

**MINUTES OF THE REGULAR BOARD MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
JULY 5, 2022**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted on the door of the administrative office of the Goleta West Sanitary District and on the District's website at least 48 hours in advance of the meeting.

This Board meeting was conducted pursuant to California Government Code Section 54953 and Governor Newsom's Executive Order, N-29-20, temporarily suspending portions of the Brown Act to implement social distancing in response to the COVID-19 pandemic. Members of the Board participated in this meeting remotely. Public Comment on agenda items also could occur remotely.

1. CALL TO ORDER

President Meyer called the meeting to order at 5:30 PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Eva Turenchalk – attended remotely.
David Bearman M.D. – attended remotely.
David Lewis – attended remotely.
Craig Geyer – attended remotely.
Larry Meyer – attended remotely.

BOARD MEMBERS ABSENT

None.

STAFF PRESENT

Brian McCarthy – General Manager/Board Clerk-Secretary.
Jennifer Lee – District Counsel – attended remotely.
Matthew T. Summers, Shareholder, Colantuono, Highsmith & Whatley, PC – attended remotely.

OTHERS PRESENT

Sudhir Pardiwala – Raftelis Financial Consulting - attended remotely.
Ed Galindo – EGA attended remotely.
Sharon Rose – Director, Goleta Sanitary District – attended remotely.
Steve Wagner – General Manager, Goleta Sanitary District- attended remotely.
Julio Morales – Senior Managing Director, Kosmont Transactions Services, Inc. – attended remotely.

3. APPROVE THE ORDER OF THE AGENDA

No changes we made to the order of the agenda.

4. RE-RATIFICATION OF RESOLUTION NO. 21-804 -- RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY THE GOVERNOR OF THE STATE OF CALIFORNIA ON MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF GOLETA WEST SANITARY DISTRICT PURSUANT TO BROWN ACT PROVISIONS.

(22-07-43)

Upon a motion by Director Geyer, seconded by Director Bearman, the Board approved re-ratification of Resolution No. 21-804 by the following roll call vote:

AYES: Turenchalk, Lewis, Geyer, Meyer, Bearman
NOES: None
ABSTAIN: None
ABSENT: None

5. **PUBLIC COMMENT**

None.

6. **APPROVAL OF THE MINUTES FOR THE SPECIAL BOARD MEETING OF JUNE 21, 2022.**

(22-07-44)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board approved the minutes of the Regular Board Meeting of June 6, 2022 as presented by the following roll call vote:

AYES: Turenchalk, Lewis, Geyer, Meyer
NOES: None
ABSTAIN: Bearman
ABSENT: None

7. **DISCUSSION OF FINANCING FOR THE GSD BIOSOLIDS & ENERGY STRATEGIC PLAN (BESP) PROJECTS.**

The General Manager provided a brief report and Board discussion ensued. The Board directed staff to continue working with professional services to complete reviews of the BESP projects and report back to the Board. There was no public comment and no action was taken on this item. The Board rescheduled the Regular Board Meetings of July 19, 2022 to a Special Board Meeting on July 18, 2022 at 12 PM. In addition to the Regular Board Meeting scheduled for August 2, 2022, the Board scheduled Special Board Meetings for July 13, 2022 at 5:30 PM and August 8, 2022 at 5:30 PM.

8. **CONSIDER CHANGE ORDERS, TIME EXTENSIONS, FEE ADJUSTMENTS, AND ADDITIONAL FEES FOR THE GWSD HEADQUARTER BUILDINGS IMPROVEMENT PROJECT #12-03.**

(22-07-45)

Having been reviewed by the Engineering Committee with a recommendation for approval by the Board, a motion by Director Geyer, seconded by Director Lewis, was made to approve these items as presented by the following roll call vote:

AYES: Bearman, Turenchalk, Lewis, Geyer, Meyer
NOES: None
ABSTAIN: None
ABSENT: None

Matthew Summers, Ed Galindo, and Sudhir Pardiwala left the meeting at this time.

9. **RESOLUTION NO. 22-807 AMENDING APPENDIX "A" OF THE DISTRICT'S PERSONNEL POLICY/EMPLOYEE HANDBOOK – PROVIDING FOR AN ANNUAL COST-OF-LIVING ADJUSTMENT (COLA).**

(22-07-46)

Upon a motion by Director Geyer, seconded by Director Bearman, the Board adopted Resolution No. 22-807 amending Appendix "A" of the Personnel Policy Handbook by the following the following roll call vote:

AYES: Turenchalk, Lewis, Meyer, Bearman, Geyer
NOES: None
ABSTAIN: None
ABSENT: None

10. **CONSIDER ADOPTION OF THE FISCAL YEAR 2022-2023 BUDGET DOCUMENT**

(22-07-47)

Upon a motion by Director Lewis, seconded by Director Geyer, the Board approved to adopt the FY 2022-2023 Budget Document as presented by the following roll call vote:

AYES: Turenchalk, Bearman, Meyer, Geyer, Lewis
NOES: None
ABSTAIN: None
ABSENT: None

11. **COMMUNICATIONS**

None.

12. **REPORTS**

Operations Report

The General Manager provided a report.

Special Engineering Committee Meeting

Director Lewis provided a report.

Other Director Reports

President Meyer encouraged attendance of the SBCCSDA meeting on July 26,2022 at 6PM.

13. **FUTURE AGENDA ITEMS**


None

14. **ADJOURNMENT**

There being no further business, President Meyer adjourned the meeting at 6:03 PM.

APPROVED


Larry Meyer, Board President


Brian McCarthy, Board Clerk-Secretary

June 15 - 28, 2022

Administration

Staff completed preparation of the District FY 2022-2023 Budget Document.

Staff responded to a subpoena served to GWSD by Titan Legal Services, Inc. requesting all records regarding Shelly Best and a property at 7028 Scripps Crescent Street, Goleta, CA 93117.

Staff attended weekly Headquarter Buildings Upgrades Owner, Architect, Contractor (OAC) meetings. Construction of the underground concrete structural elements and preparations for the Operations Building and Shop slabs continue.

Staff is completing work on annual site verification and commercial billing cycle for sewer user fees to be placed on the FY 2022-2023 County tax roll.

Staff and Counsel continue to work with CSDA Finance Corporation representatives as directed by the Board to explore financing options for the Biosolids & Energy Sustainability Plan (BESP) project(s) at GSD. Work with consultants has also commenced to provide the Board with independent financial, engineering, and environmental analyses of the BESP.

Staff attended the Goleta Sanitary District June 20, 2022 Board Meeting and the June 23, 2022 GWSD Special Engineering Committee Meeting.

Collection System

Staff attended City of Goleta utility coordination meeting.

Staff is currently hydro cleaning in Isla Vista.

Staff issued Sewer Availability Letters and/or Permit fee estimates for the following:

- A detached ADU at 6748 Pasado Road in Isla Vista.
- A detached ADU construction at 2 Calaveras Ave in Goleta.
- An ADU garage conversion at 7341 Padova Drive in Goleta.
- ADU garage conversions at 6513, 6515, & 6517 Del Playa Drive in Isla Vista.

Staff has been corresponding with Tierra Contracting and McClellan Equipment & Sanitation to coordinate efforts to rebuild and repair a discharge valve at Emily lift station.

Industrial Waste & Environmental Compliance

Staff attended the Annual CWEA P3S Conference in Long Beach. (Ca Water Environment Association Pretreatment, Pollution Prevention, & Stormwater)

Staff is completing second quarter Industrial Wastewater Discharge Permit compliance inspections.

Street Sweeping

Graffiti: None reported.

Abandoned vehicles: None reported.

Hours: 25.4

Miles: 219.2

Loads: 13

Maintenance: Performed routine maintenance and inspections. Replaced fuel filter wiring harness on RegenX auxiliary engine.

Marborg: 05/10/22 – 11.06 Tons

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	May 2022	MGD 2.17; 51.8875%
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Sewer Operations Cleaning Summary from June 15, 2022 to June 28, 2022

Your environmental partner since 1954

Description	Quantity
Feet Cleaned	
Hydroclean	18,406 ft.
Root Cutting	8,682 ft.
Hot Spot	2,135 ft.
	<hr/>
	29,223 ft.
Lines Cleaned	
Hydroclean	61 lines
Root Cutting	31 lines
Hot Spot	8 lines
	<hr/>
	100 lines
Other Work Orders	
Parcel Permit	3 Work Orders
User Charge	3 Work Orders
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	6 Work Orders

Goleta West Sanitary District
Allowance of Claims
May 24, 2022 - Jun 27, 2022

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
BAR01	Bartlett Pringle & Wolf LLC	Acctng Sftwre MS Dyn Renewal	6/17/2022	8,171.00
BAR02	Barricade Pest Control	Pest Control	6/10/2022	100.00
BLU01	Blueisle Bookkeeping	Bookkeeping Svc	6/10/2022	255.00
BRI01	C. Philip Brittain	District Bldg Project	6/10/2022	4,274.31
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Svcs	6/27/2022	48,084.00
CAL03	Public Employees Health	CalPERS Health insur covg Jun 2022	5/26/2022	16,662.45
CAL12	CalPERS Public Employee's Retirement System	CalPERS Pension	6/7/2022	12,600.46
CAM01	Campbell Geo Inc	District Bldg Project_Soil	6/10/2022	3,599.77
CIN01	Cintas Corporation	Safety Supplies First Aid	6/10/2022	55.73
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	6/17/2022	2,080.00
DAL01	Dal Pozzo Tire Corp	Vehicle Maint	6/10/2022	285.00
EDU01	Eduardo Galindo Architect	District Bldg Project	6/10/2022	35,742.66
FIR02	FirstNet	Wireless Svcs	6/10/2022	333.14
FRO01	Frontier Communications	Phone Svc	6/10/2022	254.40
GOL02	Goleta Sanitary District	Treatment GSD	6/17/2022	648,718.46
GOL04	Goleta Water District	Facility Water	6/10/2022	105.59
GRA03	Grainger	Operations Support	6/10/2022	41.26
HAA01	Haaker Equipment Company	Sweeper Maint Pts	6/10/2022	290,486.82
LEN01	Lenz Pest Control	Pest Control	6/10/2022	120.00
LIN01	Lincoln National Life Ins	Deferred Compensation	6/14/2022	20,540.80
MAR01	Marborg Industries	Waste Removal & Rolloff	6/10/2022	2,355.00
MCC01	Brian McCarthy	Safety Boots Reimb	6/10/2022	125.05
MCC02	McCormix Corporation	Sweeper Fuel	6/10/2022	173.16
MIN01	Miner's Ace Hdwre 1751	Operations Supplies	6/10/2022	149.43
MIS01	Mission Linen Supply	Uniforms & Towels	6/10/2022	1,454.15
MSW01	Mountain Spring Water	Drinking Water	6/10/2022	243.48
NTN01	Newton Construction	District Bldg Project	6/10/2022	451,562.12
OFF01	Office Depot	Office Supplies	6/10/2022	359.60
PFM01	PFM Asset Management LLC	Investment Svc	6/8/2022	1,051.94
PLU01	Plumbers Depot, Inc.	Operations Supplies	6/10/2022	1,353.85
PML01	Pacific Materials Laboratory	District Bldg Project	6/10/2022	2,390.00
POD01	California Portable Storage Inc.	District Bldg Project Storage	6/10/2022	491.96
REL01	Reliance Standard Life Insurance	Insurance LTD	6/7/2022	1,219.73
RNC01	Rincon Consultants	District Bldg Project	6/18/2022	4,962.75
SAN14	Santa Barbara County PW	SB Trans Stn PW Recycle	6/10/2022	100.00
SIL01	Silvia's Cleaning Company, Inc.	Janitorial Svc	6/10/2022	480.00
SOU02	Southern California Edison Co	Electricity	6/10/2022	223.34
SPE01	Specialty Tool And Bolt	Operations Supplies	6/10/2022	8.05
SPE03	Special District Risk Management Authority	Insurance Life & Dental	6/10/2022	2,244.35
THE02	The Gas Company	Natural Gas	6/10/2022	140.58
THE08	The Regents of the University of California	Internet Svc	6/10/2022	103.25
UNDO1	Underground Service Alert	Dig Alerts	6/10/2022	94.15
USB01	US Bank	Custodial Bank	6/10/2022	902.26
WEX01	WEX Bank	Vehicle Fuel	6/8/2022	1,909.38
Total Services & Supplies				1,566,608.43
Payroll - (3) pay dates [incl (1) pto payout]				216,084.30
Total				1,782,692.73