

**MINUTES OF THE REGULAR BOARD MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
JUNE 4, 2024**

In-person meeting

POSTING OF THE AGENDA

The agenda for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of this regular meeting.

1. CALL TO ORDER

Director Bearman called the meeting to order at 5:31 PM

2. ROLL CALL: BOARD MEMBERS PRESENT

Craig Geyer
Eva Turenchalk
Robert Thomas
David Bearman M.D.
David Lewis

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Brian McCarthy – General Manager/Board Clerk-Secretary
Jena Acos – District Counsel
Austin Catlin – GWSD

OTHERS PRESENT

Sharon Rose – Director, GSD
Danna McGrew – Partner, Bartlett, Pringle & Wolf, LLP
Simon Bentley – Senior IT Consultant, CITIG – attended remotely

3. REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449

None.

4. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

5. PUBLIC COMMENT

No public comment.

6. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETINGS OF May 21, 2024

(24-05-38)

Upon a motion by Director Lewis, seconded by Director Geyer, the Board unanimously approved the minutes for the May 21, 2024 Regular Board Meeting.

7. **GENERAL MANAGER UPDATES**

The General Manager provided a report.

8. **LEGAL COUNSEL UPDATES**

District Counsel provided a report.

9. **THE BOARD WILL CONSIDER A PROPOSAL FROM BARTLETT, PRINGLE & WOLF TO PROVIDE CLIENT ACCOUNTING SERVICES FOR THE DISTRICT**

(24-06-39)

The General Manager introduced this item. Ms. Danna McGrew Partner in Bartlett, Pringle & Wolf, LLP (BPW) gave a presentation and answered questions from the Board. Following Board discussion, upon a motion by Director Geyer, seconded by Director Thomas, the Board authorized BPW to provide the additional Client Accounting Services to the District as described in their Proposal under BPW's current professional services contract by unanimous vote.

10. **THE BOARD WILL RECEIVE A CYBERSECURITY PRESENTATION FROM CITIG, THE DISTRICT'S IT CONSULTANT**

The General Manager introduced this item and Mr. Simon Bentley with CITIG (Channel Islands Technology Integrators' Group) gave a presentation on cybersecurity. Mr. Bentley provided answers to questions from the Board and explained some of the security measures that will be implemented soon. No action was taken by the Board on this item.

11. **RECONSIDERATION OF THE CONDITIONS CONSTITUTING AN EMERGENCY**

(24-06-40)

District Counsel introduced this item. Board discussion and questions followed with the General Manager and Counsel providing information and recommendation to remain under the emergency declaration. Upon a motion by Director Thomas, seconded by Director Geyer, the Board affirmed that an emergency condition still exists and authorized the General Manager to proceed with emergency work and associated expenditures to protect life and safety of citizens, property, and the environment by the following roll call vote:

AYES:	Lewis, Turenchalk, Bearman, Geyer, Thomas
NOES:	None
ABSTAIN:	None
ABSENT:	None

12. **THE BOARD WILL DISCUSS THE CALIFORNIA VOTING RIGHTS ACT AND DISTRICTING**

Director Geyer stated that when he requested that this item be placed on the agenda it was related to the District spending public funds on advertising and preparing for the elections. District Counsel responded that she was prepared to discuss that issue and that a general discussion by the Board of the elections process and schedule may be helpful. Discussion followed and per consensus of the Board, President Bearman created an Ad Hoc Election Committee and appointed Directors Thomas and Turenchalk to this Committee. The duration of the Ad Hoc Election Committee is until the seats in district 2 & 4 are filled. The Committee will examine the election process and provide suggestions to the Board regarding notifying the public regarding upcoming elections and for additional information to be provided on the District website. No Board action was taken on this item.

13. **COMMUNICATIONS**

Noted as received.

14. **REPORTS**

A. Operations Report

The General Manager provided a report.

B. Goleta Sanitary District

Director Geyer provided a report.

C. Other Reports

None

15. **FUTURE AGENDA ITEMS**

None

16. **ADJOURNMENT**

There being no further business, President Bearman adjourned the meeting at 7:05 PM.



Brian McCarthy, Board Clerk-Secretary

APPROVED



David Bearman, M.D., Board President

Operations Report

May 14 - 28, 2024

Administration

District counsel and staff continue to communicate with the Ad Hoc Committee, the Board, regulatory agencies, and consultants to obtain permits, remediate, monitor, investigate and accurately report the February Spill and related events as required. A certified Technical Report was submitted to the Regional Water Board as required on April 2, 2024. An addendum to the Technical Report was submitted via to the Water Quality Control Board on May 17, 2024. Due to issues with CWIQS, not all the updates were able to be submitted into the portal by the due date. The issues with the portal were resolved on Monday May 20, 2024 and all current data and information was successfully updated.

Staff continues to work with the Ad Hoc Committee on updates to the website Spill specific webpage to provide the most current information about the February Spill.

The District Office Manager retired on May 23, 2024. Staff will be working with the Personnel Committee to recruit suitable candidates. In the meantime, the District's accounting firm, Bartlett, Pringle & Wolf will assist with day-to-day accounting and financial matters.

Staff continues to participate in weekly Owner-Architect-Contractor (OAC) meetings. The Engineering committee will be meeting to investigate the reason for delays in obtaining the permit for Phase 2 from the City of Santa Barbara.

Staff is working with Cannon Corp regarding SCADA system improvements and upgrades. Staff continues to work with Redzone, Inc. on improvements to the District ICOM GIS and CMM system.

Staff is working on the County Tax Roll annual billing. Site verification is being done and water usage data is being collected from the Goleta Water District for private properties.

Collection System

Staff continues to work on the February Spill investigation, response, and remediation. Staff is in the process of completing installation of a bypass valve and access vault reconfiguration on the 18-inch force main.

The PS1 flow meter was ordered in November of 2023 and had a current delivery date of May 10, 2024. Staff contacted the vendor and manufacturer and discovered that the order had not been processed. The order was canceled. After consulting with MNS Engineering, an order was placed with a different vendor and manufacturer.

Staff continues to work with MNS Engineers to provide information for the Force Main Lining and Condition Assessment.

Staff completed hydrocleaning in the Bluffs neighborhood. Staff completed all May scheduled root cuts and hot spots.

Staff completed offtrack maintenance on the Bluffs, Timbers, Santa Barbara Shores, and Elwood Beach areas. Offtrack maintenance continues in the Los Carneros and Sandpiper areas.

Staff completed repairs to the Case tractor flail mower used for mowing oftracks.

Staff inspected sewer manhole construction and mainline extension at 35 Elwood Station Road, the old cement plant location.

Staff inspected sewer tie-in near Whittier Drive and Storke Road for the Ocean Meadows Development.

Staff correspondence with the Heritage Ridge developers continues. This is the final phase of the Willow Springs neighborhood.

Sewer Service Permits were issued for the following:

- 32 SFRs for Phase 2, 3, and 4 of the Ocean Meadows Development
- an ADU at 6590 Cordoba Road
- an ADU and a JADU at 221 Big Sur Drive

Industrial Waste & Environmental Compliance

Staff continues to collect biweekly Bacteriological and ammonia samples for the February spill investigation.

Staff continues to work with Geosyntec, in coordination with Goleta Sanitary District, regarding a temporary groundwater discharge construction project. Staff will be issuing an Industrial Wastewater Discharge Permit for the project.

Staff continues to work with JV Enterprises to ensure the heavy-duty diesel vehicles are in compliance with the new Heavy-Duty Inspection and Maintenance (HD I/M) program.

Street Sweeping

District staff continues to fill in on street sweeping services while the regular operator has been out intermittently. The program has remained on schedule and the District continues to post information for street sweeping makeup days.

Graffiti: None reported

Abandoned Vehicles: None reported

Hours: 28.4

Miles: 241.9

Loads: 10

Maintenance: Performed routine inspections and maintenance.

Marborg: 4/26/24 = 10.53 tons

Staff Training

Staff training on Standard Operating Procedures (SOPs) continues for all District written procedures.

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	April 2024	2.552 MGD; 43.4855 %
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Sewer Operations Cleaning Summary from May 14, 2024 to May 28, 2024

Your environmental partner since 1954

Description	Quantity
Feet Cleaned	
Root Cutting	2,948 ft.
Hydroclean	2,778 ft.
Hydroflush	1,661 ft.
Hot Spot	1,460 ft.
	<hr/>
	8,847 ft.
Lines Cleaned	
Hydroclean	11 lines
Root Cutting	10 lines
Hot Spot	7 lines
Hydroflush	5 lines
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	33 lines