Spot	15 lines
	<hr/>
	78 lines

Other Work Orders

CCTV Work Order	12 Work Orders
Parcel Permit	2 Work Orders
Service Call	2 Work Orders
	<hr/>
	16 Work Orders

**GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
November 26 - December 30, 2014**

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
Acorn Landscape - Monthly maintenance fees	\$ 333.41			\$ 333.41
ADP, LLC - Payroll processing for period ending 11/12/14	\$ 228.07	\$ 25.34		\$ 253.41
ADP, LLC - Payroll processing for period ending 11/26/14	\$ 212.41	\$ 23.60		\$ 236.01
ADP, LLC - Payroll processing for period ending 12/10/14	\$ 228.07	\$ 25.34		\$ 253.41
Air Resources Board - PERP Renewal - Permit for portable trash pump	\$ 570.00			\$ 570.00
Alternative Digital Printing - District letterhead	\$ 799.20			\$ 799.20
Arrowhead Direct - Monthly cooler rental & drinking water	\$ 87.42			\$ 87.42
AT&T - Monthly long distance service	\$ 703.07	\$ 44.88		\$ 747.95
AT&T Mobility - Monthly cell phone service	\$ 257.73			\$ 257.73
Bank of Sacramento - Retention payment: Mesa Rd. Project			\$ 37,083.66	\$ 37,083.66
Bank of Sacramento - Retention payment: Mesa Rd. Project			\$ 25,828.88	\$ 25,828.88
Barricade Pest Control, Inc. - Monthly rodent service	\$ 100.00			\$ 100.00
Bartlett, Pringle & Wolf, LLP - Accounting services	\$ 232.20	\$ 25.80		\$ 258.00
Blueisle Bookkeeping - October bank reconciliations	\$ 118.50			\$ 118.50
Brownstein Hyatt Farber Schreck - Legal services	\$ 4,087.00	\$ 1,680.00		\$ 5,767.00
Brownstein Hyatt Farber Schreck - Legal services	\$ 4,726.00		\$ 1,056.00	\$ 5,782.00
California Chamber of Commerce - 2015 Employee Poster	\$ 48.30			\$ 48.30
CalPERS - Pension; 11/27/14 - 12/10/14	\$ 3,350.06	\$ 192.53		\$ 3,542.59
CalPERS - Pension; 12/11/14 - 12/24/14	\$ 3,350.06	\$ 192.53		\$ 3,542.59
CalPERS - January 2015 health insurance premiums	\$ 9,186.82	\$ 657.32		\$ 9,844.14
Cintas Corp. - First Aid supplies	\$ 97.79			\$ 97.79
CITIG - Computer support services	\$ 210.00			\$ 210.00
CSRMA - 12/31/14 - 12/31/15 PIP insurance renewal	\$ 40,043.66	\$ 4,449.30		\$ 44,492.96
CWEA - Grade 2 Certification renewal: J. Hilliard	\$ 84.00			\$ 84.00
FGL Environmental - NISC sampling: Stations 1, 3 & 5	\$ 1,359.00			\$ 1,359.00
First Bankcard - Maint. parts; meeting & conference expenses	\$ 1,472.42			\$ 1,472.42
Geyer, Craig - SBCSDA Chapter Meeting reimbursements	\$ 80.68			\$ 80.68
Geyer, Craig - SBCSDA Board Meeting reimbursements	\$ 52.76			\$ 52.76
Goleta Sanitary District - Upgrade billing for July - November			\$ 94,282.30	\$ 94,282.30
Goleta Sanitary District - October treatment; FA & Capital	\$ 204,409.90		\$ 27,042.25	\$ 231,452.15
Goleta Sanitary District - November treatment & Capital Projects	\$ 154,734.88		\$ 3,916.17	\$ 158,651.05
Goleta Water District - Monthly service/Emily	\$ 70.42			\$ 70.42
Haaker Equipment Co. - Masterlinks for Vactor Hose reel	\$ 17.44			\$ 17.44
HRxpress - Performance evaluation procedure for General Manager	\$ 412.50			\$ 412.50
HRxpress - Performance evaluation procedure for General Manager	\$ 225.00			\$ 225.00
Impulse Advanced Communications - Monthly virtual host service	\$ 55.00			\$ 55.00
Larrys Auto Parts - Coolant, air & oil filters; tire gauges	\$ 222.03			\$ 222.03
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 575.00			\$ 575.00
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 575.00			\$ 575.00
MarBorg Industries - 25YD roll-off & recycle fees	\$ 180.53	\$ 722.11		\$ 902.64
MarBorg Industries - 25YD roll-off rental fee	\$ 23.94	\$ 95.76		\$ 119.70
McCormix Corp. - Coolant & oil for vehicles	\$ 1,050.95			\$ 1,050.95
McCormix Corp. - Fuel for street sweeper		\$ 107.06		\$ 107.06

Allowance of Claims

November 26 - December 30, 2014

Page Two

McCormix Corp. - Fuel for street sweeper		\$ 103.62		\$ 103.62
Mission Linen Supply - Monthly uniform service	\$ 1,475.34	\$ 260.36		\$ 1,735.70
Mladen Buntich Construction Co, Inc. - Mesa Road Project			\$ 704,589.42	\$ 704,589.42
Mladen Buntich Construction Co, Inc. - Mesa Road Project			\$ 490,748.72	\$ 490,748.72
Oilfield Electric & Motor - Ultrasonic testing of electrical systems	\$ 3,175.00			\$ 3,175.00
Oilfield Electric & Motor - Rewind & reburish 1HP motor	\$ 287.28			\$ 287.28
Reliance Standard Life Insurance Co. - Jan. LTD insurance premiums	\$ 723.28	\$ 54.05		\$ 777.33
SDRMA - December Dental/Life Insurance Premiums	\$ 783.04	\$ 94.96		\$ 878.00
SDRMA - January 2015 Dental/Life Insurance Premiums	\$ 760.61	\$ 92.61		\$ 853.22
Silvia's Cleaning Company, Inc. - Monthly cleaning service	\$ 310.00			\$ 310.00
Southern California Edison - Monthly service/Emily	\$ 268.49			\$ 268.49
Southern California Edison - Monthly service/main facility	\$ 3,700.62			\$ 3,700.62
Specialty Tool & Bolt - Parts for CCTV	\$ 22.92			\$ 22.92
TelePacific Communications - Monthly internet service	\$ 204.00			\$ 204.00
Tierra Contracting, Inc. - Relocate fiber optics: Mesa Rd. Project			\$ 20,400.00	\$ 20,400.00
The Corwin Group - Mesa Road; Project Management			\$ 6,194.45	\$ 6,194.45
The Gas Company - Monthly service/main facility	\$ 72.67			\$ 72.67
Underground Service Alert - November "Dig Alerts"	\$ 64.50			\$ 64.50
U.S. Postal Service - PO Box 4 annual rental fee	\$ 80.00			\$ 80.00
Verizon California - Monthly service/main facility	\$ 216.53	\$ 13.82		\$ 230.35
Verizon California - Monthly service/SCADA	\$ 241.57			\$ 241.57
Verizon California - Monthly service/Emily	\$ 110.60			\$ 110.60
WEX Bank - Fuel for District vehicles	\$ 758.43	\$ 415.80		\$ 1,174.23
				\$ -
TOTAL SERVICES & SUPPLIES	\$ 447,826.10	\$ 9,276.79	\$ 1,411,141.85	\$ 1,868,244.74

Payroll - Pay Period Ending: November 26 & Dec. 10, 2014

\$ 54,392.01

GRAND TOTAL - Fund 4900

\$ 1,922,636.75