

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE GOLETA WEST SANITARY DISTRICT  
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA  
DECEMBER 6, 2022**

**POSTING OF THE AGENDA**

The agenda notice for this meeting was posted in the display case outside of the administrative office of the Goleta West Sanitary District and on the District's website at least 48 hours in advance of the meeting.

This Board meeting was conducted pursuant to California Government Code Section 54953 and Governor Newsom's Executive Order, N-29-20, temporarily suspending portions of the Brown Act to implement social distancing in response to the COVID-19 pandemic. Members of the Board participated in this meeting remotely. Public Comment on agenda items also could occur remotely.

**1. CALL TO ORDER**

Director Turenchalk called the meeting to 5:30 PM

**2. ROLL CALL: BOARD MEMBERS PRESENT**

Eva Turenchalk – attended remotely

David Bearman M.D. – attended remotely

David Lewis – attended remotely

Craig Geyer – attended remotely

Robert Thomas – attended remotely (first meeting as a new Director)

**BOARD MEMBERS ABSENT**

None

**STAFF PRESENT**

Brian McCarthy – General Manager/Board Clerk-Secretary

Jena Acos – District Counsel – attended remotely

Jennifer Lee – District Counsel – attended remotely

**OTHERS PRESENT**

Sharon Rose – Goleta Sanitary District - attended remotely

Edwardo Galindo – EGA – attended remotely

**3. APPROVE THE ORDER OF THE AGENDA**

No changes were made to the order of the agenda.

**4. RE-RATIFICATION OF RESOLUTION NO. 21-804 -- RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY THE GOVERNOR OF THE STATE OF CALIFORNIA ON MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF GOLETA WEST SANITARY DISTRICT PURSUANT TO BROWN ACT PROVISIONS.**

(22-12-96)

Upon a motion by Director Lewis, seconded by Director Geyer, the Board approved re-ratification of Resolution No. 21-804 by the following roll call vote:

AYES:	Bearman, Turenchalk, Thomas, Geyer, Lewis,
NOES:	None
ABSTAIN:	None
ABSENT:	None

5. **PUBLIC COMMENT**

None.

6. **APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF NOVEMBER 15, 2022.**

(22-12-97)

Upon a motion by Director Lewis, seconded by Director Bearman, the Board Approved the minutes of the Regular Board Meeting of November 15, 2022 as presented by the following roll call vote:

AYES: Turenchalk, Geyer, Thomas, Bearman, Lewis  
NOES: None  
ABSTAIN: None  
ABSENT: None

7. **GENERAL MANAGER UPDATES**

The General Manager provided a report.

8. **LEGAL COUNSEL UPDATES**

District Counsel provided a report.

9. **ADMINISTER OATHS OF OFFICE TO CRAIG GEYER, EVA TURENCHALK, AND ROBERT THOMAS**

The Board Secretary/Clerk Administered the Oath of Office to the Directors Geyer, Turenchalk, and Thomas. The Board Secretary/Clerk had administered the Oath in-person to each Director separately prior to this meeting.

10. **RECOGNITION OF LARRY D. MEYER FOR TWENTY-NINE (29) YEARS OF SERVICE TO THE GOLETA WEST SANITARY DISTRICT**

(22-12-98)

Members of the Board thanked Larry Meyer for his service to the District and our community. Upon a motion by Director Geyer, seconded by Director Bearman, the Board Adopted Resolution No. 22-817 in recognition of twenty-nine years of service as presented by the following roll call vote:

AYES: Turenchalk, Thomas, Lewis, Bearman, Geyer  
NOES: None  
ABSTAIN: None  
ABSENT: None

11. **CONSIDERATION OF REVISIONS TO SECTIONS 6 AND 20 OF THE BOARD POLICY HANDBOOK**

(22-12-99)

Following a brief report by the General Manager and Board discussion, Director Geyer made a motion, seconded by Director Lewis, to Approve of the revisions and Adopt Resolution No. 22-818 modifying Section 6 and Section 20 of the Board Policy Handbook as presented by the following roll call vote:

AYES: Bearman, Turenchalk, Thomas, Lewis, Geyer  
NOES: None  
ABSTAIN: None  
ABSENT: None

**12. CONSIDERATION OF CHANGE ORDER NO. 18 FOR THE GWSD HEADQUARTER BUILDINGS IMPROVEMENT PROJECT #12-03**

(22-12-100)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board Approved Change Order No. 18 for the GWSD Headquarter Building Improvements Project #12-03 as presented by the following roll call vote:

AYES: Turenchalk, Bearman, Thomas, Lewis, Geyer  
NOES: None  
ABSTAIN: None  
ABSENT: None

**13. CONSIDERATION OF AUTHORIZING THE PROCUREMENT OF FURNITURE FOR THE OPERATIONS BUILDING ASSOCIATED WITH THE GWSD HEADQUARTER BUILDINGS IMPROVEMENT PROJECT #12-03**

(22-12-101)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board Approved of purchasing furniture for the new Operations Building as budgeted for GWSD Headquarter Buildings Improvement Project #12-03 and Authorize staff to remit a 50% down payment per the quote from Smart Office Interiors as presented by the following roll call vote:

AYES: Turenchalk, Bearman, Thomas, Lewis, Geyer  
NOES: None  
ABSTAIN: None  
ABSENT: None

**14. CONSIDERATION OF SB LOCAL AREA FORMATION COMMISSION (LAFCO) DRAFT MUNICIPAL SERVICE REVIEW OF GOLETA WEST SANITARY DISTRICT WITH EDITS AND COMMENTS**

(22-12-102)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board approved of edits and comments to the Draft Municipal Service Review and authorized staff to submit it to LAFCO as presented by the following roll call vote:

AYES: Bearman, Turenchalk, Thomas, Lewis, Geyer  
NOES: None  
ABSTAIN: None  
ABSENT: None

**15. ELECTION OF BOARD OFFICERS AND CLERK/SECRETARY FOR CALENDAR YEAR 2023**

(22-12-103)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board elected Director Turenchalk as the Board President and Director Bearman as the Board Vice for the 2023 calendar year as presented by the following roll call vote:

AYES: Thomas, Lewis, Geyer, Bearman, Turenchalk  
NOES: None  
ABSTAIN: None  
ABSENT: None

16. **COMMUNICATIONS**

Noted as received.

17. **REPORTS**

**Operations Report**

The General Manager provided a report.

**City of Goleta**

No report.

**Goleta Sanitary District**

Director Geyer provided a report.

**Santa Barbara Airport Commission**

No report.

**Special Engineering Committee Meeting**

Director Turenchalk and Director Lewis provided a report.

**Isla Vista Recreation & Park District Meeting**

Director Lewis provided a report.

**Other Director Reports**

None.

18. **FUTURE AGENDA ITEMS**

None


19. **ADJOURNMENT**

There being no further business, President Turenchalk adjourned the meeting at 6:26 PM.

**APPROVED**



Eva Turenchalk, Board President

  
Brian McCarthy, Board Clerk-Secretary

# Operations Report

November 8 - 30, 2022

## **Administration**

Staff attended weekly Headquarter Buildings Upgrades OAC (Owner, Architect, Contractor) meetings. Structural steel, interior framing, electrical work, and roof installation work continues for the Operations and Shop Buildings.

Counsel and staff met with the Executive Officer of LAFCO to review edits to the draft Municipal Service Review (MSR) that LAFCO is preparing to release.

Staff is working with counsel and representatives of the Cortona Point Apartment development to complete the irrevocable offer to dedicate the mainline sewer facilities to GWSD.

Staff continues to interface with ICOM to improve and resolve issues with the District Computerized Maintenance Management Software (CMMS).

Cannon Engineering continues to work with staff on updates and improvements to the District Supervisory Control and Data Acquisition (SCADA) system.

Staff submitted No Spill Certification for November to CIWQS (CA Integrated Water Quality System) as required.

Staff has scheduled the annual maintenance and testing of the Automatic Transfer Switch (ATS), Onan 200 kW portable generator, and Detroit Diesel 450 kW stationary generator.

Staff finalized the Application for Sewer Service document and a completed Application will be required from most customers seeking District review and/or approval. Staff has uploaded the Application to the District website as a fillable PDF.

Staff attended the following meetings: Special Engineering Committee Meeting, Special Management Committee Meeting, SBCCSDA meeting, and two GSD Regular Board Meetings.

## **Collection System**

Staff served on the City of Goleta's oral interview panel for recruitment of several open positions.

The City of Goleta has started their 2022-23 annual paving projects around select areas of the District. District staff will monitor the paving work and ensure all District facilities are protected in place.

District Staff reviewed plans and issued a Sewer Service Permit for a proposed commercial building at 355 Coromar Drive in the Cabrillo Business Park.

Staff attended a pre-construction meeting for the Tesla Battery/Energy Storage facility located at 6864 Cortona Drive. This project will have no drainage fixtures and will not connect to the GWSD public sewer system.

Staff is working with representatives of the Cortona Point Apartment development to complete the irrevocable offer to dedicate the mainline sewer facilities to GWSD.

Staff corresponded with Rockwell Engineering to gather information regarding replacement of the primary 40HP Fairbanks-Morse pump located at Emily lift station. The existing pump has been experiencing recurring maintenance issues.

Staff reviewed and approved of a proposed JADU garage conversion located at 7668 Newport Drive.

Staff is completing the loss of this years scheduled CCTV inspection on Calle Real. This final area requires staff to conduct traffic control.

Staff completed November hot spots and is working on those scheduled for December.

Staff completed all monthly maintenance for PS1 and exercised the force main valves.

### **Industrial Waste & Environmental Compliance**

The 2023 Industrial Wastewater Discharge Permit renewal process continues with all permitted facilities within the District.

Staff received and reviewed Industrial Wastewater Discharge Permit compliance sample results from the following facilities: The Ritz-Carlton Bacara, Karl Storz Imaging, and SerImmune, Inc.

Staff issued a written Notice of Warning to the Industrial User Ritz-Carlton Bacara for exceeding the local limit for Oil & Grease. Staff has scheduled an on-site meeting to discuss following Best Management Practices (BMPs) to avoid reoccurrence and will again discuss the FOG program with management.

### **Street Sweeping**

Per the written District Street Sweeping Service Interruption Policy, additional street sweeping was done on Tuesday, November 29, 2022 to areas that were missed due to the Thanksgiving holidays.

Graffiti: Noted graffiti on a fence at 820 Camino Corto in Isla Vista and reported to property manager, the Meridian Group.

Abandoned Vehicles: Noted damaged white Chevrolet truck that appeared abandoned in the industrial area on Castilian Drive and reported to the City of Goleta Code Enforcement Officer.

Hours: 64.8

Miles: 269.9

Loads: 12

Maintenance: Performed routine inspections and maintenance.

Marborg: 10/13/2022 – 9.92 Tons

10/24/2022 – 7.24 Tons

### **Table of Treatment Capacity in GSD Plant**

GWSD Average Daily Flow	October 2022	2.18 MGD; 52.826%
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## Sewer Operations Cleaning Summary from November 8, 2022 to November 30, 2022

Description	Quantity
<b>Feet Cleaned</b>	
Hydroflush	254 ft.
<hr/>	
<b>254 ft.</b>	
<b>Lines Cleaned</b>	
Hydroflush	1 line
<hr/>	
<b>1 line</b>	
<b>Other Work Orders</b>	
CCTV Work Order	8 Work Orders
Parcel Permit	1 Work Order
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<b>9 Work Orders</b>	



**Goleta West Sanitary District  
Allowance of Claims  
Nov 07 - Nov 30, 2022**

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
AIR01	Airflow Filter Service Inc	Sweeper Maint	11/22/2022	100.00
ALLO1	Alliant Insurance Services	Insurance Public Official Bonds	11/28/2022	2,195.00
BAR01	Bartlett Pringle & Wolf LLC	Accounting & Audit Svcs	11/22/2022	588.50
BAR02	Barricade Pest Control	Pest Control	11/22/2022	500.00
BLU01	Blueisle Bookkeeping	Bookkeeping Svcs	11/22/2022	445.00
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Svcs	11/28/2022	144,122.08
CAL03	Public Employees HEALTH	CalPERS Health	11/9/2022	16,406.08
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retirement Pension	11/14/2022	5,318.67
CHW	Colantuono Highsmith & Whatley	Legal Svcs	11/22/2022	3,503.50
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	11/21/2022	2,855.06
FAS01	Fastenal Company	Safety Supplies	11/22/2022	428.76
FRO01	Frontier Communications	Phone Svc	11/22/2022	90.82
GOL02	Goleta Sanitary District	Treatment	11/22/2022	262,910.63
GOL04	Goleta Water District	Facility Water	11/22/2022	17.40
LIN01	Lincoln National Life Ins	Deferred Compensation	11/9/2022	717.05
MAR01	Marborg Industries	Waste Removal & Rolloff	11/22/2022	473.22
MCC02	McCormix Corporation	Sweeper Fuel	11/22/2022	287.44
MEY01	Larry D Meyer	Board Member Reimb	11/22/2022	69.66
MSW01	Mountain Spring Water	Drinking Water	11/22/2022	137.95
NTN01	Newton Construction	District Bldg Project	11/22/2022	203,456.27
OFF01	Office Depot	Office Supplies	11/22/2022	288.05
PFM01	PFM Asset Management LLC	Investment Svc	11/21/2022	1,671.88
PML01	Pacific Materials Laboratory	District Bldg Project	11/22/2022	7,315.00
REL01	Reliance Standard Life Insurance	Insurance LTD	11/21/2022	2,996.24
SIL01	Silvia's Cleaning Company, Inc.	Janitorial Svc	11/22/2022	864.00
SOU02	Southern California Edison Co	Electricity	11/22/2022	352.46
SPE03	Special District Risk Management Authority	SDRMA Insur Life & Dental	11/23/2022	942.59
THE08	The Regents of the University of California	Internet Svc	11/22/2022	103.25
USB01	US Bank	Banking Svcs	11/22/2022	871.30
WEX01	WEX Bank	Vehicle Fuel	11/21/2022	4,784.39
				664,812.25
<b>Total Services &amp; Supplies</b>				<b>664,812.25</b>
Payroll - (2) pay dates				74,973.28
<b>Total</b>				<b>739,785.53</b>