

**MINUTES OF THE SPECIAL BOARD MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
NOVEMBER 14, 2023**

In-person

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of this special meeting.

1. CALL TO ORDER

President Turenchalk called the meeting to 5:30 PM

2. ROLL CALL: BOARD MEMBERS PRESENT

Craig Geyer
David Lewis
Eva Turenchalk
David Bearman M.D.
Robert Thomas

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Brian McCarthy – General Manager/Board Clerk-Secretary
Jena Acos – District Counsel
Austin Catlin – Environmental Compliance Specialist

OTHERS PRESENT

Edwardo Galindo, architect (EGA) - attended remotely
Sharon Rose – Director, GSD

3. REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449

None

4. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

5. PUBLIC COMMENT

None

**6. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF
OCTOBER 3, 2023**

(23-11-68)

Upon a motion by Director Lewis, seconded by Director Thomas, the Board approved the minutes of the October 3, 2023 Regular Board Meeting as presented by unanimous vote.

7. **GENERAL MANAGER UPDATES**

The General Manager provided a report.

8. **LEGAL COUNSEL UPDATES**

District Counsel provided a report.

9. **THE BOARD WILL RECEIVE AN UPDATE ON THE GWSD HEADQUARTER BUILDING IMPROVEMENTS PROJECT**

Mr. Ed Galindo, architect (EGA), provided an update to the Board on the status of GWSD Headquarter Buildings Improvement Project Phase 1 & 2.

10. **COMMUNICATIONS**

Noted as received.

11. **REPORTS**

Operations Report September 28 – November 7, 2023

General Manager provided a report.

Santa Barbara County California Special Districts Association (SBCCSDA) Executive Board – October 4 & November 1, 2023

Director Thomas provided a report.

Goleta Water District – October 10, 2023

No report.

Isla Vista Recreation & Park District – October 12, 2023

Director Lewis provided a report.

Goleta Sanitary District – October 16 & November 6, 2023

Director Geyer provided a report.

Goleta City Counsel – October 17, 2023

Director Thomas provided a report.

Santa Barbara Airport Commission – October 18, 2023

Director Thomas provided a report.

Other Reports

None.


12. **FUTURE AGENDA ITEMS**

Director Geyer requested that the Board consider replacing the iPads utilize by Directors for District business.

13. **ADJOURNMENT**

There being no further business, President Turenchalk adjourned the meeting at 6:23 PM.

APPROVED


Eva Turenchalk, Board President


Brian McCarthy, Board Clerk-Secretary

Operations Report

September 28 – November 7, 2023

Administration

Staff successfully completed fund transfers to investment accounts as authorized by the Board at the August 29, 2023 Special Board Meeting.

Staff attended weekly Owner, Architect, Contractor (OAC) meetings for the Headquarter Building Improvements Project. Final efforts continue by Newton to obtain sign-off and occupancy of the Shop, Operations Building and Flood Wall.

EGA released plans and a notice inviting bids for Phase 2 of the GWSD Headquarter Building Improvements Project - Administration Building on Wednesday, November 8, 2023. A pre-bid meeting is scheduled for November 29, 2023 and bids are due at 2 PM on December 20, 2023.

Redistricting Partners, District Counsel, and staff are working with the Santa Barbara County elections office to finalize maps and sequencing of elections for the newly created districts.

Staff continues to work with consultants regarding two proposed developments, Ocean Meadows Housing Development, at the Eastern side of the West Campus Open Space. Staff and Counsel are working with UCSB to draft an easement agreement necessary for this project to connect to the public sewer system.

Staff reviewed and approved sewer mainline extension plans to serve the property at 35 Ellwood Station Road.

Staff is corresponding with representatives regarding sewer connections for Heritage Ridge Housing Development, the final phase of the Willow Springs Development off Los Carneros.

Staff completed no spill certification for September and October electronically on CIWQS as required.

Staff met with David Patzer of CSRMA to discuss CalOSHA safety training requirements. Staff is working with CSRMA coordinate and schedule required trainings.

MNS Engineers is continuing to assess the District force mains from PS1 to GSD continues.

Work with Cannon Engineering on the District SCADA system upgrades and revisions continue.

Work continues with RedZone Robotics, developers of the District CMMS system (ICOM) to install important updates and bug fixes within the system.

Collection System

The Allen Bradley variable frequency drive (VFD) failed on pump 1 in pump station 1. Staff contacted Allen Bradley technical support and a VFD specialist. They determined that the VFD will need to be replaced and proceeded to order a replacement. The new drive is expected to arrive and be installed sometime during the week of November 13th. Staff has made interim adjustments to pump station operations and has communicated anticipated flow changes to GSD.

Staff issued permit and inspected trenchless lateral pipe bursting installation to correct and replace cured-in-place lateral rehabilitation which was recently performed without permits that the District does not accept at 182 Brandon Drive. The repair is now in compliance with the District Standard Specifications.

Staff continues to monitor and inspect construction of UCSB's North Campus Faculty Housing project along Phelps Road on the West Campus Open Space. Modifications to the existing sewer main lines to accommodate lot line adjustments is ongoing and being inspected by District staff.

Staff completed hydrocleaning of 60-2 off tract and San Miguel. IV West hydroflushing was completed.

Staff completed scheduled hotspots and root cutting for October and November.

Staff completed CCTV inspection at Hollister and Los Carneros that required traffic control.

Staff reviewed plans, issued permits, and/or conducted final inspection and permit sign-off for the following projects:

- Permit for garage conversion to ADU at 6434 Camino Viviente Drive.
- Permit for garage conversion to ADU at 77 Manchester Place.

- Final inspection and sign-off for garage conversion to ADU at 7658 Newport Drive.
- Inspection and sign-off of new lateral connection at UCSB's Ocean Walk Development.

Industrial Waste & Environmental Compliance

Staff attended CARB webinar regarding new requirements pertaining to Off-Road Diesel Fleet Vehicle regulations.

Staff received and processed the Dental Discharger Compliance Report for Santa Barbara Children's Dentistry located at 6900 Hollister Ave.

Staff issued 2024 permit renewal applications to all Industrial Wastewater Discharge Permittees. Staff is currently preparing invoices for the Industrial Users and will begin issuing invoices upon receipt and review of the completed renewal applications.

Staff received and recorded 3rd quarter Class IV – Categorical Industrial Wastewater Discharge Permit compliance end-of-pipe and end-of-process sample results.

Staff conducted preliminary inspection of the new Ocean Rainforest facility at 6710 Navigator Way to determine if an Industrial Wastewater Discharge Permit will be required for this facility. They are a "blue growth" company that offers a collection of seaweed products, mostly for feed, food, and cosmetic producers. They conduct research with various partners and have begun small scale trials at this facility.

Street Sweeping

Staff continues to keep the street sweeping program on schedule as our usual street sweeper driver, Ruben has been on alternate work duty and off intermittently since released from medical leave.

Graffiti: None reported.

Abandoned Vehicles: Red Ford Ranger at 16 Bristol Place, license no. 4590520.

Hours: 85

Miles: 723.5

Loads: 31

Maintenance: Performed routine inspections and maintenance. Serviced transmission on Crosswind. Fixed flats on both sweepers.

Marborg: 7/25/23 = 11.73 tons
7/28/23 = 9.84 tons
9/18/23 = 7.88 tons
9/27/23 = 9.09 tons
10/11/23 = 10.91 tons

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	August 2023	1.8081 MGD; 49.6418 %
	September 2023	1.9093 MGD; 51.7162 %



Sewer Operations Cleaning Summary from September 28, 2023 to November 7, 2023

Your environmental partner since 1954

Description	Quantity
Feet Cleaned	
Hydroclean	12,607 ft.
Hot Spot	10,191 ft.
Hydroflush	5,681 ft.
Root Cutting	1,769 ft.
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	30,248 ft.
Lines Cleaned	
Hydroclean	58 lines
Hot Spot	34 lines
Hydroflush	16 lines
Root Cutting	6 lines
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	114 lines
Other Work Orders	
Parcel Permit	16 Work Orders
CCTV Work Order	9 Work Orders
Service Call	1 Work Order
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	26 Work Orders

Goleta West Sanitary District

Allowance of Claims

Sep 28 - Nov 07, 2023

Rev_n

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ADP01	ADP Inc	Payroll Service & Support	10/11/2023	617.18
ADT01	ADT Security Service Inc*	Alarm Svc	10/18/2023	285.87
AIR02	Air Pollution Control District	APCD Permit Renewal	10/18/2023	535.00
AQU01	Aqua-Flo Supply	Operations Supplies	10/11/2023	41.64
BAR01	Bartlett Pringle & Wolf LLC	Accounting & Audits	10/11/2023	1,769.00
BAR02	Barricade Pest Control	Pest Control	10/11/2023	100.00
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Services	10/17/2023	45,371.00
CAL03	Public Employees HEALTH	Health Insurance CalPERS	10/23/2023	18,131.27
CAL06	California Special District Association	Membership Renewal CSDA	10/18/2023	8,187.00
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retirement	10/11/2023	17,342.49
CIN01	Cintas Corporation	Safety Supplies	10/11/2023	110.77
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	10/6/2023	20,600.24
CSR02	CSRMA c/o Alliant Insurance Services, Inc.	Workers Comp Insur	10/24/2023	17,154.00
CSR02	CSRMA c/o Alliant Insurance Services, Inc.	Insurance Property	10/24/2023	8,516.56
DAL01	Dal Pozzo Tire Corp	Vehicle Tire Repair	10/11/2023	435.00
DAT01	Datco Service Corp	DOT Info	10/18/2023	146.25
ESR01	Environ Sys Rsch Insti	ArcGIS Maintenance	10/11/2023	440.00
FGL01	FGL Environmental	Water Analysis	10/16/2023	11,176.00
FIR01	First Bankcard	Operations Supplies	10/20/2023	4,056.56
GOL02	Goleta Sanitary District	Treatment	10/11/2023	370,078.81
GOL04	Goleta Water District	Facility Water	10/18/2023	125.34
HOM01	Home Depot Credit Svcs	Operations Supplies	10/11/2023	622.80
LIN01	Lincoln National Life Ins	Def Comp	11/7/2023	4,030.10
MAR01	Marborg Industries	Waste Removal & Rolloff	10/18/2023	2,093.12
MIS01	Mission Linen Supply	Uniforms & Towels	10/11/2023	1,945.12
MNS01	MNS Engineers Inc	Force Main System	10/10/2023	13,021.84
MSW01	Mountain Spring Water	Drinking Water	10/18/2023	88.15
PFM01	PFM Asset Management LLC	Investment Consulting	10/16/2023	433.69
SAN03	Sansum-SBMFC Occupational Medicine Center	DMV Medical Eval	10/18/2023	165.00
SBCCSDA	SBCCSDA	SBCCSDA Meeting	10/17/2023	80.00
SBCIT	City of Santa Barbara	SB City_District Bldg Project	10/3/2023	6,254.24
SBI01	SB Independent	Legal Notices	10/9/2023	225.00
SHC01	Smardan Hatcher Company	Plumbing Supplies	10/11/2023	22.28
SIL01	Silvia's Cleaning Company, Inc.	Janitorial Svc	10/18/2023	840.00
SOU02	Southern California Edison Co	Electricity	10/20/2023	7,147.13
SPE03	Special District Risk Management Authority	Insur Life & Dental	10/9/2023	936.89
THE02	The Gas Company	Natural Gas	10/11/2023	55.31
THE06	The Regents of the University of California	Internet Svc	11/3/2023	515.59
TIE01	Tierra Contracting Inc	Cast in place Vault	10/18/2023	11,490.00
WES01	Westaire Heating & Air	Facility HVAC	10/11/2023	185.00
WEX01	WEX Bank	Vehicle Fuel	10/11/2023	2,047.76
Total Services & Supplies				\$ 577,419.00
Payroll - (2) pay dates				\$ 76,712.70
Total				\$ 654,131.70