

**MINUTES OF THE REGULAR BOARD MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
MAY 21, 2024**

In-person meeting

POSTING OF THE AGENDA

The agenda for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of this regular meeting.

1. CALL TO ORDER

Director Bearman called the meeting to order at 5:30 PM

2. ROLL CALL: BOARD MEMBERS PRESENT

Craig Geyer

Eva Turenchalk

Robert Thomas

David Bearman M.D.

David Lewis -arrived at 5:32 PM

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Brian McCarthy – General Manager/Board Clerk-Secretary

Jena Acos – District Counsel

Austin Catlin – GWSD

OTHERS PRESENT

Edwardo Galindo - EGA

Sharon Rose – Director, GSD

Russell – guest of, and driver for Dr. Bearman

3. REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449

None.

4. APPROVE THE ORDER OF THE AGENDA

Item 10 on the posted agenda, Cybersecurity Presentation from Simon Bentley was removed due to the presenter being ill and is rescheduled to the June 4, 2024 Regular Board Meeting.

5. PUBLIC COMMENT

No public comment.

6. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETINGS OF MAY 7, 2024

(24-05-32)

Upon a motion by Director Lewis, seconded by Director Turenchalk, the Board unanimously approved the minutes for the May 7, 2024 Regular Board Meeting.

7. **GENERAL MANAGER UPDATES**

The General Manager provided a report.

8. **LEGAL COUNSEL UPDATES**

District Counsel provided a report.

9. **THE BOARD WILL RECEIVE AN UPDATE FROM ED GALINDO, ARCHITECT, ON THE STATUS OF PHASE 2 OF THE HEADQUARTER BUILDINGS IMPROVEMENT PROJECT # 13-02**

(24-05-33)

The General Manager introduced this item. Mr. Galindo gave a presentation and detailed issues with getting City approval and permit issuance for Phase 2. The Board asked questions and Mr. Galindo, counsel, and staff provided information. Upon a motion by Director Geyer, seconded by Director Thomas, the Board directed the Engineering Committee to study the issues delaying issuance of the building permit in detail and report back to the Board at a future meeting by unanimous vote.

10. **THE BOARD WILL RECEIVE A CYBERSECURITY PRESENTATION FROM SIMON BENTLEY, THE DISTRICT IT CONSULTANT**

This item was canceled due to the presenter, Simon Bentley, being ill and moved to the regular Board meeting scheduled for June 4, 2024.

11. **RECONSIDERATION OF THE CONDITIONS CONSTITUTING AN EMERGENCY**

(24-05-34)

District Counsel introduced this item. Board discussion and questions followed with the General Manager and Counsel providing information and recommendation to remain under the emergency declaration. Upon a motion by Director Geyer, seconded by Director Lewis, the Board affirmed that an emergency condition still exists and authorized the General Manager to proceed with emergency work and associated expenditures to protect life and safety of citizens, property, and the environment by the following roll call vote:

AYES:	Thomas, Turenchalk, Bearman, Lewis, Geyer
NOES:	None
ABSTAIN:	None
ABSENT:	None

6:22 PM – The Board adjourned for a short recess.

6:30 PM – The Board reconvened.

12. **CONSIDERATION OF RESOLUTION NO. 24-824 ORDERING AN ELECTION AND REQUESTING CONSOLIDATION WITH THE STATEWIDE ELECTION AND RESOLUTION NO. 24-825 GOVERNING CANDIDATE'S STATEMENT OF QUALIFICATIONS**

(24-05-35)

District Counsel introduced this item and explained that adoption of these Resolutions is statutory and necessary for the County to consolidate GWSD elections with State elections on the November ballot. Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board adopted Resolution Nos. 25-824 and 24-825 by the following roll call vote:

AYES:	Thomas, Lewis, Bearman, Turenchalk, Geyer
NOES:	None
ABSTAIN:	None
ABSENT:	None

13. CONSIDERATION OF THE DISTRICT PUBLIC AGENCY RETIREMENT SYSTEM (PARS) OPEB AND PENSION TRUST PROGRAMS REVIEW

The General Manager introduced this item and explained that the Finance Committee received a presentation from the PARS team. The Finance Committee and PARS representatives recommended that the District continue at the “Moderate” risk level of investment and not make any changes for FY 2024-25 to the PARS OPEB and Pension Trusts. No action was taken by the Board on this item.

14. CONSIDERATION OF SENDING LETTER IN SUPPORT OF H.R. 7944, THE WATER SYSTEMS PFAS LIABILITY PROTECTION ACT

(24-05-36)

The General Manager introduced this item. Upon a motion by Director Lewis, seconded by Director Thomas, the Board authorized the General Manager to send the letter by unanimous vote.

15. CONSIDERATION OF SPONSORING THE ANNUAL GOLETA LEMON FESTIVAL

(24-05-37)

The General Manager introduced this item. Upon a motion by Director Lewis, seconded by Director Geyer, the Board approved of sponsoring the 2024 Goleta Lemon Festival at the Lemon Slice level for \$5,000 by the following roll call vote:

AYES: Bearman, Turenchalk, Thomas, Geyer, Lewis
NOES: None
ABSTAIN: None
ABSENT: None

16. COMMUNICATIONS

Noted as received.

17. REPORTS

A. Operations Report

The General Manager provided a report.

B. February Spill Ad Hoc Committee

Director Turenchalk provided a report.

C. EMID

Director Thomas provided a report.

D. IVRPD

Director Lewis provided a report.

E. GWD

Director Turenchalk provided a report.

F. SB Airport

Director Thomas provided a report.

G. Goleta Water District

Director Turenchalk provided a report.

H. Other Reports

None

18. FUTURE AGENDA ITEMS

CVRA agenda item at the next regular Board meeting to allow for more in-depth analysis and discussion.

Closed session special meeting on June 18, 2024 for the Board to discuss General Manager contract.

Counsel presentation on Rosenburg's rules at a regular Board meeting in July.


19. ADJOURNMENT

There being no further business, President Bearman adjourned the meeting at 6:49 PM.



Brian McCarthy, Board Clerk-Secretary

APPROVED



David Bearman, M.D., Board President

Operations Report

April 30 – May 14, 2024

Administration

District counsel and staff have been in communication with the Ad Hoc Committee, the Board, regulatory agencies, and consultants to obtain permits, remediate, monitor, investigate and accurately report the February Spill and related events as required. A certified Technical Report was submitted to the Regional Water Board as required on April 2, 2024. Staff efforts have been focused on continuing investigations and preparing an addendum to the Technical Report with a submission deadline of May 17, 2024.

Staff continues to work with the Ad Hoc Committee on updates to the website Spill specific webpage to provide the most current information about the February Spill.

Staff attended the Annual Contractual Users FY 2024-25 Budget meeting at GSD.

Staff completed the April 2024 No Spill Certification on CIWQS.

Staff continues to participate in weekly Owner-Architect-Contractor (OAC) meetings. Delays in obtaining the permit for phase 2 Staff continue.

Staff is working with Cannon Corp regarding SCADA system improvements and upgrades. Staff continues to work with Redzone, Inc. on improvements to the District ICOM GIS and CMM system.

Staff is working on the County Tax Roll annual billing. Site verification is being done and water usage data is being collected from the Goleta Water District for private properties.

The existing wired phone system has replaced with a modern VOIP system and the service provider will change from Frontier to Zoom. All phone numbers remain the same.

All routine administrative tasks and Board directives have been completed.

Collection System

All staff continues to work on the February Spill investigation, response, and remediation. Staff has participated in several meetings with District consultants and contractors regarding the force main spill, pipe failure, and testing and recommissioning.

The PS1 flow meter was ordered in November of 2023 and had a current delivery date of May 10, 2024, however it still has not arrived. Staff continues to prepare for the installation of the flow meter once it arrives.

Staff continues to work with MNS Engineers to provide information for the Force Main Lining and Condition Assessment.

Staff is coordinating with the developer and contractors for sewer tie-ins on Whittier Drive and Storke Road for the Ocean Meadows Development. Staff inspected construction of a new tie-in manhole that will be dedicated to the District.

Staff is working on May scheduled routine maintenance and cleaning. Staff is currently working in the Bluffs neighborhood. Staff completed routine hydro cleaning the UCSB Ocean Walk area as well as scheduled root cuts and hot spots.

Staff continues to correspond with developer for proposed improvements at 35 Elwood Station Road at the old cement plant location. Improvement plans have been reviewed and approved for sewer mainline extension to be constructed by developer and dedicated to the District. The dedication agreements were approved by the Board at the last meeting.

Staff correspondence with the Heritage Ridge developers continues. This is the final phase of the Willow Springs neighborhood.

Staff issued permits for 8 units at Ocean Meadows Housing Development Lot 2.

Sewer Service Permits were issued for the following:

185 Park Circle – construction of an ADU

7121 Del Norte Drive – tenant improvements

999 Corto – permit extension for construction of an ADU

Staff inspected installation of a new wye at Ocean Meadows and a sewer lateral replacement at 200 Cannon Green Drive. Final inspection and sign off was completed on an ADU garage conversion at 7059 Del Norte Drive.

Staff inspected sewer lateral replacement at 274 Salisbury Drive.

Staff is corresponding with tenant improvements at Costco.

Industrial Waste & Environmental Compliance

Austin Catlin, the District Environmental Compliance Specialist, passed the California Water Environment Association (CWEA) Environmental Compliance Inspector, Grade 2 certification.

Staff continues to collect biweekly Bacteriological and ammonia samples for the February spill investigation.

Staff issued January – March 2024 well water discharge invoices to Raytheon Technologies.

Staff is issuing the 2024 1st quarter compliance laboratory sampling invoices to all Categorical Industrial Users.

Staff continues to work with Geosyntec, in coordination with Goleta Sanitary District, regarding a temporary groundwater discharge construction project. Staff will be issuing an Industrial Wastewater Discharge Permit for the project.

Staff continues to work with JV Enterprises to ensure the heavy-duty diesel vehicles are in compliance with the new Heavy-Duty Inspection and Maintenance (HD I/M) program.

Street Sweeping

District staff continues to fill in on street sweeping services while the regular operator has been out intermittently. The program has remained on schedule and the District continues to post information for street sweeping makeup days.

Graffiti: None reported

Abandoned Vehicles: None reported

Hours: 37.1

Miles: 295.3

Loads: 19

Maintenance: Performed routine inspections and maintenance.

Marborg: 4/15/24 = 10.71 tons

Staff Training

Staff is having weekly training on Standard Operating Procedures (SOPs) for all District procedures. Staff is utilizing the SmartSOP app provided through CSRMA for District iPhones and iPads to standardize SOPs. The goal is to have SOPs for all processes, equipment, and vehicles.

Staff received hand-on and CSRMA training on Ergonomics and Back Safety, and on Confined Space Entry.

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	April 2024	2.552 MGD; 43.4855 %
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Sewer Operations Cleaning Summary from April 30, 2024 to May 14, 2024

Your environmental partner since 1954

Description	Quantity
Feet Cleaned	
Hydroclean	10,853 ft.
Hydroflush	4,020 ft.
Hot Spot	1,912 ft.
Root Cutting	1,780 ft.
	<hr/>
	18,565 ft.
Lines Cleaned	
Hydroclean	55 lines
Hydroflush	11 lines
Hot Spot	8 lines
Root Cutting	7 lines
	<hr/>
	81 lines
Other Work Orders	
Parcel Permit	2 Work Orders
	<hr/>
	2 Work Orders

Goleta West Sanitary District
Allowance of Claims
Apr 30 - May 14, 2024
Rev_n

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ADP01	ADP Inc	Payroll Processing	5/7/2024	\$ 774.94
BAR01	Bartlett Pringle & Wolf LLC	Acctng & Audit Svcs	5/8/2024	5,261.00
BAR02	Barricade Pest Control	Pest Control	5/8/2024	100.00
BLU01	Blueisle Bookkeeping	Bookkeeping Svcs	5/8/2024	267.00
COA02	Coastline Equipment	Sweeper Maint	5/8/2024	435.98
DAL01	Dal Pozzo Tire Corp	Vehicle Tires & Maint	5/8/2024	1,641.79
FRO01	Frontier Communications	Phone Svc	5/8/2024	239.40
GON01	Gonzo's Small Engine Repair	Operations Supplies	5/8/2024	120.83
HOM01	Home Depot Credit Svcs	Operations Supplies	5/8/2024	121.66
KIM01	Kimball Midwest Corp	Operations Supplies	5/8/2024	566.33
LAR01	Larry's Auto Parts	Sweeper Maint	5/8/2024	405.50
MAR01	Marborg Industries	Waste Removal & Rolloff	5/8/2024	2,096.20
MIN01	Miner's Ace Hdwre 1751	Operations Supplies	5/8/2024	179.40
MIS01	Mission Linen Supply	Uniforms & Towels	5/8/2024	1,413.42
MSW01	Mountain Spring Water	Drinking Water	5/8/2024	28.35
NTN01	Newton Construction	District Bldg Project	5/8/2024	75,544.00
PML01	Pacific Materials Laboratory	District Bldg Project	5/8/2024	970.00
SOU02	Southern California Edison Co	Electricity	5/10/2024	532.73
SPE01	Specialty Tool And Bolt	Operations Supplies	5/8/2024	5.48
SPE03	Special District Risk Management Authority	Insurance Life & Dental	5/7/2024	1,002.63
THE02	The Gas Company	Natural Gas	5/8/2024	46.60
TRL01	Trusted Legal	Legal Svcs	5/8/2024	1,279.50
UND01	Underground Service Alert	Dig Alerts	5/8/2024	123.51
WEX01	WEX Bank	Vehicle Fuel	5/7/2024	2,782.26
				<i>95,938.51</i>
Total Services & Supplies				\$ 95,938.51
Payroll - (1) pay dates				\$ 41,588.84
Total				\$ 137,527.35

Goleta West Sanitary District
Allowance of Claims
Apr 30 - May 14, 2024
Rev_n

95,938.51

wk19_2024	41,588.84
wk21_2024	-
wk23_2024	-
tot	41,588.84