

**MINUTES OF THE SPECIAL BOARD MEETING  
OF THE GOLETA WEST SANITARY DISTRICT  
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA  
AUGUST 29, 2023**

**In-person and virtual**

**POSTING OF THE AGENDA**

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of this regular meeting.

**1. CALL TO ORDER**

President Turenchalk called the meeting to 5:30 PM

**2. ROLL CALL: BOARD MEMBERS PRESENT**

Robert Thomas  
David Bearman M.D.  
Eva Turenchalk  
David Lewis  
Craig Geyer

**BOARD MEMBERS ABSENT**

None

**STAFF PRESENT**

Brian McCarthy – General Manager/Board Clerk-Secretary  
Jena Acos – District Counsel  
Joey Hilliard – Utility Worker 4

**OTHERS PRESENT**

Laura Copple – Bartlett, Pringle & Wolf, LLP  
Sudhir Pardiwala – Raftelis Financial Consultants, Inc.

**3. REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449**

None

**4. APPROVE THE ORDER OF THE AGENDA**

No changes were made to the order of the agenda.

**5. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF  
AUGUST 1, 2023**

(23-08-54)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board approved the minutes of the August 1, 2023 Regular Board Meeting as presented by unanimous vote.

**6. GENERAL MANAGER UPDATES**

The General Manager provided a report.

7. **LEGAL COUNSEL UPDATES**

District Counsel provided a report.

8. **CONSIDER ADOPTION OF THE FISCAL YEAR 2023-2024 BUDGET DOCUMENT**

(23-08-55)

The General Manager presented the draft budget document for Fiscal Year 2023-2024 and answered questions from the Board. The Finance Committee and Ms. Laura Copple, CPA with Bartlett, Pringle & Wolf, LLP provided additional comments. Upon a motion by Director Geyer, seconded by Director Lewis, the Board adopted the Fiscal Year 2023-2024 Budget as presented by the following roll call vote:

AYES: Thomas, Bearman, Turenchalk, Lewis, Geyer

NOES: None

ABSTAIN: None

ABSENT: None

9. **CONSIDER ACCEPTING THE 2023 GWSD WASTEWATER MISCELLANEOUS FEES REPORT**

(23-08-56)

The General Manager presented the August 8, 2023 draft Goleta West Sanitary District Miscellaneous Fees Report prepared by Raftelis Financial Consulting (RFC). The General Manager answered questions from the Board and Mr. Sudhir Pardiwala, RFC, and the Finance Committee provided additional information. Upon a motion by Director Bearman, seconded by Director Geyer, the Board moved to accept the August 8, 2023 Goleta West Sanitary District Miscellaneous Fees Report as presented and directed staff to draft an Ordinance with the miscellaneous fee changes suggested in the report and bring it to the Board for consideration at a future meeting by the following roll call vote:

AYES: Lewis, Turenchalk, Thomas, Geyer, Bearman

NOES: None

ABSTAIN: None

ABSENT: None

10. **CONSIDER AUTHORIZING THE GENERAL MANAGER TO TRANSFER FUNDS BETWEEN INVESTMENT ACCOUNTS**

(23-08-57)

The General Manager presented a plan developed with the Finance Committee to transfer funds to different investment accounts as detailed in the August 29, 2023 memorandum to the Board. The Board discussed the plan and the Finance Committee and General Manager provided details of the recommended funding amounts to each account. Upon a motion by Director Geyer, seconded by Director Bearman, the Board moved to confirm that the transfer of funds to the accounts specified be executed by the general manager as presented by the following roll call vote:

AYES: Thomas, Turenchalk, Lewis, Bearman, Geyer

NOES: None

ABSTAIN: None

ABSENT: None

**11. DISCUSSION OF BOARD POLICY HANDBOOK SECTION 20, DUTIES OF THE TREASURER AND AUTHORITY TO MAKE PAYMENTS AND TO TRANSFER AND WITHDRAW FUNDS**

The General Manager presented Section 20 of the Board Policy Handbook and brought the Boards attention to the specified authority of the Treasurer, Board of Directors, General Manager and Office Manager as it relates to the transfer and withdrawal of funds and making of payments on the District's behalf. Director Geyer requested that Section 20.5.1 Transfers of Funds Between Accounts, and Section 20.5.2 Inter-bank Transfers, be reviewed by District Counsel and taken to Finance Committee for discussion. No action was taken by the Board on this item.

**12. COMMUNICATIONS**

Noted as received.

**13. REPORTS**

**Operations Report**

General Manager provided a report.

**SBCCSDA Meeting**

Director Geyer provided a report.

**GSD**

Director Geyer provided a report.

**GWD**

Director Turenchalk provided a report.

**Ad Hoc Committee**

Director Geyer provided a report.

**City of Goleta**

Director Thomas provided a report.

**Finance Committee**

Director Lewis provided a report.

**Santa Barbara Airport**

Director Lewis reported that the last three scheduled meeting were canceled.

**IVRPD**

No report.

**Personnel Committee**

No report.

**Other Reports**

None.

14. **FUTURE AGENDA ITEMS**

Cell Phone & Electronic Device Policy

15. **ADJOURNMENT**

There being no further business, President Turenchalk adjourned the meeting at 6:34 PM.

**APPROVED**

  
\_\_\_\_\_  
Eva Turenchalk, Board President

  
\_\_\_\_\_  
Brian McCarthy, Board Clerk-Secretary



## Sewer Operations Cleaning Summary from July 27, 2023 to August 22, 2023

Your environmental partner since 1954

Description	Quantity
<b>Feet Cleaned</b>	
Hydroclean	8,248 ft.
Hot Spot	7,967 ft.
Hydroflush	5,681 ft.
Root Cutting	360 ft.
	<hr/>
	<b>22,257 ft.</b>
<b>Lines Cleaned</b>	
Hydroclean	36 lines
Hot Spot	30 lines
Hydroflush	16 lines
Root Cutting	2 lines
	<hr/>
	<b>84 lines</b>
<b>Other Work Orders</b>	
CCTV Work Order	26 Work Orders
Parcel Permit	1 Work Order
Service Call	1 Work Order
	<hr/>
	<b>28 Work Orders</b>

**Goleta West Sanitary District**  
**Allowance of Claims**  
**Jul 26 - Aug 23, 2023**  
Rev\_n

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ADP01	ADP Inc	Payroll Svc	8/7/2023	1,353.11
ADT01	ADT Security Service Inc*	Alarm Svc	8/3/2023	285.87
BAR01	Bartlett Pringle & Wolf LLC	Audit Acctng Svcs	8/3/2023	5,157.00
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Svcs	8/17/2023	41,177.73
CAG01	CA Green Business Network	Contrib Green Bus Netwk	8/3/2023	1,659.00
CAL03	Public Employees HEALTH	CalPERS Health Insur	8/18/2023	16,778.78
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retirement & GASB	8/16/2023	12,261.66
CAL13	CALAFCO	CALAFCO Membership	8/3/2023	300.00
CAN01	Cannon Corp	SCADA Maint	8/3/2023	3,260.99
CHW	Colantuono Highsmith & Whatley	Financial Consulting	8/3/2023	5,544.00
CITIG06	Channel Islands Technology Integrators' Group	purch voip phones fr CITIG	8/1/2023	8,288.06
CWE07	CWEA	CWEA Certifs (2)	8/3/2023	514.00
DAL01	Dal Pozzo Tire Corp	Sweeper Maint	8/3/2023	75.00
EDU01	Eduardo Galindo Architect	District Bldg Project	8/3/2023	9,221.60
FGL01	FGL Environmental	Water Analysis	8/1/2023	13,573.67
FIR01	First Bankcard	Operations Supplies	8/22/2023	545.07
FIR02	FirstNet	Wireless Svc	8/3/2023	366.82
GRA03	Grainger	Operations Supplies	8/3/2023	196.78
HAA01	Haaker Equipment Company	Sweeper Maint Pts	8/3/2023	585.68
JHA01	J.Hayes Truck Repair	Sweeper Repair	8/3/2023	600.00
LIN01	Lincoln National Life Ins	Deferred Comp	8/17/2023	4,346.20
MAR01	Marborg Industries	Waste Removal & Rolloff	8/3/2023	7,140.70
MCC02	McCormix Corporation	Sweeper Fuel	8/3/2023	824.81
MIS01	Mission Linen Supply	Uniforms & Towels	8/3/2023	3,668.76
MNS01	MNS Engineers Inc	New Meter Vault	8/3/2023	4,098.75
MSW01	Mountain Spring Water	Drinking Water	8/3/2023	135.40
PLU01	Plumbers Depot, Inc.	Operations Supplies	8/3/2023	2,721.06
REL01	Reliance Standard Life Insurance	Insurance LTD Reliance Std	7/31/2023	1,058.19
SAN04	Santa Barbara News Press	Legal Publications	8/3/2023	133.75
SAN07	Santa Barbara County Water Agency	Recycle Water SB Cnty	8/3/2023	793.84
SCC01	SB South Coast Chamber of Commerce	Contrib SB Chamber Commerce	8/3/2023	5,000.00
SIL01	Silvia's Cleaning Company, Inc.	Janitorial Svc	8/3/2023	960.00
SQU02	Southern California Edison Co	Electricity	8/3/2023	6,562.53
SPE03	Special District Risk Management Authority	SDRMA Dental Life Sep'23 Covg	8/16/2023	1,873.78
THE02	The Gas Company	Natural Gas	8/3/2023	48.12
TIE01	Tierra Contracting Inc	District Bldg Project	8/3/2023	31,067.75
UCSB9	The Regents of UC	Internet Svc	8/3/2023	103.25
UND01	Underground Service Alert	Dig Alerts	8/3/2023	100.76
WEX01	WEX Bank	Vehicle Fuel	8/7/2023	1,867.12
				194,249.59
<b>Total Services &amp; Supplies</b>				\$ 194,249.59
Payroll - (2) pay dates				\$ 76,663.98
<b>Total</b>				<b>\$ 270,913.57</b>