

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
July 21, 2020**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 48 hours in advance of the meeting.

This Board meeting was conducted pursuant to California Government Code Section 54953 and Governor Newsom's Executive Order, N-29-20, temporarily suspending portions of the Brown Act to implement social distancing in response to the COVID-19 pandemic. Members of the Board participated in this meeting remotely. Public Comment on agenda items also could occur remotely.

1. CALL TO ORDER

President Lewis called the meeting to order at 5:30PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Dr. David C. Lewis – attended remotely

David Bearman M.D. – arrived at 5:32 - attended remotely

Craig Geyer – attended remotely

Eva Turenchalk – attended remotely

Larry Meyer – attended remotely

BOARD MEMBERS ABSENT

None.

STAFF PRESENT

Mark Nation – General Manager/Superintendent

Steven A. Amerikaner – District Counsel - attended remotely

OTHERS PRESENT

Bruce Corwin – The Corwin Group, Inc. – attended remotely

Steve Majeowsky – Goleta Sanitary District – attended remotely

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None.

**5. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF
JULY 7, 2020**

(20-07-42)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board approved the minutes of the Regular Board Meeting of July 7, 2020 as presented by the following roll call vote:

AYES: Lewis, Geyer, Turenchalk, Meyer, Bearman
NOES: None
ABSTAIN: None
ABSENT: None

6. **PROPOSAL FOR FLOW MONITORING, MODELING AND MASTER PLAN SERVICES FROM THE CORWIN GROUP, INC.**

(20-07-43)

Upon a motion by Director Geyer, seconded by Director Meyer, the Board accepted the proposal from the Corwin Group, Inc. at a cost not-to-exceed \$244,010.00 by the following roll call vote:

AYES: Lewis, Geyer, Turenchalk, Meyer, Bearman
NOES: None
ABSTAIN: None
ABSENT: None

7. **DISCUSSION REGARDING THE OATH OF OFFICE FOR DIRECTORS**

A discussion was had about the Oath of Office the Directors take following them being elected. No action was taken.

8. **BOARD ORDER CONFIRMING PUBLICATION OF ORDINANCE NO. 20-92**

(20-07-44)

Upon a motion by Director Meyer, seconded by Director Geyer, the Board adopted the Board Order Confirming Publication of Ordinance No. 20-92 by the following roll call vote:

AYES: Lewis, Geyer, Turenchalk, Meyer, Bearman
NOES: None
ABSTAIN: None
ABSENT: None

9. **COMMUNICATIONS**

The communications were noted as received.

10. **REPORTS**

Operations Report

The General Manager provided a report.

Goleta Sanitary District

No report.

Goleta Water District

Director Turenchalk provided a report.

Isla Vista Recreation and Park District

No report.

City of Goleta

No report.

Other Director Reports

None.

11. FUTURE AGENDA ITEMS

None.

12. ADJOURNMENT

There being no further business, President Lewis adjourned the meeting at 6:19PM.



Mark Nation, Clerk - Secretary

APPROVED



Dr. David C. Lewis, Board President

July 1, 2020 – July 14, 2020

Administration

Staff completed the required data file and hard copy documents required to place the sewer service charges on the tax roll. The file and documents were sent out to the County on July 14, 2020.

Staff finalized the FY 2020-2021 Budget Document following Board approval.

As required, staff published the summary of Ordinance No. 20-92 following Board approval.

Staff submitted the no-spill certification for June 2020 to the State of California CIWQS database as required.

Staff working with PFM on the annual Investment Policy Review. This will go to the Finance Committee then Board once it is complete.

Collection System

Phelps Road Project: Tierra Contracting continues working on the short punchlist of items. Final job walk scheduled for later this week.

Staff continues inspection of the public sewer portion of the Cortona Apartments Project.

The crew is currently hydrocleaning hotspots and root cutting throughout the District for the month of July 2020. All of Isla Vista is now completed. A sewer operations summary is enclosed with this operations report.

The crew cleared easements in the 60-2 Offtract area, Emily Offtract and the Lake Los Carneros Offtract area.

Staff completed a Sewer Service Permit for an ADU at 209 Vereda Leyenda in EMID.

Staff signed off on County of Santa Barbara job-card for Starbucks tenant improvements at 888 Embarcadero Del Norte in Isla Vista.

Industrial Waste

Staff conducted Industrial Wastewater Discharge Permit compliance inspections at FLIR Systems, Lockheed Martin SB Focalplane, and Transphorm.

Staff conducted an Industrial Wastewater Discharge Permit termination inspection at Outer Aisle Gourmet located at 103 Santa Felicia Drive. Outer Aisle Gourmet has terminated its lease at this location and moved to a larger facility in Ventura.

Staff received and reviewed May and June estimates for well water utilized by Raytheon in their industrial processes and discharged to sewer.

Street Sweeping

Graffiti – none to report at this time.

Abandoned vehicles – none to report at this time.

Hrs. – 37.4

Miles-328.1

Loads-17

Marborg: None

- Replaced dirt runner
- Serviced water spray system water filter

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	May 2020	MGD 1.904; 45.7698%
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Sewer Operations Cleaning Summary from June 30, 2020 to July 14, 2020

Your environmental partner since 1954

Description	Quantity
Feet Cleaned	
Hydroclean	8,474 ft.
Hot Spot	4,528 ft.
Root Cutting	3,618 ft.
	16,620 ft.
Lines Cleaned	
Hydroclean	29 lines
Hot Spot	20 lines
Root Cutting	14 lines
	63 lines
Other Work Orders	
Parcel Permit	1 Work Order
	1 Work Order

**Goleta West Sanitary District
Allowance of Claims
Jul 02, 2020 - Jul 15, 2020**

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
BAR01	Bartlett Pringle & Wolf LLC	MS Dynamics Software Renewal	7/14/2020	7,901.00
BLU01	Blueisle Bookkeeping	Bookkeeping Service	7/13/2020	85.00
CAL12	CalPERS Public Employee's Retirement System	CalPERS Pension & Annual Unfunded	7/9/2020	67,615.40
CIN01	Cintas Corporation	Safety Supplies	7/13/2020	91.60
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	7/13/2020	1,767.70
COA01	Coastal Copy	Copy Machine Contract	7/13/2020	153.29
CSR02	CSRMA c/o Alliant Insurance Services, Inc.	Insurance Workers Comp & Property	7/13/2020	23,819.00
DAL01	Dal Pozzo Tire Corp	Tire Repair	7/13/2020	147.49
DAT01	Datco Service Corp	Driver Records Service	7/13/2020	175.50
EDU01	Eduardo Galindo Architect	District Bldg Project	7/13/2020	17,517.11
FRO01	Frontier Communications	Phone Service	7/13/2020	359.33
GOL04	Goleta Water District	Facility Water	7/13/2020	90.84
LIN01	Lincoln National Life Ins	Deferred Compensation	7/9/2020	1,700.00
MAR01	Marborg Industries	Waste Removal & Rolloff	7/13/2020	138.30
MCC02	McCormix Corporation	Sweeper Fuel	7/13/2020	140.11
MIL01	Milpas Rental, Inc. #2	Equipment Rental	7/13/2020	278.73
MIS01	Mission Linen Supply	Uniforms & Towels	7/13/2020	613.37
PLU01	Plumbers Depot, Inc.	Vehicle Safety Equipment-Traffic Lights	7/13/2020	7,209.35
SIL01	Silvia's Cleaning Company, Inc.	Janitorial Svc	7/13/2020	562.50
SMI02	Smitty's Towing	Sweeper Towing	7/13/2020	540.00
SMV01	Santa Maria Valley Community Foundation	Green Business Program	7/13/2020	1,611.00
SOU02	Southern California Edison Co	Electricity	7/13/2020	281.99
SPE03	Special District Risk Management Authority	Insurance Life & Dental	7/13/2020	930.10
THE02	The Gas Company	Natural Gas	7/13/2020	47.09
TIE01	Tierra Contracting Inc	Phelps Rd Project	7/13/2020	952,225.11
UCR08	UC Regents	Internet Svc	7/13/2020	102.92
UND01	Underground Service Alert	Dig Alerts	7/13/2020	116.84
Total Services & Supplies				\$1,086,220.67
Payroll - (1) pay date Wk28 2020				\$33,426.01
Total				\$1,119,646.68