

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
May 4, 2021**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 48 hours in advance of the meeting.

This Board meeting was conducted pursuant to California Government Code Section 54953 and Governor Newsom's Executive Order, N-29-20, temporarily suspending portions of the Brown Act to implement social distancing in response to the COVID-19 pandemic. Members of the Board participated in this meeting remotely. Public Comment on agenda items also could occur remotely.

1. CALL TO ORDER

President Geyer called the meeting to order at 5:30PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Craig Geyer – attended remotely

Eva Turenchalk – attended remotely

Larry Meyer – attended remotely

David Bearman M.D. - attended remotely

David C. Lewis – attended remotely

BOARD MEMBERS ABSENT

None.

STAFF PRESENT

Mark Nation – General Manager/Superintendent

Brian McCarthy – Chief Inspector

Jena Acos – District Counsel – attended remotely

OTHERS PRESENT

Steve Majeowsky – Goleta Sanitary District – attended remotely

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None.

5. **APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF APRIL 6, 2021.**

(21-05-18)

Upon a motion by Director Bearman, seconded by Director Lewis, the Board approved the minutes of the Regular Board Meeting of April 6, 2021 as presented by the following roll call vote:

AYES: Geyer, Turenchalk, Meyer, Bearman, Lewis
NOES: None
ABSTAIN: None
ABSENT: None

6. **ORDINANCE NO. 21-93: AN ORDINANCE OF THE GOLETA WEST SANITARY DISTRICT SETTING DIRECTOR COMPENSATION AT \$245 FOR EACH DAY THAT A DIRECTOR ATTENDS A MEETING OF THE BOARD OR RENDERS SERVICES AS A DIRECTOR**

Public Hearing. President Geyer opened the public hearing at 5:31PM. Hearing no requests from public to comment the public hearing was closed at 5:32PM.

(21-05-19)

Upon a motion by Director Turenchalk, seconded by Director Bearman, the Board approved to adopt Ordinance No. 21-93: Setting Director Compensation at \$245 for each Day that a Director attends a meeting of the Board or renders services as a Director by the following roll call vote:

AYES: Geyer, Turenchalk, Meyer, Bearman, Lewis
NOES: None
ABSTAIN: None
ABSENT: None

7. **CHANGE ORDER NO. 1 FOR THE HEADQUARTERS BUILDINGS UPGRADE PROJECT NO. 12-03**

(21-05-20)

Upon a motion by Director Meyer, seconded by Director Lewis, the Board approved Change Order No. 1 for the Headquarters Buildings Upgrade Project No. 12-03 as presented by the following roll call vote:

AYES: Geyer, Turenchalk, Meyer, Bearman, Lewis
NOES: None
ABSTAIN: None
ABSENT: None

8. **IRREVOCABLE OFFER TO DEDICATE AND CERTIFICATE OF ACCEPTANCE FOR THE VILLAGE AT LOS CARNEROS PROJECT**

(21-05-21)

Upon a motion by Director Meyer, seconded by Director Turenchalk, the Board approved to accept the Irrevocable Offer to Dedicate and to issue the Certificate of Acceptance for the Village at Los Carneros Project by the following roll call vote:

AYES: Geyer, Turenchalk, Meyer, Bearman, Lewis
NOES: None
ABSTAIN: None
ABSENT: None

9. **DISTRICT COUNSEL SERVICES**

Jena Acos provided a report to the Board and answered any questions as needed.

10. **COMMUNICATIONS**

Noted as received.

11. **REPORTS**

Operations Report

The General Manager provided a report.

Finance Committee

Director Lewis provided a report.

Management Committee

President Geyer provided a report.

Engineering Committee

Director Meyer provided a report.

Goleta Sanitary District

Director Meyer provided a report.

Goleta Water District

Director Turenchalk provided a report.

Isla Vista Recreation and Park District

Director Lewis provided a report.

Santa Barbara Airport Commission

Director Lewis provided a report.

SBCCSDA Executive Board Meeting

Director Meyer provided a report.

SBCCSDA Chapter Meeting

Director Meyer provided a report.

City of Goleta

No Report.

Other Director Reports

None.

12. **CLOSED SESSION: Public Employee Annual Performance Evaluation**
(Gov't Code Section 54957)
Employee: General Manager/Superintendent
Quarterly Update Report (1st Quarter 2021)

CLOSED SESSION: Conference with Labor Negotiator

District Representative: General Counsel;

Unrepresented Employee: General Manager/Superintendent

a. Contract

The Board entered closed session at 6:18PM

The Board returned to open session at 6:24PM

No reportable action was taken.

11. **FUTURE AGENDA ITEMS**
None.


13. **ADJOURNMENT**

There being no further business, President Geyer adjourned the meeting at 6:25PM.

APPROVED



Craig Geyer, Board President



Mark Nation, Clerk - Secretary

April 1, 2021 – April 27, 2020

Administration

As directed by the Board, staff checked with the County Board of Supervisors regarding when it is likely that they may return to in person meetings. The BOS will for sure be continuing Zoom over the next 2-3 months then following directives from the governor and the analyzing the state of the COVID virus in Santa Barbara County.

CITIG provided a staff training on cybersecurity – Reducing Risk of Hacking etc. While Using District Computers.

Staff attended a Finance Committee Meeting and two Management Committee meetings.

Staff continues preparation of the FY 2021-2022 GWSD Annual Budget.

Staff submitted the CIWQS no-spill certification to the State database for the month of March 2021.

Staff attended the April SAMA meeting via Zoom.

Newton Construction has been diligently preparing the GWSD site for construction work to begin. Personnel and equipment have been arriving every day. Staff and Ed Galindo attended the pre-construction meeting with representatives of Newton Construction and Rincon Consulting. Additionally, Staff and Phil Brittain, the District's electrician met with Newton's Job Superintendent and Lead Electrician to discuss details of providing uninterrupted electrical service to PS1 during the Building Improvements Project.

Brian McCarthy attended a CalPERS webinar on Asset Liability Management and the April 26, 2021 SBCCSDA Chapter meeting held via Zoom.

Staff completed the quarterly GM Performance Review Report for the 1st quarter of 2021.

Collection System

The crew completed root cutting and hydroflushing throughout the District for April 2021. Currently working on cleaning hotspots. A sewer operations cleaning summary is included with the report.

The crew is currently mowing, trimming and generally clearing District easements throughout the District.

The crew continues clearing out certain areas into storage containers and reorganizing things in preparation of the construction beginning for the Headquarters Buildings Projects.

Staff continues working on the annual site verification for the commercial billing for FY 2021-2022.

Staff continues inspection of the public sewer portion of the Cortona Apartments Project.

Staff responded to a call from GSD after they received a report of sewage leaking onto the street at 123 San Rossano Drive. The problem appears to be with the private lateral serving the single-family home and may have been caused by recent work done on an Edison electrical vault. Staff contacted Edison and referred the matter to SB County Public Health Department. Not a GWSD problem.

Staff corresponded with an engineer working on plans for a developer for two Ocean Meadows housing projects. The first is a 32-unit single family home development that is planning to build some public sewer that will be dedicated to the District. The other project involves building six low-income housing units on a separate parcel and connecting to public sewer.

Staff met with representatives of the owner of Hollister Business Park regarding the Districts requirements for a proposed three-way lot split of the parcel where three commercial buildings are located on western Hollister Avenue.

Staff participated in multiple Flow Study/Model Calibration Zoom meetings with Bruce Corwin and Youssif Hussain as part of the GWSD Flow Monitoring/Master Plan Update Project.

Staff sent one of the District's two gas detectors to Industrial Scientific, the manufacture, for repairs. Industrial Scientific recommended explained that replacing the components in the aged unit would not be cost-effective vs trading in the old detector for a complete new unit. Staff opted to trade-in and replace the gas detector.

Phil Brittain, the District's electrician, was on site and installed a new level transducer for the level control to the Sulzer emergency pump.

Staff attended safety webinar – 16 Steps for a Covid Prevention Plan at Work.

Staff attended online CalOSHA Compliance Training.

An all-staff safety meeting was held to discuss findings of the first quarter safety inspection.

The crew completed the monthly maintenance and test runs on all GWSD equipment scheduled for April 2021.

The crew completed annual FOG Inspections at various food service establishments in the District.

Industrial Waste

Staff sent Class 4 Industrial Permittees friendly reminders to conduct their required 2nd Quarter Self-Monitoring and submit the report and required certification(s) to the District by July 15, 2020.

Staff met virtually with representatives of Corning Glass Microsystems and Google regarding the change of ownership and operations at 55 Castilian. Staff is preparing to terminate the Industrial Wastewater Discharge Permit issued to Corning and issue a new Permit to Google.

Street Sweeping

Graffiti: None to report.

Abandoned vehicles: none to report

Hrs. – 80.6

Miles – 835.8

Loads – 25

Marborg: 3/10/21 = 5.580 TN, 3/18/21 = 5.320 TN

Maintenance:

- Routine maintenance checks and services

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	February 2021	MGD 1.960; 45.7519%
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Sewer Operations Cleaning Summary from April 1, 2021 to April 27, 2021

Your environmental partner since 1954

Description	Quantity
Feet Cleaned	
Hot Spot	2,068 ft.
Hydroflush	907 ft.
Root Cutting	475 ft.
Hydroclean	104 ft.
	<hr/>
	3,554 ft.
Lines Cleaned	
Hot Spot	7 lines
Hydroflush	3 lines
Root Cutting	2 lines
Hydroclean	1 line
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	13 lines
Other Work Orders	
FOG Inspection	7 Work Orders
Service Call	1 Work Order
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	8 Work Orders

Goleta West Sanitary District
Allowance of Claims
Apr 01, 2021 - Apr 29, 2021

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ADPO1	ADP Inc	Payroll Service	4/6/2021	568.83
ADTO1	ADT Security Service Inc*	Building Security	4/20/2021	268.74
AIR01	Airflow Filter Service Inc	Sweeper Parts	4/20/2021	306.40
BAR01	Bartlett Pringle & Wolf LLC	Accounting & Audit Svcs	4/6/2021	3,695.24
BAR02	Barricade Pest Control	Pest Control	4/20/2021	100.00
BLU01	Blueisle Bookkeeping	Bookkeeping Svcs	4/6/2021	85.00
BOONE	Boone Graphics	Office Supplies	4/6/2021	605.52
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Services	4/14/2021	16,938.50
CAL03	Public Employees HEALTH	CalPERS Health Insurance	4/19/2021	15,930.21
CAL12	CalPERS Public Employee's Retirement System	CalPERS Pension	4/29/2021	10,502.16
CIN01	Cintas Corporation	Safety Supplies	4/20/2021	89.40
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	4/20/2021	2,277.20
COA01	Coastal Copy	Copier Service	4/20/2021	213.61
DAL01	Dal Pozzo Tire Corp	Tire Repair	4/20/2021	55.00
DAT01	Datco Service Corp	DOT Tracking	4/20/2021	175.50
DUK01	Duke's Root Control	Sewer Root Control	4/6/2021	5,636.44
FAI01	Fairview Supply	Sweeper Parts	4/20/2021	21.54
FRO01	Frontier Communications	Phone Service	4/20/2021	804.35
GOL04	Goleta Water District	Facility Water	4/20/2021	147.84
HAA01	Haaker Equipment Company	Sweeper Parts	4/20/2021	290.84
HOM01	Home Depot Credit Svcs	Operations Supplies	4/6/2021	468.40
ICX01	ICONIX	Sewer Maintenance Parts	4/6/2021	2,934.87
JAI01	Jaimes Landscape	Landscape Maintenance	4/20/2021	450.00
LAR01	Larry's Auto Parts	Vehicle Maintenance Parts	4/20/2021	26.84
LIN01	Lincoln National Life Ins	Deferred Compensation	4/23/2021	2,400.00
MAR01	Marborg Industries	Waste Removal & Rolloff	4/20/2021	1,916.59
MCC02	McCormix Corporation	Sweeper Fuel	4/6/2021	456.56
MIS01	Mission Linen Supply	Uniforms & Towels	4/20/2021	1,398.26
MSW01	Mountain Spring Water	Drinking Water	4/6/2021	107.00
OFF01	Office Depot	Office Supplies	4/6/2021	211.46
REL01	Reliance Standard Life Insurance	Insurance LTD	4/28/2021	1,177.48
SAN09	Santa Barbara County Clerk-Recorder-Assessor	Election Expense	4/6/2021	24,281.76
SBCCSDA	SBCCSDA	SBCCSDA Membership	4/6/2021	300.00
SCA01	SCAP Southern California Alliance of	SCAP Membership	4/6/2021	538.00
SIL01	Silvia's Cleaning Company, Inc.	Janitorial Svc	4/20/2021	562.50
SOU02	Southern California Edison Co	Electricity	4/20/2021	426.97
SPE03	Special District Risk Management Authority	Insurance Life & Dental	4/20/2021	954.30
STA04	Stantec Consulting Services Inc.	Design Standards	4/6/2021	5,333.75
THE02	The Gas Company	Natural Gas	4/6/2021	136.76
THE07	The Corwin Group, Inc.	Master Plan	4/14/2021	16,863.00
THE08	The Regents of the University of California	Internet Svc	4/20/2021	103.25
UND01	Underground Service Alert	Dig Alerts	4/6/2021	94.86
UNI01	United Laboratories	Chemicals	4/20/2021	1,255.30
V&A01	V&A Consulting Engineers Inc	Flow Monitoring	4/20/2021	10,487.50
VEL01	Velocity Truck Center Ventura County	Sweeper Repair	4/20/2021	1,409.06
WES01	Westaire Heating & Air	HVAC Maintenance	4/6/2021	150.00
WEX01	WEX Bank	Vehicle Fuel	4/8/2021	1,167.77
Total Services & Supplies				\$134,324.56
Payroll - (2) pay dates Wk15 Wk17 2021				\$70,625.45
Total				\$204,950.01