

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
March 20, 2018**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

1. CALL TO ORDER

Director Geyer called the meeting to order at 5:30PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Larry Meyer

Dr. David C. Lewis

Craig Geyer

BOARD MEMBERS ABSENT

Eva Turenchalk

Dr. David Bearman

STAFF PRESENT

Mark Nation – General Manager/Superintendent

OTHERS PRESENT

Steve Majeowsky – Goleta Sanitary District

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None.

5. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF MARCH 6, 2018

(18-03-18)

Upon a motion by Director Meyer, seconded by Director Lewis, the Board unanimously approved the minutes of the Regular Board Meeting of March 6, 2018 as presented.

6. **BOARD ORDER CONFIRMING PUBLICATION OF ORDINANCE NO. 18-90**

(18-03-19)

Upon a motion by Director Meyer, seconded by Director Lewis, the Board approved the Order confirming publication of Ordinance No. 18-90: by the following roll call vote:

AYES: Meyer, Lewis, Geyer
NOES: None
ABSTAIN: None
ABSENT: Turenchalk, Bearman

7. **CONSIDERATION OF CHANGING BOARD SECRETARY TITLE TO CLERK - SECRETARY**

(18-03-20)

Upon a motion by Director Lewis, seconded by Director Meyer, the Board unanimously approved to change the Board Secretary title to Clerk-Secretary.

8. **SPRING 2018 DISTRICT NEWSLETTER**

(18-03-21)

Upon a motion by Director Meyer, seconded by Director Lewis, the Board approved the Spring 2018 District Newsletter as presented and also approved its printing and publication.

9. **LETTER OF SUPPORT FOR SB 929 (WEBSITE TRANSPARENCY)**

(18-03-22)

Upon a motion by Director Meyer, seconded by Director Lewis, the Board unanimously approved to send the letter supporting SB 929 as written.

10. **COMMUNICATIONS**

None.

11. **REPORTS**

Operations Report

The General Manager provided a report.

Public Relations Committee Meeting

Director Meyer provided a report.

Goleta Sanitary District Board Meeting

Director Meyer provided a report.

Goleta Water District Board Meeting

No report.

Isla Vista Recreation and Park District Board Meeting

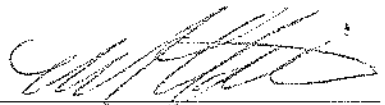
Director Lewis provided a report.

SBCCSDA Executive Board Meeting
Director Meyer provided a report.

Other Reports
None.

12. FUTURE AGENDA ITEMS
None.

13. ADJOURNMENT
There being no further business, Director Geyer adjourned the meeting at 5:43PM.


Mark Nation, Clerk - Secretary

APPROVED


Eva Turenchalk, Board President

February 28, 2018 – March 14, 2018

Administration

Staff attended Public Relations Committee meeting.

Staff met with the Storke Ranch Home Owners Association Board of Directors regarding the Phelps Road Project and easement requirements.

At a recent Board meeting District Counsel provided a legislative update. During the presentation the Board asked for further information regarding AB 967 – Human remains disposal: alkaline hydrolysis. Staff was asked to check with GSD to see if there are any potential operations of this type. GSD has one mortuary in their District (on Ward Drive). Knowing that this legislation is not effective till 2020 they will monitor this establishment on their business inventory. A business wishing to implement this process will first need to become State licensed then comply with all applicable laws including local ordinances and pretreatment requirements. A local agency like GSD can also prohibit the practice if they wish to do so.

District Staff attended a CAER membership meeting. The main focus of the meeting was to restart the organization. CAER has not been active in the past year or two.

The crew completed the annual site verification portion of the commercial billing process.

Santa Maria Joint Union High School District came and picked up the old CCTV van as approved by the Board.

Temp office manager Ken Park is now a regular employee as of March 1, 2018.

Collection System Maintenance

Staff attended a CSRMA sponsored SSO workshop on volume estimating and response procedures.

The crew completed hydro-cleaning hotspots throughout the District. The crew is continuing line cleaning work in the Dos Pueblos High School area. A Sewer Operations Summary is included with this report.

District Staff continues inspecting the public sewer portion of the Village at Los Carneros Project as needed.

Staff continues working with a consultant to improve communications and reliability of District's SCADA (Supervisory Control and Data Acquisition) system.

Routine monthly maintenance was completed including exercising valves and emergency equipment.

Staff received safety training on the following topics: Fire Prevention & Response 2018, Wildfires, Overhead Hoist/Crane Operation and Inspection, How Not to Get a Shock, and Minimizing Pesticide Risk.

The District received PERP renewal registration from CARB for Gorman Rupp Emergency Trash Pump.

Staff responded to customer report of a toilet surcharged at 1001 "A" El Embarcadero in Isla Vista. The toilet surcharged while crew was hydro-cleaning a collector line that serves the apartment. Silvia's Cleaning Service was called to clean and disinfect bathroom and the customer was pleased with the response.

Tenant improvement permits were completed for two restaurants. "Hot Pot" on Trigo Road and "Choppa Ice Cream" on Hollister Avenue.

Industrial Waste

Staff received the Pretreatment Compliance Inspection Summary Report for the December 5, 2017 pretreatment program inspection conducted by EPA contract inspectors.

Staff conducted Industrial Wastewater Discharge Permit compliance inspection at FLIR and Transphorm.

Staff collected Industrial Wastewater Discharge Permit compliance samples from FLIR end of process and end of pipe.

Staff collected Non-Industrial Source Control (NISC) samples from three designated locations within the District.

District Staff continues FOG inspections for the period.

Street Sweeping

Graffiti – none to report at this time

Abandon vehicle – none to report at this time

Hrs. - 34.2

Miles - 274.5

Loads - 21

Marborg - 2/16/18 = 11.46

- Replaced left side gutter broom air pressure regulator on the Crosswind
- Dal Pozzo's tire repaired a flat tire

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	January 2017	MGD 2.03; 43.57%
-------------------------	--------------	------------------

Sewer Operations Cleaning Summary from February 28, 2018 to March 14, 2018

Water Utility of the City of Columbus

Feet Cleaned

Hot Spot	8,032 ft.
	<hr/>
	8,032 ft.

Lines Cleaned

Hot Spot	26 lines
	<hr/>
	26 lines

Other Work Orders

FOG Inspection	10 Work Orders
Service Call	1 Work Order
Site Verification	1 Work Order
	<hr/>
	12 Work Orders

Goleta West Sanitary District
Allowance of Claims
March 01, 2018 - March 14, 2018

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ACC01	ACCOUNTEMPS	fee temp to hire	3/6/2018	\$6,000.00
ACC01	ACCOUNTEMPS	contract labor	3/13/2018	\$813.05
ACC01	ACCOUNTEMPS	contract labor	3/13/2018	\$1,131.20
ADP01	ADP Inc	payroll	3/6/2018	\$248.37
BAR01	Bartlett Pringle & Wolf LLC	accounting auditing svcs	3/6/2018	\$301.00
BLU01	Blueisle Bookkeeping	bookkeeping svc	3/13/2018	\$127.50
BRI01	C. Philip Brittain	Roline replacement project	3/7/2018	\$5,944.57
BUY01	Buynak, Fauver, Archbald, Spray	Legal Svcs	3/13/2018	\$28.33
CAL12	CalPERS Public Employee's Retirement System	pension	3/8/2018	\$2,975.53
CIN01	Cintas Corporation	first aid supplies	3/6/2018	\$48.91
CIT03	City of Santa Barbara	admin bldg planning	3/8/2018	\$24,775.00
CITIG06	Channel Islands Technology Integrators' Group	computer i.t. svcs	3/13/2018	\$131.25
CITIG06	Channel Islands Technology Integrators' Group	computer i.t. svcs	3/13/2018	\$410.00
CITIG06	Channel Islands Technology Integrators' Group	computer i.t. svcs	3/13/2018	\$494.25
DAL01	Dal Pozzo Tire Corp	fix flat tire	3/6/2018	\$55.00
EDU01	Eduardo Galindo Architect	ops bldg	3/6/2018	\$14,167.81
EDU01	Eduardo Galindo Architect	ops bldg	3/6/2018	\$55,201.00
EDU01	Eduardo Galindo Architect	administration bldg	3/6/2018	\$1,152.21
EDU01	Eduardo Galindo Architect	garage expansion	3/6/2018	\$8,111.79
EDU01	Eduardo Galindo Architect	ops bldg	3/13/2018	\$1,157.68
FRO01	Frontier Communications	phone service	3/6/2018	\$74.29
FRO01	Frontier Communications	phone service	3/13/2018	\$171.59
GEY01	Craig Geyer	SBCSSDA reimbursement	3/13/2018	\$51.16
GOL04	Goleta Water District	Emily Water	3/13/2018	\$78.27
GRA03	Grainger	maint & repair parts	3/13/2018	\$84.79
HAA01	Haaker Equipment Company	maint parts sweeper	3/13/2018	\$272.08
JAI01	Jaimes Landscape	landscape maintenance	3/13/2018	\$335.00
LAR01	Larry's Auto Parts	vehicle maintenance	3/6/2018	\$149.00
LIN01	Lincoln National Life Ins	deferred comp	3/8/2018	\$1,150.00
MAR01	Marborg Industries	waste disposal roll off	3/6/2018	\$1,249.89
MAR01	Marborg Industries	waste disposal roll off rental	3/13/2018	\$118.16
MEY01	Lary D Meyer	SBCSSDA reimbursement	3/13/2018	\$131.92
MIS01	Mission Linen Supply	uniforms, linens, towels	3/6/2018	\$232.77
MIS01	Mission Linen Supply	uniforms, linens, towels	3/6/2018	\$134.80
MIS01	Mission Linen Supply	uniforms linens towels	3/13/2018	\$289.82
MNS01	MNS Engineers Inc	engineering recyc water	3/13/2018	\$440.00
MNS01	MNS Engineers Inc	engineering gis updates	3/13/2018	\$700.00
REA01	ReadyRefresh by Nestle	drinking water	3/6/2018	\$56.33
ROC01	Rockwell Engineering & Equip Co.	pump impeller	3/13/2018	\$3,529.79
RWC01	R. Wilson Company	typewriter repair	3/6/2018	\$143.00
SAN04	Santa Barbara News Press *All payments*	notice, ordinance 18-90	3/13/2018	\$1,996.60
SAN20	Santa Barbara County EHS/CUPA	annual permit hazmat	3/13/2018	\$911.00
SBA01	Santa Barbara Aquatics	escape air insp & refills (3)	3/6/2018	\$60.00
SIL01	Silvia's Cleaning Company, Inc.	janitorial svc	3/6/2018	\$300.00
SOU02	Southern California Edison Co	electricity	3/13/2018	\$534.75
SOU04	SOUTH COAST DELI	lunch committee mtg	3/13/2018	\$40.92
TEL03	TPX COMMUNICATIONS	residual expense acct cancel	3/13/2018	\$5.02
THE02	The Gas Company	gas service	3/6/2018	\$118.30
TUR01	Eva Turenchalk	ucla conf reimbursement	3/7/2018	\$389.84
UND01	Underground Service Alert	underground svc alert	3/6/2018	\$49.60
USP	US Postal Service, Bulk Mail Entry Unit	P.O. box rental	3/6/2018	\$250.00
WEX01	WEX Bank	fuel vehicles	3/6/2018	\$1,175.12
Total Services & Supplies				\$138,498.46
Payroll - pay dates ending 03/07/2018				\$21,291.38
Total				\$159,789.84