

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
April 3, 2012**

CALL TO ORDER

Vice-President Bearman called the meeting to order at 7:00 P.M.

BOARD MEMBERS PRESENT

Dave Bearman, M.D.

Craig Geyer

Dr. David C. Lewis

Larry D. Meyer (arrived 7:01 P.M.)

BOARD MEMBER ABSENT

Eva Turenchalk

STAFF PRESENT

Diane P. Powers, Secretary; Mr. Steven A. Amerikaner, General Counsel

OTHERS PRESENT

Mr. George Emerson, Director, Goleta Sanitary District; Ms. Jan Deering, GWSD Safety Specialist; Mr. Jeff Lindgren, General Manager, Isla Vista Recreation & Park District; Mr. Bruce Murdock and Mr. Roger Lagerquist, Directors, Isla Vista Recreation & Park District

APPROVE THE ORDER OF THE AGENDA

There was no change to the order of the agenda.

PUBLIC INPUT

There was no public input presented at this time.

MINUTES

(12-04-17)

Upon a motion by Director Geyer, seconded by Director Lewis the Board unanimously approved the minutes of the regular meeting of March 20, 2012 as written.

ACTION ITEMS

1) Update of District's Safety Program

Safety Specialist, Ms. Jan Deering explained that her time is split amongst the Goleta West, Carpinteria, Montecito and Ojai Sanitary Districts. She provided a brief presentation of the Safety Program emphasizing the safety initiatives that must be met as stipulated by OSHA.

2) Discussion of the Adopt-A-Block Program

Mr. Jeff Lindgren informed the Board that the prior Adopt-A-Block Coordinator resigned as she had accepted a position with the University. He explained that prior to her departure she had developed a protocol on how to organize the Adopt-A-Block Program that could be later used as a training tool. Mr. Lindgren went on to say that cleaning up trash is an endless struggle and that this position is not a career goal for most people. Mr. Lindgren further explained that the

IVR&PD has established an on-line registration for volunteers and at the same time has organized a system to schedule those volunteers rather than have them drop in on a casual basis. He added that the IVR&PD is actively pursuing grants and other funding sources.

Director Geyer commented that he does not believe the Adopt-A-Block Coordinator position should be a stepping stone job. He remarked that he was not happy to discover that the Coordinator knew at the same time she was requesting funding from the District that she would be resigning from the IVR&PD. Mr. Lindgren replied that he was unaware of her plans at the time. Director Geyer acknowledged that he believes the position should pay more when compared to office staff salaries. He advocated that the job description be changed to allow for additional pay. Director Geyer then suggested that an interview panel be formed with a representative from the GWSD. In addition, he requested that a progress report be produced by the IVR&PD later in the year.

Director Bearman advised that the IVR&PD request a year-long commitment from any new Adopt-A-Block Coordinator. He recommended that the park district consider a college junior or senior for the position or perhaps change the job to part-time to determine if a graduate student might be interested.

Director Geyer questioned the need for the assistant coordinator position and that perhaps the funds could be added to the coordinator position salary. Mr. Lindgren replied that this will be the final year for funding the assistant coordinator since the position was supported with RDA monies.

COMMUNICATIONS

The communications were noted as received.

REPORTS

Operating Report:

Due to the absence of the General Manager/Superintendent, no report was presented at this time.

Management Committee Meeting:

Director Geyer explained that the topic of the March 26, 2012 Management Committee Meeting is still in committee and will be reported at a later date.

Goleta Sanitary District Board Meeting:

President Meyer provided a report on the April 2, 2012 Goleta Sanitary District Board Meeting.

City of Goleta Council Meeting:

No report was provided on the April 3, 2012 City of Goleta Council Meeting.

SBCSDA Chapter Meeting:

President Meyer provided a report on the March 26, 2012 SBCSDA Chapter Meeting

Other Director Reports

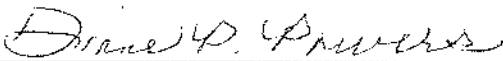
President Meyer reported on the March 28, 2012 Santa Barbara Airport Master Plan meeting.

Director Geyer reported on his participation in a CSDA webinar class on the Brown Act.

FUTURE AGENDA ITEMS

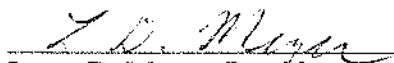
ADJOURNMENT

There being no further business, President Meyer adjourned the meeting at 7:50 P.M.



Diane P. Powers, Secretary

APPROVED



Larry D. Meyer, President

GOLETA WEST SANITARY DISTRICT

Operating Report for March 14 - 27, 2012

I. Administration

Completed routine administrative duties.

Prepared Board Agenda packet for April 3, 2012 regular Board Meeting.

Submitted Form 700 for District Board members, General Counsel and designated employees to the Santa Barbara Elections Office.

Attended an on-line CalPERS payroll webinar.

Completed the 2010-2011 Open Meetings Act/Brown Act Reform Claim for Payment.

Completed election documents for the November 2012 general election. The District will have two incumbents up for election.

Attended Finance & Management Committee meetings.

Staff began working on the FY 2012-13 budget document.

Mark and Diane received training to be able to make minor updates to the new GWSD website.

Issued repair permit for lateral repair at Wagon Wheel Rd.

Staff has been working with Counsel to revise the Board Policy Handbook following direction from the Management Committee. Once the Committee approves a draft it will come to the Board for review and approval.

Staff attended a GSD contractual users meeting. GSD updated the group on the status of the WWTP upgrade project. The project is going well. Difficulties that were encountered with regards to archeology should be minimal from this point on as most of the underground work is complete. The project is scheduled to be completed approximately June 2013. GSD provided a cash flow projection, which reveals that GWSD's projected costs from present to end of project should be about \$5.1 million total.

II. Collection System Maintenance

The crew completed CCTV inspections in the Los Carneros Rd. area with 1,828 ft. inspected this period. This work was done in the early morning hours as it was located around the high traffic intersection of Hollister Ave. and Los Carneros Rd.

The crew completed hydro-cleaning the Dos Pueblos High School area with 11,336 ft. cleaned since the last report.

The crew replaced the battery back-up for the SCADA system at the Emily lift station.

Pump Station #1 electrical power was shut down last week for most of a day in order to test the main electrical cables providing power to the station. The Roiline was run to keep the station operating during the test.

One of the crew attended the CWEA Tri-County Section March Workshop training.

Staff attended the Goleta Sough Management Committee (GSMC) meeting. This was a kickoff meeting for the Management Plan Update and Sea Level Rise Study for which the Board approved to fund a portion.

III. Industrial Waste

Staff collected Non Industrial Source Control (NISC) samples from three designated sites within the District.

Staff conducted Industrial Wastewater Discharge Compliance inspections at Lockheed Martin Santa Barbara Focalplane, Transphorm and two permitted Raytheon facilities.

Staff received and reviewed February Groundwater Remediation System discharge meter readings from Hargis + Associates for the Delco clean up site.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicles – none to report at this time

Hours – 24.2

Miles – 267.6

Loads - 21

STREET SWEEPER MAINTENANCE

- Preventative maintenance checks

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	February 2012	MGD 1.6190 52.1%
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**GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
March 14 - 27, 2012**

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
Acorn Landscape - Monthly maintenance fees	\$ 333.41			\$ 333.41
ADP, Inc. - Payroll processing for period ending 03/07/12	\$ 198.16	\$ 22.02		\$ 220.18
Barricade Pest Control, Inc. - Monthly rodent service	\$ 100.00			\$ 100.00
Brownstein, Hyatt, Farber, Schreck - Legal services	\$ 2,798.50			\$ 2,798.50
CalPERS - April health insurance premium	\$ 10,043.92	\$ 943.26		\$ 10,987.18
CalPERS - Pension contributions; 03/08/12 - 03/21/12	\$ 2,522.31	\$ 176.11		\$ 2,698.42
Daily Sound - BEI SNC Public Notice	\$ 64.00			\$ 64.00
Goleta Sanitary District - Plant Upgrade Proj: progress payment #11			\$ 2,667,623.33	\$ 2,667,623.33
Goleta Sanitary District - February treatment & capital projects	\$ 101,010.46		\$ 1,049.07	\$ 102,059.53
Impulse Advanced Communications - Monthly virtual host service	\$ 55.00			\$ 55.00
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 675.00			\$ 675.00
MarBorg Industries - 25YD roll-off & recycle fee	\$ 273.20	\$ 1,092.82		\$ 1,366.02
Meyer, Larry D. - SBCSDA & LAFCO meal & travel reimbursements	\$ 131.57			\$ 131.57
MNS Engineers, Inc. - Embarcadero Del Norte Sewer Main Project			\$ 7,000.00	\$ 7,000.00
Office Depot - Office supplies	\$ 206.82			\$ 206.82
PFM Asset Management LLC - February investment advisory services	\$ 2,173.79			\$ 2,173.79
Reliance Standard Life Insurance Co. - April LTD insurance premium	\$ 599.18	\$ 37.49		\$ 636.67
SB County Air Pollution Control Dist. - UST remediation project		\$ 395.79		\$ 395.79
SDRMA - April Dental/Life insurance premiums	\$ 886.08	\$ 107.49		\$ 993.57
Southern California Edison - Monthly service/main facility	\$ 3,842.80			\$ 3,842.80
3T Equipment Company, Inc. - Compression Fitting Kit	\$ 336.10			\$ 336.10
Tierra Contracting, Inc. - Abrego Rd. Emergency Replacement Project			\$ 25,521.87	\$ 25,521.87
Verizon Wireless - Monthly broadband service	\$ 120.34			\$ 120.34
				\$ -
TOTAL SERVICES & SUPPLIES	\$ 126,370.64	\$ 2,774.98	\$ 2,701,194.27	\$ 2,830,339.89

Payroll - Pay Period Ending: March 21, 2012 \$ 23,045.98

GRAND TOTAL - Fund 4900 **\$ 2,853,385.87**