

**MINUTES OF THE SPECIAL BOARD MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
JUNE 21, 2022**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted on the door of the administrative office of the Goleta West Sanitary District and on the District's website at least 48 hours in advance of the meeting.

This Board meeting was conducted pursuant to California Government Code Section 54953 and Governor Newsom's Executive Order, N-29-20, temporarily suspending portions of the Brown Act to implement social distancing in response to the COVID-19 pandemic. Members of the Board participated in this meeting remotely. Public Comment on agenda items also could occur remotely.

1. CALL TO ORDER

President Meyer called the meeting to order at 5:31 PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Eva Turenchalk – attended remotely

David Bearman M.D. – joined the meeting remotely at 5:35 by phone

David Lewis – attended remotely

Craig Geyer – attended remotely

Larry Meyer – attended remotely

BOARD MEMBERS ABSENT

None.

STAFF PRESENT

Brian McCarthy – General Manager/Board Clerk-Secretary.

Jena Acos – District Counsel – attended remotely.

Jennifer Lee – District Counsel – attended remotely.

OTHERS PRESENT

Sharon Rose – Director, Goleta Sanitary District – attended remotely.

Steve Wagner – General Manager, Goleta Sanitary District- attended remotely.

Jeff Land – Executive Director, Brandis Tallman, a Division of Oppenheimer & Co, Inc.

Julio Morales – Director, Urban Futures, Inc.

3. APPROVE THE ORDER OF THE AGENDA

No changes we made to the order of the agenda.

4. RE-RATIFICATION OF RESOLUTION NO. 21-804 -- RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY THE GOVERNOR OF THE STATE OF CALIFORNIA ON MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF GOLETA WEST SANITARY DISTRICT PURSUANT TO BROWN ACT PROVISIONS.

(22-06-40)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board approved re-ratification of Resolution No. 21-804 by the following roll call vote:

AYES: Turenchalk, Lewis, Geyer, Meyer
NOES: None
ABSTAIN: None
ABSENT: Bearman

Director Bearman was unable to vote due to technology/communication issues.

5. **PUBLIC COMMENT**

None.

6. **APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF JUNE 6, 2022.**

(22-06-41)

Upon a motion by Director Geyer, Seconded by Director Turenchalk, the Board approved the minutes of the Regular Board Meeting of June 6, 2022 as presented by the following roll call vote:

AYES: Turenchalk, Lewis, Geyer, Meyer, Bearman
NOES: None
ABSTAIN: None
ABSENT: None

7. **SCHEDULE PUBLIC HEARING FOR PLACING THE SEWER SERVICE CHARGES ON THE COUNTY TAX ROLL FOR FY 2022-2023**

(22-06-42)

Upon a motion by Director Geyer, Seconded by Director Turenchalk, the Board moved to schedule the public hearing for placing the sewer service charges on the County Tax Roll for FY 2022-2023 at the Regular Board Meeting Scheduled for July 19, 2022 by the following roll call vote:

AYES: Meyer, Bearman, Lewis, Geyer, Turenchalk
NOES: None
ABSTAIN: None
ABSENT: None

Director Bearman continued to experience technology/communication issues and left the meeting.

8. **DISCUSSION OF PROPOSALS AND TERMS FROM TRUIST BANK FOR FINANCING GWSO DEBT OBLIGATIONS FOR THE GSD BIOSOLIDS & ENERGY STRATEGIC PLAN (BESP) PROJECTS.**

The General Manager provided a report. The Board discussed the proposals and called for public comment. There being no public comments, the Board, District Counsel, the General Manager, Jeff Land and Julio Morales of the financial team discussed District financing options and deadlines for certain decisions and commitment timelines for the current proposals. The Board requested that Director Geyer, Counsel, and the General Manager continue to engage with the financial team and bring options back to the Board. No action was taken by the Board on this item.

9. **REVIEW DRAFT GWSD FY 2022-2023 BUDGET DOCUMENT**

The General Manager presented the FY 2022-2023 Budget Document. The Board asked questions and suggested that staff engage professional financial services to revise and simplify the Budget Document for FY 2023-2024. The Board requested that suggested revisions be made to the FY 2022-2023 that it be brought back to the Board at the July 5, 2022 meeting for approval.

10. **COMMUNICATIONS**

Noted as received.

11. **REPORTS**

Operations Report

The General Manager provided a report.

Isla Vista Recreation and Park District Meeting

Director Lewis provided a report.

Goleta Water District Meeting

Director Turenchalk provided a report.

Santa Barbara Airport Commission Meeting

No Report.

Goleta Sanitary District Meeting

Director Meyer provided a report.

Other Director Reports

None.

12. **FUTURE AGENDA ITEMS**

None.

13. **ADJOURNMENT**

There being no further business, President Meyer adjourned the meeting at 7:09PM.

APPROVED


Larry Meyer, Board President


Brian McCarthy, Board Clerk-Secretary

June 3 - 15, 2022

Administration

Staff attended weekly Headquarter Buildings Upgrades Owner, Architect, Contractor (OAC) meeting. Construction of the underground concrete structural elements and preparations for the Operations Building slab continues.

Staff completed preparation of the District FY 2022-2023 Budget document.
Staff continues to work on annual site verification and commercial billing cycle for sewer user fees to be placed on the County tax roll.

Staff has been working with CSDA Finance Corporation representatives as directed by the Board to secure financing for the District's obligations for the BESP CIP project at GSD.

Staff continues to work on annual site verification and commercial billing for sewer user fees to be placed on the County tax roll.

Staff completed No Spill Certification On CIWQS for the month of May.

Staff attended City of Goleta Town & Gown meeting.

Collection System

Staff issued a conditions letter for the proposed storage facility located at 35 Ellwood Station Road. This parcel is currently on septic and the sewer mainline will need to be extended up Ellwood Station Road in order for the parcel to connect to the collection system.

Staff is currently working with a developer to install multiple grease interceptors in the Isla Vista area, including 939 Embarcadero Del Mar, 900 Embarcadero Del Mar, 6521 Pardall and 6580 Pardall. All of these projects are in various stages of plan check.

Staff issued a conditions letter for a proposed storage facility located at 35 Ellwood Station Road. This parcel is currently on septic and the sewer mainline will need to be extended up Ellwood Station Road in order for the parcel to connect to the collection system.

Staff conducted traffic control in the El Encanto area and completed regularly scheduled hydro cleaning.

Collections staff completed routine monthly hydro cleaning of hot spots and root cutting.

CCTV inspection of the 60-2 offtrack lines continues.

Staff completed lateral connection repair at 26 Mendocino.

Industrial Waste & Environmental Compliance

Staff completed Industrial Wastewater Discharge Permit compliance inspections at the following facilities: Google GQ3, Google GQ1, and Transphorm.

Staff collected Industrial Wastewater Discharge Permit compliance samples from the following Industrial Users: Aptitude Medical Systems, Costco, Baba Small Batch, and USPS.

Staff completed the required annual diesel Aboveground Storage Tank (AST) inspection per the Spill Prevention, Control, and Countermeasure (SPCC) plan.

Staff attended a P3S (CWEA Pretreatment, Pollution Prevention, & Stormwater) inspection training webinar.

Staff issued a draft Industrial Wastewater Discharge Permit to ICRco.

Staff received and reviewed May estimates provided by Raytheon for well water utilized in their industrial processes and discharged to the sewer system.

Street Sweeping

Graffiti: None reported.

Abandoned vehicles: None reported.

Hours: 38.1

Miles: 317.6

Loads: 20

Maintenance: Performed routine maintenance and inspections

Marborg: 05/02/22 – 9.53 Tn

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	April 2022	MGD 2.22; 50.8424%
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Sewer Operations Cleaning Summary from June 3, 2022 to June 15, 2022

Your environmental partner since 1954

Descripton	Quantity
Feet Cleaned	
Hot Spot	3,594 ft.
Root Cutting	3,172 ft.
	<hr/>
	6,766 ft.
Lines Cleaned	
Hot Spot	12 lines
Root Cutting	12 lines
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	24 lines
Other Work Orders	
User Charge	184 Work Orders
CCTV Work Order	2 Work Orders
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	186 Work Orders

Goleta West Sanitary District
Allowance of Claims
May 24, 2022 - Jun 18, 2022

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
BAR01	Bartlett Pringle & Wolf LLC	Acctng Sftwre MS Dyn Renewal	6/17/2022	8,171.00
BAR02	Barricade Pest Control	Pest Control	6/10/2022	100.00
BLU01	Blueisle Bookkeeping	Bookkeeping Svc	6/10/2022	255.00
BRI01	C. Philip Brittain	District Bldg Project	6/10/2022	4,274.31
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Svcs	6/8/2022	19,957.00
CAL03	Public Employees HEALTH	CalPers Health insur covg Jun 2022	5/26/2022	16,662.45
CAL12	CalPERS Public Employee's Retirement System	CalPERS Pension	6/7/2022	12,600.46
CAM01	Campbell Geo Inc	District Bldg Project_Soil	6/10/2022	3,599.77
CIN01	Cintas Corporation	Safety Supplies First Aid	6/10/2022	55.73
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	6/17/2022	2,080.00
DAL01	Dal Pozzo Tire Corp	Vehicle Maint	6/10/2022	285.00
EDU01	Eduardo Galindo Architect	District Bldg Project	6/10/2022	35,742.66
FIR02	FirstNet	Wireless Svcs	6/10/2022	333.14
FRO01	Frontier Communications	Phone Svc	6/10/2022	254.40
GOL02	Goleta Sanitary District	Treatment GSD Apr_May	6/17/2022	648,718.46
GOL04	Goleta Water District	Facility Water	6/10/2022	105.59
GRA03	Grainger	Operations Support	6/10/2022	41.26
HAA01	Haaker Equipment Company	New Vehicle Vactor	6/10/2022	290,486.82
LEN01	Lenz Pest Control	Pest Control	6/10/2022	120.00
LIN01	Lincoln National Life Ins	Deferred Compensation	6/14/2022	3,257.44
MAR01	Marborg Industries	Waste Removal & Rolloff	6/10/2022	2,355.00
MCC01	Brian McCarthy	Safety Boots Reimb	6/10/2022	125.05
MCC02	McCormix Corporation	Sweeper Fuel	6/10/2022	173.16
MIN01	Miner's Ace Hdwre 1751	Operations Supplies	6/10/2022	149.43
MIS01	Mission Linen Supply	Uniforms & Towels	6/10/2022	1,454.15
MSW01	Mountain Spring Water	Drinking Water	6/10/2022	243.48
NTN01	Newton Construction	District Bldg Project	6/10/2022	451,562.12
OFF01	Office Depot	Office Supplies	6/10/2022	359.60
PFM01	PFM Asset Management LLC	Investment Svc	6/8/2022	1,051.94
PLU01	Plumbers Depot, Inc.	Operations Supplies	6/10/2022	1,353.85
PML01	Pacific Materials Laboratory	District Bldg Project	6/10/2022	2,390.00
POD01	California Portable Storage Inc.	District Bldg Project Storage	6/10/2022	491.96
RELO1	Reliance Standard Life Insurance	Insurance LTD	6/7/2022	1,219.73
SAN14	Santa Barbara County PW	SB Trans Stn PW Recycle	6/10/2022	100.00
SIL01	Silvia's Cleaning Company, Inc.	Janitorial Svc	6/10/2022	480.00
SOU02	Southern California Edison Co	Electricity	6/10/2022	223.34
SPE01	Specialty Tool And Bolt	Operations Supplies	6/10/2022	8.05
SPE03	Special District Risk Management Authority	Insurance Life & Dental	6/10/2022	2,244.35
THE02	The Gas Company	Natural Gas	6/10/2022	140.58
THE08	The Regents of the University of California	Internet Svc	6/10/2022	103.25
UND01	Underground Service Alert	Dig Alerts	6/10/2022	94.15
USB01	US Bank	Custodial Bank	6/10/2022	902.26
WEX01	WEX Bank	Vehicle Fuel	6/8/2022	1,909.38
Total Services & Supplies				1,516,235.32
Payroll - (2) pay dates				85,038.02
Total				1,601,273.34