

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
March 1, 2011**

CALL TO ORDER

President Geyer called the meeting to order at 7:02 p.m.

BOARD MEMBERS PRESENT

Craig Geyer
Dave Bearman, M.D.
Dr. David C. Lewis
Larry D. Meyer (arrived 7:04 p.m.)
Eva Turenchalk

STAFF PRESENT

Diane P. Powers, Secretary; Mr. Mark Nation, General Manager/Superintendent; Mr. Steven A. Amerikaner; General Counsel

OTHERS PRESENT

Mr. George W. Emerson & Mr. John R. Fox, Directors, Goleta Sanitary District; Mr. Kamil Azoury, General Manager, Goleta Sanitary District; Mr. Jeff Salt, Goleta Sanitary District

APPROVE THE ORDER OF THE AGENDA

There was no change to the order of the agenda.

PUBLIC INPUT

There was no public input presented at this time.

MINUTES

(11-03-11)

Upon a motion by Director Bearman, seconded by Director Lewis the Board unanimously approved the minutes of the regular meeting of February 1, 2011 as written.

ACTION ITEMS

1) Update on Goleta Sanitary District Plant Upgrade Project

Mr. Kamil Azoury provided a review of the Goleta Sanitary District Plant Upgrade Project. He explained that the reason for the upgrade was to move from a blended facility to a full secondary facility. He went on to say that there has been a great deal of permitting involved in the upgrade partially due to the fact that the facility is situated over an old Indian site, it is located in a Corps of Engineers flood plane and is also the nesting site for identified migrating birds.

Mr. Azoury commented that the District has a 10-year agreement with the hauler of their bio-solids for \$39/ton.

Mr. Azoury informed the Board that there was a prequalification process established as part of the overall bidding process. He added that there were 10 qualified bidders and 7 bids received

for the project. PCL Construction was the apparent lowest, responsible bidder. A Notice to Proceed will be issued on March 15, 2011. The contractor has 800 days to complete the project, which would be May of 2013. Full compliance with the settlement agreement will be established by November of 2014.

2) Resolution No. 11-725: A Resolution of the Goleta West Sanitary District to Tax Defer Member Paid Contributions – IRC 414(h)(2) Employer Pick-Up

Mr. Nation explained that the aforementioned Resolution is merely to comply with the requirements of the IRS and has no material effect on the District. He went on to say that the Personnel Committee had met and recommends that the Board adopt said Resolution.

(11-03-12)

Upon a motion by Director Turenchalk, seconded by Director Bearman the Board unanimously approved to adopt Resolution No. 11-725: A Resolution of the Goleta West Sanitary District to Tax Defer Member Paid Contributions – IRC 414(h)(2) Employer Pick-Up.

AYES: Bearman, Geyer, Lewis, Meyer, Turenchalk

NOES: None

ABSTAIN: None

ABSENT: None

3) Consider awarding bid for the Ocean Meadows Golf Course Trunk Sewer Rehabilitation Project

Mr. Nation reported that the bids had been received and that Southwest Pipeline and Trenchless Corp. was the lowest, responsible bidder. He stated that MNS Engineers had reviewed the bids and that the Engineering Committee had met and recommends that the Board award the bid to Southwest Pipeline and Trenchless Corp.

(11-03-13)

Upon a motion by Director Meyer, seconded by Director Turenchalk the Board unanimously approved to award the bid for the Ocean Meadows Golf Course Project to Southwest Pipeline and Trenchless Corp. in an amount-not-to-exceed \$422,500.

COMMUNICATIONS

The communications were noted as received.

REPORTS

Operating Report

Director Meyer asked a few questions concerning the operating report. Mr. Nation answered Director Meyer's questions.

Ad-Hoc Committee:

President Geyer provided a report on the February 14, 2011 Ad-Hoc Committee Meeting.

Engineering Committee:

President Geyer stated that the topic of the February 24, 2011 Engineering Committee Meeting had been addressed earlier as an item on the agenda.

Personnel Committee:

No report was provided since the topic was addressed earlier as an item on the agenda.

Public Relations Committee:

Director Turenchalk provided a report on the February 15, 2011 Public Relations Committee Meeting.

Goleta Sanitary District Board Meetings:

President Geyer provided a report on the February 8, 2011 Goleta Sanitary District Special Board Meeting. Director Meyer provided a report on the February 22, 2011 Goleta Sanitary District Special Board Meeting.

Goleta Water District

Director Turenchalk provided a report on the February 8, 2011 Goleta Water District Board Meeting.

IVR&PD Board Meeting:

Director Lewis provided a report on the February 10, 2011 IVR&PD Special Board Meeting.

City of Goleta Council Meeting:

No report was provided.

SBCSDA Executive Meeting:

President Geyer provided a report on the February 2, 2011 SBCSDA Executive Meeting

SBCSDA Chapter Meeting:

President Geyer provided a report on the February 28, 2011 SBCSDA Chapter Meeting.


ADJOURNMENT

There being no further business, President Geyer adjourned the meeting at 7:59 p.m.



Diane P. Powers, Secretary

APPROVED



Craig Geyer, President

GOLETA WEST SANITARY DISTRICT

Operating Report for January 26, 2011 – February 22, 2011

I. Administration

Prepared Board Agenda packets for March 1, 2011 Regular Board Meeting.

Completed 2011 CASA Pension/Benefits Survey.

Completed Government Fleet Smog Check Program Letter of Response and Annual Reporting Transmittal.

The S-10 Chevy Pick-up was smog tested.

Completed the Financial Report for the period ending January 31, 2011.

Returned Bid Bonds to contractors who were not awarded the bid for the Embarcadero Del Norte Sewer Replacement Project.

Attended Ad-Hoc, Management, Personnel, Engineering and Public Relations Committee meetings.

Sent the no-spill certification for January to the State CIWQS program as required.

Attended SBCSDA monthly chapter meeting.

Staff corresponded with News Press reporter following a recent article that had several false statements.

The Chevrolet Impala was picked up for public auction per the GWSD surplus equipment policy.

Following Board approval staff executed the contract with Lash Construction for the Embarcadero Del Norte Sewer Improvement Project.

Completed CSDA Survey on property taxes and realignment.

II. Collection System Maintenance

The District received a call from the property manager for 6563 Trigo Rd. who called to report a possible sewer spill. Staff responded and immediately determined that it was a water service leak. Staff called GWD and waited at the site until it was confirmed to be a GWD problem.

The crew completed the 2010 CCTV zone. This was primarily the northwest portion of the District. 11,673 ft. inspected since the last report.

Staff has been providing information to CDM for the Capital Improvement Plan update.

Received bids for the Ocean Meadows Golf Course Sewer Project.

Operating Report
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Staff has been preparing the bid specifications for a new Vactor truck as budgeted.

The crew cleaned hotspots throughout the District. 11,791 ft. cleaned since the last report.

The crew completed hydro-flushing throughout the District. 5,660 ft. cleaned since the last report.

An all staff meeting was held to discuss the findings of the Fourth Quarter Facility Safety Inspection. Two Tailgate Safety Meetings were held on Overhead Utility Lines and Battery Servicing and Handling Safety.

Staff completed OSHA Form 300 and posted it as required.

III. Industrial Waste

Staff collected Industrial Wastewater Discharge Permit Compliance Samples from Lockheed Martin Santa Barbara Focalplane and BEI Industrial Encoders, Inc.

Staff completed Industrial Wastewater Discharge Permit Compliance Inspections at BEI Industrial Encoders, Inc. and both Raytheon permitted facilities.

Staff received notification that the Groundwater Remediation System operating at Raytheon B-2 will be shut down. The equipment will remain and be exercised quarterly. OTIE will continue to monitor for contaminant and will notify the District if it plans to discharge to the sewer system.

Staff received and reviewed a First Quarter Report and January discharge meter readings for Joslyn Electronics Groundwater Remediation System from Campbell Geo, Inc.

Staff received and reviewed Well Water discharge calculation from Raytheon for groundwater utilized in their industrial processes and discharged to the sewer system.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicles – none to report at this time

Hours – 66.4

Miles – 510.6

Loads- 40

Net tons-haul date: 8.67 tn- 1/27/11, 7.67tn-1/14/11, 8.80tn-1/06/11.

STREET SWEEPER MAINTENANCE

- Replaced air pressure regulator
- Changed oil and filter on auxiliary engine
- Serviced air filters

Operating Report
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- Replaced r/s broken door parts
- Inspected conveyor belt splice, tension and alignment

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	December 2010	MGD 1.5158 48.70%
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GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
January 27 - February 23, 2011

SERVICES & SUPPLIES	Wastewater O & M	Other Activities	Capital Outlay	Total
ADP, Inc. - Payroll processing for period ending 01/26/2011	\$ 319.62	\$ 35.51		\$ 355.13
ADP, Inc. - W-2 preparation and quarterly taxes	\$ 179.32	\$ 19.93		\$ 199.25
ADP, Inc. - Payroll processing for period ending 02/09/11	\$ 198.16	\$ 22.02		\$ 220.18
Arrowhead direct - Monthly cooler rental & drinking water	\$ 71.40			\$ 71.40
AT&T - Monthly long distance service	\$ 193.94	\$ 12.38		\$ 206.32
AT&T Mobility - Monthly cell phone service	\$ 112.24			\$ 112.24
Barricade Pest Control, Inc. - Monthly rodent service	\$ 100.00			\$ 100.00
Bartlett, Pringle & Wolf, LLP - Accounting services	\$ 1,605.15	\$ 178.35		\$ 1,783.50
Brittain, C Philip - Pump station O & M repairs; SCADA testing	\$ 1,096.44	\$ 2,100.00		\$ 3,196.44
Brownstein, Hyatt, Farber, Schreck - Legal services	\$ 2,888.50	\$ 6,555.93	\$ 2,217.50	\$ 11,661.93
CalPERS - Pension contributions; 01/13/11 - 01/26/11	\$ 2,298.76	\$ 170.34		\$ 2,469.10
CalPERS - Pension contributions; 01/27/11 - 02/09/11	\$ 2,302.44	\$ 170.34		\$ 2,472.78
CalPERS - Pension contributions; 02/10/11 - 02/23/11	\$ 2,302.44	\$ 170.34		\$ 2,472.78
CalPERS - March 2011 health insurance premium	\$ 10,427.38	\$ 819.18		\$ 11,246.56
CampbellGeo, Inc. - Progress billing; UST Remediation System		\$ 17,158.88		\$ 17,158.88
CDM, Inc. - Design of Main Trunks			\$ 8,525.60	\$ 8,525.60
Covad - Monthly internet service	\$ 200.00			\$ 200.00
CWEA - Membership renewal: E. Stocker	\$ 132.00			\$ 132.00
CWEA - Membership renewal: D. Powers	\$ 132.00			\$ 132.00
FIA Card Services - Car maint; P3S Conf; CASA Conf; postage; mtg exp	\$ 1,950.83			\$ 1,950.83
Fleet Services - Fuel for District vehicles	\$ 769.99			\$ 769.99
Geyer, Craig - SBCSDA Exec Comm Mtg. meal & travel reimbursements	\$ 52.64			\$ 52.64
Goleta Valley Paint - Paint & sandpaper	\$ 68.83			\$ 68.83
Goleta Valley Paint - Paint	\$ 179.08			\$ 179.08
Goleta Water District - Monthly service/Emily	\$ 48.56			\$ 48.56
Haaker Equipment Co. - Maintenance parts for street sweeper		\$ 226.08		\$ 226.08
Hammock, Arnold, Smith & Co. - Appraisal services; Mesa Rd Proj.			\$ 7,500.00	\$ 7,500.00
HSBC Business Solutions - Maintenance supplies	\$ 136.51			\$ 136.51
Impulse Advanced Communications - Monthly virtual host service	\$ 55.00			\$ 55.00
Interstate Billing Service, Inc. - Maintenance parts for street sweeper		\$ 724.07		\$ 724.07
Johnson, Debbie Norton - Preparation & filing Form 635	\$ 120.00			\$ 120.00
Joy Equipment Protection, Inc. - Fire extinguisher training	\$ 62.50	\$ 12.50		\$ 75.00
Larry's Auto Parts - Oil filters for CCTV	\$ 65.08			\$ 65.08
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 675.00			\$ 675.00
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 675.00			\$ 675.00
Love, Shoshanna - Monthly updates to District website	\$ 80.55			\$ 80.55
MarBorg Industries - 25YD roll-off and recycle fee	\$ 150.21	\$ 600.86		\$ 751.07
MarBorg Industries - 25YD roll-off rental	\$ 20.46	\$ 81.84		\$ 102.30
Matrix Document Management - CD's of District documents	\$ 563.03			\$ 563.03
McCormix Corp. - Bio-diesel for street sweeper		\$ 275.16		\$ 275.16
McCormix Corp. - Bio-diesel for street sweeper		\$ 295.06		\$ 295.06
Mission Linen Supply - Monthly uniform service	\$ 576.91	\$ 101.81		\$ 678.72
Nation, Mark - SBCSDA Chapter Meeting; meal reimbursement	\$ 40.00			\$ 40.00

Allowance of Claims

January 27 - February 23, 2011

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Oilfield Electric & Motor - Arc Flash Hazard Assessment	\$ 7,446.00			\$ 7,446.00
PFM Asset Management LLC - Dec. 2010 investment advisory services	\$ 2,694.96			\$ 2,694.96
PFM Asset Management LLC - Jan. 2011 investment advisory services	\$ 2,699.31			\$ 2,699.31
Powers, Diane; Petty Cash Custodian - Petty Cash reimbursement	\$ 52.18			\$ 52.18
Reliance Standard Life Insurance Co. - March 2011 LTD ins premium	\$ 622.39	\$ 37.49		\$ 659.88
S.B. County Dept. of Child Support Services - Child Support payment	\$ 230.77			\$ 230.77
S.B. County Dept. of Child Support Services - Child Support payment	\$ 230.77			\$ 230.77
S.B. County Public Works Dept. - Encroachment Permit; Embarc/Norte			\$ 296.00	\$ 296.00
S.B. News-Press - Notice Inviting Sealed Proposals for OMGC Project	\$ 786.72			\$ 786.72
SDRMA - February 2011 Dental/Life insurance premium	\$ 931.31	\$ 107.23		\$ 1,038.54
Silvia's Cleaning Service - Monthly cleaning service	\$ 280.00			\$ 280.00
Southern California Edison - Monthly service/Emily	\$ 381.81			\$ 381.81
Southern California Edison - Monthly service/main facility	\$ 5,037.27			\$ 5,037.27
Sunbelt Software, Inc. - Vipre e-mail security maintenance renewal	\$ 118.65			\$ 118.65
The Gas Company - Monthly service/main facility	\$ 151.28			\$ 151.28
UC Regents - District share of Work-Study wage	\$ 171.46			\$ 171.46
Underground Service Alert - January 2011 "Dig Alerts"	\$ 27.00			\$ 27.00
US Bank - Quarterly transaction services; 10/01/10 - 12/31/10	\$ 1,444.42			\$ 1,444.42
Van Buren Consulting - Computer support services	\$ 240.00			\$ 240.00
Verizon California - Monthly service/main facility	\$ 182.97	\$ 11.68		\$ 194.65
Verizon Wireless - Monthly broadband service	\$ 120.14			\$ 120.14
Verizon California - Monthly service/Emily	\$ 130.66			\$ 130.66
TOTAL SERVICES & SUPPLIES	\$ 54,830.04	\$ 29,886.98	\$ 18,539.10	\$ 103,256.12

Payroll - Pay Period Ending: January 26 & February 9, 2011

\$ 51,408.96

GRAND TOTAL - Fund 4900

\$ 154,665.08