

**MINUTES OF THE REGULAR MEETING  
OF THE GOLETA WEST SANITARY DISTRICT  
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA  
December 1, 2020**

**POSTING OF THE AGENDA**

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 48 hours in advance of the meeting.

This Board meeting was conducted pursuant to California Government Code Section 54953 and Governor Newsom's Executive Order, N-29-20, temporarily suspending portions of the Brown Act to implement social distancing in response to the COVID-19 pandemic. Members of the Board participated in this meeting remotely. Public Comment on agenda items also could occur remotely.

**1. CALL TO ORDER**

President Lewis called the meeting to order at 5:30PM.

**2. ROLL CALL: BOARD MEMBERS PRESENT**

David C. Lewis – attended remotely  
David Bearman M.D. - attended remotely  
Craig Geyer – attended remotely  
Eva Turenchalk – attended remotely  
Larry Meyer – attended remotely

**BOARD MEMBERS ABSENT**

None.

**STAFF PRESENT**

Mark Nation – General Manager/Superintendent

**OTHERS PRESENT**

Scott Piemann – attended remotely  
Danna McGrew – Bartlett, Pringle & Wolf – attended remotely  
Laura Copple – Bartlett, Pringle & Wolf – attended remotely  
Raymond Willefert – Isla Vista Recreation and Park District – attended remotely

**3. APPROVE THE ORDER OF THE AGENDA**

No changes were made to the order of the agenda.

4. **PUBLIC COMMENT**

Scott Piemann spoke to the Board regarding a revision to the current policy for street sweeping. The change requested is for the District to make-up missed regularly scheduled sweeping routes at the earliest convenience including Saturdays.

5. **APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF NOVEMBER 17, 2020**

(20-12-68)

Upon a motion by Director Bearman, seconded by Director Turenchalk, the Board approved the minutes of the Regular Board Meeting of November 17, 2020 as presented by the following roll call vote:

AYES: Lewis, Geyer, Turenchalk, Bearman  
NOES: Meyer  
ABSTAIN: None  
ABSENT: None

6. **ADOPT-A-BLOCK 1<sup>ST</sup> QUARTER FISCAL YEAR 2020-2021 REPORT**

Ray Willefert, Adopt-A-Block Supervisor presented the quarterly report and answered questions from the Board.

(20-12-69)

Upon a motion by Director Meyer, seconded by Director Bearman, the Board accepted the Adopt-A-Block 1<sup>st</sup> Quarter Fiscal Year 2020-2021 Report as presented by the following roll call vote:

AYES: Lewis, Geyer, Turenchalk, Meyer, Bearman  
NOES: None  
ABSTAIN: None  
ABSENT: None

7. **PRESENTATION OF THE 2019-2020 ANNUAL FINANCIAL STATEMENTS**

Danna McGrew and Laura Copple of Bartlett, Pringle & Wolf, LLC provided a presentation and answered questions from the Board regarding the 2019-2020 Annual Financial Statements.

(20-12-70)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board approved to accept the FY 2019-2020 Financial Statements as presented by the following roll call vote:

AYES: Lewis, Geyer, Turenchalk, Meyer, Bearman  
NOES: None  
ABSTAIN: None  
ABSENT: None

8. **CERTIFICATE OF APPOINTMENT AND OATH OF OFFICE FOR DR. DAVID C. LEWIS AND DAVID BEARMAN, M.D.**

The Clerk-Secretary administered the Oath of Office to Dr. David C. Lewis and David Bearman M.D. for their new terms on the Board expiring December 6, 2024.

9. **ELECTION OF BOARD OFFICERS AND BOARD CLERK-SECRETARY FOR CALENDAR YEAR 2021**

(20-12-70)

Upon a motion by Director Meyer, seconded by Director Turenchalk, the Board elected Director Geyer as Board President, Director Meyer as Vice-President and Mark Nation as Clerk-Secretary for calendar year 2021 by the following roll call vote:

AYES:	Lewis, Geyer, Turenchalk, Meyer, Bearman
NOES:	None
ABSTAIN:	None
ABSENT:	None

10. **COMMUNICATIONS**

Noted as received.

11. **REPORTS**

**Operations Report**

The General Manager provided a report.

**Management Committee**

Director Geyer provided a report.

**Santa Barbara Airport Commission**

No report.

**SBCSDA Chapter Meeting**

No Report.

**City of Goleta**

No Report.

**Other Director Reports**

Director Bearman reported on a discussion regarding District elections.

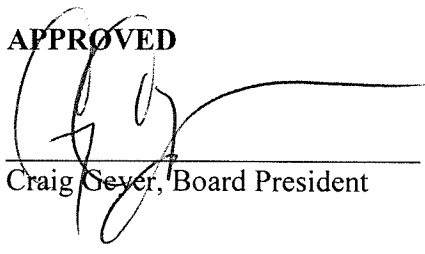
11. **FUTURE AGENDA ITEMS**

Street sweeping policy & discussion of board officers for calendar year 2022 will be placed on a future agenda.

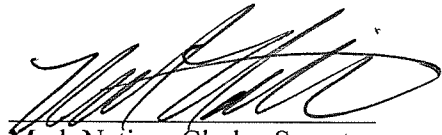
12. **ADJOURNMENT**

There being no further business, President Lewis adjourned the meeting at 6:34PM.

**APPROVED**



Craig Geyer, Board President



Mark Nation, Clerk - Secretary

November 12, 2020 – November 23, 2020

### **Administration**

Staff attended Management and Finance Committee Meetings.

Staff completed the October 2020 Financial Report.

The Office manager and General Manager met with BPW to discuss an improved method of keeping the general ledger on the Microsoft GP software in sync with the operating checking account.

### **Collection System**

Staff continues inspection of the public sewer portion of the Cortona Apartments Project.

The crew completed cleaning the Offtract Emily area and Winchester Commons. A sewer operations summary is enclosed with this operations report.

The crew began the long list of annual maintenance items on various pieces of equipment and vehicles that are completed at the end of the year.

Staff received safety training on an update to COVID-19 relating to wastewater workers and the 3<sup>rd</sup> quarter 2020 safety inspection results.

The crew is working on preparations to replace a valve on the suction side of Pump #3 at Emily Lift Station.

V&A Engineering was on site for calibration and maintenance of the flow meters installed for the master plan project.

### **Industrial Waste**

The process of renewing the 2021 Industrial Wastewater Discharge Permits with industries within the District continues.

Staff conducted an Industrial Wastewater Discharge Permit compliance inspection at FLIR Systems, Inc.

Staff attended GSD Public Comment Meeting via Zoom for proposed changes to their Sewer Use Ordinance and Pretreatment Program Local Limits.

Staff received and reviewed September and October discharge estimated for well water utilized in Raytheon's industrial processes and discharged to the sewer system.

The crew continues with the annual FOG inspection of food service establishments (FSEs) in the District.

### **Street Sweeping**

GWSD took delivery of the new Elgin RegenX street sweeper from Haaker Equipment, Inc. Haaker took the old Elgin Eagle street sweeper to be sold out of state per CARB requirements.

Graffiti: none to report

Abandoned vehicles: Blue 1970 Ford Pick-up at 7051 Del Norte Drive

Hrs. – 41

Miles – 186

Loads - 12

Marborg: none to report

Maintenance:

- Replace gutter brooms as needed
- Fabricated gutter broom water nozzle brackets for new sweeper

### **Table of Treatment Capacity in GSD Plant**

GWSD Average Daily Flow	September 2020	MGD 1.859; 43.5604%
-------------------------	----------------	---------------------



Your environmental partner since 1954

## Sewer Operations Cleaning Summary from November 12, 2020 to November 23, 2020

Descripton	Quantity
<b>Feet Cleaned</b>	
Hydroclean	8,085 ft.
	<hr/>
	<b>8,085 ft.</b>
<b>Lines Cleaned</b>	
Hydroclean	36 lines
	<hr/>
	<b>36 lines</b>

**Goleta West Sanitary District**  
**Allowance of Claims**  
**Nov 13, 2020 - Nov 24, 2020**

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ALLO1	Alliant Insurance Services	Insurance Public Official Bonds	11/16/2020	1839.00
BAR01	Bartlett Pringle & Wolf LLC	Accounting & Audit Svcs	11/16/2020	9594.49
BAR02	Barricade Pest Control	Pest Control	11/16/2020	100.00
BLU01	Blueisle Bookkeeping	Bookkeeping Svcs	11/16/2020	112.50
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	11/16/2020	2341.96
DAT01	Datco Service Corp	DOT Driver Records	11/16/2020	175.50
DUT01	Duthie Electric Service Corp.	Generators Svc and Testing	11/16/2020	3668.71
FRO01	Frontier Communications	Phone Svc	11/16/2020	506.93
GOL04	Goleta Water District	Facility Water	11/16/2020	191.44
JAI01	Jaimes Landscape	Landscape Maint	11/16/2020	360.00
MAR01	Marborg Industries	Waste Removal & Rolloff	11/16/2020	651.43
MCC02	McCormix Corporation	Sweeper Fuel	11/16/2020	236.21
MIS01	Mission Linen Supply	Uniforms & Towels	11/16/2020	733.53
OFF01	Office Depot	Office Supplies	11/16/2020	292.67
PLU01	Plumbers Depot, Inc.	Utility Trailer-Easement Machine	11/16/2020	3240.75
SPE03	Special District Risk Management Authority	Insurance Life & Dental	11/16/2020	930.10
STA04	Stantec Consulting Services Inc.	Phelps Rd Project; Standard Specs	11/16/2020	4206.50
THE07	The Corwin Group, Inc.	Master Plan	11/16/2020	20260.00
TWL01	TW Land Planning & Development LLC	GIS Data	11/16/2020	395.00
V&A01	V&A Consulting Engineers Inc	Flow Monitoring-Master Plan	11/16/2020	11160.98
<b>Total Services &amp; Supplies</b>				<b>\$60,997.70</b>
Payroll - (1) pay date Wk 48 2020				\$32,865.29
<b>Total</b>				<b>\$93,862.99</b>