

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
MAY 19, 2020**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 48 hours in advance of the meeting.

This Board meeting was conducted pursuant to California Government Code Section 54953 and Governor Newsom's Executive Order, N-29-20, temporarily suspending portions of the Brown Act to implement social distancing in response to the COVID-19 pandemic. Some members of the Board participated in this meeting remotely. Public Comment on agenda items also could occur remotely.

1. CALL TO ORDER

Vice-President Geyer called the meeting to order at 5:31 PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Dr. David C. Lewis – attended remotely – arrived at 5:33PM
David Bearman M.D. – attended remotely
Craig Geyer – attended remotely
Eva Turenchalk – attended remotely
Larry Meyer – attended remotely

BOARD MEMBERS ABSENT

None.

STAFF PRESENT

Mark Nation – General Manager/Superintendent
Steven A. Amerikaner – District Counsel - attended remotely

OTHERS PRESENT

Steve Majeowsky – Goleta Sanitary District – attended remotely

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None.

5. **APPROVAL OF THE MINUTES FOR THE SPECIAL BOARD MEETING OF MAY 5, 2020**

(20-05-27)

Upon a motion by Director Bearman, seconded by Director Turenchalk, the Board approved the minutes of the Regular Board Meeting of May 5, 2020 as presented by the following roll call vote:

AYES: Lewis, Bearman, Turenchalk, Geyer, Meyer
NOES: None
ABSTAIN: None
ABSENT: None

6. **WASTEWATER CONNECTION AND MISCELLANEOUS FEES REPORT FROM RAFTELIS FINANCIAL CONSULTANTS, INC.**

(20-05-28)

Upon a motion by Director Geyer, seconded by Director Meyer, the Board accepted the report from Raftelis Financial Consultants as presented by the following roll call vote:

AYES: Lewis, Bearman, Turenchalk, Geyer, Meyer
NOES: None
ABSTAIN: None
ABSENT: None

7. **REVIEW DRAFT ORDINANCE NO. 20-92 RELATING TO FEES AND CHARGES AND REPEALING AND REPLACING ORDINANCE NO. 18-90 AND CONSIDER SETTING A DATE FOR A PUBLIC HEARING**

The Board reviewed the Draft Ordinance No. 20-92.

(20-05-29)

Upon a motion by Director Geyer, seconded by Director Meyer, the Board directed staff to publish the noticing as required to hold a Public Hearing for Ordinance No. 20-92 at the Regular Board Meeting scheduled for July 7, 2020 by the following roll call vote:

AYES: Meyer, Lewis, Bearman, Turenchalk, Geyer
NOES: None
ABSTAIN: None
ABSENT: None

8. **CONSIDER PURCHASE OF SEWER CLEANING EASEMENT MACHINE**

(20-05-30)

Upon a motion by Director Meyer, seconded by Director Geyer, the Board approved to accept the bid for a sewer cleaning easement machine from Plumbers Depot, Inc. at a cost not-to-exceed \$57,192.46 by the following roll call vote:

AYES: Lewis, Bearman, Turenchalk, Geyer, Meyer
NOES: None
ABSTAIN: None
ABSENT: None

9. **RESOLUTION NO. 20-791 AMENDING APPENDIX “A” OF THE DISTRICT’S PERSONNEL POLICY/EMPLOYEE HANDBOOK**

(20-05-31)

Upon a motion by Director Geyer, seconded by Director Bearman, the Board adopted Resolution No. 20-791 Amending Appendix “A” of the District’s Personnel Policy/Employee Handbook by the following roll call vote:

AYES: Lewis, Bearman, Turenchalk, Geyer, Meyer

NOES: None

ABSTAIN: None

ABSENT: None

10. **DISCUSSION OF STANFORD UNIVERSITY STUDY OF WASTEWATER TESTING FOR COVID-19**

The Board discussed the aforementioned study and materials provided by staff.

11. **COMMUNICATIONS**

The communications were noted as received.

12. **REPORTS**

Operations Report

The General Manager provided a report.

Goleta Sanitary District

No report.

Goleta Water District

Director Turenchalk provided a report.

Isla Vista Recreation & Park District

No report.

Santa Barbara Airport Commission

No report.

SBCCSDA Executive Board Meeting

Director Meyer provided a report.

City of Goleta

Director Geyer provided a report on a Finance Committee meeting he attended.

Other Director Reports

None.

13. **FUTURE AGENDA ITEMS**

None.

**14. CLOSED SESSION: Public Employee Performance Evaluation
(Gov't Code Section 54957)**

**Employee: General Manager/Superintendent
Quarterly Update Report (1st Quarter 2020)**

The Board entered closed session at 6:08PM.

The Board returned to open session at 6:13PM.

No action was taken.

15. ADJOURNMENT

There being no further business, President Lewis adjourned the meeting at 6:14PM.



Mark Nation, Clerk - Secretary

APPROVED


Dr. David C. Lewis, Board President

April 29, 2020 – May 13, 2020

Administration

Staff completed the annual commercial billing process and determining the charges based on water usage.

Staff participated in another CWEA/CASA Webinar regarding Coronavirus and wastewater.

Staff attended Engineering and Finance Committee Meetings.

Staff continues work on the FY 2020-2021 Budget Document.

Since the last Board meeting the District received approval from the City of Santa Barbara Architectural Board of Review for the Operations Building and the Garage remodel. This only leaves getting the plans approved by the building department then the District can move forward on those buildings. On May 14th the CDP approval for the Administration Building is on the Planning Commission agenda.

Submitted the no-spill certification for the month of April 2020 to the State CIWQS website as required. This makes 2 years with zero SSOs for GWSD. Great work by the crew! If not for a contractor creating a small spill while working on a District project GWSD would not have had a spill in over 4 years!

May 7, 2020 the District received bids for the purchase of an Easement Sewer Cleaning Machine.

The crew responded to an odor complaint on Alameda Drive near Dos Pueblos High School. After extensive investigation the crew found a private lateral from a home somehow draining into a storm drain. The homeowner and the City were contacted and between the two of them a contractor was called to dig the street up. It was found that the homeowner's sewer lateral was completely broken and the wastewater from the house was following the trench that the storm drain was installed in the at a poorly made storm drain connection the water was getting into the storm drain. Not a GWSD problem.

Staff attended online CAER meeting – Industry Response & Operations During Covid-19.

Collection System

The Phelps Road Project continues. Latest schedule from the contractor shows a completion date of June 5, 2020. Construction continues moving west on Phelps Road. No issues at this time.

Staff began inspection of the public sewer portion of the Cortona Apartments Project. The contractor began mainline construction on May 12, 2020.

The crew completed hydrocleaning in the Evergreen area. The crew also completed hydroflushing throughout the District for the month of May 2020. A sewer operations summary is enclosed with this operations report.

Staff continues to inspect and document Toro Enterprises constructing private sewer improvements for four new commercial buildings at Cabrillo Business Park (CBP).

Industrial Waste

Staff collected Industrial Wastewater Discharge Permit compliance samples at the following locations: Costco, Karl Storz Imaging, Apeel Sciences, US Postal Service Processing and Distribution Center.

Staff attended NACWA webinars on EPA Pretreatment Regulatory Updates and Pretreatment for PFAS (Per and Polyfluoroalkyl Substances).

Street Sweeping

Graffiti – none to report at this time.

Abandoned vehicles – none to report at this time.

- Extra sweeping was performed on Phelps Road for the pipeline project currently under construction.

Hrs. – 37.7

Miles- 312

Loads-18

Marborg: none to report

- Replaced engine oil and oil filter on main engine on the Crosswind
- Took the Crosswind to Dal Pozzo's Tire to repair a flat tire
- Jeff Hayes Equipment Repair diagnosed an air leak on the main engine pneumatic fan hub clutch on the Crosswind

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	March 2020	MGD 2.142; 43.4418%
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Sewer Operations Cleaning Summary from April 29, 2020 to May 13, 2020

Your environmental partner since 1954

Descripton	Quantity
Feet Cleaned	
Hydroclean	12,698 ft.
Hydroflush	5,660 ft.
	<hr/>
	18,358 ft.
Lines Cleaned	
Hydroclean	56 lines
Hydroflush	16 lines
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	72 lines
Other Work Orders	
Parcel Permit	3 Work Orders
Service Call	1 Work Order
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	4 Work Orders

**Goleta West Sanitary District
Allowance of Claims
Apr 30, 2020 - May 13, 2020**

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ADP01	ADP Inc	Payroll Service	5/12/2020	689.75
BLU01	Blueisle Bookkeeping	Bookkeeping Service	5/12/2020	85.00
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Services	5/7/2020	13,395.60
CAL12	CalPERS Public Employee's Retirement System	CalPERS Pension	5/13/2020	13,866.65
CAL99	DIR Cal OSHA	Cal OSHA Penalty	5/1/2020	12,600.00
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	5/12/2020	1,246.95
DAL01	Dal Pozzo Tire Corp	Tire Repair	5/12/2020	55.00
FRO01	Frontier Communications	Phone Service	5/12/2020	111.67
HAA01	Haaker Equipment Company	PUSH Camera	5/12/2020	10,583.40
HOM01	Home Depot Credit Svcs	Maintenance Supplies	5/1/2020	909.23
JAI01	Jaimes Landscape	Landscape Maintenance	5/12/2020	360.00
JHA01	J.Hayes Truck Repair	Vehicle Repair	5/12/2020	480.00
LAR01	Larry's Auto Parts	Vehicle Maint Parts	5/12/2020	202.27
LIN01	Lincoln National Life Ins	Deferred Compensation	5/13/2020	2,300.00
MAR01	Marborg Industries	Waste Removal & Rolloff	5/12/2020	138.30
MEY01	Larry D Meyer	SBCCSDA Reimbursement	5/12/2020	162.12
MIS01	Mission Linen Supply	Uniforms & Towels	5/12/2020	497.38
OFF01	Office Depot	Office Supplies	5/12/2020	12.28
SAN19	SBCCSDA	SBCCSDA Event Host	5/12/2020	1,405.49
SIL01	Silvia's Cleaning Company, Inc.	Janitorial Service	5/12/2020	450.00
SMA01	SmartCover Systems	Sensor Communications	5/12/2020	14,496.95
SOU02	Southern California Edison Co	Electricity	5/12/2020	224.33
SPE03	Special District Risk Management Authority	Insurance Life & Dental	5/12/2020	914.53
THE02	The Gas Company	Natural Gas	5/12/2020	47.88
TIE01	Tierra Contracting Inc	Phelps Rd Project	5/12/2020	1,008,149.50
UND01	Underground Service Alert	Dig Alerts	5/1/2020	95.39
USB01	US Bank	Investment Banking	5/12/2020	953.86
WEX01	WEX Bank	Vehicle Fuel	5/6/2020	1,316.65
Total Services & Supplies				\$1,085,750.18
Payroll - (1) pay dates Wk20 2020				\$32,388.12
Total				\$1,118,138.30