

**MINUTES OF THE REGULAR MEETING  
OF THE GOLETA WEST SANITARY DISTRICT  
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA  
August 1, 2017**

**POSTING OF THE AGENDA**

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

**1. CALL TO ORDER**

Vice-President Turenchalk called the meeting to order at 5:30 PM.

**2. ROLL CALL: BOARD MEMBERS PRESENT**

Eva Turenchalk  
Dr. David C. Lewis  
Dr. David Bearman (Arrived at 6:00)  
Craig Geyer  
Larry D. Meyer (Arrived at 5:31)

**BOARD MEMBERS ABSENT**

None

**STAFF PRESENT**

Mark Nation – General Manager/Superintendent  
Steven A. Amerikaner – General Counsel

**OTHERS PRESENT**

Tory Milazzo – Highmark Capital Management  
Shawn Tan – Public Agencies Retirement Services

**3. APPROVE THE ORDER OF THE AGENDA**

No change was made to the order of the agenda.

**4. PUBLIC COMMENT**

None.

**5. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF  
JULY 18, 2017**

(17-08-36)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved the minutes of the Regular Board Meeting of July 18, 2017 as presented.

6. **CONSIDERATION OF ADOPTION OF DISTRICT RESOLUTION NO. 17-770: A RESOLUTION OF THE GOLETA WEST SANITARY DISTRICT APPROVING THE ADOPTION OF THE PUBLIC AGENCIES POST-EMPLOYMENT BENEFITS TRUST ADMINISTERED BY PUBLIC AGENCY RETIREMENT SERVICES (PARS)**  
(17-08-37)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board approved to adopt Resolution No. 17-770, move funds currently in the CERBT to the PARS Post-Retirement Health Care Plan side of the PARS Section 115 Combo Trust and to select the "Conservative" investment strategy for both the OPEB and PSRP sides of the Trust by the following roll call vote:

AYES:	Turenchalk, Geyer, Lewis, Meyer
NOES:	None
ABSTAIN:	None
ABSENT:	Bearman

7. **REVISIONS TO THE BOARD POLICY HANDBOOK SECTIONS 3 AND 10 AND ADDING A SECTION 22**  
(17-08-38)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board unanimously approved to adopt the revisions to Sections 3 and 10 and the new Section 22 of the Board Policy Handbook as presented.

8. **CONSIDER CANCELING THE SEPTEMBER 5, 2017 REGULAR BOARD MEETING AND SCHEDULING A SPECIAL MEETING IN ITS PLACE**

Following a short discussion President Meyer directed that the Regular Board Meeting on September 5, 2017 be canceled and a Special Board Meeting held in its place on August 29, 2017 at 5:30PM.

9. **COMMUNICATIONS**  
None.

10. **REPORTS**

**Operations Report**

The General Manager provided a report.

**Finance Committee Meeting**

Director Lewis provided a report.

**Goleta Sanitary District Board Meeting**

President Meyer provided a report.

**GWD Special Board Meeting**

Director Turenchalk provided a report.

**Santa Barbara Airport Commission Meeting**

Director Lewis provided a report.

**Isla Vista Recreation & Park District Board Meeting**

Director Lewis provided a report at the last Board meeting.

**SBCCSDA Chapter Meeting**

President Meyer provided a report.

**Other Reports**

Director Bearman reported on a presentation from the Isla Vista Community Services District.

**11. FUTURE AGENDA ITEMS**

Director Turenchalk requested that the Board receive a presentation from fishreef.org.

**12. ADJOURNMENT**

There being no further business, President Meyer adjourned the meeting at 6:20PM.

  
Mark Nation, Board Secretary

**APPROVED**

  
~~Larry D. Meyer, Board President~~  
EVA TURENCHALK - VICE PRESIDENT



July 11, 2017 – July 26, 2017

### **Administration**

Staff attended a Management Committee meeting and a Finance Committee meeting.

Staff attended the monthly SBCSDA Chapter meeting.

Staff continues working with Counsel and MNS Consultants on the Engineering Report for the Recycled Water Permit Application project. Currently waiting on GWD Counsel regarding the draft agreement to purchase water.

Staff provided the required paperwork to have the District's Sewer Service Charges collected on the tax roll to the County Auditor Controller's office – Property Tax Division following Board approval of the proper District resolution.

The field crew completed the delivery of the FY 2017-2018 street sweeping schedule magnets throughout the District. Overall, feedback from the community has been good.

Staff met with CITIG the District's computer consultants to wrap up the server replacement project.

### **Collection System Maintenance**

Staff attended a SCAP Collections Systems Committee meeting. Good information was exchanged between the attendees and presentations were provided on by-pass pumping and lateral lining.

Tierra Contracting continues construction on the Facilities Engineering Phase VI Project. The first 6-inch line segments being replaced are in the Isla Vista area. They are making good progress and things are going smoothly so far.

Required submittals have been approved for the Phase VI Pipeline and Manhole Maintenance Project. The contractor (Nu-Line Technologies) is scheduled to begin work this week.

District Staff continues inspecting the public sewer portion of the Village at Los Carneros Project as needed.

An all-staff safety meeting was held to review and discuss findings of the 2017 Second Quarter Safety Inspection.

The crew completed hydro-cleaning in the following areas since last report:

- Hotspots and root cutting throughout the District

A sewer operations summary is included with this report.

Staff inspected 12 restaurants in the District as part of the FOG inspection program.

### **Industrial Waste**

Staff completed the Semi-annual First and Second Quarter 2017 Pretreatment Report and delivered it to GSD.

Staff completed the Semi-annual First and Second Quarter 2017 Non Industrial Source Control (NISC) Report and delivered it to GSD.

Staff met with representatives from Outer Aisle Gourmet to discuss exceedance of GWSD's Local Limit for BOD detected in a routine Industrial Wastewater Discharge Permit compliance sample. They will be making changes to their operations and implementing some suggested BMP's. Staff will resample to confirm that this industry is in compliance with Permit conditions and limits.

Staff met with SB County Public Health Inspector to discuss District's FOG program and requirements for restaurant grease interceptors.

Staff had the backflow prevention device at Emily lift station inspected and tested by a certified plumber as required by GWD.

### **Street Sweeping**

Graffiti – none to report at this time.

Abandon vehicle – none to report at this time.

Hrs. – 31.6

Miles – 259.5

Loads – 18

Marborg: 6/05/17 = 10.70 TN

- Preventive maintenance checks and servicing



## Sewer Operations Cleaning Summary from July 11, 2017 to July 26, 2017

Your environmental partner since 1954

Description	Quantity
<b>Feet Cleaned</b>	
Hot Spot	5,064 ft.
Root Cutting	622 ft.
	<hr/>
	<b>5,686 ft.</b>
<b>Lines Cleaned</b>	
Hot Spot	17 lines
Root Cutting	3 lines
	<hr/>
	<b>20 lines</b>
<b>Other Work Orders</b>	
FOG Inspection	12 Work Orders
Service Call	1 Work Order
	<hr/>
	<b>13 Work Orders</b>

**GOLETA WEST SANITARY DISTRICT  
ALLOWANCE OF CLAIMS  
July 1, 2017 - July 28, 2017**

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
				\$ -
AT&T- Cell phones & ipads	\$ 352.16			\$ 352.16
Blue Isle Bookkeeping- Bank Recs	\$ 85.00			\$ 85.00
Brownstein, Hyatt, Farber & Schrek- June legal	\$ 2,276.50	\$ 18,126.00	\$ 3,430.00	\$ 23,832.50
CalPERS- July Health Ins	\$ 11,835.09	\$ 802.24		\$ 12,637.33
CalPERS- Pension	\$ 3,598.02	\$ 198.37		\$ 3,796.39
Capital One- Costco	\$ 3.88			\$ 3.88
CITIG- IT Support	\$ 350.00			\$ 350.00
Frontier- Phone service June 2017	\$ 117.00			\$ 117.00
Craig Geyer- SBCCSDA	\$ 40.00			\$ 40.00
Goleta Water District- Emily	\$ 75.36			\$ 75.36
IVR&PD- Mutt Mitts		\$ 3,845.60		\$ 3,845.60
Lenz- Pest Control	\$ 120.00			\$ 120.00
Jaimes Landscape- Landscape Maintenance	\$ 300.00			\$ 300.00
Marborg- Waste removal June 2017	\$ 24.66	\$ 98.64		\$ 123.30
McCormix- Fuel for sweeper June 2017		\$ 112.87		\$ 112.87
Larry Meyer- SBCCSDA	\$ 148.44			\$ 148.44
Mark Nation- CSDA GM meeting	\$ 269.46			\$ 269.46
Mission Linen- Uniforms	\$ 898.78	\$ 158.61		\$ 1,057.39
PFM- Investment management fee June 2017	\$ 1,360.51			\$ 1,360.51
Ready Fresh- Water rental	\$ 83.26			\$ 83.26
Reliance- LTD June 2017	\$ 817.25	\$ 54.05		\$ 871.30
South Coast Deli- Meetings	\$ 82.92			\$ 82.92
Silvia's Cleaning- June	\$ 400.00			\$ 400.00
So Cal Edison- June Electric	\$ 237.08			\$ 237.08
TPX- Internet service June 2017	\$ 194.00			\$ 194.00
Underground Service Alert- Dig Alerts	\$ 121.50			\$ 121.50
WEX- Gas/Fuel	\$ 811.42	\$ 287.50		\$ 1,098.92
Wilson- Backflow testing	\$ 45.00			\$ 45.00
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$ 23,790.87</b>	<b>\$ 23,396.38</b>	<b>\$ 3,430.00</b>	<b>\$ 51,761.17</b>

Payroll- Pay periods ending 7/19/17

\$ 31,811.20

**\$ 83,572.37**