

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
January 7, 2020**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

1. CALL TO ORDER

President Lewis called the meeting to order at 5:30PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Dr. David C. Lewis
Larry Meyer
David Bearman M.D.
Eva Turenchalk
Craig Geyer

BOARD MEMBERS ABSENT

None.

STAFF PRESENT

Mark Nation – General Manager/Superintendent
Steven A. Amerikaner – District Counsel

OTHERS PRESENT

Steve Majoewsky – GSD

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None.

**5. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF
DECEMBER 3, 2019**

(20-01-01)

Upon a motion by Director Geyer, seconded by Director Bearman, the Board unanimously approved the minutes of the Regular Board Meeting of December 3, 2019 as written.

**6. PROPOSAL FROM STANTEC CONSULTING FOR ADDITIONAL SERVICES ON
THE PHELPS ROAD PROJECT**

(20-01-02)

Upon a motion by Director Geyer, seconded by Director Bearman, the Board unanimously approved to accept the proposal from Stantec Consulting for additional services on the Phelps Road Project at a cost not-to-exceed \$287,193.00.

7. **APPOINTMENT OF COMMITTEE MEMBERS AND DISTRICT REPRESENTATIVES**

President Lewis appointed District Directors to the same committee and representative positions as were assigned for calendar year 2019. President Lewis then recused himself and left the boardroom.

Vice-President Geyer appointed President Lewis to the same committee and representative positions that he was assigned in calendar year 2019.

8. **COMMUNICATIONS**

None.

9. **REPORTS**

Operations Report

The General Manager provided a report.

Finance Committee

Director Geyer provided a report.

Engineering Committee

President Lewis provided a report.

Management Committee

Director Geyer provided a report.

Goleta Sanitary District

Director Meyer provided a report.

Goleta Water District

Director Turenchalk provided a report.

Isla Vista Recreation and Park District

President Lewis provided a report.

Santa Barbara Airport Commission

President Lewis provided a report.

SBCCSDA Executive Board Meeting

Director Meyer provided a report.

City of Goleta

No report.

Other Director Reports

None.

10. FUTURE AGENDA ITEMS

The Board requested that District Counsel provide an update on the status of the permitting for the District Buildings Project.

11. ADJOURNMENT

There being no further business, President Lewis adjourned the meeting at 6:00PM.



Mark Nation, Clerk - Secretary

APPROVED



Dr. David C. Lewis, Board President

November 27, 2019 – January 2, 2020

Administration

Staff received notification that the District was awarded the renewal of the Special District Leadership Foundation Transparency Certification following submittal of the award package and its required attachments.

Staff continues working with Sudhir Pardiwalla at Raftelis on the project reviewing the District's miscellaneous fees.

Staff completed the no-spill reports on the State CIWQS system as required for November and December 2019 along with the collection system questionnaire that is required annually.

Staff attended a Finance Committee meeting, Management Committee meeting and an Engineering Committee meeting.

Staff submitted the SDLF Transparency Certificate Renewal Application along with all the required documentation.

Sent monthly recycled water use logs for November and December 2019 to GWD.

Collection System Maintenance

EPC was on site and performed the annual maintenance and testing on the emergency transfer switch for the District Headquarters.

Duthie Power Services completed annual preventative maintenance service and testing on the District's emergency power generators.

The District's Electrical contractor and staff replaced the electric motor for the air circulation system in the Angle Support Structure (Diversion Structure).

The crew completed all annual maintenance scheduled for District vehicles and equipment. The crew also completed the routine safety checks, monthly exercising and checking of equipment and facilities throughout the District for the month of December.

The crew continues with the routine cleaning schedule. Hotspots and Root Cutting throughout the District were hydro-cleaned this period. A sewer operations summary is enclosed with this operations report.

The Phelps Road Project continues moving along well this period. Tierra Contracting continues progressing in a timely manner and on schedule. Current progress – All pipe to be installed east of the Storke Ranch development including the Sycamore Walk bike path is in place, tested, video inspected and in use. Tierra Contracting was able to

abandon the pipeline completely per the project plans east of the Storke Ranch development. They were able to complete the abandonment of the existing manholes located in the wetland during a short break in the weather. The other manholes to be abandoned on UCSB property are not wet weather sensitive and will be abandoned in the near future. Tierra is currently progressing up Phelps Road toward the Storke Road intersection and cleaning-up/restoring behind the construction in the UCSB owned area of the project. No work took place on the project from December 24th to January 2nd.

An all-staff safety meeting was held to discuss findings of the 2019 third quarter safety inspection.

Industrial Waste

Staff completed the process of renewing all 2020 Industrial Wastewater Discharge Permits.

Staff conducted Industrial Wastewater Discharge Permit compliance inspections at the following industries: FLIR Systems, Lockheed Martin Santa Barbara Focalplane, Raytheon B-1 Campus, and Raytheon B-8.

Staff received and reviewed estimates from Raytheon for well water utilized in their industrial processes and discharged to sewer.

The crew continues FOG inspections at all the food service establishments in the District.

Street Sweeping

The crew delivered the 2020 Street Sweeper Schedule Magnots to residents in the district.

No Report this period. Street sweeping operating routinely.

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	August 2019	MGD 1.991; 45.8756%
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Sewer Operations Cleaning Summary from November 27, 2019 to January 2, 2020

Your environmental partner since 1954

Descripton	Quantity
Feet Cleaned	
Hot Spot	3,752 ft.
Root Cutting	1,986 ft.
	<hr/>
	5,738 ft.
Lines Cleaned	
Hot Spot	14 lines
Root Cutting	8 lines
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	22 lines
Other Work Orders	
CCTV Work Order	34 Work Orders
FOG Inspection	6 Work Orders
Service Call	1 Work Order
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	41 Work Orders

**Goleta West Sanitary District
Allowance of Claims
Nov 27, 2019 - Jan 02, 2020**

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ADP01	ADP Inc	Payroll Processing	12/18/2019	\$1,123.95
BAR02	Barricade Pest Control	Pest Control	12/11/2019	\$200.00
BLU01	Blueisle Bookkeeping	Bookkeeping Service	12/4/2019	\$127.50
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Services	12/10/2019	\$9,916.28
CAL03	CalPERS Public Employees Health	CalPERS Health Insurance	12/26/2019	\$15,541.27
CAL12	CalPERS Public Employee's Retirement System	CalPERS Pension	12/11/2019	\$18,502.33
CAL16	California Chamber of Commerce	CA Labor Law Poster	12/27/2019	\$54.34
CIN01	Cintas Corporation	Safety First Aid Supplies	12/27/2019	\$138.76
CITIG06	Channel Islands Technology Integrators Group	Computer Support	12/18/2019	\$1,467.35
CWE07	CWEA	CWEA Membership & Certifications	12/18/2019	\$296.00
DAL01	Dal Pozzo Tire Corp	Tires & Repairs	12/18/2019	\$228.53
DEV01	Devereaux Capital Group LLC	Phelps Rd Project	12/18/2019	\$4,500.00
DUT01	Duthie Electric Service Corp.	Electric Power Equip Testing	12/18/2019	\$3,468.71
FGL01	FGL Environmental	Non Industrial Sample Analysis	12/27/2019	\$2,622.00
FIR01	First Bankcard	Operations & Maintenance Supplies	12/27/2019	\$1,622.79
FRO01	Frontier Communications	Phone Service	12/27/2019	\$1,181.72
GEY01	Craig Geyer	SBCCSDA Reimbursement	12/11/2019	\$57.23
GOL04	Goleta Water District	Facility Water	12/11/2019	\$79.33
GOL07	Goleta Valley Chamber of Commerce	Membership	12/11/2019	\$927.50
GRA03	Grainger	Equipment Maintenance	12/4/2019	\$108.06
HAA01	Haaker Equipment Company	Vehicle Repair Parts	12/11/2019	\$254.92
IBS	IBS of Sierra Madre	Replacement Batteries	12/11/2019	\$286.82
JAI01	Jaimes Landscape	Landscape Maintenance	12/11/2019	\$360.00
LAR01	Larry's Auto Parts	Vehicle Maintenance Parts	12/18/2019	\$796.59
LIN01	Lincoln National Life Ins	Deferred Compensation	12/26/2019	\$3,000.00
MAR01	Marborg Industries	Waste Removal & Rolloff	12/27/2019	\$2,044.22
MCC02	McCormix Corporation	Sweeper Fuel	12/11/2019	\$2,321.16
MEY01	Larry D Meyer	SBCCSDA Reimbursement	12/27/2019	\$199.88
MIS01	Mission Linen Supply	Uniforms & Towels	12/27/2019	\$1,947.59
MNS01	MNS Engineers Inc	GIS Services	12/11/2019	\$1,898.75
NAT01	Mark Nation	SBCCSDA Reimbursement	12/4/2019	\$40.00
OFF01	Office Depot	Office Supplies	12/4/2019	\$581.75
PFM01	PFM Asset Management LLC	Investment Consulting Svcs	12/27/2019	\$1,358.82
RAF01	RFC Raftelis Financial Consulting, Inc.	Miscellaneous Fee Study	12/4/2019	\$10,202.50
REA01	ReadyRefresh by Nestle	Drinking Water	12/11/2019	\$131.39
SIL01	Silvia's Cleaning Company, Inc.	Janitorial Service	12/4/2019	\$450.00
SOU02	Southern California Edison Co	Electricity	12/11/2019	\$3,316.08
SOU04	South Coast Deli	Committee Meeting Lunches	12/11/2019	\$132.21
SPE03	Special District Risk Management Authority	Insurance Life & Dental	12/27/2019	\$1,839.14
STA04	Stantec Consulting Services Inc.	Phelps Rd Project	12/18/2019	\$77,126.42
TER01	Terrain Consulting	Magnots & Newsletter	12/27/2019	\$12,704.58
THE02	The Gas Company	Natural Gas	12/4/2019	\$51.00
THE06	The Regents of the University of California	Internet Svc	12/11/2019	\$102.92
THE07	The Corwin Group Inc	Phelps Rd Project	12/18/2019	\$1,610.00
TIE01	Tierra Contracting Inc	Phelps Rd Project	12/18/2019	\$994,488.50
TOT02	Total Compensation Systems, Inc.	Actuarial Valuation Svcs	12/27/2019	\$1,350.00
TWL01	TW Land Planning & Development LLC	Land Use & Wastewater Projections	12/4/2019	\$1,018.13
UND01	Underground Service Alert	Dig Alerts	12/11/2019	\$192.54
USP	US Postal Service, Bulk Mail Entry Unit	PO Box Rental	12/4/2019	\$106.00
VEL01	Velocity Truck Center Ventura County	Sweeper Repair Parts	12/11/2019	\$367.36
WEX01	WEX Bank	Vehicle Fuel	12/6/2019	\$1,333.14
Total Services & Supplies				\$1,183,776.06
Payroll - (2) pay dates Wk50 Wk52				\$66,015.73
Total				\$1,249,791.79