

**MINUTES OF THE REGULAR MEETING  
OF THE GOLETA WEST SANITARY DISTRICT  
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA  
January 21, 2020**

**POSTING OF THE AGENDA**

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

**1. CALL TO ORDER**

President Lewis called the meeting to order at 5:30PM.

**2. ROLL CALL: BOARD MEMBERS PRESENT**

Dr. David C. Lewis  
Larry Meyer (arrived at 5:39)  
David Bearman M.D.  
Craig Geyer

**BOARD MEMBERS ABSENT**

Eva Turenchalk

**STAFF PRESENT**

Mark Nation – General Manager/Superintendent  
Steven A. Amerikaner – District Counsel

**OTHERS PRESENT**

None.

**3. APPROVE THE ORDER OF THE AGENDA**

No changes were made to the order of the agenda.

**4. PUBLIC COMMENT**

None.

**5. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF  
January 7, 2020**

(20-01-03)

Upon a motion by Director Geyer, seconded by Director Bearman, the Board unanimously approved the minutes of the Regular Board Meeting of January 7, 2020 as written.

6. **DEDICATION AGREEMENT FOR LAND DEVELOPMENT IMPROVEMENTS FOR THE CORTONA APARTMENTS DEVELOPMENT**

(20-01-04)

Upon a motion by Director Geyer, seconded by Director Bearman, the Board unanimously approved the Dedication Agreement for Land Development Improvements for the Cortona Apartments Development.

7. **ANNUAL RESERVE FUND TRANSFERS**

(20-01-05)

Upon a motion by Director Geyer, seconded by Director Bearman, the Board unanimously approved the Annual Reserve Fund Transfers as presented in the FY 2019-2020 Budget Document.

8. **COMMUNICATIONS**

The communications were noted as received.

9. **REPORTS**

**Operations Report**

The General Manager provided a report.

**Finance Committee**

President Lewis provided a report.

**Engineering Committee**

President Lewis provided a report.

**Management Committee**

Director Geyer provided a report.

**Goleta Sanitary District**

No report.

**Goleta Water District**

No report.

**Isla Vista Recreation and Park District**

President Lewis provided a report.

**Santa Barbara Airport Commission**

No report.

**SBCCSDA Executive Board Meeting**

Director Meyer provided a report.

**City of Goleta**

No report.

**Other Director Reports**

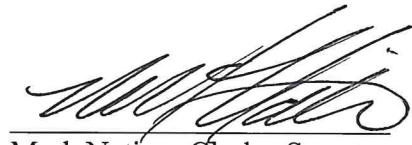
None.

**10. FUTURE AGENDA ITEMS**

None.

**11. ADJOURNMENT**

There being no further business, President Lewis adjourned the meeting at 5:44PM.



Mark Nation, Clerk - Secretary

**APPROVED**

  
Dr. David C. Lewis, Board President

January 3, 2019 – January 13, 2020

### **Administration**

Staff continues working with Sudhir Pardiwalla at Raftelis on the project reviewing the District's miscellaneous fees.

Staff attended a Personnel Committee meeting and a Management Committee meeting.

Staff sent the annual reminder letter to the owners of the Glen Annie Golf Course Property regarding the annexation agreement with the District.

The General Manager took the training and passed the required test to renew his Signatory Authority for the District for the airport operations badging system.

Staff received notification at approximately 1 AM Sunday 1/12/19 from SCADA of a power outage at main pump station and at Emily pump station. The stationary emergency generator started as designed and provided power to the main pump station. Power was restored a short time later and all systems returned to normal operation.

### **Collection System Maintenance**

A planned power outage overnight on January 9, 2020 at the Emily lift station was prepared for. Edison Contractor is replacing power poles in that area. Emergency generator was onsite but was never needed. Went according to plan.

The crew continues with the routine cleaning schedule. Hotspots and Root Cutting throughout the District were hydro-cleaned this period. The crew is currently cleaning lines in the Cannon Green area. A sewer operations summary is enclosed with this operations report.

The Phelps Road Project continues moving along well this period. Tierra Contracting continues progressing in a timely manner and on schedule. Currently they are progressing down Phelps Road toward Storke Road and doing clean-up work behind the construction on the UCSB property.

Staff completed plan check and issued fee estimate for Accessory Dwelling Unit (ADU) at 6876 Sabado Tarde.

Staff corresponded with property owner's agent regarding fees and feasibility of connecting ADU to sewer system at 905 Vereda Del Ciervo (EMID). The existing Single-Family Residence (SFR) is not connected to sewer and is currently served by a septic system.

Kyle Graham passed the test to earn his Grade I CWEA Collection System Maintenance Certification.

All-staff participated in the annual fire extinguisher safety meeting.

### **Industrial Waste**

Staff Received and reviewed 2019 Fourth Quarter Self-Monitoring Reports from FLIR Systems and Transphorm, Inc.

### **Street Sweeping**

The crew completed delivering the 2020 Street Sweeper Schedule Magnots to residents in the District.

Hrs. – 26

Miles- 45

Loads- 9

- Serviced transmission on the Crosswind
- Serviced hydraulic system on the Crosswind
- Changed coolant on the main engine of the Crosswind
- Changed oil and filters on both engines of the Crosswind
- Lubed cab and chassis on the Crosswind

### **Table of Treatment Capacity in GSD Plant**

GWSD Average Daily Flow	September 2019	MGD 2.010; 45.0406%
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# Sewer Operations Cleaning Summary from January 3, 2020 to January 13, 2020

Your environmental partner since 1954

Description	Quantity
<b>Feet Cleaned</b>	
Hydroclean	5,551 ft.
Root Cutting	4,045 ft.
Hot Spot	2,125 ft.
<hr/>	
<b>11,721 ft.</b>	
<b>Lines Cleaned</b>	
Hydroclean	21 lines
Root Cutting	15 lines
Hot Spot	9 lines
<hr/>	
<b>45 lines</b>	

**Goleta West Sanitary District  
Allowance of Claims  
Jan 03, 2020 - Jan 10, 2020**

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ALL08	CSRMA c/o Alliant Insurance Svcs, Inc.	Insurance Liability PIP	1/6/2020	\$52,411.05
BAR01	Bartlett Pringle & Wolf LLC	Accounting & Audit Svcs	1/6/2020	\$14,017.00
BLU01	Blueisle Bookkeeping	Bookkeeping Service	1/6/2020	\$106.25
BRI01	C. Philip Brittain	SCADA & UPS Support	1/6/2020	\$1,120.00
CAL12	CalPERS Public Employee's Retirement System	CalPERS Pension	1/9/2020	\$9,100.53
CWE07	CWEA	CWEA Conference	1/6/2020	\$1,300.00
DAT01	Datco Service Corp	DMV Drug Testing	1/6/2020	\$175.50
FRO01	Frontier Communications	Phone Service	1/6/2020	\$113.53
GOL02	Goleta Sanitary District	Treatment	1/6/2020	\$198,176.09
HAA01	Haaker Equipment Company	Sweeper Maint Parts	1/6/2020	\$281.25
HOM01	Home Depot Credit Svcs	Sweeper Supplies	1/6/2020	\$32.00
JAI01	Jaimes Landscape	Landscape Maint	1/6/2020	\$418.75
LEN01	Lenz Pest Control	Pest Control	1/6/2020	\$120.00
LIN01	Lincoln National Life Ins	Deferred Compensation	1/8/2020	\$1,600.00
MIS01	Mission Linen Supply	Uniforms & Towels	1/6/2020	\$882.46
MNS01	MNS Engineers Inc	GIS & Map Services	1/6/2020	\$3,112.50
REA01	ReadyRefresh by Nestle	Drinking Water	1/6/2020	\$121.41
SIL01	Silvia's Cleaning Company, Inc.	Janitorial Service	1/6/2020	\$337.50
SOU02	Southern California Edison Co	Electricity	1/6/2020	\$217.20
THE02	The Gas Company	Natural Gas	1/6/2020	\$192.22
TWL01	TW Land Planning & Development LLC	Land Use & Wastewater Projections	1/6/2020	\$8,508.75
ULINE	ULINE	Operations Supplies	1/6/2020	\$40.87
UND01	Underground Service Alert	Dig Alert	1/6/2020	\$90.14
WEX01	WEX Bank	Vehicle Fuel	1/9/2020	\$710.43
<b>Total Services &amp; Supplies</b>				<b>\$293,185.43</b>
Payroll - (1) pay date Wk02				\$33,146.76
<b>Total</b>				<b>\$326,332.19</b>