

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
July 6, 2021**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 48 hours in advance of the meeting.

This Board meeting was conducted pursuant to California Government Code Section 54953 and Governor Newsom's Executive Order, N-29-20, temporarily suspending portions of the Brown Act to implement social distancing in response to the COVID-19 pandemic. Members of the Board participated in this meeting remotely. Public Comment on agenda items also could occur remotely.

1. CALL TO ORDER

President Geyer called the meeting to order at 5:30PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Craig Geyer – attended remotely

Eva Turenchalk – attended remotely

Larry Meyer – attended remotely

David C. Lewis – attended remotely

BOARD MEMBERS ABSENT

David Bearman M.D.

STAFF PRESENT

Mark Nation – General Manager/Superintendent

Brian McCarthy – Chief Inspector

Jena Acos – District Counsel – attended remotely

OTHERS PRESENT

Steve Majeowsky – Goleta Sanitary District – attended remotely

Sarah Meacham – PFM – attended remotely

Kimberly Kiefer – Isla Vista Recreation & Park District – attended remotely

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None.

5. **APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF JUNE 1, 2021.**

(21-07-32)

Upon a motion by Director Meyer, seconded by Director Lewis, the Board approved the minutes of the Regular Board Meeting of June 1, 2021 as presented by the following roll call vote:

AYES: Geyer, Turenchalk, Meyer, Lewis
NOES: None
ABSTAIN: None
ABSENT: Bearman

6. **INVESTMENT PORTFOLIO UPDATE**

Sarah Meacham of PFM, the District's Investment Managers, provided a portfolio update and answered questions from the Board.

7. **RESOLUTION NO. 21-797: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GOLETA WEST SANITARY DISTRICT AMENDING THE DISTRICT'S INVESTMENT POLICY**

(21-07-33)

Upon a motion by Director Lewis, seconded by Director Turenchalk, the Board adopted Resolution No. 21-797: A Resolution of the Board of Directors of the Goleta West Sanitary District amending the District's investment policy by the following roll call vote:

AYES: Geyer, Turenchalk, Meyer, Lewis
NOES: None
ABSTAIN: None
ABSENT: Bearman

8. **CONSIDER PROVIDING FUNDING TO ISLA VISTA RECREATION AND PARK DISTRICT IN SUPPORT OF ADDITIONAL SANITATION SERVICES**

(21-07-34)

Upon a motion by Director Turenchalk, seconded by Director Lewis, the Board approved to provide funding in support of additional sanitation services to the Isla Vista Recreation & Park District in the amount of \$100,000.00 by the following roll call vote:

AYES: Geyer, Turenchalk, Meyer, Lewis
NOES: None
ABSTAIN: None
ABSENT: Bearman

9. **CSDA BOARD OF DIRECTORS ELECTION – TERM 2022-2024; SEAT A – COASTAL NETWORK**

(21-07-35)

Upon a motion by President Geyer, seconded by Director Turenchalk, the Board directed staff to place the District's vote for Hugh Rafferty and submit the vote through the CSDA system in the specified timeframe by the following roll call vote:

AYES: Geyer, Turenchalk, Meyer, Lewis
NOES: None
ABSTAIN: None
ABSENT: Bearman

10. **GENERAL MANAGER TRANSITION PLAN**

(21-07-36)

Upon a motion by Director Lewis, seconded by Director Turenchalk, the Board directed staff to move forward with the transition plan as presented if not earlier by the following roll call vote:

AYES: Geyer, Turenchalk, Meyer, Lewis
NOES: None
ABSTAIN: None
ABSENT: Bearman

11. **BUILDINGS PROJECT CONSTRUCTION UPDATE**

The General Manager/Superintendent provided an update and photographs of the current construction taking place at the District Headquarters.

12. **COMMUNICATIONS**

Noted as received.

13. **REPORTS**

Operations Report

The General Manager provided a report.

Finance Committee

Director Lewis provided a report.

Management Committee

President Geyer provided a report.

Goleta Sanitary District

Director Meyer provided a report.

Goleta Water District

Director Turenchalk provided a report.

Isla Vista Recreation and Park District

No report.

Santa Barbara Airport Commission

No report.

SBCCSDA Board Meeting

Director Meyer provided a report.

City of Goleta

No report.

Other Director Reports

None.

14. FUTURE AGENDA ITEMS

None.

15. ADJOURNMENT

There being no further business, President Geyer adjourned the meeting at 6:34PM.

APPROVED



Craig Geyer, Board President



Mark Nation, Clerk - Secretary

May 26, 2021 – June 30, 2021

Administration

Staff attended a Management Committee Meeting and a Finance Committee meeting.

FY 2021-2022 Budget Document completed and adopted by the Board.

Newton Construction continues work, primarily on the perimeter floodwall portion of the buildings project. Construction progress meetings are attended by staff and Ed Galindo.

Staff continues working with Bruce Corwin on the Master Plan Update.

Staff worked with PFM regarding the annual review of the District Investment Policy.

Staff attended annual GSD Contractual Users/budget Meeting.

The No-Spill Certification for the month of May 2021 was completed and sent to the State CIWQS system as required.

Chief Inspector attended the CSDA/GM Leadership Summit at Squaw Valley.

Staff attended Goleta Slough Management Committee meeting.

Staff completed the annual commercial billing and tax roll preparation for FY 2021-2022. The report is ready to go to the Board for approval to place on the tax roll.

Collection System

The crew completed hydro cleaning hotspots, root cutting and hydro flushing scheduled for June 2021 and have started for July 2021. The crew also completed hydro cleaning the Timbers Offtract area, Isla Vista East, and the Mesa Road Trunk Line. A sewer operations cleaning summary is included with the report.

The crew performed maintenance on several easement areas to maintain the District's access.

The crew completed the monthly safety logs and checks. The monthly exercising of valves and emergency equipment was also completed.

Staff completed annual inspection of the diesel Above-Ground Storage Tank (AST) as required per EPA Spill Prevention, Control and Countermeasure rules.

The crew attended a webinar regarding repair of Armorock Polymer Concrete Manholes.

The crew continues performing manhole inspections at various locations throughout the District.

The crew walked the force main easement across the airport for inspection purposes.

Staff continues inspection of the public sewer portion of the Cortona Apartments Project.

Staff sent record drawings of District facilities in the vicinity of Viajero, Las Armas and Hollister to an engineer from Huitt-Zollars for a proposed storage facility at 7780 Hollister.

Staff issued a Sewer Availability Letter for three proposed garage conversions to ADUs at 7388 Calle Real. This property currently has five two-unit condominium buildings

Staff completed plan checks for several locations including:

- 6969 Whittier Drive, North Campus Open Space building lateral
- 6621 Sabado Tarde, ADU
- 2 San Milano Drive, ADU
- Phelps Road, North Campus Housing next phase

Phil Brittain, the District's electrician, continued work installing new two-way radios in certain District vehicles which have faulty radios.

Staff reviewed and trained on the District's written Sanitary Sewer Overflow Response Plan.

Industrial Waste

Staff conducted Industrial Wastewater Discharge Permit compliance inspections at the following industries: FLIR Systems, Lockheed Martin SB Focalplane and Bacara Resort & Spa.

Staff issued a Notice of Violation to Apeel Sciences for exceedance of the Local Limit for BOD for samples collected on May 4, 2021.

Staff corresponded with a representative of Google regarding planned cleaning and maintenance of their water treatment systems at their semiconductor fabrication facility (GQ3) located at 55 Castilian Drive.

Staff responded to a public records request from EFI Global conducting a Phase I Environmental Site Assessment for 7230 Hollister Avenue. BEI Industrial Encoders was the last industry at this location to have an Industrial Wastewater Discharge Permit. BEI closed in October of 2015.

Street Sweeping

Graffiti: Reported to City of Goleta - corner of Cathedral Oaks and Winchester Canyon Road.

Abandoned vehicles: Reported to code enforcement - Ford Explorer, License No. 4YJE086, 7889 Rio vista drive.

Hrs. – 101

Miles – 784

Loads – 38

Marborg: 4/28/21 = 8.650 TN, 5/06/21 = 7.0 TN, 6/02, 21 = 10.91 TN

Maintenance:

- Changed oil and filters on both engines on the Crosswind
- Relocated plumbing on the Crosswind's water fill pipe
- Replaced pick up head curtains on the Crosswind
- Welded hole on underside of pickup head on the Crosswind
- Haaker Equipment technician was on site for warranty work to replace hydraulic tank on the Regen X
- Haaker Equipment technician also diagnosed an electrical issue with the wandering hose on the Crosswind

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	April 2021	MGD 1.974; 45.5447%
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Sewer Operations Cleaning Summary from May 26, 2021 to June 29, 2021

Your environmental partner since 1954

Descripton	Quantity
Feet Cleaned	
Hydroclean	21,741 ft.
Hydroflush	5,234 ft.
Root Cutting	2,313 ft.
Hot Spot	2,149 ft.
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	31,437 ft.
Lines Cleaned	
Hydroclean	91 lines
Hydroflush	15 lines
Hot Spot	8 lines
Root Cutting	7 lines
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	121 lines
Other Work Orders	
Parcel Permit	2 Work Orders
Service Call	2 Work Orders
FOG Inspection	1 Work Order
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	5 Work Orders

Goleta West Sanitary District
Allowance of Claims
May 27, 2021 - Jun 30, 2021

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ADP01	ADP Inc	Payroll Service	6/17/2021	855.27
ALL09	Alliant Insurance Services Crime Policy	Insurance ACIP Crime	6/3/2021	595.00
AQU01	Aqua-Flo Supply	Operations Supplies	6/17/2021	381.26
BAR01	Bartlett Pringle & Wolf LLC	MS Dynamics Renewal	6/25/2021	8,136.00
BAR02	Barricade Pest Control	Pest Control	6/17/2021	100.00
BLU01	Blueisle Bookkeeping	Bookkeeping Svcs	6/17/2021	85.00
BRI01	C. Philip Brittain	Electrical Consulting	6/25/2021	4,677.20
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Services	6/28/2021	10,752.50
CAL03	Public Employees Health	CalPERS Health Insurance	6/21/2021	15,930.21
CAL12	CalPERS Public Employees Retirement System	CalPERS Pension	6/15/2021	10,502.16
CIN01	Cintas Corporation	Safety Supplies	6/17/2021	68.94
CITIG06	Channel Islands Technology Integrators Group	Computer Support	6/17/2021	2,989.55
DAL01	Dal Pozzo Tire Corp	Vehicle Maintenance	6/25/2021	280.00
FIR01	First Bankcard	Operations Supplies	6/25/2021	809.94
FIR02	FirstNet	Wireless Svc	6/17/2021	775.29
FRO01	Frontier Communications	Phone Svc	6/17/2021	374.91
GOL01	Goleta Building Materials	Maintenance Supplies	6/25/2021	587.25
GOL02	Goleta Sanitary District	Treatment	6/17/2021	478,446.76
GOL04	Goleta Water District	Facility Water	6/17/2021	95.72
GRA03	Grainger	Safety Equipment	6/17/2021	1,270.82
HAA01	Haaker Equipment Company	Vehicle Maintenance	6/25/2021	5,194.31
HOM01	Home Depot Credit Svcs	Operations Supplies	6/3/2021	272.36
ICX01	ICONIX	Check Valve PS#1	6/3/2021	378.36
INNO1	Innovyze	InfoSewer Software	6/28/2021	1,365.60
JAI01	Jaimes Landscape	Landscape Maintenance	6/17/2021	450.00
JCR01	Juan Carlos Ramirez	DMV Physical	6/17/2021	170.00
LAR01	Larry's Auto Parts	Vehicle Maintenance	6/3/2021	148.68
LIN01	Lincoln National Life Ins	Deferred Compensation	6/15/2021	3,100.00
MAR01	Marborg Industries	Waste Removal & Rolloff	6/17/2021	6,466.25
MID01	Mid State Concrete Products	MH Rings	6/17/2021	1,281.09
MIS01	Mission Linen Supply	Uniforms & Towels	6/17/2021	1,521.17
MSW01	Mountain Spring Water	Drinking Water	6/17/2021	115.50
NNA01	National Notary Association	Membership Notary	6/25/2021	69.00
NTN01	Newton Construction	District Bldg Project	6/17/2021	98,240.45
PFM01	PFM Asset Management LLC	Investment Service	6/25/2021	2,693.84
POD01	California Portable Storage Inc.	District Bldg Project Storage	6/3/2021	245.97
REL01	Reliance Standard Life Insurance	LTD Insurance	6/24/2021	2,354.96
SAN04	Santa Barbara News Press	Legal Publications	6/17/2021	142.50
SIL01	Silvia's Cleaning Company, Inc.	Janitorial Svc	6/17/2021	450.00
SMA01	SmartCover Systems	Flow Monitoring	6/3/2021	2,385.00
SOU01	South Bay Foundry	MH Rings & Covers	6/17/2021	2,740.50
SOU02	Southern California Edison Co	Electricity	6/17/2021	5,919.37
SPE01	Specialty Tool And Bolt	Operations Supplies	6/17/2021	20.15
SPE03	Special District Risk Management Authority	Insurance Life & Dental	6/17/2021	954.30
THE02	The Gas Company	Natural Gas	6/3/2021	56.49
THE07	The Corwin Group, Inc.	Master Plan	6/15/2021	15,955.00
THE08	The Regents of the University of California	Internet Svc	6/17/2021	103.25
UNDO1	Underground Service Alert	Dig Alerts	6/3/2021	111.36
UPL02	UPLIFT Desk	Office Furniture	6/3/2021	1,123.83
WEX01	WEX Bank	Vehicle Fuel	6/28/2021	1,063.26
WOO01	Bob Woolever's Tire Shoppe	Vehicle Tires	6/17/2021	735.06
Total Services & Supplies				\$693,541.39
Payroll - (2) pay dates Wk23 Wk25 2021				\$70,668.60
Total				\$764,209.99