

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
November 3, 2020**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 48 hours in advance of the meeting.

This Board meeting was conducted pursuant to California Government Code Section 54953 and Governor Newsom's Executive Order, N-29-20, temporarily suspending portions of the Brown Act to implement social distancing in response to the COVID-19 pandemic. Members of the Board participated in this meeting remotely. Public Comment on agenda items also could occur remotely.

1. CALL TO ORDER

President Lewis called the meeting to order at 5:30PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

David C. Lewis – attended remotely
David Bearman M.D. - attended remotely
Craig Geyer – attended remotely
Eva Turenchalk – attended remotely

BOARD MEMBERS ABSENT

Larry Meyer

STAFF PRESENT

Mark Nation – General Manager/Superintendent
Steven A. Amerikaner – District Counsel - attended remotely

OTHERS PRESENT

Steve Majeowsky – Goleta Sanitary District – attended remotely

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None.

5. **APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF OCTOBER 6, 2020**

(20-11-62)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board approved the minutes of the Regular Board Meeting of October 6, 2020 as presented by the following roll call vote:

AYES: Geyer, Turenchalk, Bearman,
NOES: None
ABSTAIN: Lewis
ABSENT: Meyer

6. **AUTHORIZATION OF NOTICE OF COMPLETION FOR STORKE WETLANDS RESTORATION PROJECT**

(20-11-63)

Upon a motion by Director Geyer, seconded by Director Bearman, the Board accepted the Storke Wetlands Restoration Project final report, authorized the filing of the Notice of Completion and directed the General Manager to distribute the final report to any environmental groups wanted by the following roll call vote:

AYES: Lewis, Geyer, Turenchalk, Bearman,
NOES: None
ABSTAIN: None
ABSENT: Meyer

7. **COMMUNICATIONS**

Noted as received.

8. **REPORTS**

Operations Report

The General Manager provided a report.

Finance Committee

President Lewis provided a report.

Management Committee

Director Geyer provided a report.

Goleta Sanitary District

No report.

Goleta Water District

Director Turenchalk provided a report.

Isla Vista Recreation and Park District

President Lewis provided a report.

Santa Barbara Airport Commission

President Lewis provided a report.

SBCCSDA Meetings

No Report.

City of Goleta

No Report.

Other Director Reports

None.

9. **CLOSED SESSION: Public Employee Performance Evaluation**
(Gov't Code Section 54957)
Employee: General Manager/Superintendent
Quarterly Update Report (3rd Quarter 2020)

The Board entered closed session at 6:05.

The Board returned to open session at 6:09.

No action was taken.

10. **FUTURE AGENDA ITEMS**

None.

11. **ADJOURNMENT**

There being no further business, President Lewis adjourned the meeting at 6:10PM.



Mark Nation, Clerk - Secretary

APPROVED



Dr. David C. Lewis, Board President

October 2, 2020 – October 27, 2020

Administration

District auditors completed the field work for the annual audit remotely due to COVID-19. The Board can expect the Audit to come to the Board in late November or early December.

Office Manager attended two CalPERS webinars and an ADP webinar.

Staff attended a Finance Committee Meeting.

Received the final year-5 report from CCBER for the Mesa Road Wetlands Restoration Project. The project met all its performance criteria and is self-sustaining at this point.

Brian McCarthy attended CSDA Virtual Board Secretary/Clerk Conference.

Staff attended GSMC (Goleta Slough Management Committee) Zoom meeting. The statewide Marshes on the Margin project and various updates on local projects within the slough were discussed.

Staff participated in meetings with the Corwin Group and subcontractors regarding the flow monitoring study and updates to the master plan project.

Staff renewed Airport Signatory Authority authorization requirements.

Staff attended a CSRMA webinar – Leave Time for Employees During Covid-19: Making Sense of it All.

Staff met with District Counsel to review recommended revisions to the bid documents for the headquarters buildings project.

Staff attended another joint CWEA/CASA webinar with the latest information regarding COVID. Some of the takeaways were as follows:

- Still zero confirmed infections from wastewater.
- Risk of COVID infection to wastewater workers no worse than other pathogens already in wastewater. Standard Personal Protective Equipment will protect workers.
- Water Research Foundation (WRF) states that the following are uses for Sewer Surveillance:
 - Early detection
 - Tell if curve is increasing or decreasing
 - Data gaps need to be overcome to use the data for other purposes
 - Basically, it is a complimentary tool to support clinical testing
- Priority areas for WRF right now are:
 - Standardization of procedures

- Use of tools
- Determine the impact of storage of samples on the strength of the genetic signal in wastewater. Must turn over the samples quickly and freezing may seem to reduce the strength
- Open communication
- A group has been formed in the bay area consisting of WW agencies, 6 County health departments and UC Berkely. Thus far they have learned:
 - All agencies handle data differently
 - Jurisdictional lines do not align
 - Need to sample more often to help get rid of “noise” in the data
 - The data is turned over from UC Berkely to counties in 72 hours. Counties not sure what to do with the data – working on this.
 - Cases of COVID per day generally align with the WW data. However, Los Angeles has had a hard time correlating to cases.
 - Some smaller level surveillance is being done for private property including nursing homes and other vulnerable populations
 - Ongoing is how to use the data
- In many cases plumbing construction modifications are needed to sample from individual buildings.
- Entire process very expensive and labor intensive.
- Grants are being looked for. Most government funding for this is going to health departments.
- Lab capacity still very limited.
- Some agencies are worried about security when providing GIS maps of their sewer systems to other entities.
- State Water Resources Control Board is working on Standard Operating Procedures (SOP).
- Further research is necessary to have confidence in the data and the correlation to cases.
- Potentially could be possible to predict a couple of days ahead of time before an outbreak.
- If COVID is found in an area most counties are increasing messaging in that area.
- Sewer surveillance has been used in the past to detect opioids in wastewater.

Collection System

Staff continues inspection of the public sewer portion of the Cortona Apartments Project.

The crew completed cleaning hotspots and root cutting scheduled for October 2020. The Emily Offtract area is currently being cleaned along with hydro flushing throughout the District. A sewer operations summary is enclosed with this operations report.

The crew completed the routine monthly maintenance including exercising all valves in the District, routine runs of equipment and test running the main facility and Emily generator.

Staff took receipt of the new easement hydro-cleaning machine.

Staff had safety training and hands-on exercise on Fall Prevention, Fall Arrest, & Fall Rescue.

The crew continues with the annual FOG inspection of food service establishments (FSEs) in the District.

Industrial Waste

Staff continues the process of renewing the 2021 Industrial Wastewater Discharge Permits with industries within the District.

Staff forwarded an email from GSD to all permitted industries within the District. The email contained an invitation for public comment and review of proposed changes to GSD's Sewer Use Ordinance and Local Limits on November 16, 2020 at 10 AM.

Staff attended CAER (Community Awareness & Emergency Response) Zoom meeting. A subject matter expert discussed Hydrofluoric Acid safety and exposure treatment.

Street Sweeping

Graffiti: none to report

Abandoned vehicles: none to report

Hrs. – 63.5

Miles – 599.4

Loads - 24

Marborg: 9/4/20 - 10.25tn, 9/18/20 - 7.240tn, 9/30/20 - 6.22tn

Maintenance:

- Replaced dirt deflectors, and dirt runners on the Crosswind
- The Crosswind heater and air-conditioning is currently being repaired by Velocity Truck Center

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	July 2020	MGD 1.802; 43.3119%
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Sewer Operations Cleaning Summary from October 2, 2020 to October 27, 2020

Your environmental partner since 1954

Descripton	Quantity
Feet Cleaned	
Hot Spot	5,684 ft.
Hydroflush	5,213 ft.
Root Cutting	1,115 ft.
	<hr/>
	12,012 ft.
Lines Cleaned	
Hot Spot	20 lines
Hydroflush	15 lines
Root Cutting	3 lines
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	38 lines
Other Work Orders	
CCTV Work Order	72 Work Orders
FOG Inspection	12 Work Orders
Parcel Permit	1 Work Order
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	85 Work Orders

Goleta West Sanitary District
Allowance of Claims
Oct 02, 2020 - Oct 29, 2020

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ADP01	ADP Inc	Payroll Svc	10/7/2020	1,120.93
ADT01	ADT Security Service Inc*	Alarm Service	10/27/2020	268.74
BAR01	Bartlett Pringle & Wolf LLC	Acctng & Audit Svcs	10/27/2020	15,117.00
BLU01	Blueisle Bookkeeping	Bookkeeping Svcs	10/7/2020	127.50
CAL01	California Special Districts Association	CSDA Training	10/27/2020	475.00
CAL03	Public Employees Health	CalPERS Health Insur	10/26/2020	15,536.63
CAL06	California Special District Association	CSDA Membership Renewal	10/27/2020	7,253.00
CAL12	CalPERS Public Employee's Retirement System	CalPERS Pension	10/28/2020	15,656.34
CIN01	Cintas Corporation	Safety Supplies	10/27/2020	122.92
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	10/7/2020	1,421.45
COA01	Coastal Copy	Copier Contract	10/27/2020	173.09
COA02	Coastline Equipment	Sweeper Maint & Parts	10/7/2020	897.82
COS01	Costco Membership	Costco Membership Renewal	10/27/2020	120.00
CSA01	CS-amsc	Facility Maintenance	10/7/2020	2,197.05
CWE07	CWEA	CWEA Membership	10/27/2020	192.00
DAL01	Dal Pozzo Tire Corp	Sweeper Repair & Pirus Tire Repair	10/27/2020	3,616.77
DMV01	DMV Renewal	Spcl Equip Licensing	10/27/2020	54.00
ESR01	Environ Sys Rsch Insti	GIS Annual Maintenance	10/7/2020	400.00
FIR01	First Bankcard	Operations Supplies & Services	10/27/2020	612.54
FIR02	FirstNet	Phone Service	10/27/2020	333.28
FRO01	Frontier Communications	Phone Service	10/27/2020	1,187.92
GOL01	Goleta Building Materials	Maint Materials	10/7/2020	101.79
GOL02	Goleta Sanitary District	Jul-Sep Treatment	10/27/2020	604,602.15
GOL04	Goleta Water District	Facility Water	10/27/2020	184.98
GRA03	Grainger	Operations Supplies	10/27/2020	168.10
HAA01	Haaker Equipment Company	Vector Repair	10/27/2020	5,756.98
HOM01	Home Depot Credit Svcs	Home Depot Supplies	10/7/2020	876.83
JAI01	Jaimes Landscape	Landscape Maint	10/27/2020	475.00
JOR01	Jordano's Inc	Permit Refund	10/7/2020	24,700.00
LAR01	Larry's Auto Parts	Sweeper Parts	10/27/2020	105.52
LIN01	Lincoln National Life Ins	Deferred Compensation	10/14/2020	2,400.00
MAR01	Marborg Industries	Waste Removal & Rolloff	10/27/2020	3,928.52
MCC02	McCormix Corporation	Sweeper Fuel	10/27/2020	398.14
MIS01	Mission Linen Supply	Uniforms & Towels	10/27/2020	1,629.09
MNS01	MNS Engineers Inc	Map Updates GIS	10/8/2020	1,787.06
MWS01	Mountain Spring Water	Drinking Water	10/7/2020	107.00
PFM01	PFM Asset Management LLC	Investment Services	10/27/2020	2,437.23
PLU01	Plumbers Depot, Inc.	Vector Support Parts	10/27/2020	73.64
RED02	RedZone Robotics, Inc.	ICOM Annual Agreement	10/7/2020	27,600.00
REL01	Reliance Standard Life Insurance	Insurance LTD	10/27/2020	1,574.34
SIL01	Silvia's Cleaning Company, Inc.	Janitorial Svc	10/7/2020	562.50
SOU02	Southern California Edison Co	Electricity	10/27/2020	8,757.50
SPE01	Specialty Tool And Bolt	Operating Supplies	10/27/2020	68.31
SPE03	Special District Risk Management Authority	Insurance Life & Dental	10/27/2020	930.10
STA04	Stantec Consulting Services Inc.	Phelps Rd Project	10/7/2020	13,790.56
TER01	Terrain Consulting	Client Communications	10/7/2020	6,025.72
THE02	The Gas Company	Natural Gas	10/7/2020	95.79
THE06	The Regents of the University of California	Internet Service	10/27/2020	103.25
THE07	The Corwin Group, Inc.	Phelps Rd Project and Master Plan	10/9/2020	43,495.00
UNDO1	Underground Service Alert	Dig Alerts	10/7/2020	82.19
USB01	US Bank	Investmt Services	10/27/2020	927.94
VEL01	Velocity Truck Center Ventura County	Sweeper Repair	10/27/2020	3,431.96
WEX01	WEX Bank	Vehicle Fuel	10/8/2020	1,263.21
Total Services & Supplies				\$825,324.38
Payroll - (2) pay dates Wks 42, 44 2020				\$0.00
Total				\$825,324.38