

**MINUTES OF THE REGULAR MEETING  
OF THE GOLETA WEST SANITARY DISTRICT  
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA  
January 5, 2021**

**POSTING OF THE AGENDA**

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 48 hours in advance of the meeting.

This Board meeting was conducted pursuant to California Government Code Section 54953 and Governor Newsom's Executive Order, N-29-20, temporarily suspending portions of the Brown Act to implement social distancing in response to the COVID-19 pandemic. Members of the Board participated in this meeting remotely. Public Comment on agenda items also could occur remotely.

**1. CALL TO ORDER**

President Geyer called the meeting to order at 5:30PM.

**2. ROLL CALL: BOARD MEMBERS PRESENT**

David C. Lewis – attended remotely

David Bearman M.D. - attended remotely

Craig Geyer – attended remotely

Eva Turenchalk – attended remotely

**BOARD MEMBERS ABSENT**

Larry Meyer

**STAFF PRESENT**

Mark Nation – General Manager/Superintendent

Steven A. Amerikaner – District Counsel – attended remotely

**OTHERS PRESENT**

Ed Galindo – Eduardo Galindo, Architect LLC (EGA) – attended remotely

Patsy Price – Brownstein Hyatt Farber Schreck (BHFS) – attended remotely

Steve Majeowsky – Goleta Sanitary District – attended remotely

**3. APPROVE THE ORDER OF THE AGENDA**

No changes were made to the order of the agenda.

**4. PUBLIC COMMENT**

None.

5. **APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF December 1, 2020**

(21-01-01)

Upon a motion by Director Bearman, seconded by Director Lewis, the Board approved the minutes of the Regular Board Meeting of December 1, 2020 as presented by the following roll call vote:

AYES: Lewis, Geyer, Turenchalk, Bearman  
NOES: None  
ABSTAIN: None  
ABSENT: Meyer

6. **STREET SWEEPING SERVICE INTERRUPTION POLICY**

(21-01-02)

Upon a motion by Director Turenchalk, seconded by Director Bearman, the Board approved the Street Sweeping Service Interruption Policy as presented by the following roll call vote:

AYES: Lewis, Geyer, Turenchalk, Bearman  
NOES: None  
ABSTAIN: None  
ABSENT: Meyer

7. **STATUS UPDATE BUILDINGS**

Ed Galindo of EGA and Patsy Price of BFHS provided a status update on the Building project. The update included a schedule and conditions for the District to provide a biological monitor for the project.

8. **APPOINTMENT OF COMMITTEE MEMBERS AND DISTRICT REPRESENTATIVES**

(21-01-03)

President Geyer appointed District Directors to the same committee and representative positions as were assigned for calendar year 2020. President Geyer left the meeting at this time, then the Board took action to appoint President Geyer to his current committees. Upon a motion by Director Bearman, seconded by Director Turenchalk, the board approved the appointments by the following roll call vote:

AYES: Lewis, Turenchalk, Bearman  
NOES: None  
ABSTAIN: None  
ABSENT: Geyer, Meyer

9. **FUTURE OFFICER ROTATION**

The Board discussed future Board Officer rotation. No Action was taken.

10. **COMMUNICATIONS**

Noted as received.

11. **REPORTS**

**Operations Report**

The General Manager provided a report.

**Finance Committee**

Director Geyer provided a report.

**Goleta Sanitary District**

No report.

**Goleta Water District**

Director Turenchalk provided a report.

**Isla Vista Recreation & Park District**

Director Lewis provided a report.

**Santa Barbara Airport Commission**

No Report.

**SBCCSDA Executive Board Meeting**

No Report.

**City of Goleta**

No Report.

**Other Director Reports**

None.

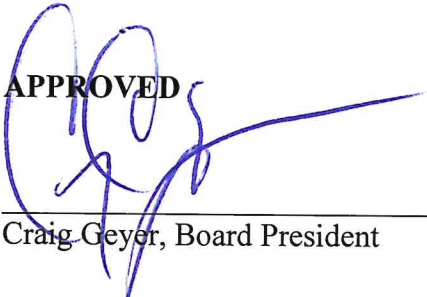
11. **FUTURE AGENDA ITEMS**

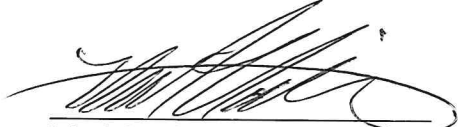
None.

12. **ADJOURNMENT**

There being no further business, President Geyer adjourned the meeting at 6:23PM.

**APPROVED**

  
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Craig Geyer, Board President

  
\_\_\_\_\_  
Mark Nation, Clerk - Secretary

November 24, 2020 – December 23, 2020

### **Administration**

Staff submitted the No-Spill Certification to the State CIWQS database as required for the months of October and November 2020.

Staff attended a Management Committee Meeting.

Staff is providing data to Total Compensation Systems for their work to complete the OPEB “Roll-Forward” Report that is a requirement per GASB in alternating years of the “Full” Report.

Per the contract documents for the Phelps Road Project Tierra Contracting’s payment bond was released. The performance bond for the project will stay in affect for 1-year per the contract documents.

Documents were signed and returned as required to the County of Santa Barbara for the District’s annual short form encroachment permit.

Staff is preparing the annual reminder letter to the owners of the Glen Annie Golf Course Property regarding the agreement for annexation fees.

Staff sent the annual recycled water use log to the Goleta Water District.

Staff prepared a draft sweeping schedule interruption policy for review by the Board.

Staff received the first draft of the GWSD Standard Specifications Update Project from Stantec Consulting. Staff is reviewing.

### **Collection System**

Staff continues inspection of the public sewer portion of the Cortona Apartments Project.

The crew completed cleaning the Offtract Emily area and Winchester Commons. A sewer operations summary is enclosed with this operations report.

The crew completed all the annual year-end maintenance items on various pieces of equipment and vehicles. The monthly safety and mileage check inspections were also completed for the month of December 2020.

The crew replaced the final piping section and the ball valves to the Bacara force main vacuum release valves.

Emergency Power Controls conducted the annual maintenance and testing of the Emergency Generator Automatic Transfer Switch (ATS).

Staff completed CARB permit renewal questionnaire for the Onan portable emergency generator.

Staff prepared fee estimates for ADU's at the following locations: 228 Cannon Green Drive, 7047 Del Norte Drive, and 7174 Tuolumne Drive.

Staff issued Sewer Service Permits for lateral replacements at 6 Calaveras Avenue and 7119 Madera Drive.

Staff received notification from SmartCover that one of our devices was not sending a signal. Staff investigated and found that the antenna wire had been damaged. Staff ordered parts and will make the needed repairs.

Staff got called by the City of Santa Barbara paving crew to investigate a manhole they damaged while repaving on Los Carneros Road. The manhole is not part of the public sewer system. The manhole was a communications manhole for UCSB. The City was referred to UCSB Facilities & Communications.

Staff responded to a private sewer lateral spill at 260 Elwood Beach Drive. A CCTV inspection was conducted in the main sewer to ensure there were no issues with the public sewer system and lateral point of connection. Not a District problem. The property owner contacted a plumber.

Staff has been corresponding with a new restaurant proposing to open at 6576 Trigo Road regarding District grease interceptor requirements.

Staff participated in several ZOOM meetings and received numerous emails regarding Covid-19 recommendations and regulations. Staff prepared the GWSD Covid-19 Prevention Plan (CPP) in compliance with CalOSHA emergency orders. An all-staff safety meeting was held to discuss and train on the CPP.

Staff attended a virtual 4-hour CSRMA Verbal Judo training on ZOOM.

V&A Engineering was on site for calibration and maintenance of the flow meters installed for the master plan project.

### **Industrial Waste**

Staff completed the process of renewing Industrial Wastewater Discharge Permits for calendar year 2021 for industries within the District.

Staff conducted Industrial Wastewater Discharge Permit compliance inspections at the following industries: Transphorm, Raytheon B-1 campus, Raytheon B-8, Lockheed Martin SB Focalplane, Corning Glass Microsystems, and Google.

Staff collected Industrial Wastewater Discharge Permit compliance samples from the following industries: Calient Systems, Costco Wholesale, Apeel Sciences, Karl Storz Imaging, and SerImmune.

Staff met with a representative of Corning Glass Microsystems and representatives from GSD to address disposal of quaternary ammonia containing wastes from Corning's industrial processes. Corning is currently hauling this waste off site.

Staff met with a representative of Aptitude Medical Systems to conduct an Industrial Wastewater Discharge Permit assessment at 125 Cremona Drive, Suite 100. They are required to install an industrial wastewater discharge sample box prior to sign-off of their tenant improvements. Staff is in the process of issuing a Class II Industrial Wastewater Discharge Permit to this industry.

### **Street Sweeping**

GWSD staff received in-service training on the new Elgin Regen-X sweeper from technicians at Haaker Equipment Company.

Graffiti: 7587 Palos Verdes Drive, the street caution signs on the post at the dead end.

Abandoned vehicles: 7587 Palos Verdes Drive, Ford F150 white and brown color, license plate - 217681

Hrs. – 54

Miles – 435

Loads - 40

Marborg: 10/30/20 = 4.510 TN, 11/18/20 = 6.330 TN, 11/23/20 = 6.290 TN

#### **Maintenance:**

- Clean and inspect blower and pressure slot
- Replace gutter brooms as needed
- Replaced water spray system filter, inspected and cleaned all spray nozzles as needed

### **Table of Treatment Capacity in GSD Plant**

GWSD Average Daily Flow	October 2020	MGD 1.933; 45.4496%
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## Sewer Operations Cleaning Summary from November 24, 2020 to December 23, 2020

Your environmental partner since 1954

Description	Quantity
<b>Feet Cleaned</b>	
Hot Spot	1,319 ft.
Root Cutting	898 ft.
	<hr/>
	<b>2,217 ft.</b>
<b>Lines Cleaned</b>	
Hot Spot	5 lines
Root Cutting	3 lines
	<hr/>
	<b>8 lines</b>
<b>Other Work Orders</b>	
FOG Inspection	13 Work Orders
Parcel Permit	2 Work Orders
Service Call	1 Work Order
	<hr/>
	<b>16 Work Orders</b>



**Goleta West Sanitary District**  
**Allowance of Claims**  
**Nov 25, 2020 - Dec 30, 2020**

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ADP01	ADP Inc	Payroll Svc	12/16/2020	855.27
AIR01	Airflow Filter Service Inc	Vehicle Parts	12/16/2020	301.90
ALL01	Alliant Insurance Services	Insur Public Official Bond	12/7/2020	613.00
AOK2	A-OK Power Equipment-SB	Safety Gear	12/16/2020	270.43
BAR01	Bartlett Pringle & Wolf LLC	Audit & Acctng Svcs	12/30/2020	378.00
BAR02	Barricade Pest Control	Pest Control	12/16/2020	200.00
BLU01	Blueisle Bookkeeping	Bookkeeping Svcs	12/16/2020	85.00
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Services	12/9/2020	5,260.50
CAL03	Public Employees Health	CalPERS Health Insurance	12/21/2020	15,930.21
CAL12	CalPERS Public Employee's Retirement System	CalPERS Pension	12/23/2020	15,656.34
CIN01	Cintas Corporation	Safety First Aid Supplies	12/30/2020	91.95
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	12/16/2020	3,836.32
COU02	County of Santa Barbara Road Division	Phelps Rd Permits	12/16/2020	10,899.60
CWE07	CWEA	CWEA Certificate	12/7/2020	91.00
EPC01	EPC, Inc.	Annual Electrical Maint	12/16/2020	1,950.00
FAS01	Fastenal Company	Trailer Parts	12/16/2020	73.97
FIR01	First Bankcard	Operations Support	12/30/2020	267.68
FIR02	FirstNet	Wireless Service	12/30/2020	1,333.25
FRE01	Freedom Signs	Facility Signs	12/7/2020	116.41
FRO01	Frontier Communications	Phone Service	12/16/2020	935.18
GIF01	Giffin Rental Corporation	Trailer Repair Parts	12/7/2020	60.29
GOL02	Goleta Sanitary District	Oct and Nov Treatment	12/16/2020	456,833.26
GOL07	SBSCCC	Chamber Comm Membershp	12/7/2020	805.00
GRA03	Grainger	Operations Equip	12/30/2020	540.17
HAA01	Haaker Equipment Company	Sweeper Parts	12/16/2020	273,533.70
HOM01	Home Depot Credit Svcs	Operations Supplies	12/30/2020	1,128.58
JAI01	Jaimes Landscape	Landscape Maint	12/16/2020	385.00
JCR01	Juan Carlos Ramirez	Safety Boots Reimbursement	12/30/2020	150.00
LAR01	Larry's Auto Parts	Vehicle Parts	12/16/2020	890.74
LIN01	Lincoln National Life Ins	Deferred Compensation	12/23/2020	3,100.00
MAR01	Marborg Industries	Waste Removal & Rolloff	12/16/2020	3,359.07
MCC02	McCormix Corporation	Sweeper Fuel	12/7/2020	224.43
MIS01	Mission Linen Supply	Uniforms & Towels	12/16/2020	1,684.09
MNS01	MNS Engineers Inc	Map Updates GIS	12/7/2020	310.00
MSW01	Mountain Spring Water	Drinking Water	12/7/2020	90.00
OFF01	Office Depot	Office Supplies	12/7/2020	308.06
PFM01	PFM Asset Management LLC	Investment Service	12/30/2020	2,452.18
REL01	Reliance Standard Life Insurance	Insurance LTD	12/7/2020	1,619.30
ROC01	Rockwell Engineering & Equip Co.	Pump Parts	12/16/2020	412.96
SBCCSDA	SBCCSDA	SBCCSDA Membership	12/7/2020	300.00
SIL01	Silvia's Cleaning Company, Inc.	Janitorial Svc	12/16/2020	450.00
SMA01	SmartCover Systems	Flow Monitor Parts	12/30/2020	284.99
SOU02	Southern California Edison Co	Electricity	12/16/2020	3,732.42
SPE01	Specialty Tool And Bolt	Maint Tools & Hdwre	12/7/2020	245.11
SPE03	Special District Risk Management Authority	Insur Life & Dental	12/16/2020	954.30
STA01	State Water Resources Control Board	SWRCB Annual Permits	12/16/2020	8,820.00
TER01	Terrain Consulting	Fall Newsletter	12/7/2020	8,306.12
THE02	The Gas Company	Natural Gas	12/7/2020	74.85
THE07	The Corwin Group, Inc.	Phelps Rd Project & Master Plan	12/15/2020	16,950.00
THE08	The Regents of the University of California	Internet Service	12/16/2020	206.50
TIE01	Tierra Contracting Inc	Phelps Rd Project	12/16/2020	1,131,189.44
TOT02	Total Compensation Systems, Inc.	Roll Forward Valuation	12/16/2020	675.00
UND01	Underground Service Alert	Dig Alerts	12/7/2020	87.14
USP	US Postal Service, Bulk Mail Entry Unit	PO Box 4 USPS	12/7/2020	118.00
VEL01	Velocity Truck Center Ventura County	Sweeper Parts	12/16/2020	1,532.52
WEX01	Wex Bank	Vehicle Fuel	12/11/2020	764.87
<b>Total Services &amp; Supplies</b>				<b>\$1,981,724.10</b>
Payroll - (2) pay dates Wk 50, 52 2020				\$68,234.97
<b>Total</b>				<b>\$2,049,959.07</b>